



BOARD OF SELECTMEN
Meeting Agenda
July 11, 2016
Boxborough Town Hall
Grange Meeting Room

1. CALL TO ORDER, TOWN ADMINISTRATOR'S OFFICE 6:00 PM

2. EXECUTIVE SESSION

Move to adjourn to executive session to consider the purchase or value of real estate and to adjourn immediately thereafter

**ROLL CALL
VOTE:**

N.B. The Chair shall state that an open meeting may have a detrimental effect on the negotiating position of the Board.

Re-convene in Grange Meeting Room, 7:00 PM

3. ANNOUNCEMENTS

4. APPOINTMENTS

[Times are estimated; if you are interested in a particular matter, please plan to arrive 15 minutes earlier]

a) BCTrust members Rita Grossman and Simon Bunyard and ConsComm Chair Dennis Reip regarding FY 17 LAND Grant application for Elizabeth Brook Knoll (311 Whitcomb Road), 7:05 PM

b) Tom Garmon, DPW Director, to discuss use of town property located at 381 Codman Hill Road for potential storage of DPW materials, 7:20 PM

c) Appointment of Raid Suleiman to the Energy Committee, for a three year term (immediately through 6/30/19), 7:30 PM

Further to the recommendation of the Energy Committee, move to appoint Raid Suleiman to the Committee, for a three year term effective immediately through June 30, 2019

VOTE:

d) Jeff Sullivan, regarding fee waiver request for Flerra Field for AB Monday Night Quarterbacks, 7:35 PM - TENTATIVE

Further to the recommendation of the Recreation Commission, move to waive the Boxborough field use fees for the use of the AB Monday Night Quarterbacks of Flerra Field for the period August 15 – 18 from 5 – 8 PM

e) Citizens concerns

5. MINUTES

a) Regular session, June 6, 2016

ACCEPT & POF

b) Joint meeting with the Finance Committee, June 13, 2016

ACCEPT & POF

c) Executive session, June 20, 2016

ACCEPT & POF

6. SELECTMEN REPORTS

7. OLD BUSINESS

- a) Establishment of new committees, discussion
 - i. Economic Development Committee
 - ii. Municipal Building Committee
 - iii. Town Meeting Study Committee
 - iv. Water Resources Committee

- b) Reserve Fund (RFT) and Interdepartmental Transfer Requests
 - i. Collector Salary to Police Other Expenses
Move to approve and forward to the Finance Committee for their approval the transfer of \$1,112.82 from the Collector’s Salary (001-146-5112-0000) to Police Travel (001-210-5711-0000) **VOTE:**

 - ii. Snow and Ice Overtime to Snow and Ice Street Maintenance Supply
Move to approve and forward to the Finance Committee for their approval the transfer of \$5,000 from Snow and Ice Overtime (001-423-5134-0000) to Snow and Ice Maintenance Supply (001-423-5531-0000) **VOTE:**

 - iii. RFT - Snow and Ice Street Maintenance Supply
Move to approve and forward to the Finance Committee for their approval the transfer of \$3,245 from the Reserve Fund to Snow and Ice Street Maintenance Supply (001-423-5531-0000) **VOTE:**

8. NEW BUSINESS

- a) Reserve Fund (RFT) and Interdepartmental Transfer Requests
 - i. RFT – Selectmen Consulting
Move to approve and forward to the Finance Committee for their approval the transfer of \$400.25 from the Reserve Fund to Selectmen Consulting (001-122-5306-0000) **VOTE:**

 - ii. RFT – Energy Committee
Move to approve and forward to the Finance Committee for their approval the transfer of \$164.92 from the Reserve Fund to Energy Committee Other Supplies (001-199-5599-0000) **VOTE:**

 - iii. RFT – Police Salary Overtime
Move to approve and forward to the Finance Committee for their approval the transfer of \$28,535.79 from the Reserve Fund to Police Salary – Overtime (001-210-5134-0000) **VOTE:**

 - iv. RFT – Animal Control Travel
Move to approve and forward to the Finance Committee for their approval the transfer of \$TBD from the Reserve Fund to Animal Control Travel (001-291-5711-0000) **VOTE:**

 - v. DPW Salary to DPW Vehicle Maintenance Service
Move to approve and forward to the Finance Committee for their approval the transfer of \$591.52 from DPW Salary (001-422-5114-0000) to DPW Vehicle Maintenance Services (001-422-5242-0000) **VOTE:**

 - vi. RFT – Employee Benefits – Medicare
Move to approve and forward to the Finance Committee for their approval the transfer of \$236.08 from the Reserve Fund to Employee Benefits – Medicare (001-915-5171-MEDC) **VOTE:**

- b) Consider dates for goal setting workshop and appreciation event

9. CORRESPONDENCE

ACCEPT & POF

- a) Internal Communications
- b) Minutes, Notices & Updates
- c) General Communications

10. PRESS TIME

11. CONCERNS OF THE BOARD

12. ADJOURN

Upcoming Board of Selectmen Meetings

8/8; 8/29; 9/19; 10/3; 10/17; 10/31; 11/14; 11/28; 12/5; 12/19; 1/9/17