BOARD OF SELECTMEN
Meeting Agenda
August 1, 2014
Boxborough Town Hall
Town Administrator's Office

1. CALL TO ORDER, 8:30 AM

2. NEW BUSINESS

a) Chapter 90 Project Request – Reclamation and Paving of Reed Farm Road
Move that the Board of Selectmen votes to authorize the Public Works Director to submit to Mass Department of Transportation a project request form for the reclamation and repaving of Reed Farm Road as well as an environmental punch list for the project; further that the Board certifies under penalty of perjury the following: that the project is on a public way, and any necessary takings have been made; that all materials will comply with approved established specifications; that all weights and quantities will be accurate; that equipment rental rates are those established by MassDOT Highway or the advertised low bid; that all documentation will be checked for accuracy, and will be endorsed in accordance with municipal procedures for accountability. **VOTE:**

3. ADJOURN

CHAPTER 90 – PROJECT REQUEST

8/2012

updated

***2 Original Signed Project Request Forms are to be submitted.**

CONTRACT #

Classification: Reclamation and Paving — 50741

Primary Road:

Local Road: x

City/Town: Boxborough

Location(s): Reed Farm Rd

Length: 3479 plus cul de sac feet Width: 30 feet

PROJECT TYPE

Construction: ☐ Resurfacing: ☒ Engineering: ☐ Equipment: ☐

Other:

TYPICAL SECTION DETAILS: Indicate depths, special treatments, etc… Also please include sketch for Construction/Improvement Projects.

Surface:

Base Course:

Foundation:

Shoulders/Sidewalks:

SCOPE OF WORK:

The work entails full depth roadway reclamation, excavation and removal of unsuitable road bed gravel; furnishing and installing bituminous paving; furnishing and installing bituminous berm; repair and adjustment of existing drainage structures to finished grade; disposal of waste materials, providing traffic management and other incidental work.

WORK TO BE DONE:

Force Account: ☐ Advertised Contract: ☒ Other:

Estimated Cost (Please attach estimate and list funding source(s)): $ **410,375**

These funds will pay 100% of Local Road Project costs to the limit of this assignment

CERTIFICATION

The design, engineering, construction, and future performance of the project, including maintenance, is the responsibility of the Municipality. The proposed work will conform to recognized engineering and construction methods. I/We herby certify under penalty of perjury the following: that the project is on a public way, and any necessary takings have been made; that all materials will comply with approved established specifications; that all weights and quantities will be accurate; that equipment rental rates are those established by MassDOT Highway or the advertised low bid; that all documentation will be checked for accuracy, and will be endorsed in accordance with municipal procedures for accountability.

Reviewed by:

Signed:

State Aid Engineer — Date

Road Classification Verified:

Approved for $ @ 100%

District Highway Director — Date

Signed: [signature] 7/29/14

Director — Date

Highway Official's Title

[signature]

Town Accountant 7/29/14

Accounting Official's Title — Date

Date — Duly Authorized Municipal Officials

massDOT
Massachusetts Department of Transportation
Highway Division

CHAPTER 90 – ENVIRONMENTAL PUNCH LIST

City/Town Boxborough MassDOT Highway District # 3

Proposed Work:
Construction ____ Resurfacing x Improvement ____ Engineering ____ Other ____

NOTE: ALL ENVIRONMENTAL PERMITS / APPROVALS MUST BE OBTAINED PRIOR TO CONSTRUCTION.

1.	Will the pavement width increase 4 ft. or more for an aggregate length of 1000 ft. or more?	Yes		No	x
2.	Will the bank or terrain (other than alteration required for installation of equipment or structures) be altered at a distance exceeding 10 ft. from the pavement?	Yes		No	x
3.	Will the removal of 5 or more trees with diameters of 14 inches or more be required?	Yes		No	x
4.	Will more than 300 ft. of stone wall be removed or altered?	Yes		No	x
5.	Will the project involve construction of a parking lot with capacity of 50 cars or more?	Yes		No	x
6.	Are any other MEPA review thresholds exceeded (see 301 CMR 11.00)? If your answer is YES to any of questions 1-6, you must file an Environmental Notification Form (ENF).*	Yes		No	x
7.	Will the project be on a "Scenic Road" (Acts of 1973, C. 67)? If your answer is YES, your Planning Board or Selectmen / City Council must give written consent for cutting / removal of trees or changes to stone walls.	Yes		No	x
8.	Have all necessary takings, easements, rights of entry, etc. been completed? If a county Hearing is required, it must be held prior to starting work	Yes		No	x
9.	Are archaeological, anthropological, historical, etc. problems / impacts anticipated?*	Yes		No	x
10.	Is any work proposed in or within 100 ft. of a wetland (stream, pond, swamp, etc.)?* If your answer is YES, you must file the project with your local Conservation Commission prior to starting work.	Yes	x	No	
11.	If work is proposed in a wetland or water resource, a permit may be required from the Department of Environmental Protection, Corps of Engineers, etc.. Verify with agencies.*	Yes		No	x

* See Appendix K for a List of Environmental Agencies.

Validation

It is recognized that the purpose of this information is to assist the MassDOT Highway Division in approving the Chapter 90 Project Request Form (of which this is a part). Accordingly, the information provided here is intended to be complete and correct with no intentional errors or material omissions. Any action taken by MassDOT Highway Division on the basis of this information shall not legally or financially obligate MassDOT Highway Division to support or defend the municipality, and the municipality shall save harmless MassDOT Highway Division for any action.

Duly Authorized Municipal Officials	Reviewed and Approved for Transmittal by:
	Director
	Highway or Conservation Officer's Title
Signatures Date	Signatures [signature] Date 7/29/14

This form should be submitted in duplicate with original signatures to the MassDOT Highway District Office.
This form should accompany the Project Request Form.CH90EPLFORM

16 pages
on EWO

2010 00153380
Bk: 55318 Pg: 58 Doc: ORD
Page: 1 of 16 09/07/2010 08:52 AM

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 5 – Order of Conditions

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:
113-497
MassDEP File #

eDEP Transaction #

Boxborough
City/Town

A. General Information

Please note: this form has been modified with added space to accommodate the Registry of Deeds Requirements

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

1. From: Boxborough
Conservation Commission

2. This issuance is for (check one): a. ☒ Order of Conditions b. ☐ Amended Order of Conditions

3. To: Applicant:

Tom / Geoffrey — a. First Name
Garmon / Neagle — b. Last Name
Dept. of Public Works / Fire Dept. — c. Organization
29 Middle Road / 502 Mass Ave. — d. Mailing Address
Boxborough — e. City/Town
MA — f. State
01719 — g. Zip Code

4. Property Owner (if different from applicant):

a. First Name
b. Last Name
Town of Boxborough — c. Organization
29 Middle Road — d. Mailing Address
Boxborough — e. City/Town
MA — f. State
01719 — g. Zip Code

5. Project Location:

town-wide — a. Street Address
Boxborough — b. City/Town
c. Assessors Map/Plat Number
d. Parcel/Lot Number

Latitude and Longitude, if known: d m s — d. Latitude; d m s — e. Longitude

Return to:

TOWN OF BOXBOROUGH
CONSERVATION COMMISSION
29 MIDDLE ROAD
BOXBOROUGH, MA 01719-1402

massDOT
Massachusetts Department of Transportation
Highway Division

CHAPTER 90 – PRELIMINARY ESTIMATE

City /Town of Boxborough Contract # 50741

Project Location/Road Reed Farm Rd.

Date 7/29/2014

ITEM #	QTY.	UNIT	DESCRIPTION OF ITEM	UNIT PRICE $	AMOUNT $
	13,900.00	sy	Reclaim / Fine Grade/Compact	$ 2.00	$ 27,800.00
	150.00	bags	Calcium Chloride 50 lbs bags	$ 15.00	$ 2,250.00
	37.00	ea	Structures Adjusted	$ 425.00	$ 15,725.00
	75.00	vf	Repair Structures	$ 250.00	$ 18,750.00
	11.00	ea	Overlay	$ 250.00	$ 2,750.00
	1,700.00	tons	Binder Course Compacted 2"	$ 80.00	$ 136,000.00
	7,000.00	lf	Berm	$ 5.00	$ 35,000.00
	350.00	gals	Tack	$ 7.00	$ 2,450.00
	1,700.00	tons	Top coat Compacted 2"	$ 80.00	$ 136,000.00
	120.00	hr	Detail	$ 48.00	$ 5,760.00
	630.00	cy	Unclassified Excavation/Disposal	$ 28.00	$ 17,640.00
	150.00	tons	Gravel Borrow	$ 15.00	$ 2,250.00
	1.00	ea	Engineering costs	$ 8,000.00	$ 8,000.00
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
TOTAL					$ 410,375.00

7/29/14

Supervisor/Foreman Date

HED-614 (R)