

**WARRANT and PROCEEDINGS**  
**of the ANNUAL TOWN MEETING**  
**held on MAY 9, 10 and 12, 2005**  
**LIST OF ARTICLES**

1. **CHOOSE TOWN OFFICERS**  
**QUESTION 1- PROPOSITION 2 1/2 LEVY LIMIT OVERRIDE - OPERATING BUDGET**  
**QUESTION 2- PROPOSITION 2 1/2 LEVY LIMIT OVERRIDE - BLANCHARD MEMORIAL SCHOOL - PERSONNEL**  
**QUESTION 3 – PROPOSITION 2 1/2 LEVY LIMIT OVERRIDE - BLANCHARD MEMORIAL SCHOOL INFRASTRUCTURE AND EDUCATIONAL PROGRAM COSTS**  
**QUESTION 4 - PROPOSITION 2 1/2 LEVY LIMIT OVERRIDE – LIBRARY – PERSONNEL AND OPERATING COSTS**  
**QUESTION 5 - PROPOSITION 2 1/2 DEBT EXCLUSION - PURCHASE OF AMBULANCE**  
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**QUESTION 7- PROPOSITION 2 1/2 CAPITAL EXPENDITURE EXCLUSION – REPLACE ROOFS AT TOWN HALL, POLICE STATION AND STEELE FARM**
2. **HEAR AND ACCEPT REPORTS**
3. **SET SALARIES AND COMPENSATION OF OFFICERS**
4. **PERSONNEL ADMINISTRATION PLAN CHANGES**
5. **TOWN OPERATING BUDGET**
6. **PETITION ARTICLE – REZONE CERTAIN PARCELS TO TOWN CENTER##**
7. **BLANCHARD MEMORIAL SCHOOL – PERSONNEL**
8. **BLANCHARD MEMORIAL SCHOOL - INFRASTRUCTURE AND EDUCATIONAL PROGRAM COSTS**
9. **BLANCHARD MEMORIAL SCHOOL - CAPITAL INFRASTRUCTURE EVALUATION**
10. **LIBRARY – ADDITIONAL HOURS OF OPERATION**
11. **CAPITAL EXPENDITURE – RADIO ALARM BOXES**
12. **CAPITAL EXPENDITURE – AMBULANCE**
13. **CAPITAL EXPENDITURE – CISTERN (STONEHEDGE PLACE)**
14. **FIRE DEPARTMENT – ADDITIONAL FIREFIGHTER/EMT**
15. **TOWN HALL – ARCHITECTURAL DESIGN CONSULTANT**
16. **CAPITAL EXPENDITURE – STEELE FARM ELECTRICAL MODIFICATIONS**
17. **CAPITAL EXPENDITURE – GROUNDWATER SUPPLY TESTING**
18. **CAPITAL EXPENDITURE – REPLACE ROOFS AT TOWN HALL, POLICE STATION AND STEELE FARM**
19. **REVOLVING FUND – CONSERVATION COMMISSION**
20. **ACCEPTANCE OF CHAPTER 491 OF THE ACTS OF 2004 – AFFORDABLE HOUSING TRUST**
21. **GRANTING OF EASEMENT TO VERIZON**
22. **CLOSE OUT OLD ARTICLES\*\***
23. **REVOLVING FUND - ELECTRICAL INSPECTION\*\***
24. **REVOLVING FUND - PLUMBING AND GAS INSPECTION\*\***
25. **REVOLVING FUND - FIRE ARMS PERMITS\*\***
26. **REVOLVING FUND – LIBRARY FINES\*\***
27. **REVOLVING FUND – DOG LICENSE FEES\*\***
28. **REVOLVING FUND – STEELE FARM\*\***
29. **REVOLVING FUND – INTEGRATED PRESCHOOL PROGRAM\*\***

- 30. ELDERLY TAX RELIEF – INCREASE IN EXEMPTIONS\*\*
- 31. ROAD ACCEPTANCE – BARTEAU LANE\*\*
- 32. ROAD ACCEPTANCE – LORING AVENUE, JOYCE LANE AND MACLEOD WAY\*\*
- 33. CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM\*\*
- 34. RESCIND UNUSED BORROWING AUTHORITY\*\*

**LEGEND**

\*\* CONSENT AGENDA

## PETITION ARTICLE – submitted by petition by ten or more registered voters in the town

To either of the Constables of the Town of Boxborough, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify all residents of the Town of Boxborough, who shall be qualified to vote in accord with the provisions of M.G.L. Chapter 51, Section 1, to meet at the Blanchard Memorial School, Massachusetts Avenue, Boxborough, MA on Monday, May 9, 2005 at 7:30 p.m. to act on Articles 2 through 34 of this Annual Town Meeting Warrant.

You are also required to notify all such residents of Boxborough to come to their polling place at Boxborough Town Hall, 29 Middle Road, Boxborough, on Monday the 16th day of May, 2005 at 7:00 a.m. for the Election of Town Officers pursuant to Article 1 and Questions 1 - 7. The polls will be open continuously until 8:00 p.m. when they shall be closed.

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### **CONSENT AGENDA**

In an effort to streamline Town Meeting and therefore make it more inviting to voters, the Board of Selectmen has decided to continue the use of the Consent Agenda. This agenda speeds the passage of articles which the Selectmen feel, in consultation with Town Counsel, the Moderator and the Finance Committee, should generate no controversy and can be properly voted without debate. The purpose of the Consent Agenda is to allow motions under these articles to be acted upon as one unit and to be passed without debate. **The selectmen have voted unanimously (5 – 0) to recommend all those articles on the Consent Agenda (#22 through #34, inclusive).** The articles to be taken up on the Consent Agenda are indicated by a double asterisk (\*\*).

### **THE CONSENT AGENDA WILL BE TAKEN UP AFTER CONSIDERATION OF ARTICLE 21.**

Please do your homework. If you have any questions about the consent articles or procedure, please feel free to call the Town Administrator, at 978-263-1116, ext. 101 or send an e-mail to [natalie.lashmit@town.boxborough.ma.us](mailto:natalie.lashmit@town.boxborough.ma.us) before Town Meeting.

At the call of the Consent Agenda, the Moderator will call out the numbers of the Articles, one by one. If one or more voters object to any particular Article being included in the Consent Agenda, they should say the word "Hold" in a loud voice when the number is called. The Article will then be removed automatically from the Consent Agenda and restored to its original place in the Warrant, to be debated and voted upon in the usual manner. After the calling of the individual items in the Consent Agenda, the Moderator will ask that all items remaining be passed AS A UNIT by the voters.

Please carefully review the list of articles proposed for each Consent Item. Complete summaries are found under each article printed in this warrant.

The first session of the session of the Annual Town Meeting was called to order at 7:40 p.m. by newly appointed Moderator, John G. Fallon with 420 Voters in attendance. There was a moment of silent prayer for those who passed away during the last year. Mr. Fallon recognized the heads of different departments who worked on committees and volunteered their time. He thanked Mr. Brown's appointments to the Finance Committee, the Recreation Committee and the Minuteman Regional High School. Mr. Fox read the following resolution:

Mr. Moderator,

Whereas Reg Brown has served continuously as the Town Moderator from 1977 to January 2005, presiding over many town meetings with decency, fairness, humor, and respect;

I move that it be the sense of this meeting to honor Reg by directing the Selectmen to prepare and exhibit a plaque to be hung in Boxborough Town Hall, bearing the inscription:

**Reginald C. Brown**  
**Town Moderator 1977 – 2005**  
**Presented by the citizens of Boxborough**  
**In recognition of your devoted service**  
**Resolved by Town Meeting**  
**May 9, 2005**

This resolution carried. In the absence of Reg Brown, the plaque was presented to his wife, Nancy C. Brown by Pam Resor and James Eldridge.

Reg had been Town Moderator for 28 years. During that time he had served on many committees, including the Boxborough and the Acton/Boxborough Regional School Committees, the Minuteman Regional School Committee, the Town Meeting Study Committee, the Town By-Law Committee and was the recipient of the Fifer's Award in 1980. He fulfilled his duties to the utmost, presiding over our meeting with diligence. He is dedicated to his family and the Red Sox, has plenty of spirit and a keen sense of humor. He will be missed.

On Mr. Fox's motion, the Town did vote that any adjourned sessions of Annual Town Meeting would be held on Tuesday, May 10<sup>th</sup>, Thursday, May 12<sup>th</sup>, Wednesday, May 18<sup>th</sup> and Thursday, May 19<sup>th</sup>; and further, that no debate begin on any new article after 10:30 p.m.

On Mr. Fox's motion, the Town did vote that on town meeting matters requiring a two-thirds vote by statute, a count need not be taken unless seven or more registered voters immediately question the vote so declared by the Moderator.

**ARTICLE 1 CHOOSE TOWN OFFICERS**

(Majority vote required)

**One Moderator** for a one-year term

**One Town Clerk** for a one-year term

**Two Selectmen** members, each for a three-year term

**One Board of Health** member for a three-year term

**One Board of Health** member for a one-year unexpired term

**Two Library Trustees**, each for a three-year term

**Two Planning Board** members, each for a three-year term

**One School Committee (Local and of the Region)** member for a three-year term

As well as other Town Officers as may be necessary, and to vote on the following questions:

**ACTION ON ARTICLE 1, May 16, 2005.** Specimen Ballots and Cards of Instruction were posted as required by law. The Ballot Box was examined and found to be empty and in order, and the keys were held by the Town Clerk because no Police Officer was assigned. The Election Officials—all duly sworn in before beginning their duties—were Wardens, Richard W. Golden and David L. Birt; Clerk, Virginia B. Richardson; Tellers, Margaret Hugel, Mary Larson, Ellen Landry, Diane Machamer Barbara Wheeler, Jacqueline Cumming, Shirley Warren and Anne Canfield; Counters, Charlene Golden and Barry Harsip.

In the absence of the Moderator, Virginia Richardson opened the polls at 7:00 a.m. and closed the polls at 8:00 p.m. The check lists showed that 1455 had voted, but 1454 ballots were taken from the voting machine. This included 62 Absentee Ballots. Sixty-nine (69) voters applied for absentee ballots. Two ballots were received too late to be counted. The counting was concluded at 9:15 p.m. There were 24 "AFFIRMATION OF CURRENT AND CONTINUOUS RESIDENCE" filed with the Town Clerk during the day. These voters failed to fill out their census forms for the current year.

**QUESTION 1                    PROPOSITION 2 1/2 LEVY LIMIT OVERRIDE - OPERATING BUDGET**

(Majority vote required)

Shall the Town of Boxborough be allowed to assess an additional Eight Hundred Thousand Dollars (\$800,000) in real estate and personal property taxes for the purposes of funding the operating budgets of the Town and Public Schools for the fiscal year beginning July first two thousand and five?

YES   784   NO   623   BLANKS   47  

**QUESTION 2                    PROPOSITION 2 1/2 LEVY LIMIT OVERRIDE - BLANCHARD MEMORIAL SCHOOL PERSONNEL**

(Majority vote required)

Shall the Town of Boxborough be allowed to assess an additional Eighty-Three Thousand and Ninety-Three dollars (\$83,093) in real estate and personal property taxes for the purposes of funding positions, hours and associated personnel benefits at the Blanchard School for the fiscal year beginning July first two thousand and five?

YES   736   NO   696   BLANKS   22  

**QUESTION 3                    PROPOSITION 2 1/2 LEVY LIMIT OVERRIDE - BLANCHARD MEMORIAL SCHOOL INFRASTRUCTURE AND EDUCATIONAL PROGRAM COSTS**

(Majority vote required)

Shall the Town of Boxborough be allowed to assess an additional Seventy Thousand One Hundred and Fifty-Seven Dollars (\$70,157) in real estate and personal property taxes for the purposes of providing textbooks, supplies, capital replacements, and technology replacement purchases for the Blanchard School for the fiscal year beginning July first two thousand and five?

YES   764   NO   667   BLANKS   23  

**QUESTION 4                    PROPOSITION 2 1/2 LEVY LIMIT OVERRIDE – LIBRARY – PERSONNEL AND OPERATING COSTS**

(Majority vote required)

Shall the Town of Boxborough be allowed to assess an additional Ten Thousand One Hundred and Seventy-Nine Dollars (\$10,179) in real estate and personal property taxes for the purposes of funding personnel and operating costs to add four more hours of operation at the Sargent Memorial Library for the fiscal year beginning July first two thousand and five?

YES   687   NO   743   BLANKS   24  

**QUESTION 5                    PROPOSITION 2 1/2 DEBT EXCLUSION - PURCHASE OF AMBULANCE**

(Majority vote required)

Shall the Town of Boxborough be allowed to exempt from the provisions of proposition two and one-half so-called, the amounts required to pay for the bond issued in order to pay the costs of acquiring and equipping a new ambulance for the Fire Department, including the payment of all costs incidental and related thereto?

YES   899   NO   525   BLANKS   28  

**QUESTION 6                    PROPOSITION 2 1/2 LEVY LIMIT OVERRIDE – FIREFIGHTER/EMT**

(Majority vote required)

Shall the Town of Boxborough be allowed to assess an additional Seventy-Two Thousand One Hundred and Ten Dollars (\$72,110) in real estate and personal property taxes for the purposes of funding the salary, benefits and related expenses of one Firefighter/EMT for the fiscal year beginning July first two thousand and five?

YES 891 NO 534 BLANKS 29

**QUESTION 7            PROPOSITION 2 1/2 CAPITAL EXPENDITURE EXCLUSION – REPLACE ROOFS AT TOWN HALL, POLICE STATION AND STEELE FARM**

(Majority vote required)

Shall the Town of Boxborough be allowed to assess an additional Forty-One Thousand Four Hundred and Fifty Dollars (\$41,450) in real estate and personal property taxes for the purposes of replacing roofs at the Town Hall, Police Station and Steele Farm barn for the fiscal year beginning July first two thousand and five?

YES 801 NO 627 BLANKS 26

The results of the election are as follows:

**MODERATOR, One Year**

John G. Fallon	1,178
All Others	10
Blanks	266

**TOWN CLERK, One Year**

Virginia B. Richardson	1,246
All Others	1
Blanks	207

**SELECTMEN, Three Years**  
Vote for not more than TWO

Leslie R. Fox	912
Kristin Hilberg	922
Scott C. Coleman	533
All Others	1
Blanks	540

**SCHOOL COMMITTEE, Three Years**  
Local and Regional

Rebecca R. Neville	778
Amy J. Burke	497
Blanks	179

**LIBRARY TRUSTEES, Three Years**  
Vote for not more than TWO

Janet J. Glidden	1,102
Janet R. Tyndall	1,042
All Others	1
Blanks	763

**PLANNING BOARD, Three Years**  
Vote for not more than TWO

Jennie L. Rawski	1020
Karen B. Metheny	1,049
All Others	2
Blanks	837

**BOARD OF HEALTH, Three years**

Marie C. Cannon	1,108
All Others	1
Blanks	345

**BOARD OF HEALTH, One year**  
(Unexpired Term)

Michael P. Willis	1,100
Blanks	354

**ARTICLE 2 HEAR AND ACCEPT REPORTS**

(Majority vote required)

To hear the reports of the Selectmen and other Town Officers, Agents and Committees; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

**ACTION ON ARTICLE 2**, May 9, 2005. Reports were read by Mr. Ross of the Library Trustees, Mr. Kushner of the Finance Committee and Mr. Fox of the Board of Selectmen. All reports are on file with the Town Clerk. On Mr. Fox's motion, the Town did vote to receive the reports of the Selectmen and other Town Officers, Agents and Committees as published in the 2004 Annual Town Report, and further, to hear and receive the reports as presented at Annual Town Meeting.

**ARTICLE 3 SET SALARIES AND COMPENSATION OF OFFICERS**  
(Majority vote required)

To see if the Town will vote to fix the salaries and compensation of various officials for the year beginning July 1, 2005 as follows:

Selectmen	\$400.00 each member/year
Board of Health	\$166.67 each member/year
Tax Collector	\$50,113.08 /year
Town Clerk	\$32,639.46 /year
Moderator	\$25.00 each meeting
Constables	\$3.00 each copy/warrant posted
Planning Board Members	\$109.00 each member/year

or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

**ACTION ON ARTICLE 3**, May 9, 2005. On Mr. Fox's motion, the Town did vote to fix the salaries and compensation of various officials for the year beginning July 1, 2005 as printed in the warrant under Article 3.

**ARTICLE 4 PERSONNEL ADMINISTRATION PLAN CHANGES**  
(Majority vote required)

To see if the Town will vote to amend Schedule A of the Personnel Administration Plan by adding the positions of Buildings and Grounds Maintenance Worker and Technical Services Librarian to the Classification of Positions and by changing the titles of Senior Library Technician and Library Technician to Senior Library Assistant and Library Assistant, respectively and by amending Schedule B of the Personnel Administration Plan, Compensation of Positions, as indicated in the following schedules; or take any other action relative thereto.

**FY 2006 Classification of Positions – Schedule A**

*Town Administrator*  
**Department Heads**  
*Police Chief*  
*Fire Chief*  
*DPW Director*  
*Library Director*

**Per Diem Schedule**  
 Fire Lieutenant/EMT  
 Call Firefighter /EMT  
 Call Firefighter  
 Special Police Officer  
 Dispatcher

**Regular Full-Time Schedule**

**Exempt Employees**  
 Assistant Town Administrator  
 Treasurer  
 Accountant  
 Assessor  
 Building Inspector/Code Enforcement Officer  
 Planner

**Intermittent Schedule**

Cemetery Superintendent  
 Cemetery Laborer  
 Registrar Chairperson  
 Clerk of Elections  
 Election Worker  
 Registrar Member  
 Veterans' Agent  
 Call Fire Chief  
 Deputy Fire Chief  
 Fire Captain  
 Fire Lieutenant  
 Call Firefighter/EMT  
 Fire Department Chaplain  
 Call Building Inspector  
 Special Police Officer  
 Lock-up Attendant  
 Dispatcher  
 Seasonal Maintenance Worker  
 Snow Plower  
 Seasonal Conservation Worker  
 Assistant Building Inspector  
 Wiring Inspector  
 Plumbing and Gas Inspector  
 Dog Officer  
 Assistant Dog Officer  
 Animal Control Officer  
 Animal Inspector  
 Fence Viewer  
 Field Driver  
 Director of Summer Playground  
 Director of Gymnastics  
 Director of Winter Programs  
 Lead Counselor  
 Counselor  
 Counselor-in-Training  
 Intern (Town Hall)  
 Library Page  
 Junior Library Page

**Non-Exempt Employees**

Secretary I  
 Secretary II  
 Police Sergeant  
 Police Officer  
 Firefighter/EMT  
 Custodian  
 DPW Foreman  
 DPW Worker  
 DPW Semi-skilled Worker  
 Building & Grounds Maintenance Worker  
 Dispatch Supervisor  
 Dispatcher

**Regular Reduced Hours Schedule**

COA Coordinator  
 Children's Librarian  
 Technical Services Librarian  
 Sr. Library Assistant  
 Library Assistant  
 DPW Worker

**Regular Part-Time Schedule**

Secretary I  
 Secretary II  
 Children's Librarian  
 Technical Services Librarian  
 Sr. Library Assistant  
 Library Assistant  
 Transfer Station Operator I  
 Conservation Agent

**Elected Positions**

Selectman  
 Board of Health Member  
 Planning Board Member  
 Library Trustee

Moderator  
 Constable  
 Tax Collector  
 Town Clerk

<b>Position Title</b>						
				<b>FY2005</b>	<b>FY2006</b>	
<i>Town Administrator</i>	<i>Contract expires 12/31/06</i>			83,750.00	TBD	
<b>Department Heads</b>						
<i>Police Chief</i>	<i>Contract expires 12/31/06</i>			67,088.88	TBD	
		<i>(base)</i>				
		<i>with Quinn Bill</i>		80,506.65	TBD	
<i>Fire Chief</i>	<i>Contract expires 12/31/05</i>			66,908.80	TBD	
<i>DPW Director</i>	<i>Contract expires 12/31/06</i>			73,698.82	TBD	
<i>Library Director</i>	<i>Contract expires 12/31/07</i>			48,362.72	55,000	
	<b><u>Step A</u></b>	<b><u>Step B</u></b>	<b><u>Step C</u></b>	<b><u>Step D</u></b>	<b><u>Step E</u></b>	<b><u>Step F</u></b>
<b><u>Regular Full-Time Schedule</u></b>						
<b><u>Exempt Employees</u></b>						

<b>Assistant Town Administrator</b>	<b>46,664.59</b>	<b>48,297.85</b>	<b>49,988.28</b>	<b>51,737.87</b>	<b>53,548.69</b>	<b>55,422.90</b>
<b>Treasurer</b>	<b>48,796.54</b>	<b>50,504.42</b>	<b>52,272.07</b>	<b>54,101.59</b>	<b>55,995.15</b>	<b>57,954.98</b>
<i>Accountant</i>	46,177.49	47,793.70	49,466.48	51,197.80	52,989.73	54,844.37
<i>Assessor</i>	52,215.74	54,043.29	55,934.80	57,892.52	59,918.76	62,015.92
<i>Building Inspector/Code Enforcement</i>	46,218.58	47,836.23	49,510.50	51,243.37	53,036.89	54,893.18
<i>Planner</i>	47,809.23	49,482.56	51,214.44	53,006.95	54,862.19	56,782.37
<b>Non-Exempt Employees</b>						
<i>Secretary I</i>	13.85	14.34	14.84	15.36	15.90	16.45
<i>Secretary II</i>	17.51	18.12	18.76	19.41	20.09	20.80
<i>Police Sergeant</i>	23.40	23.84	24.27			
<i>Police Officer (Step A1/A2)</i>	17.64/18.25	18.88	19.55	20.24	20.94	21.67
<i>Firefighter/EMT</i>	16.37	16.94	17.53	18.15	18.78	19.44
<i>Custodian</i>	14.09	14.58	15.09	15.62	16.17	16.73
<b>DPW Foreman</b>	<b>20.74</b>	<b>21.47</b>	<b>22.22</b>	<b>23.00</b>	<b>23.80</b>	<b>24.64</b>
<b>DPW Worker</b>	<b>16.56</b>	<b>17.14</b>	<b>17.74</b>	<b>18.36</b>	<b>19.01</b>	<b>19.67</b>
<b>DPW Semi-skilled Worker</b>	<b>15.10</b>	<b>15.63</b>	<b>16.18</b>	<b>16.74</b>	<b>17.33</b>	<b>17.93</b>
<b>Bldg &amp; Grounds Maintenance Worker</b>	<b>15.10</b>	<b>15.63</b>	<b>16.18</b>	<b>16.74</b>	<b>17.33</b>	<b>17.93</b>
<i>Dispatch Supervisor</i>	16.56	17.14	17.74	18.36	19.01	19.67
<i>Dispatcher</i>	14.97	15.49	16.03	16.59	17.17	17.77
<b>Regular Reduced Hours Schedule</b>						
<i>COA Coordinator</i>	17.51	18.12	18.76	19.41	20.09	20.80
<b>Children's Librarian</b>	<b>17.54</b>	<b>18.15</b>	<b>18.79</b>	<b>19.45</b>	<b>20.13</b>	<b>20.83</b>
<b>Technical Services Librarian</b>	<b>15.90</b>	<b>16.46</b>	<b>17.03</b>	<b>17.63</b>	<b>18.25</b>	<b>18.88</b>
<b>Sr. Library Assistant</b>	<b>12.94</b>	<b>13.39</b>	<b>13.86</b>	<b>14.34</b>	<b>14.85</b>	<b>15.36</b>
<b>Library Assistant</b>	<b>11.01</b>	<b>11.40</b>	<b>11.79</b>	<b>12.21</b>	<b>12.64</b>	<b>13.08</b>
<b>DPW Worker</b>	<b>16.56</b>	<b>17.14</b>	<b>17.74</b>	<b>18.36</b>	<b>19.01</b>	<b>19.67</b>
<b>Regular Part-Time Schedule</b>						
<i>Secretary I</i>	13.85	14.34	14.84	15.36	15.90	16.45
<i>Secretary II</i>	17.51	18.12	18.76	19.41	20.09	20.80
<b>Children's Librarian</b>	<b>17.54</b>	<b>18.15</b>	<b>18.79</b>	<b>19.45</b>	<b>20.13</b>	<b>20.83</b>
<b>Technical Services Librarian</b>	<b>15.90</b>	<b>16.46</b>	<b>17.03</b>	<b>17.63</b>	<b>18.25</b>	<b>18.88</b>
<b>Sr. Library Assistant</b>	<b>12.94</b>	<b>13.39</b>	<b>13.86</b>	<b>14.34</b>	<b>14.85</b>	<b>15.36</b>
<b>Library Assistant</b>	<b>11.01</b>	<b>11.40</b>	<b>11.79</b>	<b>12.21</b>	<b>12.64</b>	<b>13.08</b>
<b>Transfer Station Operator I</b>	<b>15.13</b>	<b>15.66</b>	<b>16.21</b>	<b>16.78</b>	<b>17.36</b>	<b>17.97</b>
<b>Conservation Agent</b>	<b>21.22</b>	<b>21.96</b>	<b>22.73</b>	<b>23.52</b>	<b>24.35</b>	<b>25.20</b>
<b>Position Title</b>	<b>Rate</b>					
<b>Per Diem Schedule</b>						
<b>Fire Lieutenant/EMT</b>	<b>15.39</b>					
<b>Call Fighter/EMT</b>	<b>13.98</b>					
<b>Call Firefighter</b>	<b>13.98</b>					
<b>Special Police Officer</b>	<b>13.98</b>					
<b>Dispatcher</b>	<b>13.98</b>					
<b>Intermittent Schedule</b>						
<b>Cemetery Superintendent</b>	<b>7,342.06</b>	<b>annually</b>				
<b>Cemetery Laborer</b>	<b>9.21</b>					
<b>Registrar Chairperson</b>	<b>787.66</b>	<b>annually</b>				
<b>Clerk of Elections</b>	<b>10.01</b>					
<b>Election Worker</b>	<b>8.90</b>					
<b>Registrar Member</b>	<b>236.32</b>	<b>annually (plus \$0.33 a head)</b>				
<b>Veterans' Agent</b>	<b>12.99</b>					
<b>Call Fire Chief</b>	<b>36.07</b>					
<b>Deputy Fire Chief</b>	<b>16.91</b>					
<b>Fire Captain</b>	<b>16.15</b>					
<b>Fire Lieutenant</b>	<b>15.39</b>					
<b>Call Firefighter/EMT</b>	<b>13.98</b>					
<b>Fire Department Chaplain</b>	<b>13.98</b>					

Call Building Inspector	36.07				
Special Police Officer	13.98				
Lock-up Attendant	12.52				
Dispatcher	13.98				
Seasonal Maintenance Worker	11.40				
Snow Plower	18.08				
Seasonal Conservation Worker	10.69				
Assistant Building Inspector	22.24				
Wiring Inspector	fees	\$50,000 cap/yr Selectmen & FinCom may modify if required			
Plumbing and Gas Inspector	fees	\$15,000 cap/yr Selectmen & FinCom may modify if required			
Dog Officer	9,253.95	annually			
Assistant Dog Officer	9.07	4 hour call min			
Animal Control Officer	2,254.17	annually			
Animal Inspector	830.48	annually			
Fence Viewer	40.00	annually			
Field Driver	45.00	annually			
Director of Summer Playground	16.28				
Director of Gymnastics	15.67				
Director of Winter Programs	15.67				
Lead Counselor	11.87				
Counselor	8.90				
Counselor-in-Training	8.32				
Intern (Town Hall)	8.90				
Library Page	8.90				
Junior Library Page	8.01				
<b>Elected Positions</b>		<b>FY 2005</b>		<b>FY 2006</b>	
Selectman	400.00	annually	400.00	annually	
Board of Health Member	166.67	annually	166.67	annually	
Planning Board Member	109.00	annually	109.00	annually	
Library Trustee	0.00	annually	0.00	annually	
Moderator	25.00	per meeting	25.00	per meeting	
Constable	3.00	/warrant posted/location	3.00	/warrant posted/location	
Tax Collector	48,653.48	annually	50,113.08		
Town Clerk	31,688.80	annually	32,639.46		
<b>NOTES</b>					
Fee maximum is 1% of FY05 levy (or \$121,463)					
3% shown for employees and elected officials (Tax Collector and Town Clerk)					
Salaries for primary department heads, with the exception of the Library Director, are still under negotiation					
Italics: set by bargaining unit or personal contract					
Bold: set by Personnel Board					
<b>The Personnel Board recommends.</b>					
A public hearing was jointly held with the Board of Selectmen on March 28 and continued and closed on April 4, 2005.					
<b>The Finance Committee recommends unanimously.</b>					

**ACTION ON ARTICLE 4, MAY 9, 2005.** Mr. Brown pointed out that there was a 3.5% built in for each step and that we can only increase 2 ½ under Proposition 2 ½. Mr. Golden stated that most positions were union and were under contract. Ms. Hilberg stated that they do not want to change until all positions can be treated the same.

On Mr. Golden's motion, the Town did vote to amend Schedule A of the Personnel Administration Plan by adding the positions of Buildings and Grounds Maintenance Worker and Technical Services Librarian to the Classification of Positions and by changing the titles of Senior Library Technician and Library Technician to

Senior Library Assistant and Library Assistant, respectively, and by amending Schedule B of the Personnel Administration Plan, Compensation of Positions, as indicated in the schedules printed in the warrant under Article 4.

## **ARTICLE 5 TOWN OPERATING BUDGET**

(Majority vote required)

To see what sums of money the Town will appropriate and raise by taxation or otherwise for the operations and expenses of the Town for the Fiscal Year beginning July 1, 2005 provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Eight Hundred Thousand Dollars (\$800,000) in real estate and personal property taxes for said purpose for the fiscal year beginning July first two thousand and five; or take any other action relative thereto.

### **The Finance Committee recommends unanimously.**

The operating budget categories and sums presented here represent the funds necessary for the Town to execute governmental, financial, public safety, education and maintenance functions provided to all Boxborough citizens. The total Town operating budget proposed for FY '06 is \$16,717,332. Adjustments due to the use of State Aid revenues and local receipts as well as the costs associated with warrant articles and maintaining an Overlay Reserve lead to an amount \$13,281,782 more or less to be raised by taxation. This amount exceeds that allowed by Proposition 2 1/2 by \$800,000, which sum must be authorized through a Levy Limit General Override. Voters should be aware that a general override such as is proposed here will increase the Town's Levy Limit permanently by the proposed \$800,000. The estimated tax rate associated with the proposed levy limit, including override is \$14.10 per \$1000 of valuation. This implies a tax bill of \$7,163 for the Department of Revenue estimated average single-family home FY '05 valuation of \$508,000. The estimated FY '06 tax bill for the "average" single family home represents an increase of 7.5% or \$500 from the tax bill for FY '05. Voters should be aware that the FY '05 numbers are as voted at the May 10, 2004 ATM and are not adjusted for the STM held on January 24, 2005. More detail can be found in the Finance Committee report in your warrant.

Voters will notice use of the terms "A Budget" and "B Budget". The term "A Budget" refers to the FY '06 budget presented herein and assumes passage of an \$800,000 general levy limit override at the polls. "B Budget" refers to the budget that would ensue if the proposed general override fails. The rightmost column in the Article 5 budget summary shows the proposed budget changes that would be required to bring the Town Operating budget within the constraints of Proposition 2 1/2, should the general override fail. Such a reduced budget will be voted at a later date. At that time voters will consider and may amend the proposed "B Budget".

The salaries and wages for both union and non-union employees (excluding all School employees) are commensurate with the amounts found in "Compensation of Positions FY2006 Schedule B" of the Personnel Administration Plan, as reproduced under Article 4 above. Further details of the tax rate and tax bill implications of Article 5 and other warrant articles may be found in the Finance Committee Report at the end of the warrant.

<u>Account Name</u>	<u>FY04 BUDGET</u>	<u>FY04 ACTUAL</u>	<u>FY05 BUDGET</u>	<u>FY06 BUDGET</u>	<u>FY06 BUDGET VS FY05</u>	<u>% FY</u>
114 Total Salaries - Moderator	\$ 75	\$ 50	\$ 75	\$ 75	\$ -	-
114 Total Other Expenses - Moderator	\$ -	\$ -	\$ -	\$ -	\$ -	-
114 Total Moderator Expenses	\$ 75	\$ 50	\$ 75	\$ 75	\$ -	-
119 Total Salaries - Town Constable	\$ -	\$ -	\$ -	\$ -	\$ -	-
119 Total Other Expenses - Town Constable	\$ 150	\$ 76	\$ 100	\$ 100	\$ -	-
119 Total Constable Expenses	\$ 150	\$ 76	\$ 100	\$ 100	\$ -	-
122 Total Salaries - Selectman	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	-
122 Total Other Expenses - Selectman	\$ 2,150	\$ 1,041	\$ 1,810	\$ 1,810	\$ -	-
122 Total Selectman Expenses	\$ 4,150	\$ 3,041	\$ 3,810	\$ 3,810	\$ -	-
123 Total Salaries - Town Administrator	\$ 132,724	\$ 131,727	\$ 137,559	\$ 141,686	\$ 4,127	
123 Total Other Expenses- Town Administrator	\$ 4,800	\$ 4,800	\$ 5,625	\$ 6,075	\$ 450	
123 Total Expenses - Town Administrator	\$ 137,524	\$ 136,527	\$ 143,184	\$ 147,761	\$ 4,577	
131 Total Salaries - Finance Committee	\$ -	\$ -	\$ -	\$ -	\$ -	-
131 Total Other Expenses- Finance Committee	\$ 450	\$ 130	\$ 450	\$ 450	\$ -	-
131 Total Expenses - Finance Committee	\$ 450	\$ 130	\$ 450	\$ 450	\$ -	-
135 Total Salaries - Accountant	\$ 45,051	\$ 45,050	\$ 48,026	\$ 51,199	\$ 3,173	
135 Total Other Expenses- Accountant	\$ 20,340	\$ 16,136	\$ 22,055	\$ 22,360	\$ 305	
135 Total Expenses - Accountant	\$ 65,391	\$ 61,186	\$ 70,081	\$ 73,559	\$ 3,478	
141 Total Salaries - Assessor	\$ 50,941	\$ 50,941	\$ 54,306	\$ 57,893	\$ 3,587	
141 Total Other Expenses-Assessor	\$ 8,855	\$ 7,998	\$ 7,991	\$ 12,591	\$ 4,600	
141 Total Expenses - Assessor	\$ 59,796	\$ 58,939	\$ 62,297	\$ 70,484	\$ 8,187	
145 Total Salaries - Treasurer	\$ 55,630	\$ 55,628	\$ 57,267	\$ 56,996	\$ (271)	
145 Total Other Expenses-Treasurer	\$ 18,500	\$ 24,079	\$ 18,863	\$ 16,010	\$ (2,853)	
145 Total Expenses - Treasurer	\$ 74,130	\$ 79,707	\$ 76,130	\$ 73,006	\$ (3,124)	
146 Total Salaries - Tax Collector	\$ 48,237	\$ 48,236	\$ 49,654	\$ 51,114	\$ 1,460	
146 Total Other Expenses-Tax Collector	\$ 13,439	\$ 13,370	\$ 12,022	\$ 14,013	\$ 1,991	
146 Total Expenses - Tax Collector	\$ 61,676	\$ 61,606	\$ 61,676	\$ 65,127	\$ 3,451	
151 Total Salaries - Legal	\$ -	\$ -	\$ -	\$ -	\$ -	-
151 Total Other Expenses-Legal	\$ 64,000	\$ 56,711	\$ 64,000	\$ 64,000	\$ -	-
151 Total Expenses - Legal	\$ 64,000	\$ 56,711	\$ 64,000	\$ 64,000	\$ -	-
152 Total Salaries - Personnel Board	\$ -	\$ -	\$ -	\$ -	\$ -	-
152 Total Other Expenses-Personnel Board	\$ 330	\$ 120	\$ 330	\$ 330	\$ -	-
152 Total Expenses - Personal Board	\$ 330	\$ 120	\$ 330	\$ 330	\$ -	-

<u>Account Name</u>	<u>FY04 BUDGET</u>	<u>FY04 ACTUAL</u>	<u>FY05 BUDGET</u>	<u>FY06 BUDGET</u>	<u>FY06 BUDGET VS FY05</u>	<u>% FY</u>
161 Total Salaries - Town Clerk	\$ 30,766	\$ 30,766	\$ 31,689	\$ 32,640	\$ 951	
161 Total Other Expenses-Town Clerk	\$ 1,592	\$ 1,538	\$ 869	\$ 1,453	\$ 584	
161 Total Expenses - Town Clerk	\$ 32,358	\$ 32,303	\$ 32,558	\$ 34,093	\$ 1,535	
162 Total Salaries - Elect & Regist	\$ 2,905	\$ 2,771	\$ 4,610	\$ 2,522	\$ (2,088)	
162 Total Other Elect & Regist	\$ 3,645	\$ 3,524	\$ 4,070	\$ 2,888	\$ (1,182)	
162 Total Expenses - Elect & Regist	\$ 6,550	\$ 6,296	\$ 8,680	\$ 5,410	\$ (3,270)	
171 Total Salaries - Conservation Comm	\$ -	\$ -	\$ 16,630	\$ 14,070	\$ (2,560)	
171 Total Other - Conservation Comm	\$ 1,650	\$ 1,607	\$ 1,650	\$ 1,650	\$ -	
171 Total Expenses - Conservation Comm	\$ 1,650	\$ 1,607	\$ 18,280	\$ 15,720	\$ (2,560)	
175 Total Salaries - Planning Board	\$ 54,069	\$ 54,068	\$ 55,674	\$ 57,328	\$ 1,654	
175 Total Other - Planning Board	\$ 4,162	\$ 4,515	\$ 3,897	\$ 3,747	\$ (150)	
175 Total Expenses - Planning Board	\$ 58,231	\$ 58,583	\$ 59,571	\$ 61,075	\$ 1,504	
176 Total Salaries - Zoning Board	\$ -	\$ -	\$ -	\$ -	\$ -	
176 Total Other - Zoning Board	\$ 335	\$ 111	\$ 335	\$ 335	\$ -	
176 Total Expenses - Zoning Board	\$ 335	\$ 111	\$ 335	\$ 335	\$ -	
177 Total Salaries - Housing Board	\$ -	\$ -	\$ -	\$ -	\$ -	
177 Total Other - Housing Board	\$ 6,450	\$ 3,673	\$ 1,000	\$ 1,000	\$ -	
177 Total Expenses - Housing Board	\$ 6,450	\$ 3,673	\$ 1,000	\$ 1,000	\$ -	
192 Total Salaries - Town Hall	\$ 198,760	\$ 185,224	\$ 166,815	\$ 160,903	\$ (5,912)	
192 Total Other - Town Hall	\$ 77,371	\$ 53,040	\$ 81,475	\$ 102,240	\$ 20,765	
Total Expenses - Town Hall	\$ 276,131	\$ 238,264	\$ 248,290	\$ 263,143	\$ 14,853	
Total Town Government - Salaries	\$ 621,158	\$ 606,461	\$ 624,305	\$ 628,426	\$ 4,121	
Total Town Government - Other Expenses	\$ 228,219	\$ 192,468	\$ 226,542	\$ 251,052	\$ 24,510	
Total Town Government - Total Expenses	\$ 849,377	\$ 798,930	\$ 850,847	\$ 879,478	\$ 28,631	

**Budget changes include:**

Line 141: Assessor expenses up \$4,600, related to consulting fees for formal re-valuation required by law every three years

Line 146: Tax Collector increases for software license and conferences

Line 161: Town Clerk increase in office supplies and postage

Line 192: Town Hall Expenses are up \$20,756, \$15,000 is related to technology support to provide consistency of operating systems, security, policy and procedure for IT across the entire town. There is a new municipal (Police, Fire, etc.) building and grounds person under Town Hall Administration. The budgeted number (\$31,263) is contained within the Town Hall line at the expense of other Town Hall services, but this person will be taking care of the custodial needs of the whole town including town hall and the new library, but excluding the school.

**Proposed B budget reductions:**

Line 171: Reduce administrative support hours for Conservation Commission

Line 192: Reduce administrative support hours by .5FTE, reduce support to elected boards and commissions

Close town hall to public an additional 8 hours per week

<u>Account Name</u>	<u>FY04 BUDGET</u>	<u>FY04 ACTUAL</u>	<u>FY05 BUDGET</u>	<u>FY06 BUDGET</u>	<u>FY06 BUDGET VS FY05</u>	<u>% FY</u>
210 Total Salaries - Police	\$ 685,784	\$ 658,272	\$ 715,463	\$ 754,272	\$ 38,809	
210 Total Other - Police	\$ 91,328	\$ 85,124	\$ 93,378	\$ 97,201	\$ 3,823	
210 Total Expenses - Police	\$ 777,112	\$ 743,396	\$ 808,841	\$ 851,473	\$ 42,632	
220 Total Salaries - Fire	\$ 475,775	\$ 444,312	\$ 477,153	\$ 498,530	\$ 21,377	
220 Total Other - Fire	\$ 53,020	\$ 70,491	\$ 70,795	\$ 76,815	\$ 6,020	
220 Total Expenses - Fire	\$ 528,795	\$ 514,803	\$ 547,948	\$ 575,345	\$ 27,397	
221 Total Salaries - Dispatch	\$ 184,536	\$ 170,984	\$ 184,527	\$ 186,294	\$ 1,767	
221 Total Other - Dispatch	\$ 22,215	\$ 20,019	\$ 24,725	\$ 26,135	\$ 1,410	
221 Total Expenses - Dispatch	\$ 206,751	\$ 191,002	\$ 209,252	\$ 212,429	\$ 3,177	
241 Total Salaries - Building Insp	\$ -	\$ -	\$ -	\$ -	\$ -	
241 Total Other - Building Insp	\$ 39,900	\$ 34,402	\$ 39,300	\$ 39,300	\$ -	
241 Total Expenses - Building Insp	\$ 39,900	\$ 34,402	\$ 39,300	\$ 39,300	\$ -	
249 Total Salaries - Asst Building Insp	\$ -	\$ -	\$ -	\$ -	\$ -	
249 Total Other - Asst Building Insp	\$ -	\$ -	\$ -	\$ -	\$ -	
249 Total Expenses - Asst Building Insp	\$ -	\$ -	\$ -	\$ -	\$ -	
291 Total Salaries - Civil Defense	\$ -	\$ -	\$ -	\$ -	\$ -	
291 Total Other - Civil Defense	\$ 500	\$ 468	\$ 500	\$ 500	\$ -	
291 Total Expenses - Civil Defense	\$ 500	\$ 468	\$ 500	\$ 500	\$ -	
292 Total Salaries - Dog Officer	\$ 8,944	\$ 8,722	\$ 8,986	\$ 9,254	\$ 268	
292 Total Other - Dog Officer	\$ 1,765	\$ 1,836	\$ 1,823	\$ 1,553	\$ (270)	
292 Total Expenses - Dog Officer	\$ 10,709	\$ 10,558	\$ 10,809	\$ 10,807	\$ (2)	
299 Total Salaries - Field Driver	\$ 40	\$ 40	\$ 45	\$ 45	\$ -	
299 Total Other - Field Driver	\$ -	\$ -	\$ -	\$ 15	\$ 15	
299 Total Expenses - Field Driver	\$ 40	\$ 40	\$ 45	\$ 60	\$ 15	
Total Salaries - Protection	\$ 1,355,079	\$ 1,282,330	\$ 1,386,174	\$ 1,448,395	\$ 62,221	
Total Other - Protection	\$ 208,728	\$ 212,340	\$ 230,521	\$ 241,519	\$ 10,998	
Total Expenses - Protection	\$ 1,563,807	\$ 1,494,669	\$ 1,616,695	\$ 1,689,914	\$ 73,219	

**Proposed B budget reductions:**

Line 210: Layoff 2 full time police officers; reduce staffing on all shifts, eliminate most overtime, up to 10% unfilled shifts per year leading to severe impact on services

Line 220: Layoff one full time firefighter; reduce staffing by 50 hours per week, periodical unfilled shifts, severe impact to services

<u>Account Name</u>	<u>FY04 BUDGET</u>	<u>FY04 ACTUAL</u>	<u>FY05 BUDGET</u>	<u>FY06 BUDGET</u>	<u>FY06 BUDGET VS FY05</u>	<u>% FY</u>
300 Total Salaries - Blanchard School	\$ 3,123,008	\$ 3,108,130	\$ 3,309,247	\$ 3,584,199	\$ 274,952	
300 Total Other - School-Blanchard School	\$ 1,419,766	\$ 1,361,831	\$ 1,482,070	\$ 1,452,182	\$ (29,888)	
300 Total Expenses - Blanchard School	\$ 4,542,774	\$ 4,469,961	\$ 4,791,317	\$ 5,036,381	\$ 245,064	
310 Total Salaries - Minuteman Vocational HS	\$ -	\$ -	\$ -	\$ -	\$ -	
310 Total Other - Minuteman Vocational HS	\$ 195,973	\$ 124,596	\$ 174,774	\$ 233,461	\$ 58,687	
310 Total Expenses - Minuteman Vocational HS	\$ 195,973	\$ 124,596	\$ 174,774	\$ 233,461	\$ 58,687	
320 Total Salaries - A/B RHS Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	
320 Total Other - A/B RHS Assessment	\$ 4,326,696	\$ 4,297,564	\$ 4,788,078	\$ 5,136,802	\$ 348,724	
320 Total Expenses - A/B RHS Assessment	\$ 4,326,696	\$ 4,297,564	\$ 4,788,078	\$ 5,136,802	\$ 348,724	
Total Salaries - Education	\$ 3,123,008	\$ 3,108,130	\$ 3,309,247	\$ 3,584,199	\$ 274,952	
Total Other - Education	\$ 5,942,435	\$ 5,783,991	\$ 6,444,922	\$ 6,822,445	\$ 377,523	
Total Expenses - Education	\$ 9,065,443	\$ 8,892,121	\$ 9,754,169	\$ 10,406,644	\$ 652,475	

**Proposed B budget reductions:**

Line 300: decrease in school budget by \$526,512 including unemployment insurance net of benefits as communicated by the school committee This would eliminate 6.3 FTE educators, 4.8 FTE support personnel, and 0.2 FTE administration. It would reduce or eliminate textbooks, technology, library books, supplies, etc. (details in Finance Committee report at end of the warrant.)

<u>Account Name</u>	<u>FY04 BUDGET</u>	<u>FY04 ACTUAL</u>	<u>FY05 BUDGET</u>	<u>FY06 BUDGET</u>	<u>FY06 BUDGET VS FY05</u>	<u>% FY</u>
422 Total Salaries - Public Works	\$ 274,520	\$ 274,156	\$ 337,676	\$ 358,012	\$ 20,336	
422 Total Other - Public Works	\$ 231,983	\$ 174,909	\$ 202,828	\$ 211,428	\$ 8,600	
422 Total Expenses - Public Works	\$ 506,503	\$ 449,065	\$ 540,504	\$ 569,440	\$ 28,936	
423 Total Salaries - Snow & Ice	\$ 33,306	\$ 28,254	\$ 33,306	\$ 33,306	\$ -	
423 Total Other - Snow & Ice	\$ 32,000	\$ 30,311	\$ 32,000	\$ 35,280	\$ 3,280	
423 Total Expenses - Snow & Ice	\$ 65,306	\$ 58,564	\$ 65,306	\$ 68,586	\$ 3,280	
424 Total Salaries - Street Lighting	\$ -	\$ -	\$ -	\$ -	\$ -	
424 Total Other - Street Lighting	\$ 2,950	\$ 3,158	\$ 2,950	\$ 3,098	\$ 148	
424 Total Expenses - Street Lighting	\$ 2,950	\$ 3,158	\$ 2,950	\$ 3,098	\$ 148	
429 Total Salaries - Fuel	\$ -	\$ -	\$ -	\$ -	\$ -	
429 Total Other - Fuel	\$ 32,767	\$ 29,620	\$ 34,767	\$ 36,510	\$ 1,743	
429 Total Expenses - Fuel	\$ 32,767	\$ 29,620	\$ 34,767	\$ 36,510	\$ 1,743	
431 Total Salaries - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ -	\$ -	
431 Total Other - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ -	\$ -	
431 Total Expenses - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ -	\$ -	
491 Total Salaries - Cemetery	\$ 7,807	\$ 7,355	\$ 7,807	\$ 8,030	\$ 223	
491 Total Other - Cemetery	\$ 1,150	\$ 1,117	\$ 1,150	\$ 1,415	\$ 265	
491 Total Expenses - Cemetery	\$ 8,957	\$ 8,472	\$ 8,957	\$ 9,445	\$ 488	
Total Salaries-Public Works & Facilities	\$ 315,633	\$ 309,764	\$ 378,789	\$ 399,348	\$ 20,559	
Total - Other Public Works & Facilities	\$ 300,850	\$ 239,115	\$ 273,695	\$ 287,731	\$ 14,036	
Total Expenses-Public Works - Facilities	\$ 616,483	\$ 548,879	\$ 652,484	\$ 687,079	\$ 34,595	

**Proposed B budget reductions:**

Line 422: Public Works: Eliminate one DPW staff position, reallocate to Building and Grounds Maintenance; reduce services such as road and field maintenance, snow removal, sanding, and street sweeping

<u>Account Name</u>	<u>FY04 BUDGET</u>	<u>FY04 ACTUAL</u>	<u>FY05 BUDGET</u>	<u>FY06 BUDGET</u>	<u>FY06 BUDGET VS FY05</u>	<u>% FY</u>
510 Total Salaries - Landfill Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	-
510 Total Other - Landfill Monitoring	\$ 5,500	\$ 1,860	\$ 5,500	\$ 5,500	\$ -	-
510 Total Expenses - Landfill Monitoring	\$ 5,500	\$ 1,860	\$ 5,500	\$ 5,500	\$ -	-
511 Total Salaries - Board of Health	\$ 501	\$ 417	\$ 501	\$ 501	\$ -	-
511 Total Other - Board of Health	\$ 1,765	\$ 895	\$ 1,765	\$ 1,765	\$ -	-
511 Total Expenses - Board of Health	\$ 2,266	\$ 1,312	\$ 2,266	\$ 2,266	\$ -	-
519 Total Salaries - Environmental Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
519 Total Other - Environmental Services	\$ 9,073	\$ 9,073	\$ 9,073	\$ 9,073	\$ -	-
519 Total Expenses - Environmental Services	\$ 9,073	\$ 9,073	\$ 9,073	\$ 9,073	\$ -	-
521 Total Salaries - Family Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
521 Total Other - Family Services	\$ 4,000	\$ 4,000	\$ 4,000	\$ 6,000	\$ 2,000	2,000
521 Total Expenses - Family Services	\$ 4,000	\$ 4,000	\$ 4,000	\$ 6,000	\$ 2,000	2,000
522 Total Salaries - Nursing Services	\$ -	\$ -	\$ -	\$ -	\$ -	-
522 Total Other - Nursing Services	\$ 2,325	\$ 2,325	\$ 2,325	\$ 2,325	\$ -	-
522 Total Expenses - Nursing Services	\$ 2,325	\$ 2,325	\$ 2,325	\$ 2,325	\$ -	-
523 Total Salaries - Mental Health Svcs	\$ -	\$ -	\$ -	\$ -	\$ -	-
523 Total Other - Mental Health Services	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	-
523 Total Expenses - Mental Health Services	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	-
541 Total Salaries - Council on Aging	\$ 22,065	\$ 22,065	\$ 23,513	\$ 27,252	\$ 3,739	3,739
541 Total Other - Council on Aging	\$ 2,785	\$ 2,785	\$ 2,785	\$ 2,651	\$ (134)	(134)
541 Total Expenses - Council on Aging	\$ 24,850	\$ 24,850	\$ 26,298	\$ 29,903	\$ 3,605	3,605
543 Total Salaries - Veterans	\$ 50	\$ 50	\$ 50	\$ 50	\$ -	-
543 Total Other - Veterans	\$ 250	\$ 557	\$ 50	\$ 50	\$ -	-
543 Total Expenses - Veterans	\$ 300	\$ 607	\$ 100	\$ 100	\$ -	-
599 Total Salaries - Inspect of Animals	\$ 783	\$ 783	\$ 807	\$ 831	\$ 24	24
599 Total Other - Inspect of Animals	\$ -	\$ -	\$ -	\$ -	\$ -	-
599 Total Expenses - Inspect of Animals	\$ 783	\$ 783	\$ 807	\$ 831	\$ 24	24
600 Total Salaries - Animal Control Officer	\$ 2,126	\$ 2,125	\$ 2,189	\$ 2,255	\$ 66	66
600 Total Other - Animal Control Officer	\$ -	\$ -	\$ 330	\$ 330	\$ -	-
600 Total Expenses - Animal Control Officer	\$ 2,126	\$ 2,125	\$ 2,519	\$ 2,585	\$ 66	66
Total Salaries-Health Services	\$ 25,525	\$ 25,439	\$ 27,060	\$ 30,889	\$ 3,829	3,829
Total - Other - Health Services	\$ 32,698	\$ 28,495	\$ 32,828	\$ 34,694	\$ 1,866	1,866
Total Expenses-Health Services	\$ 58,223	\$ 53,934	\$ 59,888	\$ 65,583	\$ 5,695	5,695

**Budget changes include:**

Line 541: Additional 3 hours/week for COA coordinator

**Proposed B budget reductions:**

Line 541: Eliminate additional 3 hours/week for COA coordinator

<u>Account Name</u>	<u>FY04 BUDGET</u>	<u>FY04 ACTUAL</u>	<u>FY05 BUDGET</u>	<u>FY06 BUDGET</u>	<u>FY06 BUDGET VS FY05</u>	<u>% FY</u>
610 Total Salaries - Library	\$ 86,308	\$ 83,313	\$ 101,377	\$ 119,049	\$ 17,672	
610 Total Other - Library	\$ 39,321	\$ 39,310	\$ 68,890	\$ 82,953	\$ 14,063	
610 Total Expenses - Library	\$ 125,629	\$ 122,623	\$ 170,267	\$ 202,002	\$ 31,735	
630 Total Salaries - Recreation Comm	\$ 20,665	\$ 18,983	\$ 21,268	\$ 22,962	\$ 1,694	
630 Total Other - Recreation Comm	\$ 9,630	\$ 8,244	\$ 9,028	\$ 9,900	\$ 872	
630 Total Expenses - Recreation Comm	\$ 30,295	\$ 27,227	\$ 30,296	\$ 32,862	\$ 2,566	
691 Total Salaries - Historical Comm	\$ -	\$ -	\$ -	\$ -	\$ -	
691 Total Other - Historical Comm	\$ 300	\$ 300	\$ 300	\$ 5,361	\$ 5,061	
691 Total Expenses - Historical Comm	\$ 300	\$ 300	\$ 300	\$ 5,361	\$ 5,061	
692 Total Salaries - Public Celebration	\$ -	\$ -	\$ -	\$ -	\$ -	
692 Total Other - Public Celebration	\$ 700	\$ 375	\$ 665	\$ 665	\$ -	
692 Total Expenses - Public Celebration	\$ 700	\$ 375	\$ 665	\$ 665	\$ -	
693 Total Salaries - Steele Farm	\$ -	\$ -	\$ -	\$ -	\$ -	
693 Total Other - Steele Farm	\$ 500	\$ 209	\$ 500	\$ 500	\$ -	
693 Total Expenses - Steele Farm	\$ 500	\$ 209	\$ 500	\$ 500	\$ -	
699 Total Salaries - A/B Cultural Council	\$ -	\$ -	\$ -	\$ -	\$ -	
699 Total Other - A/B Cultural Council	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	
699 Total Expenses - A/B Cultural Council	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	
Total Salaries - Culture & Recreation	\$ 106,973	\$ 102,296	\$ 122,645	\$ 142,011	\$ 19,366	
Total Other- Culture & Recreation	\$ 51,451	\$ 49,438	\$ 80,383	\$ 100,379	\$ 19,996	
Total Expenses - Culture & Recreation	\$ 158,424	\$ 151,734	\$ 203,028	\$ 242,390	\$ 39,362	

**Budget changes include:**

Line 610: Total Library Expenses up \$34,025, related to the additional hours authorized by the May 2004 ATM warrant article and increased facility costs for a significantly larger building.

Line 691: Historical Commission total expenses up \$5,061: related to the utility costs of operating the old library as a Town Museum and a storage place for Town documents. \$3,100 of this amount was in the Town Hall budget for FY 2005

**Proposed B budget reductions:**

Line 610: Hours at the brand new library will be reduced by 20%, from five to four days a week. Boxborough will have the fewest weekly operating hours of any area town. The reduction will prevent the library from buying 300 new books (about 6 new books per week).

<u>Account Name</u>	<u>FY04 BUDGET</u>	<u>FY04 ACTUAL</u>	<u>FY05 BUDGET</u>	<u>FY06 BUDGET</u>	<u>FY06 BUDGET VS FY05</u>	<u>% FY</u>
710 Total Salaries - Maturing Debt Principal	\$ -	\$ -	\$ -	\$ -	\$ -	
710 Total Other - Maturing Debt Principal	\$ 857,684	\$ 858,320	\$ 552,752	\$ 501,000	\$ (51,752)	
710 Total Expenses - Maturing Debt Principal	\$ 857,684	\$ 858,320	\$ 552,752	\$ 501,000	\$ (51,752)	
751 Total Salaries - Maturing Debt Interest	\$ -	\$ -	\$ -	\$ -	\$ -	
751 Total Other - Maturing Debt Interest	\$ 562,368	\$ 490,912	\$ 559,314	\$ 609,139	\$ 49,825	
751 Total Expenses - Maturing Debt Interest	\$ 562,368	\$ 490,912	\$ 559,314	\$ 609,139	\$ 49,825	
Total Salaries - Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Other - Debt Service	\$ 1,420,052	\$ 1,349,232	\$ 1,112,066	\$ 1,110,139	\$ (1,927)	
Total Expenses - Debt Service	\$ 1,420,052	\$ 1,349,232	\$ 1,112,066	\$ 1,110,139	\$ (1,927)	
830 Total Salaries - County Ret. Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	
830 Total Other - County Ret Assessment	\$ 232,331	\$ 232,331	\$ 264,076	\$ 276,433	\$ 12,357	
830 Total Expenses - County Ret Assessment	\$ 232,331	\$ 232,331	\$ 264,076	\$ 276,433	\$ 12,357	
912 Total Salaries - Other Benefit Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	
912 Total Other - Other Benefit Insurance	\$ 98,049	\$ 45,178	\$ 67,853	\$ 75,820	\$ 7,967	
912 Total Expenses - Other Benefit Insurance	\$ 98,049	\$ 45,178	\$ 67,853	\$ 75,820	\$ 7,967	
913 Total Salaries - Deferred Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	
913 Total Other - Deferred Compensation	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	
913 Total Expenses - Deferred Compensation	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	
914 Total Salaries - FICA	\$ -	\$ -	\$ -	\$ -	\$ -	
914 Total Other - FICA	\$ 22,500	\$ 10,421	\$ 12,000	\$ 12,600	\$ 600	
914 Total Expenses - FICA	\$ 22,500	\$ 10,421	\$ 12,000	\$ 12,600	\$ 600	
915 Total Salaries - Med,Life, LTD Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	
915 Total Other - Med,Life, LTD Insurance	\$ 802,430	\$ 802,430	\$ 911,675	\$ 1,020,856	\$ 109,181	
915 Total Expenses - Med,Life, LTD Insurance	\$ 802,430	\$ 802,430	\$ 911,675	\$ 1,020,856	\$ 109,181	
945 Total Salaries -Liability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	
945 Total Other - Liability Insurance	\$ 80,000	\$ 78,090	\$ 90,000	\$ 99,396	\$ 9,396	
945 Total Expenses - Liability Insurance	\$ 80,000	\$ 78,090	\$ 90,000	\$ 99,396	\$ 9,396	
Total Salaries - Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Other- Employee Benefits	\$ 1,235,310	\$ 1,168,450	\$ 1,345,604	\$ 1,490,105	\$ 144,501	
Total Expenses- Employee Benefits	\$ 1,235,310	\$ 1,168,450	\$ 1,345,604	\$ 1,490,105	\$ 144,501	

**Budget changes include:**

Line 913: item was added per contractual obligation

**Proposed B budget reductions:**

Line 912: Estimated increase in unemployment insurance due to layoffs

Line 915: Estimated decreases in benefits due to layoffs

Results in an estimated net increase to total Benefits Expenses

Account Name	FY04 BUDGET	FY04 ACTUAL	FY05 BUDGET	FY06 BUDGET	FY06 BUDGET VS FY05	% CHANGE FY06 VS FY05	Proposed B budget reductions
<b>TOTAL SALARIES</b>							
Town Government	\$ 621,158	\$ 606,461	\$ 624,305	\$ 628,426	\$ 4,121	0.66%	\$ (20,297)
Protection	\$ 1,355,079	\$ 1,282,330	\$ 1,386,174	\$ 1,448,395	\$ 62,221	4.49%	\$ (224,103)
Public Works & Facilities	\$ 315,633	\$ 309,764	\$ 378,789	\$ 399,348	\$ 20,559	5.43%	\$ (38,738)
Health Services	\$ 25,525	\$ 25,439	\$ 27,060	\$ 30,889	\$ 3,829	14.15%	\$ (2,242)
Cultural & Recreation	\$ 106,973	\$ 102,296	\$ 122,645	\$ 142,011	\$ 19,366	15.79%	\$ (11,905)
<b>SUB-TOTAL TOWN</b>	<b>\$ 2,424,369</b>	<b>\$ 2,326,290</b>	<b>\$ 2,538,973</b>	<b>\$ 2,649,069</b>	<b>\$ 110,096</b>	<b>4.34%</b>	<b>\$ (297,285)</b>
Education - Blanchard	\$ 3,123,008	\$ 3,108,130	\$ 3,309,247	\$ 3,584,199	\$ 274,952	8.31%	\$ (445,750)
<b>TOTAL SALARIES</b>	<b>\$ 5,547,377</b>	<b>\$ 5,434,420</b>	<b>\$ 5,848,220</b>	<b>\$ 6,233,268</b>	<b>\$ 385,048</b>	<b>6.58%</b>	<b>\$ (743,035)</b>
<b>TOTAL OTHER EXPENSES</b>							
Town Government	\$ 228,219	\$ 192,468	\$ 226,542	\$ 251,052	\$ 24,510	10.82%	\$ -
Protection	\$ 208,728	\$ 212,340	\$ 230,521	\$ 241,519	\$ 10,998	4.77%	\$ (26,420)
Public Works & Facilities	\$ 300,850	\$ 239,115	\$ 273,695	\$ 287,731	\$ 14,036	5.13%	\$ -
Health Services	\$ 32,698	\$ 28,495	\$ 32,828	\$ 34,694	\$ 1,866	5.68%	\$ -
Cultural & Recreation	\$ 51,451	\$ 49,438	\$ 80,383	\$ 100,379	\$ 19,996	24.88%	\$ (8,295)
<b>SUB-TOTAL TOWN</b>	<b>\$ 821,946</b>	<b>\$ 721,856</b>	<b>\$ 843,969</b>	<b>\$ 915,375</b>	<b>\$ 71,406</b>	<b>8.46%</b>	<b>\$ (34,715)</b>
<b>Education</b>							
Blanchard	\$ 1,419,766	\$ 1,361,831	\$ 1,482,070	\$ 1,452,182	\$ (29,888)	-2.02%	\$ (80,762)
Minuteman Vocational High School	\$ 195,973	\$ 124,596	\$ 174,774	\$ 233,461	\$ 58,687	33.58%	\$ -
A/B RHS Assessment	\$ 4,326,696	\$ 4,297,564	\$ 4,788,078	\$ 5,136,802	\$ 348,724	7.28%	\$ -
<b>SUB-TOTAL EDUCATION</b>	<b>\$ 5,942,435</b>	<b>\$ 5,783,991</b>	<b>\$ 6,444,922</b>	<b>\$ 6,822,445</b>	<b>\$ 377,523</b>	<b>5.86%</b>	<b>\$ (80,762)</b>
Employee Benefits	\$ 1,235,310	\$ 1,233,448	\$ 1,345,604	\$ 1,490,105	\$ 144,501	10.74%	\$ 58,512
Debt Service	\$ 1,420,052	\$ 1,349,232	\$ 1,112,066	\$ 1,110,139	\$ (1,927)	-0.17%	\$ -
Reserve Fund	\$ 95,271	\$ -	\$ 146,000	\$ 146,000	\$ -	0.00%	\$ -
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 9,515,014</b>	<b>\$ 9,088,527</b>	<b>\$ 9,892,561</b>	<b>\$ 10,484,064</b>	<b>\$ 591,503</b>	<b>5.98%</b>	<b>\$ (56,965)</b>
<b>TOTAL SALARIES AND EXPENSES</b>	<b>\$ 15,062,391</b>	<b>\$ 14,522,947</b>	<b>\$ 15,740,781</b>	<b>\$ 16,717,332</b>	<b>\$ 976,551</b>	<b>6.20%</b>	<b>\$ (800,000)</b>
<b>BUDGET SUMMARIES - BY FUNCTION</b>							
<b>TOTAL SALARIES AND EXPENSES</b>							
Town Government	\$ 849,377	\$ 798,930	\$ 850,847	\$ 879,478	\$ 28,631	3.36%	\$ (20,297)
Protection	\$ 1,563,807	\$ 1,494,669	\$ 1,616,695	\$ 1,689,914	\$ 73,219	4.53%	\$ (250,523)
Public Works & Facilities	\$ 616,483	\$ 548,879	\$ 652,484	\$ 687,079	\$ 34,595	5.30%	\$ (38,738)
Health Services	\$ 58,223	\$ 53,934	\$ 59,888	\$ 65,583	\$ 5,695	9.51%	\$ (2,242)
Cultural & Recreation	\$ 158,424	\$ 151,734	\$ 203,028	\$ 242,390	\$ 39,362	19.39%	\$ (20,200)
<b>SUB-TOTAL TOWN</b>	<b>\$ 3,246,315</b>	<b>\$ 3,048,147</b>	<b>\$ 3,382,942</b>	<b>\$ 3,564,444</b>	<b>\$ 181,502</b>	<b>5.37%</b>	<b>\$ (332,000)</b>
<b>Education</b>							
Blanchard	\$ 4,542,774	\$ 4,469,961	\$ 4,791,317	\$ 5,036,381	\$ 245,064	5.11%	\$ (526,512)
Minuteman Vocational High School	\$ 195,973	\$ 124,596	\$ 174,774	\$ 233,461	\$ 58,687	33.58%	\$ -
A/B RHS Assessment	\$ 4,326,696	\$ 4,297,564	\$ 4,788,078	\$ 5,136,802	\$ 348,724	7.28%	\$ -
<b>SUB-TOTAL EDUCATION</b>	<b>\$ 9,065,443</b>	<b>\$ 8,892,121</b>	<b>\$ 9,754,169</b>	<b>\$ 10,406,644</b>	<b>\$ 652,475</b>	<b>6.69%</b>	<b>\$ (526,512)</b>
Employee Benefits	\$ 1,235,310	\$ 1,233,448	\$ 1,345,604	\$ 1,490,105	\$ 144,501	10.74%	\$ 58,512
Debt Service	\$ 1,420,052	\$ 1,349,232	\$ 1,112,066	\$ 1,110,139	\$ (1,927)	-0.17%	\$ -
Cherry Sheet Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Reserve Fund	\$ 95,271	\$ -	\$ 146,000	\$ 146,000	\$ -	0.00%	\$ -
<b>TOTAL SALARIES AND EXPENSES</b>	<b>\$ 15,062,391</b>	<b>\$ 14,522,947</b>	<b>\$ 15,740,781</b>	<b>\$ 16,717,332</b>	<b>\$ 976,551</b>	<b>6.20%</b>	<b>\$ (800,000)</b>

Annual Town Meeting May 9, 2005  
TOTAL SALARIES AND EXPENSES



<b>Blanchard Memorial School</b>						
<b>FY-06</b>						
Budget						
<i>Accounts Summary</i>						
<b>ACCOUNT</b>	<b>CATEGORY</b>	<b>EXP. 04</b>	<b>APPROP 05</b>	<b>REQ. 06</b>	<b>\$ DIFF 06</b>	<b>% DIFF.</b>
1100	School Comm.	18,482	16,613	13,995	-2,618	-15.76%
1400	Bus. Office	75,895	79,767	84,267	4,500	5.64%
2100	Special Ed Office	97,904	103,294	109,322	6,028	5.84%
2200	Supt/Prin	256,903	269,821	278,733	8,912	3.30%
2250	Tech Admin	93,608	108,118	113,851	5,733	5.30%
2300	Teaching	2,468,143	2,642,681	2,782,606	139,925	5.29%
2350	Prof. Development	80,102	65,602	94,254	28,652	43.68%
2400	Textbooks	10,113	10,113	10,450	337	3.33%
2500	Media	72,675	84,508	88,802	4,294	5.08%
2700	Guidance	32,042	44,190	35,248	-8,942	-20.24%
2800	Psychological	27,815	30,087	32,256	2,169	7.21%
3200	Health Services	41,324	44,879	51,606	6,727	14.99%
3300	Transportation	319,784	360,817	354,930	-5,887	-1.63%
3400	Food Services	6,211	6,399	24,916	18,517	289.37%
4130	Utilities	106,943	112,290	120,565	8,275	7.37%
4220	Maintenance	181,266	188,796	195,442	6,646	3.52%
4400	Technology	48,395	61,095	59,327	-1,768	-2.89%
5100	Retirement	56,548	6,150	0	-6,150	-100.00%
6300	Civic Activities	5,228	5,541	5,216	-325	-5.86%
7000	Capital Exp.	19,060	34,284	35,278	994	2.90%
9100	SPED Tuition	298,929	296,642	258,897	-37,745	-12.72%
9400	Collaborative	225,405	219,631	286,420	66,789	30.41%
	<b>TOTALS</b>	<b>4,542,775</b>	<b>4,791,318</b>	<b>5,036,381</b>	<b>245,063</b>	<b>5.11%</b>

**ACTION ON ARTICLE 5**, May 9, 2005. It was noted that the Accountant was still on steps so that his raise is 6%. Our Building Inspector is part time so that he doesn't get benefits. Mr. Rey feels that the pay scale hasn't changed to reflect the economy. Mr. Wheeler stated that there are steps and then cost of living raises. Mr. Fox stated that we established a dispatch service and now are looking into a regional dispatch service. We have four full-time and 2 part-time dispatchers. Mr. Manshel asked if we ever got State or Federal grants, and it was answered that the Police received a \$16,000.00 grant and the Fire Dept. received a \$15,000.00 grant. The Fire Dept. will replace their Jaws of Life, and they are waiting to hear about another grant. Mr. Fox stated that they have tried to reduce the pay schedule for the unions, but can be forced into arbitration. He said that we couldn't keep Police a few years ago because of their salaries. Mr. Dushin wanted the B budget explained. Mr. Brown stated that the businesses were against an increase in taxes. Businesses are faced with the same difficulties as the Town. On the subject of the increase in the cost of schools, it was brought out that we have more students in all our schools, we are paying down our debt, and we are expecting level or declining State revenues. Mr. Fallon stated that the State uses a very complicated formula. Mr. M. White said that there was a 26% increase in health insurance at the region. We don't need to have an override, we just have to stop spending. We're not going to see more businesses unless we stop increasing taxes. Fred Dushin made a motion to move the question. This motion carried.

On Mr. Kushner's motion, the Town did vote to appropriate the sum of

**\$16,717,332**

for the operations and expenses of the Town during the fiscal year beginning July 1, 2005, the purposes for which funding are set forth in the Department Account Numbers 114 through 945, and any subheadings included under said account numbers, as printed in Article 5 of the warrant, under the heading *FY '06 Budget*.

and to meet this appropriation that	\$11,252	be transferred from overlay surplus,
that an amount of	\$388,748	be transferred from Free Cash
and that the balance	16,317,332	be raised by taxation, provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Eight Hundred Thousand Dollars (\$800,000) in real estate and personal property taxes for said purpose for the fiscal year beginning July first two thousand and five.

This session of the Town Meeting adjourned at 10:40 p.m. and reconvened on Tuesday, May 10<sup>th</sup> at 7:40 p.m. with 244 present.

**ARTICLE 6 PETITION ARTICLE – REZONE CERTAIN PARCELS TO TOWN CENTER##**

(Two-thirds vote required)

To see if the Town will vote to rezone to Town Center (TC) Zoning the following parcels located along Massachusetts Avenue, in the area of Hughes Lane: Map 6, Group 4, Parcels 120-5.0; 120.4.0; 119-0.0; 117-3.0; 117-2.0; 117-1.0; 120-1.0; 120-2.0; and 373-0.0 (only that portion that lies within Districts 12 and 12A and extending to Parcel 116-0.0); and to amend the Zoning Map and Definitions of Districts accordingly; or take any other action related thereto.

**NB: The Planning Board will hold a public hearing on the citizens’ petition on Monday, May 2nd at 8pm.**

**The Finance Committee defers its recommendation until Town Meeting.**

**ACTION ON ARTICLE 6**, May 10, 2005. Mr. L. White stated that there is allowed access through a Business Zone through Special Permits. He wants twelve houses strictly for 55 and over. Other housing units would be allowable. There would be 65% open space in Town Center. If it were built under 40B it would be heavy in residents. The Finance Committee does not have a formal recommendation due to the scheduling of a late meeting. Karen Metheny read the following statement for the Planning Board:

“The Planning Board is unable to make a recommendation to Town Meeting regarding this article because the proponents have not provided enough information for the Board to make an informed recommendation.”

Mr. Murphy wanted to know how many units would be affordable and what price would the units be. It wouldn’t do any good to build age 55 housing if the seniors couldn’t afford them. Mr. White said they would be like the ones by the Acton Post Office. Ms. Shemowat stated that the houses on Parcel 120.0 are not in the article. Mr. McGrory made a motion to move the question. This motion carried. Mr. White made a motion to withdraw his motion. This motion carried.

**ARTICLE 7 BLANCHARD MEMORIAL SCHOOL – PERSONNEL**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Eighty-Three Thousand and Ninety-Three Dollars (\$83,093), more or less, for the purpose of funding positions, hours and associated personnel benefits at the Blanchard School; further that the sum of Fifty-Nine Thousand and Ninety-Three Dollars (\$59,093) be transferred to FY 2006 Budget - Department 300, Total Salaries – Blanchard School, and the sum of Twenty-Four Thousand Dollars (\$24,000) be transferred to FY 2006 Budget - Department 915, Total Other – Med, Life, LTD Insurance, and provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Eighty-Three Thousand and Ninety-Three Dollars (\$83,093) in real estate and personal property taxes for said purpose for the fiscal year beginning July first two thousand and five; or take any other action relative thereto.

**The School Committee unanimously recommends (5-0).**

Passage of Article 7 would enable the School Committee to address class size concerns, meet mandated data entry requirements and provide classroom support resources. A total of \$59,093 would be placed in the Blanchard School budget. A total of \$24,000 for potential health benefits would be placed in the town benefits line.

This article provides funding for:

2.0 FTE paraprofessionals	\$34,288
Increase guidance from .8 FTE to 1.0 FTE	\$8,812
Increase special education resource room teacher from .6 FTE to .8 FTE	\$11,493
Increase data entry from .4 FTE to .6 FTE	\$4,500
Potential associated benefits (\$12,000 per person)	\$24,000

NB: 0.2 FTE = 1 day

**The Finance Committee recommends (4-3).**

Finance Committee representatives have attended School Committee meetings, budget hearings, and other forums at which the case has been persuasively made for the educational and developmental value of the proposed paraprofessional and specialist additions to the Blanchard Staff. We believe that on balance the benefits provided to Blanchard students by these staff increases outweigh the costs to the community at large.

The source of funds for this Warrant Article is a General Levy Limit Override in the amount of \$83,093. The tax rate impact for passage of this article, should it pass, will be \$0.088 per \$1000 valuation, or \$44.81 for the “average” \$508,000 single-family residence.

**ACTION ON ARTICLE 7, May 10, 2005.** Ms. Ginty-Geist stated that there more Special Ed students enrolling, and they never know what grades these and other new students are going to be enrolled in. They also want extra hours for the guidance counselor, and they need another day for State reporting. Mr. Moss stated that an override would be devastating for many families and the elderly. Mr. Rochleau stated that the number of students is going down, but the number of Special Ed students is increasing. Mr. Donovan stated that there are number of situations in the classrooms that need immediate attention. There are 400 volunteers and each one needs a security check every three years. He also stated that tax bills are increasing and couldn’t continue to do so; urge School Committee to look into how things can be changed. Mr. Rey said that wages are up 8%. Vote down all new personnel to force them to make a better effort to bring down the costs now. Ms. Levine stated that they are using a paraprofessional instead of one professional so there is flexibility. Mr. MacPhee stated that he thinks the teachers are doing a good job, but things you should look into other options. It was noted that we voted \$70,000 two year ago. The Federal Government gave the school a grant for \$50,000. The school returned \$20,000 to the Town, but never returned the \$50,000. Sue Reuther made a motion to move the question. This motion carried.

On Ms. Ginty-Geist’s motion, the Town did vote to raise and appropriate the sum of Eighty-Three Thousand and Ninety-Three Dollars (\$83,093) for the purpose of funding positions, hours and associated personnel benefits at the Blanchard School; further that the sum of Fifty-Nine Thousand and Ninety-Three Dollars (\$59,093) of said amount be transferred to FY 2006 Budget - Department 300, Total Salaries – Blanchard School, and the sum of Twenty-Four Thousand Dollars (\$24,000) of said amount be transferred to FY 2006 Budget - Department 915, Total Other – Med, Life, LTD Insurance, and provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Eighty-Three Thousand and Ninety-Three Dollars (\$83,093) in real estate and personal property taxes for said purpose for the fiscal year beginning July first two thousand and five.

**ARTICLE 8                    BLANCHARD MEMORIAL SCHOOL – INFRASTRUCTURE AND EDUCATIONAL PROGRAM COSTS**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Seventy Thousand One Hundred and Fifty-Seven Dollars (\$70,157), more or less, for the purpose of providing textbooks, supplies, capital replacements, and technology replacement purchases for the Blanchard School, provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Seventy Thousand One Hundred and Fifty-Seven Dollars (\$70,157) in real estate and personal property taxes for said purpose for the fiscal year beginning July first two thousand and five; or take any other action relative thereto.

**The School Committee unanimously recommends (5-0).**

Passage of Article 8 would enable the School Committee to reestablish investments in textbooks, technology, general and grade level supplies and carpet replacement that have been substantially reduced or eliminated over the last three years due to fiscal constraints.

This article provides funding for:

Leveled textbook purchases for primary grades	\$10,000
Technology purchases	\$25,000
Social studies textbooks for two grade levels	\$15,220

Partial funding for Cape Code trip transportation	\$2,600
Supplies (general and grade level)	\$11,407
Carpet replacement	\$4,900
Professional affiliation (M.A.S.S.)	\$1,030

**The Finance Committee recommends unanimously.**

Finance Committee representatives have attended many School Committee meetings, hearings, and other forums at which the shortfalls in purchases of educational materials over the past few years have been persuasively described. We believe it is extremely important that teachers be provided with up-to-date materials in the classrooms, so as to maintain the high standards of education provided by Blanchard School. This article will moreover provide a substantial injection of up-to-date information technology hardware and software to meet our obligations under the state-approved Five-Year Technology Plan. Further deferring these investments would lead to a critical situation simultaneously overburdening teachers and disadvantaging Blanchard students in their educational progress through and past graduation.

The source of funds for this Warrant Article is a General Levy Limit Override in the amount of \$70,157. The tax rate impact for passage of this article, should it pass, will be \$0.074 per \$1000 valuation, or \$37.87 for the “average” \$508,000 single-family residence.

**ACTION ON ARTICLE 8**, May 10, 2005. Ms. Ginty-Giest stated that they want to purchase twenty computers a year and have enough for the staff. Mr. Lucas stated that the quality of the schools reflects in the property values. Concerning a remark from Ms. Russell, Mr. Slarsky stated that the trip to Cape Cod was almost completely paid for by the parents. We now need two buses and are short on funds. It was moved to close debate. This motion carried.

On Ms. Ginty-Geist’s motion, the Town did vote to raise and appropriate the sum of Seventy Thousand One Hundred and Fifty-Seven Dollars (\$70,157) for the purpose of providing textbooks, supplies, capital replacements, and technology replacement purchases for the Blanchard School, provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Seventy Thousand One Hundred and Fifty-Seven Dollars (\$70,157) in real estate and personal property taxes for said purpose for the fiscal year beginning July first two thousand and five.

**ARTICLE 9                   BLANCHARD MEMORIAL SCHOOL – CAPITAL INFRASTRUCTURE EVALUATION**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Seventeen Thousand Five Hundred Dollars (\$17,500), more or less, for the purpose of conducting a facility systems’ review for the Blanchard Memorial School; or take any other action relative thereto.

**The School Committee unanimously recommends (5-0).**

This systems’ analysis review report will provide necessary information needed to create a 5-year maintenance, replacement, and upgrade capital plan for the Blanchard Memorial School.

**The Finance Committee recommends by a majority vote.**

The Finance Committee believes that it is highly important to properly manage the Town’s capital assets. This article will fund architectural and engineering consultants to provide a health and status report for the key school building systems, recommending timetables and schedules for maintenance and upgrade. It is important for voters to understand that large portions of the Blanchard School were not renovated when the new addition was built, implying greater concerns over the remaining useful life of building systems that may not be apparent to those who only see the new façade of the building. This expenditure is insurance against vastly larger financial obligations that could ensue should important building systems fail or demand excessive maintenance.

The proposed funding mechanism for this warrant article is to provide the required monies from free cash. This strategy will have no direct effect upon FY ’06 tax rates or average tax bills, although it will indirectly affect out year tax rates, since the money thus expended will not be available in future years to offset expenses. The proposed amount is approximately 2.6% of the town’s available free cash.

**ACTION ON ARTICLE 9**, May 10, 2005. Ms. Ginty-Giest stated that the school has spent \$5,000.00 on the heating system in the last couple of months. Mr. Hanover stated that we needed a new septic system a couple of years ago because we were using the wrong cleaning product. Mr. Moss state that \$17,500.00 was a lot to spend to look into nocks and crannies. A motion was made to move the question. This motion carried.

On Ms. Ginty-Geist’s motion, the Town did vote to transfer from Free Cash the sum of Seventeen Thousand Five Hundred Dollars (\$17,500) for the purpose of conducting a facility systems’ review for the Blanchard Memorial School.

**ARTICLE 10 LIBRARY – ADDITIONAL HOURS OF OPERATION**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Ten Thousand One Hundred and Seventy-Nine Dollars (\$10,179), more or less, for the purposes of funding personnel and operating costs to add four more hours of operation at the Sargent Memorial Library; further that the sum of Eight Thousand One Hundred and Eighty-five Dollars (\$8,185) be transferred to FY 2006 Budget - Department 610, Total Salaries – Library, and the sum of One Thousand Nine Hundred and Ninety-Four Dollars (\$1,994) be transferred to FY 2006 Budget - Department 610, Total Other – Library, and provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Ten Thousand One Hundred and Seventy-Nine Dollars (\$10,179) in real estate and personal property taxes for said purpose for the fiscal year beginning July first two thousand and five; or take any other action relative thereto.

**The Board of Library Trustees recommends.**

The most frequent request made of the Library Director at our old building was that the Library be open more hours. Now that the new building is open, this request has even more relevance. This article will make it possible to keep the Library open an additional four hours per week over what is funded in Article 5. Even with these additional four hours, Boxborough’s total number of hours of operation will be considerably less than the average hours provided by surrounding towns.

**The Finance Committee recommends by a majority vote.**

This article expands coverage by an additional 4 hours per week. The source of funds for this warrant article is a general levy limit override. The increase in taxation will be \$0.011 per \$1000 valuation, or \$5.50 for the “average” single-family home of \$508,000 valuation. Since the override proposed is general, the increased cost of these additional library services will be carried on the levy limit into the out years.

**ACTION ON ARTICLE 10, May 10, 2005.** Mr. Marden stated that we need more business to be able to fund everything. Mr. Neville said to defeat this article to give it a year to see if it is needed. A motion was made to move the question. This motion failed. Mr. Powers stated that the Library benefits the whole Town while the Cape Cod trip only benefits 88 students. A motion was made to move the question. This motion carried.

On Ms. Gliddens motion, the Town did vote to raise and appropriate the sum of Ten Thousand One Hundred and Seventy-Nine Dollars (\$10,179) for the purposes of funding personnel and operating costs to add four more hours of operation at the Sargent Memorial Library; further that the sum of Eight Thousand One Hundred and Eighty-five Dollars (\$8,185) of said amount be transferred to FY 2006 Budget - Department 610, Total Salaries – Library, and the sum of One Thousand Nine Hundred and Ninety-Four Dollars (\$1,994) of said amount be transferred to FY 2006 Budget - Department 610, Total Other – Library, and provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Ten Thousand One Hundred and Seventy-Nine Dollars (\$10,179) in real estate and personal property taxes for said purpose for the fiscal year beginning July first two thousand and five.

**ARTICLE 11 CAPITAL EXPENDITURE – RADIO ALARM BOXES**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Fourteen Thousand Dollars (\$14,000), more or less, for the purposes of funding radio alarm boxes and monitoring equipment at the Blanchard Memorial School and the former library facility; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

The Fire Chief recommends that all town buildings and their assets be protected by Radio Alarm Boxes, which act like a central fire alarm system. The main reason for installing Radio Boxes is for the protection of town assets: equipment, records and irreplaceable assets. Better alarm systems could prevent large losses.

The Fire Chief has evaluated all of the town buildings and created a needs assessment. Based on his research as well as that of the finance team, this article will cover the purchase and installation of radio boxes in Blanchard and the old library building. We will upgrade the Highway Barn, the Town Hall and the pump house on Hager Hill using alternate funding resources. The new library had a radio box installed during construction. Finally, due to the adequate systems already in place at the Fire House and Police Station, these buildings will not be upgraded at this time.

We will also be installing a flood alarm in the basement of the old library. The basement has been known to flood in the past, and since we will be storing irreplaceable town records there we do not want to risk water damage.

**The Finance Committee recommends unanimously.**

This article provides a direct link to the Dispatch and Fire Station for the Blanchard Memorial School and the former library. The current alarm system directs emergency calls via a security company who in turn calls the

dispatch center. The new system would be a direct link to the Fire Department, which would reduce the response time and could specifically determine the location of the emergency. Each box additionally has the capability to determine if there is low heat in the building and a water alarm. The new Library is currently using this system.

The proposed funding mechanism for this warrant article is to provide the required monies from free cash. This strategy would have no direct effect upon FY '06 tax rates or average tax bills, although it will indirectly affect out year tax rates, since the money thus expended will not be available in future years to offset expenses. The proposed amount is approximately 2% of the town's available free cash.

**ACTION ON ARTICLE 11**, May 10, 2005. Mr. Lyons, Fire Chief, meet with the Selectmen. Some of the buildings have been done, but the old library and the school need to be done. It was stated that there shouldn't be a problem if we went to a regional dispatch center. A motion was made to move the question. This motion carried.

On Mr. Birt's motion, the Town did vote to transfer from Free Cash the sum of Fourteen Thousand Dollars (\$14,000) for the purposes of funding radio alarm boxes and monitoring equipment at the Blanchard Memorial School and the former library facility.

## **ARTICLE 12 CAPITAL EXPENDITURE – AMBULANCE**

(Two-thirds vote required)

To see if the Town will vote to raise and appropriate, borrow or otherwise provide the sum of One Hundred Forty-Five Thousand Dollars (\$145,000), more or less, for the purpose of acquiring and equipping a new Ambulance for the Fire Department, including costs incidental and related thereto, provided that no funds voted under this article shall be expended unless the Town has first voted by ballot at a municipal election to exempt from the provisions of proposition two and one-half, so-called, in accordance with Chapter 59, Section 21C(k) of the General Laws, the amounts required to pay for the bond issued for said purpose; or take any other action relative thereto.

### **The Board of Selectmen recommends unanimously (5 – 0).**

The current ambulance is in need of replacement. It is over 10 years old and most importantly it has failed its most recent inspection. We can still operate it for the near term, but it is beginning to "go downhill." Quick facts include:

- There are over 60,000 miles on it
- Primary issues are body rust, paint, integrity of body
- Oxygen filling station is not up to current standards and therefore dangerous for firefighters and EMTs to use
- Rear springs need replacing
- Brakes need servicing

This is a case of replace it now or risk having to remove it from service at any given time. The Selectmen are committed to providing professional emergency service to the town, and recommend that the ambulance be purchased before any interruption may occur.

### **The Finance Committee recommends unanimously.**

Passage of this article will authorize the Town to purchase and equip a new ambulance for the Fire Department. The proposed ambulance will replace the current vehicle, which is approximately 10 years old and its condition is deteriorating. The average life of an ambulance is 8-10 years. State inspectors are reluctant to re-license vehicles over ten years in age. The ambulance approximately generates over \$90,000 per year in revenue for the town. This figure is expected to increase due to the Chief's successful negotiation of our billing percentage proceeds from 6% to 4%. This reduction in billing may increase the revenue by approximately \$3500 per year.

The proposed funding mechanism for this warrant article is a debt exclusion, indicating that the debt service costs of bonding the new ambulance will be excluded from the constraints of Proposition 2 1/2. Assuming a five-year bonding strategy, the yearly cost to the Town would be approximately \$30,000. This debt service expense would add approximately \$0.032 per \$1000 valuation, or \$16.18 for the "average" \$508,000 single-family home valuation.

**ACTION ON ARTICLE 12**, May 10, 2005. Mr. Lyons stated that the Fire Department will refund any balance not used. Mr. Kicelemos stated that the ambulance brought in \$9,000.00 last year. Mr. Lyons stated that it takes two to man the ambulance. Mr. Van Roggen stated that it should last longer than 60,000 miles. There was a motion to move the question. This motion carried.

On Mr. Birt's motion, the Town did vote, unanimously, that the sum of One Hundred Forty-Five Thousand Dollars (\$145,000) be and hereby is appropriated for the purpose of paying costs of acquiring and equipping a new ambulance for the Fire Department, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided however, that no funds shall be borrowed or expended hereunder unless and until the Town shall have voted by ballot at a

municipal election to exempt from the provisions of proposition two and one-half, so-called, in accordance with Chapter 59, Section 21C(k) of the General Laws, the amounts required to pay for the bonds authorized by this vote.

The second session of this Town Meeting adjourned at 10:35 p.m. and reconvened on May 12<sup>th</sup>, 2005 with 153 voters in attendance.

Mr. Neville made a motion to reconsider Article 5. He stated that this was the fourth time that this meeting (ATM) has not discussed the last Line Items (the 400 series) in the budget. We go as far as the education items and skip two and a half million in the last items. Want to talk about things that we haven't talked about in the last few meetings. Ms. Neville asked that we don't do it now as there are only one fourth of the number of people here that attended the meeting in which discussed the budget. Mr. Brown stated that there are items in the 400 series would be interested in such as health insurance and the Library. Others were upset that discussion was cut off, but don't think this is the time to do it. Others expressed the opinion that they didn't think the "move the question" should be allowed during the presentation of the budget article. Mr. Stein stated that he also thought that discussion should not have been cut off, but don't think we should reconsider now. Ms. Golden made a motion to move the question. This motion carried. Mr. Neville's motion to reconsider Article 5 failed.

### **ARTICLE 13 CAPITAL EXPENDITURE – CISTERN (STONEHEDGE PLACE)**

(Majority vote required; two-thirds if from Stabilization Fund)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Forty Thousand Dollars (\$40,000), more or less, for the purpose of replacing a water cistern currently located on Stonehedge Place; or take any other action relative thereto.

#### **The Board of Selectmen recommends unanimously (5 – 0).**

Home insurance bills in Boxborough are affected by periodic reviews of our Fire Protection abilities. Because the Town does not have a public water system with hydrants, a series of cisterns and ponds are located around the Town which can be used in fighting fires. The cistern located on Stonehedge place has developed a leak which needs to be fixed. Growth in the area dictates a need to increase the cistern capacity to meet the current Insurance Services Office (ISO) standards of 30,000 gallons.

#### **The Finance Committee recommends unanimously.**

The current cistern, which has a water capacity of 5000 gallons, is used to store water for the purpose of fire protection. The existing cistern has failed and will not hold water. The cistern will be replaced with concrete tank/tanks capable of holding 30,000 gallons of water. The minimum quantity of water recognized by the Insurance Services Office (ISO) is 30,000 gallons. The criterion is the delivery of at least 250 Gallons Per Minute (GPM) within five minutes of arrival of the first fire apparatus, and the continual delivery of at least 250 GPM for the needed fire flow duration. The minimum duration is two hours, which translates to a minimum supply of 30,000 gallons of water.

The proposed funding mechanism for this warrant article is to provide the required (up to) \$40,000 from the town's Stabilization Fund. This strategy would have no direct effect upon FY '06 tax rates or average tax bills, although it will indirectly affect out year tax rates, since the money thus expended will not be available in future years to offset expenses. This particular case seems quite apt for use of the Stabilization Fund, since it is an existing capital asset that has failed. The amount requested is less than 5% of the current Stabilization Fund balance.

**ACTION ON ARTICLE 13, May 12, 2005.** This cistern, one of the first to be built, was built in 1987 and was found to be leaking last year. It is feed by an artesian well and the work will be done by the DPW and the Fire Department. We have 27 cisterns in Town and 49 dry hydrants. It is the goal of the Fire Department to plan for more cisterns in Town, because we would like to have more areas of Town covered. If this cistern is not fixed it will affect our insurance rating in the future.

On Mr. Wheeler's motion, the Town did vote, unanimously, to transfer from the Stabilization Fund the sum of Forty Thousand Dollars (\$40,000) for the purpose of replacing a water cistern currently located on Stonehedge Place.

### **ARTICLE 14 FIRE DEPARTMENT – ADDITIONAL FIREFIGHTER/EMT**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Seventy-Two Thousand One Hundred and Ten Dollars (\$72,110), more or less, for the purposes of funding the salary, benefits and related expenses of one Firefighter/EMT; further that the sum of Sixty Thousand One Hundred and Ten Dollars (\$60,110) be transferred to FY 2006 Budget - Department 220, Total Salaries – Fire and the sum of Twelve Thousand Dollars (\$12,000) be transferred to FY 2006 Budget - Department 915, Total Other – Med, Life, LTD Insurance, and provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Seventy-Two Thousand One Hundred and Ten

Dollars (\$72,110) in real estate and personal property taxes for said purpose for the fiscal year beginning July first, two thousand and five; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

Fire Chief Lyons has presented the BoS with data that shows a continuing growing concern for his ability with the current staff to provide responsive service to the Town. The staffing model that the Town has used for many years requires a mixture of full and “Call” firefighters/EMT’s to cover the ambulance and fire calls. In recent years there has been an increase in ambulance calls requiring the transportation of patients out of Town, leaving the Town with no one at the station for an average of an hour at a time. “Call” firefighters are depended upon to backfill and supplement on-duty staff when required. Due to the changing demographics of Boxborough, volunteers for this duty are becoming harder to find, and are coming from great distances when called, increasing the already lengthy response times. The Chief is recommending this additional full-time position as a partial solution to a growing staffing concern, and the Board of Selectman strongly supports his recommendation.

**The Finance Committee recommends unanimously.**

The additional Firefighter (FF)/EMT will enable the town to have 4 fulltime employees five days per week for the day shifts. The 4<sup>th</sup> FF allows the dept. to effectively operate the ambulance with the required two EMT’s and a fire engine which should also be operated by two FF’s. The additional FF will also reduce the amount of time the dept. must rely on call FF’s. The Fire department must pay each call FF a minimum of two hours upon arrival regardless of the severity of the emergency or the amount of time spent at the station (the average call is 1 hour).

The source of funds for this warrant article is a general levy limit override in the amount of \$72,110. The increase in taxation will be \$0.077 per \$1000 valuation, or \$38.89 for the “average” single-family home of \$508,000 valuation. Since the override proposed is general, the increased cost of the additional firefighter will be carried on the levy limit into the out years.

**ACTION ON ARTICLE 14**, May 12, 2005. This article would make it possibly to assure that there is full coverage for ambulance and fire service. Mr. Rey questioned the amount, and the breakdown was explained. A motion was made to move the question. This motion carried.

On Mr. Wheeler’s motion, the Town did vote to raise and appropriate the sum of Seventy-Two Thousand One Hundred and Ten Dollars (\$72,110), for the purposes of funding the salary, benefits and related expenses of one Firefighter/EMT; further that the sum of Sixty Thousand One Hundred and Ten Dollars (\$60,110) of said amount be transferred to FY 2006 Budget - Department 220, Total Salaries – Fire and the sum of Twelve Thousand Dollars (\$12,000) of said amount be transferred to FY 2006 Budget - Department 915, Total Other – Med, Life, LTD Insurance, and provided that no funds voted under this article shall be expended unless the town has first voted by ballot at a municipal election to assess an additional Seventy-Two Thousand One Hundred and Ten Dollars (\$72,110) in real estate and personal property taxes for said purpose for the fiscal year beginning July first, two thousand and five.

**ARTICLE 15 TOWN HALL – ARCHITECTURAL DESIGN CONSULTANT**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Twenty Thousand Dollars (\$20,000), more or less, for the purpose of hiring an architectural/engineering consultant to assess Town Hall building systems, including electrical, HVAC, fire protection and energy efficiency as well as to develop schematic design alternatives and cost estimates for necessary building improvements; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

Over the past six months, the Town Administrator has been working with an architect to develop a revised floor plan for the downstairs of the old portion of Town Hall to improve space utilization and departmental adjacencies. In the course of this study, the architect identified significant deficiencies and modifications needing to be addressed in the building sprinkler, HVAC and electrical systems, which will require further specialized engineering study. This article funds the added studies necessary to fully assess the extent of the problems and develop a schematic design and cost estimates for the necessary improvements. The results of this will be brought to a future Town Meeting for approval before beginning any construction work.

**The Finance Committee recommends by a majority vote.**

Study of these items is needed at town hall. The proposed funding mechanism for this warrant article is to provide the required \$20,000 from free cash. This strategy would have no direct effect upon FY ’06 tax rates or average tax bills, although it will indirectly affect out year tax rates, since the money thus expended will not be available in future years to offset expenses. The proposed amount is approximately 3% of the town’s available free cash.

**ACTION ON ARTICLE 15**, May 12, 2005. Mr. Bunyard stated that there would be two types of studies. The Town Hall has no water supply, and it needs electrical work. It was brought up that this is a safety issue.

On Mr. Bunyard's motion, the Town did vote, unanimously, to transfer from Free Cash the sum of Twenty Thousand Dollars (\$20,000) for the purpose of hiring an architectural/engineering consultant to assess Town Hall building systems, including electrical, HVAC, fire protection and energy efficiency as well as to develop schematic design alternatives and cost estimates for necessary building improvements.

**ARTICLE 16 CAPITAL EXPENDITURE – STEELE FARM ELECTRICAL MODIFICATIONS**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Five Thousand Dollars (\$5,000), more or less, for the purpose of installing electrical modifications at Steele Farm; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

The Board of Selectmen supports the efforts of the Steele Farm Advisory Committee to make much needed improvements to the electrical systems at the property. The Committee is seeking funding to modify the electrical service. At present, the power comes from a subpanel in the house. This subpanel also powers the well, providing water to the site. Over the years, the elevation on Middle Road has increased causing runoff water to flow toward the house resulting in a wet basement. As a result, the existing service and wiring in the house has deteriorated to the point that the Committee believes it to be dangerous and a fire hazard.

Electrical power is needed in the barn to facilitate repair work on the buildings, as well as for lighting and various functions held at the property. The modifications would include disconnecting power at the house and running the power underground directly to the barn from the pole. A couple of needed lights would also be added as part of the project to improve the utility of the barn. The well would also be serviced from the barn, allowing the continuation of the agricultural goals of the site.

**The Finance Committee recommends unanimously.**

This article provides safe electricity to the barn at Steele farm. The proposed funding mechanism for this warrant article is to provide the required \$5000 from free cash. This strategy would have no direct effect upon FY '06 tax rates or average tax bills, although it will indirectly affect out year tax rates, since the money thus expended will not be available in future years to offset expenses. The proposed amount is less than 1% of the town's estimated free cash.

**ACTION ON ARTICLE 16**, May 12, 2005. The roof is leaking on the house and we need electricity in the barn. The electric service in the house is about eighty years old and needs to be upgraded. Mr. MacPhee stated that he is concerned about future costs. Ms. Reuther stated that at the Winter Fest they could not make popcorn and run the coffee machine at the same time. On questioning, it was stated that there were no big development plans in mind.

On Mr. Birt's motion, the Town did vote, unanimously, to transfer from Free Cash the sum of Five Thousand Dollars (\$5,000) for the purpose of installing electrical modifications at Steele Farm.

**ARTICLE 17 CAPITAL EXPENDITURE – GROUNDWATER SUPPLY TESTING**

(Majority vote required; two-thirds, if from Stabilization Fund)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Sixty Thousand Dollars (\$60,000), more or less, for the purposes of installing exploration wells and all associated costs; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

This warrant article is necessary to follow up on Boxborough's first water resources study completed in 2002. The first study, completed by CDM/Maher, used fracture trace analysis to identify the areas in Boxborough where there might be enough water to support a public water supply.

Using the CMD study, we have identified two prime areas of interest. This warrant article asks for funding to drill test holes so that we can determine for a fact if a large supply of water exists in these locations.

The Board of Selectmen believes that this study is an investment in Boxborough's future. We need to identify and protect any potential well sites in the event that we ever have cause to initiate a public water supply.

**The Water Resources Committee recommends unanimously.**

This undertaking is the next step towards ensuring the safety of the town's drinking water supply for future generations. The WRC will be making a formal presentation at town meeting, and additional information will also be available on the town's website.

**The Finance Committee defers its recommendation until Town Meeting.**

The proposed funding mechanism for this warrant article is to provide the required (up to) \$60,000 from the town's Stabilization Fund. This strategy would have no direct effect upon FY '06 tax rates or average tax bills,

although it will indirectly affect out year tax rates, since the money thus expended will not be available in future years to offset expenses. The amount requested is less than 7% of the current Stabilization Fund balance.

**ACTION ON ARTICLE 17**, May 12, 2005. The tellers for this article were Carol Ginty-Geist, Rebecca Neville, Janet Glidden, Owen Neville, Bob McNeece and Greg Ross. The Finance defers recommendation. Mr. Willis stated that we have to offer alternatives to the persons in the Southwest quadrant of the Town where the water has been contaminated by additives to fuel from the Exxon station. This includes parts of Hill Road and Barteau Lane. Mr. Wheeler stated that the apartments will be public, but we also want to find out if the water is available. Mr. Willis stated that this will be a long term process. Upon a question from Mr. Dushin, Mr. Wheeler stated that we haven't identified any funding at this point in time. From the health viewpoint, it affects mostly pregnant women and children. When the question came up about pursuing funds from Exxon, Ms. Cannon stated that the money we were asking for is to explore areas that could be future water sources. There are several areas that look promising. The initial step is to see what we have and what we should be protecting. The users of the water will pay for it. Other towns do not want to talk to us about the possibility of joining them unless we have water and do the exploring. Mr. MacPhee was concerned that the CosCom hasn't been more involved. Will wells in the area be contaminated after they are brought on line, and also, did we bid out? Mr. Hanover stated that there is a very good process. All wells will be tested for quality. There may be a spill on 495. The State has strict rules on activity taking place in areas of water supplies. Ms Hilberg stated that this is the first step to find where the water is as 40% of our population lives in the contaminated area. A motion was made to move the question. This motion carried by a vote of 113 in favor; 13 opposed.

On Mr. Willis's motion, the Town did vote to transfer from the Stabilization Fund the sum of Sixty Thousand Dollars (\$60,000) for the purpose of installing exploration wells and all associated costs. The count on this article was 101 in favor; 31 opposed.

**ARTICLE 18 CAPITAL EXPENDITURE – REPLACE ROOFS AT TOWN HALL, POLICE STATION AND STEELE FARM**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Forty-One Thousand Four Hundred and Fifty Dollars (\$41,450), more or less, for the purposes of replacing roofs at the Town Hall, Police Station and Steele Farm barn, provided that no funds voted under this article shall be expended unless the town has first voted by ballot at the municipal election to assess an additional Forty-One Thousand Four Hundred and Fifty Dollars (\$41,450) in real estate and personal property taxes for said purposes for the fiscal year beginning July first two thousand and five; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

The roofs on the new Town Hall and the Police Station are the original ones from when those buildings were built in 1988. They are now both leaking and in need of replacement. The old Town Hall roof is newer, and not in need of repair at this time, although it also might need replacement in the next few years. The Board of Selectmen believes replacing the two roofs to be important to prevent further water damage. This is not an optional expenditure; it is critical to protecting our investment in these facilities.

**The Finance Committee recommends by a majority vote.**

We agree that roofs that leak are not good. The proposed funding mechanism for this warrant article is a one time capital exclusion, which means that the cost of this capital expenditure will be exempt from the provisions of Proposition 2 1/2 in the fiscal year incurred (FY '06). The tax rate impact of the \$41,450 roof replacement expenditure will be \$0.044 per \$1000 valuation, or \$22.35 for the "average" single-family home of \$508,000 valuation.

**ACTION ON ARTICLE 18**, May 12, 2005. Mr. Wilbert stated that the roofs of the new Town Hall and the Police Station didn't last very long. Mr. MacPhee stated that it would have been nice to have a breakdown of the three buildings. Mr. Powers asked if it was possible to have a minority report when there is a split recommendation? A motion was made to move the question. This motion carried.

On Mr. Bunyard's motion, the Town did vote, unanimously, to raise and appropriate the sum of Forty-One Thousand Four Hundred and Fifty Dollars (\$41,450), for the purposes of replacing roofs at the Town Hall, Police Station and Steele Farm barn, provided that no funds voted under this article shall be expended unless the town has first voted by ballot at the municipal election to assess an additional Forty-One Thousand Four Hundred and Fifty Dollars (\$41,450) in real estate and personal property taxes for said purposes for the fiscal year beginning July first two thousand and five.

**ARTICLE 19 REVOLVING FUND – CONSERVATION COMMISSION**

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E and 1/2 to authorize a revolving fund for purposes of receiving fees associated with the regulation of the local Wetland Bylaw and that

all fees be deposited in said fund to pay for expenses directly attributable to local Wetland Bylaw regulatory activities (excluding legal expenses), up to a maximum of Twenty Thousand Dollars (\$20,000), to be under the direction of the Conservation Commission within the administrative procedures established by the Board of Selectmen; the Commission shall approve all such expenditures by majority vote; and further to provide that the monies remaining in the fund at the end of the fiscal year 2006 be carried over into fiscal year 2007 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

The Conservation Commission has begun collecting increased fees for filings under the Town's Wetlands Bylaw. These fees now include monies to cover outside consultants hired by the Commission to evaluate the individual applications for compliance with the bylaws. In the past the applicants have paid for these studies directly. This revolving fund will be used to hold the fees in a way that keeps them available to fund these studies as needed. Certain portions of the fees collected will accrue to the town's general fund to cover administrative costs incurred in managing the Wetlands Bylaw, in accordance with administrative procedures to be issued by the Board of Selectman.

**The Conservation Commission recommends.**

The money in the Revolving Fund is raised from filing fees under the Town Wetland Bylaw. The money is needed to hire engineers and consultants to assist the Conservation Commission in reviewing and evaluating proposed projects. The money can also be used to defray other expenses involved in issuing and monitoring wetland permits. The Commission, along with the BoS, believes that the applicant asking for a special permit ought to pay the costs involved and not the taxpayers. Without a Revolving Fund the fees collected would automatically go into the General Fund at the end of each fiscal year. At the beginning of the next fiscal year the Conservation Commission would not have funds to pay engineers and consultants as needed.

**The Finance Committee defers its recommendation until Town Meeting.**

**ACTION ON ARTICLE 19**, May 12, 2005. Mr. Hanover stated that they have about \$15,000 income. The Wetlands income must be kept separate from other funds and can not go into the general fund. The Finance Committee Recommends, unanimously. Ms. Golden stated that they will be able to save money on postage and workers. On Mr. Brown's question it was stated that this would not affect the line items voted under Article 5. A motion to move the question carried unanimously.

On Mr. Bunyard's motion, the Town did vote, unanimously, to authorize a revolving fund pursuant to the provisions of M.G.L. Chapter 44, Section 53E and 1/2 for the purposes of receiving fees associated with the regulation of the local Wetland Bylaw and that all fees be deposited in said fund to pay for expenses directly attributable to local Wetland Bylaw regulatory activities (excluding legal expenses), up to a maximum of Ten Thousand Dollars (\$10,000), to be under the direction of the Conservation Commission within the administrative procedures established by the Board of Selectmen; the Commission shall approve all such expenditures by majority vote; and further to provide that the monies remaining in the fund at the end of the fiscal year 2006 be carried over into fiscal year 2007 to pay for expenses not yet completed.

**ARTICLE 20 ACCEPTANCE OF CHAPTER 491 OF THE ACTS OF 2004 – AFFORDABLE HOUSING TRUST**

(Majority vote required)

To see if the Town will vote to accept the provisions of Chapter 491 of the Acts of 2004, *An Act Establishing Municipal Affordable Housing Trust Funds*; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

Acceptance of this recently enacted legislation will allow the town to properly protect and administer assets used for affordable housing purposes and to be responsive to the Massachusetts Department of Revenue (DOR) recommendation that towns segregate and protect assets that are restricted to Ch 40B uses. Under Ch 491, assets that can be held by the Affordable Housing Trust include funds, gifts of money or land made to the town, or future grants.

Funds received in settlement of the Boxborough Meadows lawsuit would be held in the Trust. Under Chapter 40B, the Boxborough Meadows settlement monies must be used in support of affordable housing, but are currently being held in a special revenue account, known as a "gift" account, authorized pursuant to MGL ch 44, §53A. Although our Housing Board Bylaw (Oct 2000) confers a number of powers on Boxborough Housing Board, the administration of housing funds was not addressed. Town Counsel has advised that Boxborough accept Ch 491 to eliminate any DOR concerns about accounting and treatment of the settlement funds.

Under Ch 491, assets would be administered by an Affordable Housing Board of Trustees consisting of at least 5 members, one of whom must be the Chair of the Board of Selectmen. The remaining Trustees are to be appointed by the Board of Selectmen. Chapter 491 grants the Trustees powers and duties very similar to those of the Boxborough Housing Board under the Boxborough Housing Board Bylaw, so it is the desire of the Selectmen that the Housing Board and Trustees be perfectly aligned in powers, responsibilities, and direction. For example, one

possibility would be to ensure that all members of the Housing Board are appointed as Trustees. However, Town Counsel has advised that we cannot specify the composition of the Trustees through the acceptance language of this article - we must accept the statute as it is written. The Selectmen have discussed this matter with the Housing Board, and Town Counsel has advised that, upon Town Meeting acceptance of Ch 491, the best course would be to submit a Home Rule Petition to specify the composition of the Board of Trustees. This would obviate any future ambiguity and insure that Boxborough's affordable housing interests are well-served.

Although some additional steps must be taken subsequently, acceptance of the Affordable Housing Trust Fund statute is an essential first step that we should take now.

**The Housing Board recommends unanimously.**

A significant investment of funds is required to influence affordable-housing development in Boxborough that is consistent with both State goals and the interests of Boxborough citizens. Acceptance of the Affordable Housing Trust will provide Boxborough with a DOR-approved vehicle to use the Boxborough Meadows settlement monies and any other assets for this purpose.

We agree that additional steps must be taken to ensure that the Housing Board and the Trustees of the Affordable Housing Trust do not find themselves at cross purposes in the future. However, we feel that the Trust should now be established as defined under Ch 491, and that future safeguards should be addressed in parallel.

**The Finance Committee defers its recommendation until Town Meeting.**

**ACTION ON ARTICLE 20**, May 12, 2005. This would be set up under the State Housing board and will bring us into conformance with State Statute. The Finance Committee Recommends by majority vote. Mr. Neville stated that now the funds are going into the general fund. Town Counsel said that the law states that any excess profits must be used for affordable housing. A motion was made to move the question. This motion carried. On Mr. Fox's motion, the Town did vote, unanimously, to accept the provisions of Chapter 491 of the Acts of 2004, *An Act Establishing Municipal Affordable Housing Trust Funds*.

A motion was made to wave the 10:30 deadline for taking up any new motions. This motion carried.

**ARTICLE 21 GRANTING OF EASEMENT TO VERIZON**

(Two-thirds vote required)

To see if the Town will vote to authorize the Board of Selectmen to grant to Verizon New England Inc. the perpetual right and easement to access, erect, construct, dig up, dredge, reconstruct, connect, install, lay, operate, maintain, patrol, inspect, repair, replace, alter, extend or remove one or more lines for the transmission and/or distribution of intelligence and telecommunications including the necessary poles, wires, cables, conduits, conductors, manholes, and associated surface closures, terminals, pedestals, fixtures, pads, foundation, appurtenances and other apparatus and equipment deemed necessary for the purposes specified above, as the Grantee may from time to time desire along, upon, across, under and over that parcel of land situated on the northerly side of Massachusetts Avenue (Route 111) more particularly identified on the Town of Boxborough Assessor's Map as Parcel ID 11-5-319.

The said Easement Area is approximately shown on a sketch plan, "Exhibit A," dated 4/4/05, which is incorporated herein by reference, a copy of which is on file in the office of the Town Clerk. For Grantor's title see: Order of Taking dated May 7, 1968 and recorded with the South District Middlesex County Registry of Deeds at Book 11518, Page 372; and deed from Clayton M. Hager to the Town of Boxborough dated June 7, 1968 and recorded with the South District Middlesex County Registry of Deeds at Book 11518, Page 377, or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

This utility easement is a standard procedure for new buildings. It grants Verizon access to its underground telephone lines coming in to the new Sargent Memorial Library from the street for any necessary maintenance and repair work.

**The Finance Committee recommends unanimously.**

To grant an easement to Verizon access to the property to run a phone line.

**ACTION ON ARTICLE 21**, May 12, 2005. Other uses won't be allowed, but another company could purchase the company and retain its rights. Sprint has leased the cell tower, but Verizon runs the wires up to it. Public Utilities have a perpetual right to have an easement and it is to our advantage to do this. If the cell tower was removed than the easement would not have to be used. A motion was made to move the question. This motion carried unanimously.

On Mr. Bunyard's motion the Town did vote to authorize the Board of Selectmen to grant to Verizon New England Inc. the perpetual right and easement as printed in the warrant under Article 21.

**ARTICLE 22 CLOSE OUT OLD ARTICLES\*\***

(Majority vote required)

To see if the Town will vote to transfer to the General Fund the unexpended balance of monies in the amount of Three Thousand Two Hundred and Sixty-Six Dollars and Eighty-Six Cents (\$3,266.86), more or less, as voted by past Town Meetings, or take or take any other action relative thereto.

The articles to be closed or reduced are indicated below:

<b>Article #</b>		<b>Description</b>	<b>Amount</b>
Article 18	05/01 (ATM)	Definitive Condo Conversion Plan	\$2,000.00
Article 2	05/04 (STM)	Range Wing Lawnmower	\$1,266.86
			<hr/>
			\$3,266.86

**The Finance Committee recommends unanimously.**

This is a housekeeping article, freeing these warrant article monies for such other purposes as Town Meeting may decide.

**ACTION ON ARTICLE 22**, May 12, 2005. On Mr. Wheeler's motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 22.

**ARTICLE 23 REVOLVING FUND - ELECTRICAL INSPECTION \*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving fees and paying the Electrical Inspector for inspections conducted by him up to Fifty Thousand Dollars (\$50,000), to be under the direction of the Building Inspector who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2006 be carried over into fiscal year 2007 to pay for inspections for permits not yet completed; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

This article is required to re-authorize the revolving fund established to pay electrical inspectors from the fees collected for the indicated purpose, and to set the maximum annual disbursement from the fund. Currently, the applicable fee schedule states that 90% of electrical inspection fees collected must be disbursed to the Electrical Inspector, and 10% remains for Town administrative fees. Finance Committee supports the disbursement cap of \$50,000 and the provision to rollover unused funds to FY07. This article has no tax rate implications to the Town.

**ACTION ON ARTICLE 23**, May 12, 2005. On Mr. Wheeler's motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 23.

**ARTICLE 24 REVOLVING FUND - PLUMBING AND GAS INSPECTION \*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving fees and paying the Plumbing/Gas Inspector for inspections conducted by him up to Fifteen Thousand Dollars (\$15,000) to be under the direction of the Building Inspector who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2006 be carried over into fiscal year 2007 to pay for inspections for permits not yet completed; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

This article is required to re-authorize the revolving fund established to pay the Plumbing and Gas Inspectors from the fees collected for the indicated purpose, and to set the maximum annual disbursement from the fund. Currently, the applicable fee schedule states that 90% of plumbing and gas inspection fees collected must be disbursed to the Plumbing and Gas Inspector, and 10% remains for Town administrative fees. The Finance Committee supports the disbursement cap of \$15,000 and the provision to rollover unused funds to FY07. This article has no tax rate implications to the Town.

**ACTION ON ARTICLE 24**, May 12, 2005. On Mr. Wheeler's motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 24.

**ARTICLE 25 REVOLVING FUND - FIRE ARMS PERMITS \*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving monies and paying expenses for Fire Arms Permits up to Two Thousand Dollars (\$2,000) to be under the direction of the Police Chief who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2006 be carried over into fiscal year 2007 to pay for expenses not yet completed; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

This article re-authorizes the existing revolving fund for the purposes indicated. According to the State firearms law, the Police Department collects fees when issuing a firearms permit. They must then submit 50% of those fees to the State. This fund allows the financial mechanism to work efficiently. It is capped at the same level as FY 05 (\$2,000) and has no tax rate implications to the town.

**ACTION ON ARTICLE 25**, May 12, 2005. On Mr. Wheeler's motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 25.

**ARTICLE 26 REVOLVING FUND - LIBRARY FINES\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving library fees, fines and penalties and that all fees, fines and penalties be deposited in said fund to pay for library material acquisitions or services, up to a maximum of Five Thousand Dollars (\$5,000), to be under the direction of the Library Director who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of the fiscal year 2006 be carried over into fiscal year 2007 to pay for expenses not yet completed; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

This article re-authorizes the revolving fund that allows the library to use the modest income from fees and fines to replace and/or augment their current holdings.

**ACTION ON ARTICLE 26**, May 12, 2005. On Mr. Wheeler's motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 26.

**ARTICLE 27 REVOLVING FUND - DOG LICENSE FEES\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for the purpose of receiving dog licensing fees and that all licensing fees and penalties be deposited in said fund to pay for costs up to a maximum of Four Thousand Dollars (\$4,000) annually relating to the licensing, damage to livestock and fowl, and penalties paid to the Dog Officer, to be under the direction of the Town Clerk who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2006 be carried over into fiscal year 2007 to pay for expenses not yet completed; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

This article re-authorizes the existing revolving fund. It allows for the acceptance of licensing fees and provides the financial mechanism to pay for the expenses related to licensing, assessing fines and for damage to fowl or livestock. It is funded at the same level (\$4,000 maximum) as authorized in FY05 and has no tax rate implications to the Town.

**ACTION ON ARTICLE 27**, May 12, 2005. On Mr. Wheeler's motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 27.

**ARTICLE 28 REVOLVING FUND – STEELE FARM\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving monies from the sale of trees and other wood and farm products and from leasing and rental fees and paying expenses of the Steele Farm up to Three Thousand Dollars (\$3,000), to be under the direction of the Steele Farm Advisory Committee who shall approve all such expenditure by a majority vote; and further to provide that the monies remaining in the fund at the end of fiscal year 2006 be carried over into fiscal year 2007 to pay for expenses not yet completed; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

This article re-authorizes the revolving fund and allows the addition of income from other wood and farm products and from leasing and rental fees. This expands the sources of income to fund the restoration and maintenance of the Steele Farm property.

**ACTION ON ARTICLE 28**, May 12, 2005. On Mr. Wheeler's motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 28.

**ARTICLE 29 REVOLVING FUND – INTEGRATED PRESCHOOL PROGRAM\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving monies and paying expenses for the Integrated Preschool Program up to Forty-Four Thousand Dollars (\$44,000), to be managed by the Blanchard Memorial School Business Manager, who under the direction of the Boxborough School Committee and Blanchard Memorial School Superintendent, shall approve all such expenditures; and further to provide that the monies remaining in the fund at the end of fiscal year 2006 be carried over into fiscal year 2007; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

This article reauthorizes a revolving fund initially approved at the May 2002 Annual Town Meeting. The Integrated Pre-School Program initiative has proved both beneficial to the students involved and a financially effective means of providing required services. Reauthorizing this revolving fund will ensure that tuitions and other fees collected will benefit the Program, offsetting School Department costs and effectively reducing the Program appropriations by the estimated fees to be collected.

**ACTION ON ARTICLE 29**, May 12, 2005. On Mr. Wheeler’s motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 29.

**ARTICLE 30 ELDERLY TAX RELIEF – INCREASE IN EXEMPTIONS\*\***

(Majority vote required)

To see if the Town will vote to accept Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, providing for an increase of 100% in certain property tax exemptions for qualifying senior citizens, disabled veterans and other individuals; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

At the May 1999 Annual Town Meeting the Town approved Elderly Tax Relief according to the state statute identified above. State law requires that this be reauthorized by the taxpayers annually prior to the setting of the tax rate. This tax relief act has stringent income and asset guidelines. While the total senior-citizen property tax abatement associated with this program is small, the Finance Committee believes that it is important to assist those long-term residents who may find it onerous to pay their property taxes. Many of these residents may have little use for some Town services, enacted in recent years and differing fundamentally in scope and expense from their historical experience and needs. The cost to the town of all Elderly tax relief articles is under \$3,000.

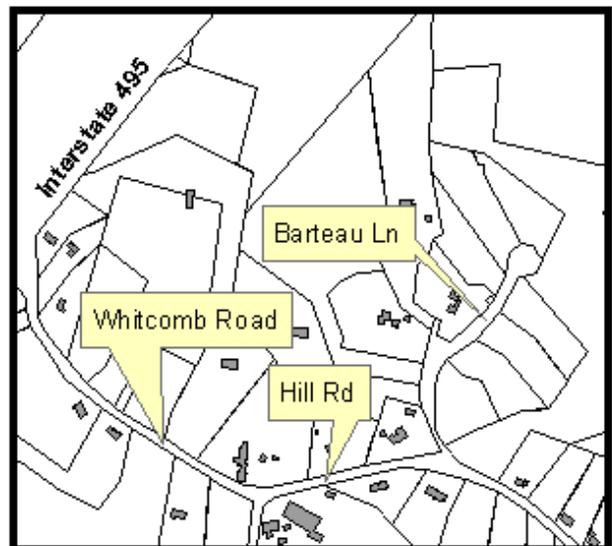
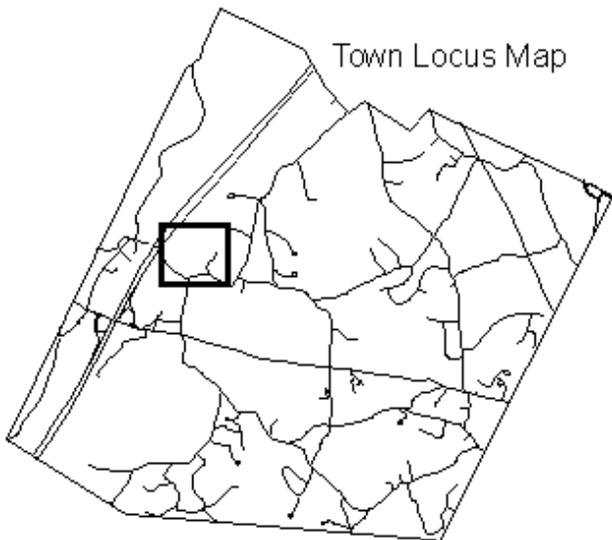
**ACTION ON ARTICLE 30**, May 12, 2005. On Mr. Wheeler’s motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 30.

**ARTICLE 31 ROAD ACCEPTANCE – BARTEAU LANE\*\***

(Majority vote required)

To see if the Town will vote to accept as a public way Barteau Lane (also known as Bartaeu Lane) or portion thereof, as laid out by the Board of Selectmen according to a plan entitled, “Definitive Plan ‘High Pastures’ Boxborough, Mass.” dated January 26, 1999, Revisions: May 26, 1999, June 8, 1999, July 2, 1999 and Sept. 30, 1999, recorded with the Middlesex South District Registry of Deeds as Plan No. 1357 of 1999 in Book 30928, Page 459, on file with the Town Clerk, and to authorize the Board of Selectmen to acquire by purchase, eminent domain, gift or otherwise, for highway purposes, the fee or any lesser interests, as well as easements for drainage, utility, sidewalk, slope and otherwise, in any lands that may be necessary for said Town way, subject to and together with easements and restrictions of record insofar as the same may be still in force and applicable; or take any action relative thereto.

Barteau Lane Road Acceptance Map Insert



**The Planning Board...**

recommends that Town Meeting accept the roadways as public ways contingent upon the release of the performance guarantee, issuance of a certificate of compliance by the Conservation Commission, submission of \$1,000 to the Town Fire Cistern account, documentation that the catch basins have been cleaned and delivery to the Selectmen an executed and signed deed conveying such way subject to Town Meeting approval.

**The Finance Committee defers until Town Meeting.**

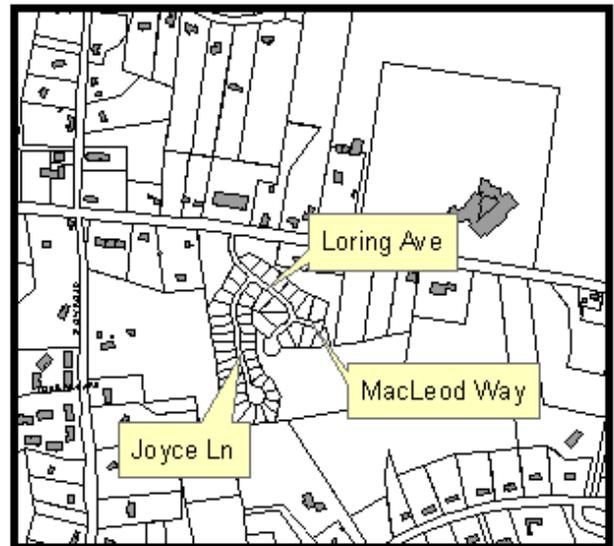
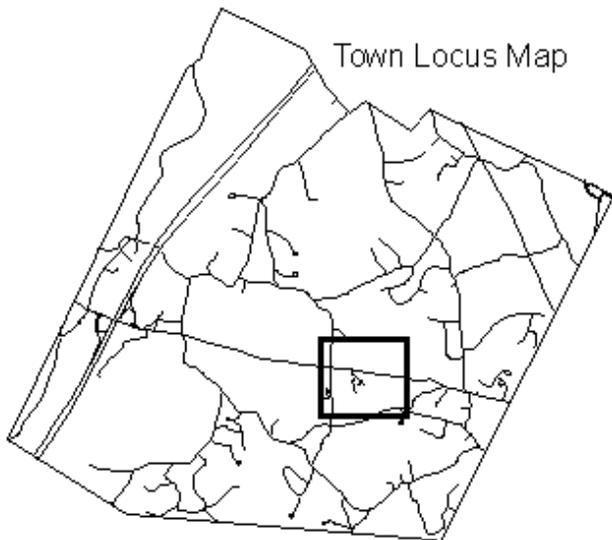
**ACTION ON ARTICLE 31**, May 12, 2005. On Mr. Wheeler’s motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 31.

**ARTICLE 32 ROAD ACCEPTANCE – LORING AVENUE, JOYCE LANE AND MACLEOD WAY\*\***

(Majority vote required)

To see if the Town will vote to accept as public ways Loring Avenue, Joyce Lane and MacLeod Way or portions thereof, as laid out by the Board of Selectmen according to a plan entitled, “Boxborough Meadows, Comprehensive Permit, Boxborough, Massachusetts, Lot Layout Plan, For: Boxborough Meadows, L.L.C., Scale: 1” = 50’, May 11, 2000, Stamski and McNary, Inc., 80 Harris Street – Acton, Massachusetts” which plan was recorded with Middlesex South District Registry of Deeds as Plan No. 330 of 2002 in Book 35226, Page 090 (the “2002 Plan”) and on a plan entitled, “Boxborough Meadows, Comprehensive Permit, Boxborough, Massachusetts, Lot Layout Plan, For: Boxborough Meadows, L.L.C., Scale: 1” = 50’, May 11, 2000, Revised: October 20, 2000, Revised: February 24, 2003, Stamski and McNary, Inc., 80 Harris Street – Acton, Massachusetts” which plan was recorded with Middlesex South District Registry of Deeds as Plan No. 173 of 2003 in Book 38162, Page 278 (the “2003 Plan”), on file with the Town Clerk, and to authorize the Board of Selectmen to acquire by purchase, eminent domain, gift or otherwise, for highway purposes, the fee or any lesser interests, as well as easements for drainage, utility, sidewalk, slope and otherwise, in any lands that may be necessary for said Town ways, subject to and together with easements and restrictions of record insofar as the same may be still in force and applicable; or otherwise or take any action relative thereto.

Boxborough Meadows Road Acceptance  
Map Insert



**The Planning Board...**

recommends that Town Meeting accept the roadways as public ways contingent upon the release of the performance guarantee, issuance of a certificate of compliance by the Conservation Commission, completion of final construction items, documentation that the catch basins have been cleaned and delivery to the Selectmen an executed and signed deed conveying such way subject to Town Meeting approval.

**The Finance Committee defers until Town Meeting.**

**ACTION ON ARTICLE 32**, May 12, 2005. This article was removed from the articles to be voted on the consent agenda because the Town had not received the necessary documents to take action at this time. On Ms Metheny's motion the Town did vote, unanimously, to pass over this article.

**ARTICLE 33 CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM\*\***

(Majority vote required)

To see if the Town will vote to authorize the Board of Selectmen to accept Highway funds from the Commonwealth of Massachusetts and that such funds are hereby appropriated for the purpose of providing highway improvements under the authority of Chapter 90 of the general laws, and any other applicable laws; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

Passage of Article 17 would enable the Town to raise and appropriate funds necessary to make highway improvements for roads throughout the Town under the authority of Massachusetts General Law Chapter 90. Said funds raised and appropriated by the Town would be reimbursed by the Department of Revenue through the Commonwealth of Massachusetts.

**ACTION ON ARTICLE 33**, May 12, 2005. On Mr. Wheeler's motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 33.

**ARTICLE 34 RESCIND UNUSED BORROWING AUTHORITY\*\***

(Majority vote required)

To see if the Town will vote to rescind the unused balance of the borrowing authority authorized under Article 32 of the Annual Town Meeting on May 17, 2001 for the development of playing fields on the Hetz Property, said amount being One Hundred Ten Thousand Dollars (\$110,000); or take any other action relative thereto.

**The Recreation Commission recommends unanimously.**

The generous donations from local organizations and Boxborough citizens, as well as the careful watch of Ken March during his tenure as Clerk of the Works, have enabled the Liberty Field project to fall well within the Town's appropriation. Consequently, we encourage the Town to rescind its unused borrowing authority as requested.

**The Finance Committee recommends unanimously.**

This article is a closeout of unused borrowing authority from the construction of Liberty fields.

**ACTION ON ARTICLE 34**, May 12, 2005. On Mr. Wheeler's motion, the Town did vote, unanimously, on the consent agenda, in favor of Article 34.

On the motion of Becky Neville, the Town did vote to dissolve the meeting at 10:30 p.m.

You are required to serve this Annual Town Meeting Warrant by posting copies thereof, attested by you, at the Town Hall, at the Sargent Library, at the Police Station, at the Fire Station, and at the Blanchard Memorial School, fourteen days at least, before the time appointed for such meeting.

Hereof, fail not deliver these warrants with your return of service thereon to the Town Clerk on or before April 22, 2005.

\_\_\_\_\_  
Leslie Fox Chairman  
Board of Selectmen

\_\_\_\_\_  
Simon C. Bunyard, Clerk  
Board of Selectmen

\_\_\_\_\_  
David L. Birt  
Board of Selectmen

\_\_\_\_\_  
Kristin Hilberg  
Board of Selectmen

\_\_\_\_\_  
Donald R. Wheeler  
Board of Selectmen

**POSTED:** April 20, 2005

**BY:** David L. Birt  
Constable