

REVISED

AGENDA  
BOXBOROUGH HOUSING BOARD  
Thursday, 10 December 2015

RECEIVED  
DEC 09 2015  
@ 11:05 AM  
TOWN CLERK  
TOWN OF BOXBOROUGH

Sargent Memorial Library Meeting Room  
427 Massachusetts Avenue

7:30 PM

**Meeting Secretary:** To be decided

**Invited Attendee:** Adam Duchesneau, Town Planner; Carolyn Read, Habitat for Humanity

**I. Information Items**

- A. As we discussed in our November meeting, a letter that indicated our interest in the property at 405 Middle Road was submitted to the BoS. It was discussed at the Board of Selectmen meeting on Dec. 7. We were encouraged to further investigate the matter and to provide more details on homes that could be built on the property.
- B. Meeting Place  
Due to the broken lift in Town Hall, this meeting will be held at the library instead of Town Hall.

**II. Minutes**

- A. Minutes from the 12 November 2015 BHB Meeting

**III. Discussion with Carolyn Read of Habitat for Humanity**

As we discussed in our meeting last month, there is a possibility that a tax-title property at 405 Middle Road can be used for a Habitat-for-Humanity home. Carolyn Read, the Executive Director of Habitat for Humanity North Central Massachusetts, will discuss Habitat homes and procedures.

**IV. Old Business**

- A. CPA Rental Assistance Program  
We (mostly Channing) presented the program to the CPC at their meeting on Dec. 3. The CPC's reaction seemed favorable, but we don't know anything official yet.

**V. New Business**

- A. Craftsman Village Cost Certification  
We should take a look at the cost-certification document that has recently been submitted by Craftsman Village, the new ownership Chapter 40B complex on Codman Hill Road.
- B. Housing Board meetings for 2016  
We should see if the proposed meeting schedule creates any conflicts.

**VI. Adjourn BHB Meeting (9:30 pm or earlier)**