



BOARD OF SELECTMEN
Meeting Agenda
August 17, 2015
Boxborough Town Hall
Grange Meeting Room

1. CALL TO ORDER, 6:30 PM, TOWN ADMINISTRATOR'S OFFICE

2. EXECUTIVE SESSION

Move to adjourn to executive session in the Town Administrator's Office to discuss strategy with respect to collective bargaining (MassCOP Local 200 – Boxborough Police Officers) and to reconvene in open session at 7:00 PM in the Grange Meeting Room to continue the regular business on the agenda

**ROLL CALL
VOTE:**

N.B. Chair shall state: "To conduct such session in an open meeting may have a detrimental effect on the bargaining position of the Board."

RE-CONVENE IN GRANGE MEETING ROOM, 7:00 PM

3. ANNOUNCEMENTS

4. APPOINTMENTS

[Times are estimated; if you are interested in a particular matter, please plan to arrive 15 minutes earlier]

a) Inspector of Buildings, David Lindberg, 7:05 PM

i. Continued discussion on banner policy

VOTE:

Further to the recommendation of the Inspector of Buildings and Police Chief, move to authorize the location for the hanging banners across Massachusetts Avenue in the vicinity of pole 57, and further, to approve the banner policy as written (... or as modified... or to table the matter indefinitely)

VOTE:

ii. Town Hall landscaping update

b) Ed Whitcomb, Chair of the Steele Farm Advisory Committee (SFAC) and other SFAC members, along with Inspector of Buildings, David Lindberg, to discuss the Steele Farm barn exterior renovation project and reserve fund transfer request, 7:20 PM

Move to forward to the Finance Committee for approval the request to transfer \$7,000 from the Reserve Fund to account #001-670-5799-SFBD, Steele Farm Building Maintenance

VOTE:

c) Adam Duchesneau, Town Planner, to discuss MassWorks Infrastructure Program Application for Route 111 Pedestrian Improvements, 7:30 PM

d) Anne Canfield, Personnel Board Chair, further discussion regarding FLSA status of Police Lieutenant and overtime compensation, 7:45 PM

[A quorum of the Personnel Board may be present]

e) Citizens concerns

5. MINUTES

a) Workshop session with the Finance Committee, June 30, 2015

b) Regular session, July 20, 2015

**ACCEPT & POF
ACCEPT & POF**

6. SELECTMEN REPORTS

- a) Susan Bak on the Vocational Education Advisory Committee – review of options
- b) Other reports

7. OLD BUSINESS

- a) Community Compact

Move to reconsider the vote taken by the Board of Selectmen on July 20, 2015, and further, to submit a joint application with the Towns of Acton, Littleton, Maynard, and Westford for a Community Compact with the Commonwealth of Massachusetts for the CrossTown Connect Transportation Management Association as a “best practice” for transportation

VOTE:

- b) Performance evaluations – review input from Town Counsel

8. NEW BUSINESS

- a) Disclosure of Appearance of Conflict of Interest and Financial Interest – Kristin Hilberg

[NB: This will need to be taken up only if Chris Habersaat is unavailable to attend the ZBA meeting on August 18]

- i. *Move to accept and place on file the “Disclosure of Appearance of Conflict of Interest” submitted by Zoning Board of Appeals member Kristin Hilberg*
- ii. *As appointing officials, and as required by Section 19 of MGL Chapter 268A, we have reviewed the matter and the financial interest described in the “Disclosure by Non-Elected Municipal Employee of Financial Interest,” submitted by ZBA member Kristin Hilberg, and have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee, and further to forward said determination in writing to her*

VOTE:

VOTE:

- b) Minuteman Regional School District

- i. School Committee representative – provide input to John Fallon, Town Moderator, on the appointment of Boxborough’s representative
- ii. School Committee request for warrant article to amend agreement for withdrawal of Wayland from the District
Further to the request of the Minuteman Regional School Committee, move to place an article on the next town meeting warrant to accept and approve the “Amendment to Minuteman Regional Agreement regarding the Withdrawal of the Town of Wayland from the Minuteman Regional School District”

VOTE:

- iii. Minuteman’s proposed 628-student building project – vote to support (or not)
[N.B. Since the MSBA has already endorsed the 628-student facility, this item may be moot]
Move to send notification to the Minuteman Regional School District Administration, School Committee and Building Committee that the Boxborough Board of Selectmen supports/does not support the proposed 628-student building project

VOTE:

- iv. District-wide election proposed by the Minuteman Regional School Committee and the Minuteman Regional School Building Committee – vote to support (or not)
Move to send notification to the Minuteman Regional School District Administration, School Committee and Building Committee that the Boxborough Board of Selectmen does not support/supports the District-wide election proposed by the Minuteman Regional School Committee and the Minuteman Regional School Building Committee

VOTE:

- c) Bring Your Own Bottle (BYOB)

Discussion regarding adoption of a policy or bylaw to allow for BYOB at an establishment holding a common victuallers license (and not holding an alcoholic beverages license)

- d) Re-Appointment of Police Patrol Officer Robert Fagundes

[NB: Officer Fagundes will complete his probationary term on August 20]

Further to the recommendation of Police Chief Warren Ryder, move to re-appoint Robert Fagundes as Full-time Police Patrol Officer for a term commencing August 21, 2015 and ending on June 30, 2016

VOTE:

- e) Montachusett Regional Transit Authority (MART) Advisory Board– appointment of representative
Move to appoint Town Administrator Selina Shaw to represent the Town on the MART Advisory Board for a term effective immediately and ending on June 30, 2016

VOTE:

9. CORRESPONDENCE

ACCEPT & POF

- a) Internal Communications
- b) Minutes, Notices & Updates
- c) General Communications

10. PRESS TIME

11. CONCERNS OF THE BOARD

12. ADJOURN