



BOARD OF SELECTMEN
Meeting Agenda
August 8, 2016
Boxborough Town Hall
Grange Meeting Room

1. CALL TO ORDER, TOWN ADMINISTRATOR'S OFFICE 6:30 PM

2. EXECUTIVE SESSION

Move to adjourn to executive session to:

- a) *consider the purchase or value of real estate, and*
- b) *discuss strategy with respect to collective bargaining (Boxborough Professional Firefighters Assn, Local 4601,*
and to reconvene in open session at 7:00 PM in the Grange Meeting Room to consider the regular business on the agenda

**ROLL CALL
VOTE:**

N.B. The Chair shall state that an open meeting may have a detrimental effect on the negotiating position of the Board.

Re-convene in Grange Meeting Room, 7:00 PM

3. ANNOUNCEMENTS

4. APPOINTMENTS

[Times are estimated; if you are interested in a particular matter, please plan to arrive 15 minutes earlier]

- a) Police Chief Warren Ryder and Nicholas Storelli, candidate for the position of Special Police Officer, 7:05 PM
Further to the recommendation of the Police Chief, move to appoint Nicholas Storelli to the position of Special Police Officer for a term commencing August 9, 2016 and ending on June 30, 2017 **VOTE:**

- b) Jeanne Kangas, President of the Boxborough Historical Society, Inc. (BHSI) and other interested parties, to discuss proposal to fund detailed study and cost estimate to preserve the Steele Farmhouse, 7:10 PM
Move to accept a gift of \$7,000 from the BHSI for the purposes of funding a detailed study and cost estimate to preserve the Steele Farmhouse

[NB: TTOR should be given a heads up regarding the architectural study]

VOTE:

Subject to authorization from the Inspector of Buildings and agreement from The Trustees of Reservations, move to approve the request from the BHSI to hang a fundraising sign at Steele Farm

VOTE:

- c) Town Planner Adam Duchesneau, to discuss MassWorks Infrastructure Program Application for Route 111 Pedestrian Improvements, 7:30 PM

- d) Kristin Blake, PTF Board member, Blanchard, regarding use of Steele Farm, 7:45 PM
Move to approve the request of the Blanchard School PTF Board to host a homecoming bonfire at Steele Farm on Saturday, September 17 from 5:30 – 7:30 PM, pursuant to the details provided in the memo included in the agenda packet under 4d and subject to such terms and conditions as deemed necessary by the Board of Selectmen, Police and Fire Chiefs and Steele Farm Advisory Committee **VOTE:**

- e) Dennis Reip, Conservation Commission Chair, regarding Purchase & Sale Agreement for property located at 311 Whitcomb Road, 7:55 PM
Move to accept a gift in the amount of \$27,000 from the BCTrust to be used for the purpose of providing a 5% deposit on the Town's purchase of 311 Whitcomb Road; further that in the event that the Town does not acquire the subject property, the amount of the deposit returned to the Town by the sellers shall be refunded to BCTrust **VOTE:**

- Move to execute the purchase and sale agreement for the acquisition of 311 Whitcomb Road from Martin W. and Irene H. Schramm, subject to all the terms and conditions therein* **VOTE:**

- f) Anne McNeece, candidate for appointment to the Personnel Board, 8:10 PM
Further to the recommendation of the Personnel Board, move to appoint Anne McNeece to the Personnel Board, for a three year term effective immediately through June 30, 2019 **VOTE:**

- g) Citizens concerns

5. MINUTES

- a) Joint meeting with the Finance Committee, June 13, 2016 **ACCEPT & POF**
- b) Regular session, June 20, 2016 **ACCEPT & POF**
- c) Executive session, June 20, 2016 **ACCEPT & POF**
- d) Executive session (collective bargaining session, FF CBU), June 24, 2016 **ACCEPT & POF**
- e) Executive session, July 11, 2016 **ACCEPT & POF**

6. SELECTMEN REPORTS

7. OLD BUSINESS

- a) Establishment of new committees, discussion and potential approval of charges
 - i. Economic Development Committee
 - ii. Municipal Building Committee
 - iii. Veteran's Memorial Committee
 - iv. Water Resources Committee

8. NEW BUSINESS

- a) Request from Acton-Boxborough (AB) Rotary to use Town Seal
Move to authorize the use of the Boxborough Town seal by the AB Rotary in pursuit of its charitable endeavors; said non-commercial purposes may include but not be limited to letterhead, banners, apparel and the AB Rotary's website **VOTE:**

- b) Reserve Fund Transfer Request – Town Hall Stairs
Move to approve and forward to the Finance Committee for their approval the transfer of \$14,000 from the Reserve Fund to Town Hall – Capital Outlay (001-192-5820-0000) **VOTE:**

- c) Increase CoA Class Revolving Fund
Further to the request of the Town Accountant, move to authorize the increase of the FY 16 CoA Revolving Fund from \$15,000 to \$15,112 and to forward to the Finance Committee for approval **VOTE:**

- d) 2016 State Primary Election Warrant
Move to notify and warn the inhabitants of the Town who are qualified to vote in primaries to vote at Ward 0/Precinct 1, Boxborough Town Hall, 29 Middle Road, Boxborough, MA 01719 on Thursday, the 8th day of September, 2016 from 7:00 AM to 8:00 PM to cast their votes in the State Primaries for the candidates of political parties for the following offices:
Representative in Congress, Third District
Councillor, Third District
Senator in General Court, Middlesex & Worcester District
Representative in General Court, Thirty-Seventh Middlesex District
Sheriff, Middlesex County **VOTE:**

9. CORRESPONDENCE

ACCEPT & POF

- a) Internal Communications
- b) Minutes, Notices & Updates
- c) General Communications

10. PRESS TIME

11. CONCERNS OF THE BOARD

12. ADJOURN

Upcoming Board of Selectmen Meetings

8/29; 9/19; 10/3; 10/17; 10/22 (Goals Setting WS); 10/31; 11/14; 11/28; 12/5; 12/19; 1/9/17

BLF: 8/16

Appreciation Event: 9/17