



BOXBOROUGH POLICE DEPARTMENT

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Public Safety Space Needs Advisory Group

Public Meeting

Wednesday, December 17, 2014 at 7:00 PM

Town Hall, 29 Middle Road, Boxborough, MA

Morse Hillberg Room

AGENDA

The primary purpose of this initial Committee meeting is to review the study process and what HKT Architects has learned so far.

1) Introduction to HKT

a. Experience

2) Visioning

a. Set project goals

b. Review budget concerns

c. Discuss Community outreach efforts

3) Programming Process

a. Meeting with end users

b. Programming documents

c. Site Tour

4) Conceptual Design Process

a. Test Program fit on site

5) Next Steps