



**BOARD OF SELECTMEN**  
**Meeting Agenda**  
**September 22, 2014**  
**Boxborough Town Hall**  
**Grange Meeting Room**

**1. CALL TO ORDER, 7:00 PM**

**2. ANNOUNCEMENTS**

**3. APPOINTMENTS**

*[Times are estimated; if you are interested in a particular matter, please plan to arrive 15 minutes earlier]*

- a) David Lindberg, Inspector of Buildings, and members of the Steele Farm Advisory Committee, to provide update on Steele Farm repairs (and present reserve fund transfer for electrical service installation – item 7a), 7:05 PM
- b) Patrick McIntyre, Town Treasurer, to discuss bank account restructuring and future bonding, 7:20 PM
- c) Planning Board members and Adam Duchesneau, Town Planner, regarding Master Plan update process and establishment of Master Plan Update Committee; vacancy on Planning Board, 7:35 PM
- d) Town Accountant and members of the Finance Committee, to discuss proposed FY 16 budget process and timeline, 8:00 PM
- e) Citizens concerns

**4. MINUTES**

- a) Regular session, September 8, 2014
- b) Executive session, September 8, 2014

**ACCEPT & POF**  
**ACCEPT & POF**

**5. SELECTMEN REPORTS**

**6. OLD BUSINESS**

**7. NEW BUSINESS**

- a) Reserve Fund Transfer – Steele Farm (\$2,200)

*Move to forward to the Finance Committee for approval the request to transfer \$2,200 from the Reserve Fund to 001- 670-5799-0000, Steele Farm Building Maintenance, for the installation of electrical service to the house (labor & materials)*

**VOTE:**

**8. CORRESPONDENCE**

- a) Internal Communications
- b) Minutes, Notices & Updates
- c) General Communications

**ACCEPT & POF**

**9. PRESS TIME**

**10. CONCERNS OF THE BOARD**

**11. ADJOURN**