



Boxborough Emergency Reserve Corps (BERC)  
Executive Committee AGENDA  
Boxborough Community Center  
Monday June 8th, 2015  
7:00 – 8:30 p.m.



Minutes – 5/4/15 meeting – review and approve

Kathleen/all

Updates - general

- ID Badges – address expiring badges & badge process

Ron

Organization updates

Event reports

- 5/27 Preparing for Infectious Disease in a Disaster and Beyond

Janyce/Ron

Upcoming events

- *Plan Fifer's Day event to be held June 20<sup>th</sup> – booth, materials, and staff coverage*
- Boxborough Agricultural Fair September 12th
- MRC Region 4a events:

	<u>Date</u>	<u>Location</u>
○ Smallpox vaccination cert/recert	6/9	Framingham
○ CPR/AED HCP	6/10	Wrentham
○ Personal Protective Equipment	6/16	Framingham
○ CPR/AED HCP	6/24	Framingham

Long-term planning (goals, events, etc.)

- Membership recruiting planning/ideas and volunteer requirements
- Training events (local/regional) – Shelter management training
  - Red Cross/MRC
  - Shelter Drill – Blanchard – plan for Fall
- Meet with neighboring town ERC Chairs to discuss organizations and best practices
- Cooperative agreement with other towns? TBD

Other business

- Phone Tree to be updated
- BERC website to be updated

Next Meeting – Plan for early September