



BOARD OF SELECTMEN
Meeting Agenda
February 8, 2016
Boxborough Community Center
30 Middle Road

(February 10, 2016, if snow date is necessary, location TBD)

1. CALL TO ORDER, 7:00 PM

2. ANNOUNCEMENTS

3. APPOINTMENTS

[Times are estimated; if you are interested in a particular matter, please plan to arrive 15 minutes earlier]

- a) Adam Duchesneau, Town Planner, to discuss potential transfer of property located at 405 Middle Road to the Housing Board as well as to discuss soil testing at the property

i. *Further to the request of the Town Planner (on behalf of the Housing Board), move to authorize/ not authorize the expending of town funds for soil testing on property located at 405 Middle Road*

VOTE:

ii. *Further to the request of the Town Planner (on behalf of the Housing Board), move to declare the parcel located at 405 Middle Road surplus to the needs of the Selectmen and to place an article on the Annual Town Meeting warrant to transfer the care, custody and control of the parcel from the Board of Selectmen to the Housing Board for the purpose of disposition for affordable housing purposes*

VOTE:

- b) Ed Whitcomb, Steele Farm Advisory Committee (SFAC) Chair and Jim Moss, candidate for appointment to SFAC, 7:20 PM

Further to the recommendation of the SFAC, move to appoint Jim Moss to complete the unexpired term of David Birt on the Steele Farm Advisory Committee for a term commencing immediately and ending on June 30, 2017

VOTE:

- c) Trena Minudri, Public Celebrations and Ceremonies Committee (PCCC) Chair and Nicole Sheehan, candidate for appointment to PCCC, 7:25 PM

Further to the recommendation of the PCCC, move to appoint Nicole Sheehan to complete the unexpired term of Carla Bacharach on the Public Celebrations and Ceremonies Committee for a term commencing immediately and ending on June 30, 2018

VOTE:

- d) Tom Garmon, DPW Director, to present proposed FY 17 DPW budgets and discuss transfer station and bulk permit fees, 7:30 PM

- e) Selina Shaw, Town Administrator, to present proposed FY17 Town Government budgets, 8:15 PM

- f) Citizens concerns

4. MINUTES

- a) Joint session with Finance Committee, January 21, 2016

ACCEPT & POF

- b) Regular session, January 25, 2016

ACCEPT & POF

5. SELECTMEN REPORTS

6. OLD BUSINESS

- a) Special Town Meeting – February 24, 2016

7. NEW BUSINESS

- a) Disclosure of Appearance of Conflict of Interest – Kristin Hilberg

Move to accept and place on file the Disclosure of Appearance of Conflict of Interest filed by ZBA member, Kristin Hilberg

ACCEPT & POF:

- b) March 1 Presidential Primary Election – Election warrant

Move to notify and warn the inhabitants of Boxborough who are qualified to vote in Primaries to vote at the Meeting Room of the Sargent Memorial Library located at 427 Massachusetts Avenue, Boxborough, MA on Tuesday, the first day of March, 2016 from 7 AM to 8 PM to cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

- Presidential Preference for this Commonwealth*
- State Committee Man, Middlesex & Worcester District*
- State Committee Woman, Middlesex & Worcester District*
- Ward or Town Committee, Town of Boxborough*

VOTE:

- c) Reserve Fund Transfer Request – Assessor GIS Map Updates

Move to forward to the Finance Committee for approval the request to transfer \$2,000 from the Reserve Fund to account #001-141-5399-0000, Assessor GIS Map Updates

VOTE:

- d) Prevention of Harassment and Discrimination Policy

Further to the recommendation of the Personnel Board, move to approve the updated “Prevention of Harassment and Discrimination Policy” as approved by the Personnel Board on February 3, 2016

VOTE:

8. CORRESPONDENCE

ACCEPT & POF

- a) Internal Communications
- b) Minutes, Notices & Updates
- c) General Communications

9. PRESS TIME

10. CONCERNS OF THE BOARD

11. EXECUTIVE SESSION

Move to adjourn to executive session in the Town Administrator’s office, Boxborough Town Hall to discuss strategy with respect to collective bargaining (MassCOP Local 200 –Boxborough Police Officers) and to adjourn immediately upon completion

**ROLL CALL
VOTE:**

Chair shall state: “To conduct such session in an open meeting may have a detrimental effect on the bargaining position of the Board.”

12. ADJOURN