

BOARD/COMMITTEE: Personnel Board

DATE: February 11, 2015

TIME: 7:00 AM

PLACE: Boxborough Town Hall, Town Administrator's Office

TOPICS EXPECTED TO BE DISCUSSED (AGENDA):

1. Public participation.
2. Approve of minutes from 1/15/15 meeting.
3. In preparation for March 9 Hearing, discuss, determine, and vote on changes or revisions that may need to be made to Personnel Plan due to:
 - the replacement of Schedules A and B by the Compensation and Classification Plan.
 - prior discussions concerning Town's vacation policy.
 - the impact of new MA Paid Sick Leave Law on Town's current sick leave policy.
4. Review and discuss updated job description to be provided by Chief Ryder for new position of Police Lieutenant; prepare feedback to give to Chief.
5. Date of next Personnel Board meeting
6. Adjournment