

BOARD/COMMITTEE: Personnel Board

DATE: June 3, 2015

TIME: 7:00 AM

PLACE: Boxborough Town Hall, Morse/Hilberg Room

TOPICS EXPECTED TO BE DISCUSSED (AGENDA):

1. Public participation.
2. Approve of minutes from 519.15 meeting.
3. Review and discuss Chief Ryder's offer letter for LT position.
4. Review and finalize draft Outreach Meeting document; discuss arrangements for getting finalized document to non-union personnel.
5. Future discussions
—Employee Handbook
6. Identify agenda items / discussions from this meeting that a majority of PB members feel should be communicated directly to any non-union employee(s).
7. Date of next Personnel Board meeting: June 9
8. Adjournment