

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC) MEETING

Library
R.J. Grey Junior High School

May 19, 2016
7:00 p.m.

AGENDA

1. **Chairman's Introduction (7:00)**
 - 1.1. Boxborough Town Election Update
 - 1.2. Thank you to FY16 Chair Kristina Rychlik and Vice-Chairs Mary Brolin and Paul Murphy
2. **Election of Acton-Boxborough Regional School Committee Officers for FY17 – Glenn Brand**
 - 2.1. Chairperson – **VOTE** – Glenn Brand
 - 2.2. Vice Chairperson(s) – **VOTE** – Glenn Brand
 - 2.3. Executive Secretary – **VOTE** – Glenn Brand
 - 2.4. FYI: School Committee Annual Meeting Policy, File: BDA and School Committee Officers Policy, File: BDB
3. **Recommendation to Accept Donation from Acton Boxborough Student Activities Fund (ABSASF) for FY17 – VOTE – Glenn Brand**
4. **Statement of Warrant & Approval of Minutes**
 - 4.1. ABRSC Meetings of 4/28/16, 4/7/16 and 3/17/16 (*addendum*)
5. **Public Participation**
6. **ABRSD Safety and Security Planning – Glenn Brand with School Resource Officers Detective Keith Campbell and Detective Mike Eracleo**
 - 6.1. Alternative Lock Down Presentation – ALICE (Alert, Lockdown, Inform, Counter, Evacuate)
 - 6.2. Community Meeting regarding ALICE Training, May 31 at 7:00 p.m. in the Jr High Library
7. **ABRHS Handbook for 2016-2017, Review of Changes – First Reading – Maurin O'Grady**
8. **Recommendation to Approve Revision of Use of Facilities Procedures and Fees (File: KF-R) – First Read - Erin Bettez**
9. **ABRSD FY17 Budget and Town Meeting Update– Glenn Brand (oral)**
 - 9.1. *Boxborough Town Meeting held on May 9*
10. **Recommendation to Approve EDCO Collaborative Articles of Agreement, dated 5/19/16, as amended by a vote of the EDCO Collaborative Board of Directors on 4/28/16 – VOTE – Glenn Brand (due to Wellesley Public Schools withdrawal)**
11. **ABRSD Transportation Update – JD Head, Ed Weiner**
 - 11.1. Elementary Bus Passes Policy and Procedures, File: EEAAA and EEAAA-R
12. **Update on ABRSD Drinking Water Safety – JD Head**
13. **Recommendation to Approve FY17 Education Cooperative (TEC) Bid – VOTE – Glenn Brand**
14. **ABRSD Administrator Salaries Review and Recommendation to Approve – VOTE – Glenn Brand, Marie Altieri**

15. **ABRSD Director of Special Education Search Decision – Glenn Brand**
 - 15.1. Recommendation to Appoint Ms. Pamela Smith as Director of Special Education effective 7/1/16 – **VOTE** – Glenn Brand

16. **ABRSD Capital Study Update – Glenn Brand**
 - 16.1. Link to materials: <http://www.abschools.org/district/school-capital-and-space-planning>
 - 16.2. Phase II: “Educational Visioning & Master Plan Development”
 - 16.3. Special Purpose Stabilization Funds Memo, Feb 2016, MA Dept of Revenue
 - 16.4. Capital and School Needs Committee Update (*oral*)
 - 16.5. ABRSD Capital Study Public Forum on June 16 at 7:00 p.m. in the Jr High Library

17. **Recommendation to Approve ABRSD Auditor for FY16 – VOTE – Glenn Brand (*addendum*)**

18. **Recommendation to Approve ABRHS Field Trips – VOTE – Glenn Brand**
 - 18.1. Nordic Ski Team trip to Quebec 12/26/16 – 12/31/16
 - 18.2. French Exchange trip to Quebec during April vacation 2017

19. **Subcommittee Reports**
 - 19.1. Budget – Maria Neyland (*oral*)
 - 19.1.1. Meetings on 4/13/16 and 5/4/15
 - 19.2. Policy –
 - 19.2.1. **Unexpired Term Fulfillment**, File: BBBE – Second Reading – **VOTE** - Brigid Bieber
 - 19.2.2. **Committee Member Conflict of Interest**, File: BCB – Second Reading - **VOTE**- Brigid Bieber
 - 19.2.3. **Teaching About Drugs, Alcohol and Tobacco**, File: IHABA – Second Reading – **VOTE** – Brigid Bieber
 - 19.2.3.1. ABRSD Nurses Update memo (*addendum*)
 - 19.2.4. **Use of Weapons as Part of Instruction**, File: IHAMD – Second Reading - **VOTE**
 - 19.2.4.1. Procedures, File: IHAMD-R
 - 19.2.5. **Visitors to the Schools**, File: KI – Second Reading – **VOTE**- Amy Krishnamurthy
 - 19.2.6. **Basic Instructional Program, File: IHA** – First Reading – Katie Neville
 - 19.3. Comparative Communities Study – Diane Baum
 - 19.3.1. Draft minutes of meeting on 4/26/16

20. **School Committee Member Reports (*oral*)**
 - 20.1. Acton Leadership Group (ALG) – Kristina Rychlik, Paul Murphy
 - 20.2. Boxborough Leadership Forum (BLF) – Mary Brolin
 - 20.3. Health Insurance Trust (HIT)– Mary Brolin
 - 20.4. Acton Finance Committee – Kristina Rychlik, Deanne O’Sullivan
 - 20.5. Acton Board of Selectmen –
 - 20.5.1. Acton Community member to serve on Town Capital Improvement Planning Committee
 - 20.6. Boxborough Finance Committee- Mary Brolin
 - 20.7. Boxborough Board of Selectmen – Maria Neyland, Brigid Bieber
 - 20.8. Minuteman Technical High School (MMT) Update – Diane Baum
 - 20.9. PTO/PTSO/PTF Co-Chairs– Deanne O’Sullivan

21. **Annual Superintendent’s Evaluation Process – Kristina Rychlik**
 - 21.1. Report on FY16 Goals – Glenn Brand
 - 21.2. Staff Survey Results Memo (*brought to meeting*)
 - 21.3. Spring 2016 Evaluation Timeline (*FY16 members only*)
 - 21.4. Evaluation Form (*FY16 members only*)

- 21.5. Second Invitation for Public Comment by June 1 to Kristina Rychlik, cc to BPetr@abschools.org
- 22. **ABRSC Summer Workshop and FY17 Meeting Schedule –First Reading–** *Mary Brolin*
 - 22.1. DRAFT FY17 ABRSC Meeting Schedule
- 23. **Superintendent’s Report/Updates – Glenn Brand (oral)**
 - 23.1. Challenge Success Update
 - 23.2. Interschool Council
 - 23.3. Central Office Relocation Update
- 24. **FOR YOUR INFORMATION**
 - 24.1. ABRHS Discipline Report 5/1/16
 - 24.2. RJGJHS Discipline Report 4/1/16 and 5/1/16
 - 24.3. Monthly Student Enrollment, 5/1/16
 - 24.4. ELL Student Population by School, 5/1/16
 - 24.5. Early Childhood Student Population, 5/1/16
 - 24.6. Invitation to Annual Occupational Development Program (ODP) Employer Appreciation Breakfast on 5/25/16 at 8:00 a.m.
 - 24.7. MA Teacher of the Year Runner Up
 - 24.8. All Staff Retirement Party at Wedgewood Pines, Thursday, June 16th at 3:15 - 5:30
 - 24.9. Schedule for Last Day of School, Wednesday, June 22, 2016

16. Adjourn

NEXT MEETINGS:

- June 9 ABRSC Meeting at 7:00 p.m. in the Jr High Library
- June 23 ABRSC Meeting at 7:00 p.m. in the Jr High Library