



**BOARD OF SELECTMEN**  
**Meeting Agenda**  
**September 8, 2014**  
**Boxborough Town Hall**  
**Morse-Hilberg Meeting Room**

**1. CALL TO ORDER, 7:00 PM**

**2. ANNOUNCEMENTS**

**3. PUBLIC HEARING – COMMON VICTUALER’S LICENCE, 7:05 PM**

Application of BumbleBee Snack Shack, Inc. for premises located at 34 Massachusetts Avenue  
*Move to approve the application of BumbleBee Snack Shack, Inc. for a Common Victualler’s license for premises located at 34 Massachusetts Avenue, Boxborough, MA*

**VOTE:**

**4. APPOINTMENTS**

*[Times are estimated; if you are interested in a particular matter, please plan to arrive 15 minutes earlier]*

- a) David Lindberg, Inspector of Buildings, to provide update on Steele Farm repairs, 7:15 PM
- b) Citizens’ concerns

**5. MINUTES**

- a) Regular session, August 11, 2014
- b) Executive session, August 11, 2014

**ACCEPT & POF**

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**6. SELECTMEN REPORTS**

**7. OLD BUSINESS**

- a) BoS Meeting Schedule – potential revisions

**8. NEW BUSINESS**

- a) Reserve Fund Transfer Requests **[please take out of order after item 3]**

- i. Planning Board – Software Support

*Move to forward to the Finance Committee for approval the request to transfer \$1,500 from the Reserve Fund to 001-175-5305-0000 Planning Board – Software Support*

**VOTE:**

- ii. Town Hall (carpeting)

*Move to forward to the Finance Committee for approval the request to transfer \$1,570 from the Reserve Fund to Acct # TBD*

**VOTE:**

- iii. DPW – Building Grounds/Maintenance Service

*Move to forward to the Finance Committee for approval the request to transfer \$7,694 from the Reserve Fund to 001-422-5241-0000 DPW – Building Grounds/Maintenance Service*

**VOTE:**

- b) MAPC Assessment – update and recommendation on proposed increase (Selectman Les Fox)

**VOTE:**

c) Community Innovation Challenge Grant

*Move to support the Community Innovation Challenge Grant being submitted by the Town of Carlisle on behalf of a number of towns (still being finalized), including Boxborough, to develop a Resource Guide on Septic System, Community Water Supply and Private Well Development for Mixed-Income, multi-unit and single-family home development; and further, to authorize Vincent M. Amoroso, Chair of the Boxborough Board of Selectmen to sign the application on behalf of the Board*

**VOTE:**

**9. CORRESPONDENCE**

**ACCEPT & POF**

- a) Internal Communications
- b) Minutes, Notices & Updates
- c) General Communications

**10. PRESS TIME**

**11. CONCERNS OF THE BOARD**

**12. EXECUTIVE SESSION**

*Move to convene in executive session in the Town Administrator’s office to discuss strategy with respect to collective bargaining (all CBU’s) and to adjourn immediately thereafter without reconvening in open session*

**ROLL CALL  
VOTE:**

**13. ADJOURN**