

**BOARD/COMMITTEE: Personnel Board**

**DATE: November 19, 2014**

**TIME: 7:00 AM**

**PLACE: Boxborough Town Hall, Town Administrator's Office**

**TOPICS EXPECTED TO BE DISCUSSED (AGENDA):**

1. Public participation
2. Approval of minutes from 10/29/14 meeting
3. Discuss and recommend 2016 compensation for non-union personnel.  
(Options: Step only, COLA only, or Step plus COLA?)
4. Discuss Jim Gorman's request that PB reconsider recommending to Town Meeting that an employee be added back on Personnel Board.
5. Begin discussing MA Paid Sick Leave Law, recently approved by MA voters.  
(Handout to be provided by Selina.)
6. Discuss and determine changes that will need to be made to the Personnel Plan due to the replacement of Schedules A and B by the Compensation and Classification Plan.
7. Review salary data and union versus non-union status for the Lieutenant position.  
—Data to be provided by Chief Ryder.
8. Continue discussion of the current vacation policy. (Selina)
9. Date of next Personnel Board meeting
10. Adjournment

