

**SPECIAL/ANNUAL TOWN MEETING**

**MAY 8, 2006**

**LIST OF ARTICLES**

**SPECIAL TOWN MEETING**

- 1. CLOSE OUT OLD ARTICLES**
- 2. SUPPLEMENTAL APPROPRIATION – REPLACE ROOFS AT TOWN HALL, POLICE STATION AND STEELE FARM**
- 3. LAND PURCHASE**

**ANNUAL TOWN MEETING**

- 1. CHOOSE TOWN OFFICERS**  
**QUESTION 1 - REMOVAL OF SNOW AND ICE FROM PRIVATE WAYS**
- 2. HEAR AND RECEIVE REPORTS**
- 3. SET SALARIES AND COMPENSATION OF OFFICERS**
- 4. PERSONNEL ADMINISTRATION PLAN CHANGES**
- 5. TOWN OPERATING BUDGET**
- 6. LIBRARY – PART-TIME CHILDREN’S LIBRARIAN**
- 7. LIBRARY – ADDITIONAL HOURS OF OPERATION**
- 8. PAYMENT OF PRIOR YEAR BILLS**
- 9. CAPITAL EXPENDITURE - BLANCHARD MEMORIAL SCHOOL – RENOVATIONS**
- 10. PETITION ARTICLE – PROHIBITION OF FIREARM DISCHARGE BYLAW##**
- 11. MOVE TO FEE FOR SERVICES AT TRANSFER STATION (PAYT)++**
- 12. CAPITAL EXPENDITURE – TOWN HALL RENOVATIONS, ALTERATIONS & FURNISHINGS**
- 13. TOWN-WIDE CLASSIFICATION AND COMPENSATION STUDY**
- 14. INTER-MUNICIPAL AGREEMENT - SHARED ANIMAL CONTROL DEPARTMENT**
- 15. CAPITAL EXPENDITURE – ONE-TON DUMP TRUCK**
- 16. CAPITAL EXPENDITURE – REPLACE SAND/SALT MIX SHED**
- 17. RE-CODIFICATION OF ZONING BYLAWS**
- 18. REVOLVING FUND - ELECTRICAL INSPECTION\*\***
- 19. REVOLVING FUND - PLUMBING AND GAS INSPECTION\*\***
- 20. REVOLVING FUND - FIRE ARMS PERMITS\*\***
- 21. REVOLVING FUND – LIBRARY FINES\*\***
- 22. REVOLVING FUND – DOG LICENSE FEES\*\***

23. **REVOLVING FUND – STEELE FARM\*\***
24. **REVOLVING FUND – INTEGRATED PRESCHOOL PROGRAM\*\***
25. **REVOLVING FUND – CONSERVATION COMMISSION WETLAND BYLAW\*\***
26. **ELDERLY TAX RELIEF – INCREASE IN EXEMPTIONS\*\***
27. **ROAD ACCEPTANCE – PRIEST LANE\*\***
28. **ROAD ACCEPTANCE – PATCH HILL ROAD\*\***
29. **CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM\*\***
30. **AMEND POLICE DEPARTMENT BYLAW\*\***
31. **AMEND FIRE ALARM AND PROTECTION SYSTEMS BYLAW\*\***
32. **SET INTEREST RATE FOR SENIOR TAX DEFERRAL\*\***
33. **ROADWAY AND UTILITY EASEMENT – HILL ROAD\*\***
34. **BOH - INTER-MUNICIPAL MUTUAL AID AGREEMENT(S)\*\***
35. **RESIDENCY REQUIREMENTS FOR REGULAR FIRE AND POLICE OFFICERS\*\***
36. **AMEND COUNCIL ON AGING BYLAW\*\***

#### **LEGEND**

- \*\* CONSENT AGENDA**
- ## PETITION ARTICLE – submitted by petition by ten or more registered voters in the town**
- ++ SENSE OF THE MEETING VOTE – non-binding**

**WARRANT AND PROCEEDING  
OF THE SPECIAL TOWN MEETING  
held on MAY 8, 2006**

To either of the Constables of the Town of Boxborough, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify all residents of the Town of Boxborough, who shall be qualified to vote in accord with the provisions of M.G.L. Chapter 51, Section 1, to meet at the Blanchard Memorial School, Massachusetts Avenue, Boxborough, MA on Monday, May 8, 2006 at 7:30 p.m. to act on Articles 1 through 3 of this Special Town Meeting Warrant.

The Special Town Meeting was called to order at 7:50 p.m. on Monday, May 8<sup>th</sup>, 2006 at the Blanchard Memorial School in Boxborough, Massachusetts by Moderator John Fallon.

**ARTICLE 1            CLOSE OUT OLD ARTICLES\*\***

(Majority vote required)

To see if the Town will vote to transfer to the General Fund the unexpended balance of monies in the amount of Nine Thousand Five Hundred Sixty-Seven Dollars and Sixty-Three Cents (\$9,567.63), more or less, as voted by past Town Meetings, or take or take any other action relative thereto.

The articles to be closed or reduced are indicated below:

<b>Article #</b>		<b>Description</b>	<b>Amount</b>
Article 25	May 2001 (ATM)	Thermal Imaging Camera (Fire Dept.)	\$111.50
Article 3 (STM)	Nov. 2001	Town-Wide Historic Inventory	556.14
Article 3	May 2004 (STM)	Police Cruiser	437.46
Article 22	May 2004 (ATM)	Heavy Duty Dump Truck (DPW)	2009.00
Article 23	May 2004 (ATM)	One-Ton Pick-up Truck with plow (DPW)	883.00
Article 24	May 2004 (ATM)	Town Hall Copier	5,432.85
Article 25	May 2004 (ATM)	Emergency Response Vehicle (Fire Dept.)	125.40
Article 4	Jan. 2005 (STM)	Police Cruiser Modems	12.28
			<hr/> \$9,567.63 <hr/>

**The Board of Selectmen recommends unanimously (5 – 0).**

**The Finance Committee recommends (5 – 3).**

This is a housekeeping article in the sense of dispositioning funds that were appropriated in excess of the actual cost required to fulfill the purposes of the several warrant articles included herein. If left in their warrant article accounts, these funds cannot be used for other legitimate purposes. If transferred to the General Fund, these monies will in the future be used to assist in funding other items or services that the Town Meeting may decide. The only meaningful question in the disposition of these funds is whether they should be transferred to the General Fund, from which future expenditures require a majority vote, or perhaps to the Stabilization Fund, from which future expenditures would require a 2/3 vote. While there are sensible reasons for increasing the Stabilization Fund, the judgment of the FinCom at this time of fairly strained finances is that the slightly greater flexibility afforded by transferring these monies to the General Fund is the preferred approach.

### **Finance Committee Minority Position**

The Finance committee believes that this article is the right process for cleaning out old and unused warrant articles. The discussion that the FinCom had was the best use for the funds when old articles are closed out. Some of us believe that in the future the funds left over from closing out of old articles should be moved to stabilization rather than free cash. We know this requires a 2/3 vote, but believe that we need to start adding to stabilization. There is also question if any of these articles were bonded. We hope to have this question resolved by the time of the ATM.

**ACTION ON ARTICLE 1, May 8, 2006.** On Mr. Wheeler's motion, the town did vote to transfer to the General Fund the unexpended balance of monies in the amount of Nine Thousand Five Hundred Sixty-Seven Dollars and Sixty-Three Cents (\$9,567.63), as voted by past Town Meetings, and as printed in the Special Town Meeting warrant under Article 1.

### **ARTICLE 2 SUPPLEMENTAL APPROPRIATION – REPLACE ROOFS AT TOWN HALL, POLICE STATION AND STEELE FARM**

(Majority vote required)

To see if the town will vote to raise and appropriate or transfer from available funds a sum of money to supplement the appropriation voted under Article 18 of the May 9, 2005 Annual Town Meeting for the purpose of replacing the roofs for Town Hall, Police Station and Steele Farm barn; or take any other action relative thereto.

#### **The Board of Selectmen recommends unanimously (5 – 0).**

In May 2005, Town Meeting appropriated \$41,450 to replace roofs on Town Hall (newer east and joining sections of building), the Police Station and the barn at Steele Farm. A Proposition 2 1/2 capital expenditure exclusion for this appropriation was approved on Ballot Question 7.

The amount of \$41,450 requested in May 2005 was based on non-binding bids that had been submitted to the town. It was later discovered that the bids were defective – prevailing wage rates had not been used to calculate labor costs as required by law. Re-bids of the work came in well over the amount appropriated by town meeting. The Selectmen and FinCom explored a number of options to carry out the work within the scope of town meeting authorization, and laws governing municipal procurement. These options included use of the Reserve Fund for modest supplemental funding, use of lower-cost DPW labor, and professional project management contributed by residents. Unfortunately, these options were not workable, so fresh new bids at prevailing wages were solicited. The new bids that we have received significantly exceed the FY 06 authorization, requiring the Selectmen to seek supplemental funding under this article.

The original justification has not changed: the roofs on the Town Hall and the Police Station are the original ones from when those buildings were built in 1988. They are still leaking and must be replaced. The roof on the barn at Steele Farm is failing. The Board of Selectmen recommends that these roofs be replaced to prevent further water damage. Despite the increase in costs, these are not optional expenditures. The repair work is critical to protecting our investment in these town facilities.

#### **The Finance Committee recommends unanimously.**

At the May 2005 Annual Town Meeting, voters approved a Warrant Article for \$41,450 to accomplish roof repairs at the Town Hall, Police Station, and Steele Farm. An initial round of bids resulted in likely costs considerably in excess of the Annual Town Meeting May 8, 2006

appropriated amount, due to a failure to consider the application of “prevailing wage” standards in some of the estimates prior to the May 2005 Town Meeting. A second round of bids resulted in one bid close to the appropriated amount, and one bid considerably in excess of the original estimate. The low bidder here was subsequently disqualified for failure to provide proof of insurance. While the Finance Committee is disappointed with the bidding process, the roofs are not improving, and it is necessary to provide the planned repairs. The Finance Committee Recommendation is contingent upon qualifying bids being received by Town Meeting, based upon the original intention of the May 2005 Town Meeting. This article is to cover the final quote, but to date that final number is not known. The actual financial impact to the town of this article will be reported at ATM when the final dollar amount is known.

**ACTION ON ARTICLE 2**, May 8, 2006. On Ms. Hilberg’s motion, the Town did vote to pass over Article 2 of the Special Town Meeting warrant.

### **ARTICLE 3 LAND PURCHASE**

(Two-thirds vote)

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain for general municipal purposes and to be held in the care, custody, management and control of the Board of Selectmen, the fee simple interest in:

(1) a parcel of land containing 11.00 acres, more or less, being the land described in the deed recorded with the Middlesex South District Registry of Deeds in Book 22794, Page 187, shown as Assessors Map 6, Block 4, Lot 166.1.0, located at 72 Stow Road; and

(2) a parcel of land containing 3.00 acres, more or less, being the land described in the deed recorded with said Deeds in Book 20996, Page 094, shown as Assessors Map 10, Block 4, Lot 207.1.0, located off Stow Road;

and that the Board of Selectmen is authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said acquisition(s);

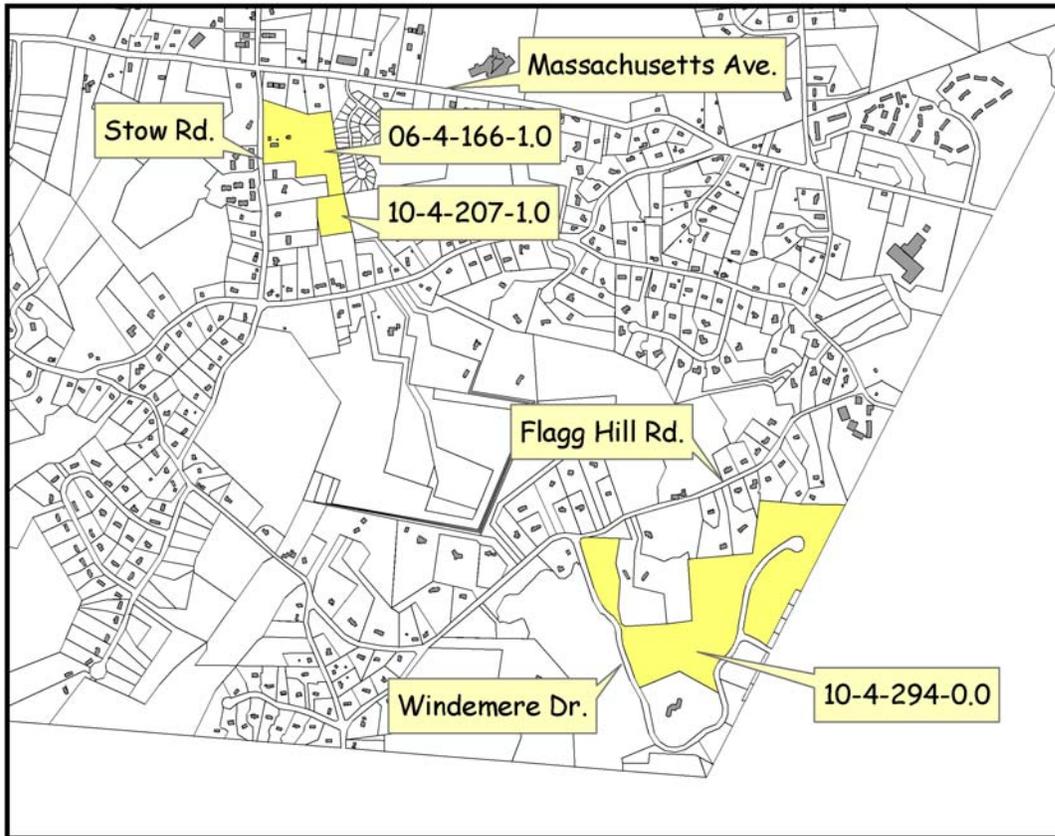
and further to raise and appropriate or appropriate by transfer or by borrowing a sum or sums of money for the acquisition of said real property and for legal fees and costs related thereto, and to meet such appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under G.L. Chapter 44, section 7 or any other enabling authority, and to authorize the Board of Selectmen to apply for any grants or loans in connection therewith and to take all action necessary to carry out this project;

and further to authorize the Board of Selectmen to sell all or any portion, not to exceed that portion necessary to yield proceeds of sale approximately equal to the amount paid for the Stow Road parcel(s) described above, and legal fees and costs related to such acquisition and the disposition authorized hereby and related costs of design and improvement, of the land on Windemere Drive shown as Lots 1 and 2, Lots 13 through 29, Parcel A and the fee in Windemere Drive and Ticonderoga Road, as shown on a plan entitled “Plan of Land in Boxborough, MA, Prepared for Joseph V. Stuart, Owner: Mary E. Stuart, 320 Flagg Hill Road, Boxborough, MA 01719,” dated: June 19, 1998, filed as Plan No. 646 of 1998 in Record Book 28741, Page 193, as well on Assessor's Map 10, Block 4, Lot 294.0.0, being the land described in the deed to the Town recorded with said Deeds in Book 28741, Page 201, on such terms and conditions and for such consideration as the Selectmen shall determine;

and further to raise and appropriate or appropriate by transfer or by borrowing a sum or sums of money for design and improvement of Windemere Drive and/or Ticonderoga Road and related utilities including drainage, for legal fees and disbursements related to the improvement of said roadways and the sale and conveyance of such Windemere Drive land;

or take any other action relative thereto.

## Stow Road Land Purchase



### **The Board of Selectmen recommends unanimously (5 – 0).**

When land within the Town, which has had the benefit of real estate tax exemption under Chapter 61, is offered for sale, the Town has the right to exercise its first right of refusal and acquire the property.

The Town has such an opportunity to purchase the property located at 72 Stow Road. The owners of the parcel have executed a purchase and sales agreement with a developer, who has offered to acquire the property in order to develop Ch 40B housing on the site. There is an additional parcel of land involved in the transaction which does not fall under the Town's rights to acquire, but it would become inaccessible if the Town were to acquire only the parcel under Chapter.

After consultation with the various Town boards and committees, the BoS is recommending that the Town enter into negotiations to acquire these parcels. This centrally located site could be used for many Town purposes such as a community center, a senior center, a building to house expansion of Town government, affordable housing, a site for a sewer treatment plant, and many combinations of this list.

In an effort to minimize the impact of this purchase on real estate taxes, the BoS is proposing that we follow through on commitments made in past land acquisitions, and sell some Town land for house lots.

The article if passed would allow for the borrowing of money for the short term while the parcels which could be sold are identified and sold. All costs associated with this process would be covered by the sale of these sites and any surplus monies would be held in a fund reserved for future land purchases.

**The Finance Committee defers unanimously.**

This article asks the Town to purchase a parcel of land located near the town center coming out of Chapter 61B, for which the Town has a first right of refusal. Two town boards (Planning and Board of Health) have recommended that the Town purchase this parcel for diverse purposes, such as a water treatment plan, senior center, or community center. While the Finance Committee recognizes the opportunity offered by this parcel, we are concerned about the lack of a firm purchase price as well as the method of financing such purchase. We await further information about the details of pricing and financing options and will make a recommendation at Town Meeting.

**The Planning Board recommends (5 – 0).**

From a short term and long range planning perspective, the Planning Board believes this property offers significant possibilities for a variety of municipal options, including but not limited to a location for a senior center, community center, affordable housing development or a package sewage disposal treatment plant for municipal buildings. The Planning Board thinks that the physical characteristics of the property and its prime location in the Town Center area provide a truly great opportunity for the Town that should not be refused. The Board voted unanimously 5 to 0 to support the purchasing of this property; however, there was no discussion of the potential sale of lots at Flagg Hill to facilitate the purchase.

**The Board of Health recommends unanimously (3 – 0)**

It was brought to the attention of the BoH that a certain piece of property owned by Stow Road LLC was available for sale. At the March 8, 2006 Board of Health meeting, the Stow Road LLC property was deliberated. It was determined that this parcel would make an excellent future site for a wastewater disposal facility. The Board of Health unanimously supports the purchase of this property for the following reasons:

- 1) The soils in this area have excellent percolation characteristics and available space, which would allow a large onsite wastewater disposal facility.
- 2) Geographically it is closely located to the center of town.
- 3) Due to its proximity to the school, police/fire departments, town hall and future town center and senior center, it supports a feasible economic solution to meet the growing needs of the town and the need for a viable approach to treating the future effluent from these properties.

**ACTION ON ARTICLE 3, May 8, 2006.** On Mr. Wheeler’s motion, the Town did vote to pass over Article 3 of the Special Town Meeting warrant.

On Mr. Wheeler’s motion, the Town did vote, unanimously, to dissolve the Special Town Meeting at 8:00 p.m.

You are required to serve this Special Town Meeting Warrant by posting copies thereof, attested by you, at the Town Hall, at the Sargent Library, at the Police Station, at the Fire Station, and at the Blanchard Memorial School, fourteen days at least, before the time appointed for such meeting.

Hereof, fail not deliver these warrants with your return of service thereon to the Town Clerk on or before April 21, 2006.

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Simon C. Bunyard, Chairman  
Board of Selectmen

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Donald R. Wheeler, Clerk  
Board of Selectmen

David L. Birt  
Board of Selectmen

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Leslie Fox  
Board of Selectmen

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Kristin Hilberg  
Board of Selectmen

**POSTED:** April 21, 2006

**BY:** Richard W. Golden

**WARRANT AND PROCEEDINGS**  
**of the ANNUAL TOWN MEETING**  
**held on May 8<sup>TH</sup> AND May 9<sup>TH</sup>, 2006**

To either of the Constables of the Town of Boxborough, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify all residents of the Town of Boxborough, who shall be qualified to vote in accord with the provisions of M.G.L. Chapter 51, Section 1, to meet at the Blanchard Memorial School, Massachusetts Avenue, Boxborough, MA on Monday, May 8, 2006 at 7:30 p.m. to act on Articles 2 through 36 of this Annual Town Meeting Warrant.

You are also required to notify all such residents of Boxborough to come to their polling place at Boxborough Town Hall, 29 Middle Road, Boxborough, on Monday the 15th day of May, 2006 at 7:00 a.m. for the Election of Town Officers pursuant to Article 1 and Question 1. The polls will be open continuously until 8:00 p.m. when they shall be closed.

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**CONSENT AGENDA**

In an effort to streamline Town Meeting and therefore make it more inviting to voters, the Board of Selectmen has decided to continue the use of the Consent Agenda. This agenda speeds the passage of articles which the Selectmen feel, in consultation with Town Counsel, the Moderator and the Finance Committee, should generate no controversy and can be properly voted without debate. The purpose of the Consent Agenda is to allow motions under these articles to be acted upon as one unit and to be passed without debate. **The selectmen have voted unanimously (5 – 0) to recommend all those articles on the Consent Agenda (#18 through #36, inclusive).** The articles to be taken up on the Consent Agenda are indicated by a double asterisk (\*\*).

**THE CONSENT AGENDA WILL BE TAKEN UP AFTER CONSIDERATION OF ARTICLE 17.**

Please do your homework. If you have any questions about the consent articles or procedure, please feel free to call the Assistant Town Administrator, at 978-263-1116, ext. 102 or send an e-mail to selina.shaw@town.boxborough.ma.us before Town Meeting.. At the call of the Consent Agenda, the Moderator will call out the numbers of the Articles, one by one. If

one or more voters object to any particular Article being included in the Consent Agenda, they should say the word “Hold” in a loud voice when the number is called. The Article will then be removed automatically from the Consent Agenda and restored to its original place in the Warrant, to be debated and voted upon in the usual manner. After the calling of the individual items in the Consent Agenda, the Moderator will ask that all items remaining be passed AS A UNIT by the voters.

Please carefully review the list of articles proposed for each Consent Item. Complete summaries are found under each article printed in this warrant.

The first session of the Annual Town Meeting was called to order at 7:40 p.m. by the Moderator, John G. Fallon with 270 voters in attendance. There was a moment of silent prayer for those who passed away during the last year. Mr. Fallon recognized the heads of different departments who worked on committees and volunteered their time. Mr. Fallon explained that Article 1 would be addressed at the Annual Town Election to take place on May 15<sup>th</sup> at the Boxborough Town Hall on 29 Middle Road.

On Mr. Bunyard’s motion, the Town did vote that any adjourned sessions of Annual Town Meeting would be held on Tuesday, May 9<sup>th</sup>; Thursday, May 11<sup>th</sup>; Wednesday, May 17<sup>th</sup> and Thursday, May 18<sup>th</sup>, and further, that no debate begin on any new article after 10:30 p.m.

On Mr. Bunyard’s motion, the Town did vote that on town meeting matters requiring a two-thirds vote by statute, a count need not be taken unless seven or more registered voters immediately question the vote so declared by the Moderator.

## **ARTICLE 1                    CHOOSE TOWN OFFICERS**

(Majority vote required)

**One Moderator** for a one-year term

**One Town Clerk** for a one-year term

**One Tax Collector** for a three-year term

**Two Board of Selectmen** members, each for a three-year term

**One Board of Health** member for a three-year term

**Two Library Trustees**, each for a three-year term

**One Planning Board** member for a three-year term

**One School Committee (Local and of the Region)** member for a three-year term

**One School Committee (Local only)** member for a three-year term

As well as other Town Officers as may be necessary, and to vote on the following question:

**ACTION ON ARTICLE 1**, May 15, 2006. Specimen Ballots and Cards of Instruction were posted as required by law. The Ballot Box was examined and found to be empty and in order, and the keys were held by the Town Clerk because no Police Officer was assigned. The Election Officials—all duly sworn in before beginning their duties—were Warden, Richard W. Golden; Clerk, Virginia B. Richardson; Tellers: Marguerite Hugel, Mary Larson, Barbara Wheeler, Jacqueline Cumming, Ellen Landry, Diane Machamer, Anne Canfield and Kenneth Canfield. The counters were Charlene Golden and Barry Harsip.

In the absence of the Moderator, Virginia Richardson opened the polls at 7:00 a.m. and closed the polls at 8:00 p.m. Both check lists indicated that 555 persons had voted and 555 Ballots were removed from the Ballot Box. There were 2,844 registered voters. The count was completed at 8:45 p.m.. There were two Provisional Ballots cast but both applicants proved not to be registered voters. Nine voters applied for Absentee Ballots, eight of which were returned.

The results of the election are as follows:

**QUESTION 1            REMOVAL OF SNOW AND ICE FROM PRIVATE WAYS**

(Majority vote required)

Shall the town vote to accept the provisions of section six C of chapter forty of the General Laws, which authorize cities and towns to appropriate money for the removal of snow and ice from private ways therein open to public use?

YES   300        NO   211        BLANKS   114  

**MODERATOR, One Year**

John G. Fallon	485
All Others	5
Blanks	65

**TOWN CLERK, One Year**

Elizabeth A. Markiewicz	449
All Others	3
Blanks	103

**BOARD OF SELECTMEN, Three Years**  
Vote for not more than TWO

David L. Birt	204
James G. Gorman	402
Rebecca R. Neville	340
All Others	8
Blanks	156

**TAX COLLECTOR**

Mary P. Shemowat	482
Blanks	73

**SCHOOL COMMITTEE**  
Local and Regional

Christine L. Robinson	228
Brigid O. Bieber	291
Blanks	36

**SCHOOL COMMITTEE**  
LOCAL

Maria E. Neyland	349
Alfred C. Santilli, Jr.	140
Blanks	66

**LIBRARY TRUSTEE**  
Vote for not more than TWO

Elaine Garabedian	413
Mary F. Brolin	374
Blanks	318

**PLANNING BOARD**

Owen J. Neville	465
All Others	3
Blanks	87

**BOARD OF HEALTH**

Michael P. Willis	441
Blanks	114

**ARTICLE 2 HEAR AND RECEIVE REPORTS**

(Majority vote required)

To receive the reports of the Selectmen and other Town Officers, Agents and Committees as published in the 2005 Annual Town Report, and further, to hear and receive the reports as presented at Annual Town Meeting; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

**The Finance Committee recommends unanimously.**

**ACTION ON ARTICLE 2, May 8, 2006.** Minuteman Vocational Technical Superintendent Markham gave a brief overview of the education that the students receive at this school. There are sixteen towns in the district which was formed thirty-five years ago. The Finance Committee gave their report which is on file in the records of the Town Clerk. On Mr. Bunyard's motion, the Town did vote to receive the report of the Selectmen and other Town Officers, Agents and Committees as published in the 2005 Annual Town Report, and further, to hear and receive the reports as presented at Annual Town Meeting.

**ARTICLE 3 SET SALARIES AND COMPENSATION OF OFFICERS**

(Majority vote required)

To see if the Town will vote to fix the salaries and compensation of various officials for the year beginning July 1, 2006 as follows:

Selectmen	\$400.00 each member/year
Board of Health	\$166.67 each member/year
Tax Collector	\$52,117.60 /year
Town Clerk	\$33,945.04 /year
Constables	\$3.00 each copy/warrant posted
Planning Board Members	\$109.00 each member/year

or take any other action relative thereto.

**The Board of Selectmen recommends (5 – 0).**

This article establishes the salaries for all elected members of Town Government.

**The Finance Committee recommends unanimously.**

**ACTION ON ARTICLE 3, May 8, 2006.** On Mr. Bunyard's motion, the Town did vote to fix the salaries and compensation of various officials for the year beginning July 1, 2006 as printed in the warrant under Article 3.

**ARTICLE 4 PERSONNEL ADMINISTRATION PLAN CHANGES**

(Majority vote required)

To see if the Town will vote to make the following changes to the Personnel Administration Plan:

**Article III (Definitions)**

**Section 1: Add** (before the last sentence):

“The employee representative shall be a Regular Employee working no less than 20 hours per week and shall not be a member of a bargaining unit.”

*[Further sets the criteria for the employee representative]*

**Section 3: Revise** to read:

“Pay Period is a fourteen-day period.”

(Section currently reads: “Pay Week is a seven-day period that begins on Monday at 12:01 am and ends the following Sunday at midnight.”)

*[Allows for bi-weekly pay period with specifics of start and end to be defined by policy instead of by Town Meeting action]*

**Section 4: Delete** “pay” before “week” so that section will read:

“Regular Work Period shall consist of forty (40) hours during each week unless the Town requires fewer hours of work from such position.”

*[Consistent with section 3, “Pay Period”]*

**Section 4a: Delete** in its entirety.

(Section currently reads “Regular Work Period Firefighter/EMT - The regular work week for Firefighter/EMTs shall consist of 5 shifts consisting of 10 hours in any one shift or a maximum of 50 hours in any one week.”)

*[This class of employee is covered by collective bargaining agreement]*

**Re-number** sections accordingly: 4b becomes 4a; 4c becomes 4b.

**Article IV (Administration)**

**Section 1: Revise** to read:

“The Plan shall be administered by the Personnel Board, as defined in Article III Section 1 of the Plan.”

(Section currently reads: “The Plan shall be administered by the Personnel Board consisting of four unpaid members residing in Boxborough, and a fifth unpaid member who shall be an employee of the Town but not necessarily a resident. The employee representative shall not be a Department Head or other such employee in a managerial capacity. The members shall be appointed by the Board of Selectmen for a term of three years.”)

*[Existing language is redundant and is already specified under Article III Section 1]*

**Article VII (Hours of Work and Overtime)**

**Section 1: Revise** to read:

“The regular workweek of all regular full-time employees shall consist of forty (40) hours in any one week.”

(Section currently reads “The regular workweek of all employees, except as defined in Section 3 of this Article, shall consist of five shifts, seven and one-half (7.5) or eight (8) hours in any one shift, or thirty-seven and one half (37.5) or forty (40) hours in any one week”)

*[All regular full-time employees work 40 hours per week]*

**Section 2: Delete** in its entirety.

(Section currently reads “Shifts shall be scheduled so that each employee shall have five consecutive days duty followed by two consecutive days off.”)

*[Section is unnecessary because applicable classes of employee covered does not work shifts]*

**Section 3: Delete** in its entirety.

(Section currently reads “The regular workweek for Firefighter/EMTs shall consist of 5 shifts consisting of 10 hours in any one shift or maximum of 50 hours in any one week.”).

*[This class of employee is covered by collective bargaining agreement]*

**Re-number** sections accordingly: 3a becomes 2; 3b becomes 3.

**Section 4: Delete** “, other than Firefighter/EMT” in first sentence, so that it will read:

“A non-exempt employee shall be paid at one and one-half (1.5) his/her regular rate for work

1. in excess of forty (40) hours in one (1) week, and/or
2. in excess of eight (8) hours in one (1) day when required in an emergency or safety threatening situation, and/or
3. all work performed on Saturday and Sunday when NOT part of the regularly scheduled workweek.”

**Delete** second paragraph, “Firefighter/EMTs shall be paid at one and one-half (1.5) his/her regular rate for work in excess of fifty (50) hours in one (1) week.”

*[This class of employee is covered by collective bargaining agreement; do not need to show exception in first sentence, since references to this class of employee have been deleted]*

**Article VIII (Other Forms of Pay)**

**Section 1: Revise** minimum call-in from two to four hours, so that section will read:

“If any employee is called to work while the employee is not scheduled to be on duty, the employee shall be compensated for the time worked at the employee's hourly rate, but in no event shall the employee's compensation be measured by less than four hours.”

*[Treats employees covered by the Personnel Plan consistently with those covered by collective bargaining units]*

**Article X (Vacations)**

**Section 1: Revise** accrual rates for all regular full-time employees as listed under the column “Accrual Rate:”

Service	Accrual Rate	Vacation
Date of hire to end of fiscal year	from One (1) day for each five (5) weeks worked <b>to 6.67 hours per month</b>	
After one (1) year	from 1 day for 5 weeks worked <b>to 6.67 hours per month</b>	Ten (10) work days
After five (5) years	from 1.5 days for 5 weeks worked <b>to 10 hours per month</b>	Fifteen (15) work days
After ten (10) years	From 2 days for 5 weeks worked <b>to 13.34 hours per month</b>	Twenty (20) work days

*[Consistent with manner in which payroll system actually handles accruals]*

**Section 2: Delete** quotation mark at end of line.

## **Article XI (Paid Leaves of Absence)**

**Section 2: Revise** by adding: “step-child,” “step-parent,” “, father-in-law, mother-in-law, son-in-law or daughter-in-law” and deleting “, or the employee’s spouse or partner,” to the first sentence, so it will read:

“In the event that the spouse or partner, child, foster child, step-child, grandchild, father, mother, step-parent, sister, brother, grandparent, father-in-law, mother-in-law, son-in-law or daughter-in-law of a regular, full-time employee shall die, the Department Head shall grant such employee a leave of absence with pay for a period not to exceed three (3) working days.”

and by adding a second sentence to the section:

“In the event that the aunt, uncle, brother-in-law or sister-in-law of a regular, full-time employee, or of the employee’s spouse or partner, shall die, the Department Head shall grant such employee a leave of absence with pay for a period not to exceed one (1) working day.”

*[Clarifies language and extends bereavement leave to additional family members, consistent with collective bargaining agreements]*

## **Article XII (Benefits)**

**Section 1: Revise** the amount paid by the Town for an Indemnity Plan from “seventy-five (75%)” to “fifty (50%)” and the share paid by the Town for an HMO plan from “ninety percent (90%)” to “eighty-five percent (85%)” so the section will read:

“Medical Insurance - The Town will continue to provide the following plans or their equivalents: an Indemnity Plan paid at fifty percent (50%) by the Town and an HMO plan paid at eighty-five percent (85%) by the Town.”

*[This is the first of three planned shifts in insurance coverage moving by year 3 (FY 2009) to a 75% - 25% town-employee share for the HMO plan]*

### **And by:**

Amending Schedule B as indicated in the following schedule;

or take any other action relative thereto.

### **Summary**

The changes to the Personnel Plan are mostly housekeeping items:

- to clarify the criteria for the employee representative on the Personnel Board
- to align pay period and work week to the change to bi-weekly payroll
- to adjust vacation accrual rates to be consistent with the payroll system
- to delete references to hours of work for employees covered by collective bargaining agreements
- to clarify bereavement leave and call –in pay and align with union contract language

In addition, health insurance has been changed to reduce town costs over time, with the employees assuming more of the percentage of cost.

### **The Board of Selectmen recommends unanimously (5 - 0).**

A public hearing was held jointly with the Personnel Board on March 20, 2006.

### **Personnel Board recommends unanimously (3 – 0).**

These changes clarify and upgrade the referenced sections. The Board strongly supports the changes to Schedule B and is firm in its conviction that employees should be compensated equally for equal work.

### **The Finance Committee does not recommend (7 - 1).**

The Finance Committee fully supports the planned changes including the one described in “Article XII” above. The plan was to give a 2.5% cost of living increase plus a 1.5% salary increase to compensate for the 5% shift in cost of benefits to the employee. The proposed plan gives a 4% salary increase to all employees including those who are not eligible for benefits

(those employees who are working less than 20 hours per week). The intent of the proposed personnel plan is to compensate employees for accepting a larger share of their benefit burden. Since part-time employees working less than 20 hours per do not receive benefits, they should not receive the compensation associated with assuming a larger financial burden for benefits. The current plan does not include salary adjustments for some of the department heads due to contractual discussions.

#### **Finance Committee Minority Position**

One member of the Finance Committee believes that we should support the Personnel Board's decision.

**ACTION ON ARTICLE 4**, May 8, 2006. The tellers for this article were Rebecca Neville, Elizabeth Markiewicz, Carol Ginty-Geist, Robert McNeece, Bruce Sabot and John Schoenfeld. Mr. Gorman made a motion to amend Schedule B of the Personnel Administration Plan, Compensation of Positions, to include the following changes as compared to the schedule printed in the warrant:

For **Regular Part Time Schedule**, change the rate of increase between FY 2006 and FY 2007 from the 4% shown to 2 ½ %, the specific revisions of which are shown in the attached Amended Schedule B.

For **Per Diem Schedule**, change the rate of increase between FY 2006 and FY 2007 from the 4% shown to 2 ½ %, the specific revisions of which are shown in the attached Amended Schedule B.

For **Intermittent Schedule**, where salary adjustments were made between FY 2006 and FY 2007, change the rate of increase between FY 2006 and FY 2007 from the 4% shown to 2 ½%, the specific revisions of which are shown in the attached Amended Schedule B.

Mr. Gorman stated that this change would save \$7,749.03. Ms. Kangas asked how many of us could continue to live here if our taxes doubled in ten years. The Finance Committee can control only 50% of our budget. Mr. Carroll stated that it is hard to get firefighters and other employees. He stated that he couldn't take employment in Boxborough.

Mr. Soroka made a motion to move the question. This motion carried. Mr. Gorman's motion to amend Schedule B was defeated by a vote of 92 in favor; 143 opposed.

On Mr. Golden's motion, the Town did vote to amend Articles III, IV, VII, VIII, X, XI, and XII of the Personnel Administration Plan, and to amend Schedule B of the Personnel Administration Plan, Compensation of Positions, as printed in the warrant under Article 4. deration as the Selectmen shall determine;

and further to raise and appropriate or appropriate by transfer or by borrowing a sum or sums of money for design and improvement of Windemere Drive and/or Ticonderoga Road and related utilities including drainage, for legal fees and disbursements related to the improvement of said roadways and the sale and conveyance of such Windemere Drive land;

or take any other action relative thereto.

<b>Position Title</b>					
				<b>FY2006</b>	<b>FY2007</b>
<i>Town Administrator</i>	<i>Contract expires 12/31/06</i>			86,262.50	TBD
<b><u>Department Heads</u></b>					
<i>Police Chief</i>	<i>Contract expires 12/31/06 (base)</i>			68,430.66	TBD
		<i>with Quinn Bill</i>		82,116.78	TBD
<i>Fire Chief</i>	<i>Contract expires 12/31/05</i>			68,916.06	TBD
<i>DPW Director</i>	<i>Contract expires 12/31/06</i>			75,909.78	TBD
<i>Library Director</i>	<i>Contract expires 12/31/07</i>			55,000	58,760

	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>
<b><u>Regular Full-Time Schedule</u></b>						
<b>Exempt Employees</b>						
Assistant Town Administrator	48,531.17	50,229.76	51,987.81	53,807.38	55,690.64	57,639.81
Treasurer	50,748.40	52,524.60	54,362.96	56,265.66	58,234.96	60,273.18
Accountant	48,024.59	49,705.45	51,445.14	53,245.72	55,109.32	57,038.15
Assessor	54,304.37	56,205.02	58,172.20	60,208.23	62,315.51	64,496.56
Building Inspector/Code Enforcement	48,067.32	49,749.68	51,490.92	53,293.10	55,158.36	57,088.90
Planner	49,721.60	51,461.86	53,263.02	55,127.23	57,056.68	59,053.66
<b>Non-Exempt Employees</b>						
Secretary I	14.40	14.91	15.43	15.97	16.53	17.11
Secretary II	18.21	18.85	19.51	20.19	20.90	21.63
<i>Police Sergeant</i>						
<i>Police Officer (Step A1/A2) 18.35</i>						
<i>Firefighter/EMT</i>						
Custodian	14.65	15.17	15.70	16.25	16.82	17.40
DPW Foreman	21.57	22.32	23.11	23.91	24.75	25.62
DPW Worker	17.26	17.86	18.49	19.14	19.81	20.50
DPW Semi-skilled Worker	15.75	16.30	16.87	17.46	18.07	18.71
Bldg & Grounds Maintenance Worker	15.81	16.36	16.94	17.53	18.14	18.78
<i>Dispatch Supervisor</i>						
<i>Dispatcher</i>						
<b><u>Regular Reduced Hours Schedule</u></b>						
COA Coordinator	18.85	19.51	20.19	20.90	21.63	22.39
Children's Librarian	18.24	18.88	19.54	20.22	20.93	21.67
Technical Services Librarian	16.54	17.11	17.71	18.33	18.98	19.64
Sr. Library Assistant	13.46	13.93	14.42	14.92	15.44	15.98
Library Assistant	11.45	11.85	12.27	12.70	13.14	13.60
DPW Worker	17.26	17.86	18.49	19.14	19.81	20.50
<b><u>Regular Part-Time Schedule</u></b>						
Secretary I	14.40	14.91	15.43	15.97	16.53	17.11
Secretary II	18.21	18.85	19.51	20.19	20.90	21.63
Children's Librarian	18.24	18.88	19.54	20.22	20.93	21.67
Technical Services Librarian	16.54	17.11	17.71	18.33	18.98	19.64
Sr. Library Assistant	13.46	13.93	14.42	14.92	15.44	15.98
Library Assistant	11.45	11.85	12.27	12.70	13.14	13.60
Transfer Station Operator I	15.74	16.29	16.86	17.45	18.06	18.69
Conservation Agent	22.07	22.84	23.64	24.47	25.32	26.21
<b><u>Position Title</u></b>	<b><u>Rate</u></b>					

<b>Per Diem Schedule</b>						
<b>Fire Lieutenant/EMT</b>	<b>16.01</b>					
<b>Call Fighter/EMT</b>	<b>14.54</b>					
<b>Call Firefighter</b>	<b>14.54</b>					
<b>Special Police Officer</b>	<b>14.54</b>					
<b>Dispatcher</b>	<b>14.54</b>					
<b>Intermittent Schedule</b>						
<b>Cemetery Superintendent</b>	<b>7,635.74</b>	<b>annually</b>				
<b>Cemetery Laborer</b>	<b>9.58</b>					
<b>Registrar Chairperson</b>	<b>819.17</b>	<b>annually</b>				
<b>Clerk of Elections</b>	<b>10.41</b>					
<b>Election Worker</b>	<b>9.26</b>					
<b>Registrar Member</b>	<b>245.77</b>	<b>annually (plus \$0.33 a head)</b>				
<b>Veterans' Agent</b>	<b>13.51</b>					
<b>Call Fire Chief</b>	<b>37.51</b>					
<b>Deputy Fire Chief</b>	<b>17.59</b>					
<b>Fire Captain</b>	<b>16.80</b>					
<b>Fire Lieutenant</b>	<b>16.01</b>					
<b>Call Firefighter/EMT</b>	<b>14.54</b>					
<b>Fire Department Chaplain</b>	<b>14.54</b>					
<b>Call Building Inspector</b>	<b>37.51</b>					
<b>Special Police Officer</b>	<b>14.54</b>					
<b>Lock-up Attendant</b>	<b>13.02</b>					
<b>Dispatcher</b>	<b>14.54</b>					
<b>Seasonal Maintenance Worker</b>	<b>11.86</b>					
<b>Snow Plower</b>	<b>18.80</b>					
<b>Seasonal Conservation Worker</b>	<b>11.12</b>					
<b>Assistant Building Inspector</b>	<b>23.13</b>					
<b>Wiring Inspector</b>	<b>fees</b>	<b>\$50,000 cap/yr Selectmen &amp; FinCom may modify if required</b>				
<b>Plumbing and Gas Inspector</b>	<b>fees</b>	<b>\$15,000 cap/yr Selectmen &amp; FinCom may modify if required</b>				
<b>Dog Officer</b>	<b>9,624.11</b>	<b>annually</b>				
<b>Assistant Dog Officer</b>	<b>9.43</b>	<b>4 hour call min</b>				
<b>Animal Control Officer</b>	<b>2,344.34</b>	<b>annually</b>				
<b>Animal Inspector</b>	<b>863.70</b>	<b>annually</b>				
<b>Fence Viewer</b>	<b>40.00</b>	<b>annually</b>				
<b>Field Driver</b>	<b>45.00</b>	<b>annually</b>				
<b>Director of Summer Playground</b>	<b>16.93</b>					
<b>Director of Gymnastics</b>	<b>16.30</b>					
<b>Director of Winter Programs</b>	<b>16.30</b>					
<b>Lead Counselor</b>	<b>12.34</b>					
<b>Counselor</b>	<b>9.26</b>					
<b>Counselor-in-Training</b>	<b>8.65</b>					
<b>Intern (Town Hall)</b>	<b>9.26</b>					
<b>Library Page</b>	<b>9.26</b>					
<b>Junior Library Page</b>	<b>8.33</b>					

<b>Elected Positions</b>	<b>FY 2006</b>		<b>FY 2007</b>	
Selectman	400.00	annually	400.00	annually
Board of Health Member	166.67	annually	166.67	annually
Planning Board Member	109.00	annually	109.00	annually
Library Trustee	0.00	annually	0.00	annually
Moderator	25.00	per meeting	0.00	annually
Constable	3.12	/warrant posted/location	3.00	/warrant posted/location
Tax Collector	50,113.08		52,117.60	
Town Clerk	32,639.46		33,945.04	
<b>NOTES</b>				
Fee maximum is 1% of FY06 levy (or \$135,021)				
4% shown for employees and elected officials (Tax Collector and Town Clerk)				
Salaries for primary department heads are still under negotiation				
Italics: set by bargaining unit or personal contract				
Bold: set by Personnel Board				

**ARTICLE 5 TOWN OPERATING BUDGET**

(Majority vote required)

To see what sums of money the Town will appropriate and raise by taxation or otherwise for the operations and expenses of the Town for the Fiscal Year beginning July 1, 2006; or take any other action relative thereto.

**The Finance Committee recommends unanimously.**

The operating budget categories and sums presented here represent the funds necessary for the Town to execute governmental, financial, public safety, education and maintenance functions provided to all Boxborough citizens.

The total Town operating budget proposed for FY 07 is \$18,267,284. Adjustments due to the use of State Aid revenues and local receipts as well as the costs associated with warrant articles and maintaining an Overlay Reserve lead to an amount \$18,788,494 more or less to be raised by taxation and free cash and the stabilization fund. The estimated tax rate associated with the proposed levy limit is \$13.82 per \$1,000 of valuation. This implies a tax bill of \$7,971.20 for the Department of Revenue estimated average single-family home FY 07 valuation of \$576,757. The estimated FY 07 tax bill for the “average” single family home represents an increase of 4.4% or \$644 from the tax bill for FY 06. Voters should be aware that the FY 06 numbers are as voted at the May 11, 2005 ATM. More detail can be found in the Finance Committee Report in your warrant.

The salaries and wages for both union and non-union employees (excluding all School employees) are commensurate with the amounts found in “Compensation of Positions FY 2007 Schedule B” of the Personnel Administration Plan, as reproduced under Article 4 above. Further details of the tax rate and tax bill implications of Article 5 and other warrant articles may be found in the Finance Committee Report at the end of the warrant.

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
114 Total Salaries - Moderator	\$ 75	\$ 50	\$ 75	\$ -	\$
114 Total Other Expenses - Moderator	\$ -	\$ -	\$ -	\$ 75	\$
114 Total Moderator Expenses	\$ 75	\$ 50	\$ 75	\$ 75	\$
119 Total Salaries - Town Constable	\$ -	\$ -	\$ -	\$ -	\$
119 Total Other Expenses - Town Constable	\$ 100	\$ 94	\$ 100	\$ 100	\$
119 Total Constable Expenses	\$ 100	\$ 94	\$ 100	\$ 100	\$
122 Total Salaries - Selectman	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$
122 Total Other Expenses - Selectman	\$ 1,810	\$ 860	\$ 1,810	\$ 1,810	\$
122 Total Selectman Expenses	\$ 3,810	\$ 2,860	\$ 3,810	\$ 3,810	\$
123 Total Salaries - Town Administrator	\$ 137,559	\$ 137,559	\$ 141,686	\$ 143,903	\$ 2,217
123 Total Other Expenses- Town Administrator	\$ 5,625	\$ 5,625	\$ 6,075	\$ 6,675	\$ 600
123 Total Expenses - Town Administrator	\$ 143,184	\$ 143,184	\$ 147,761	\$ 150,578	\$ 2,814
131 Total Salaries - Finance Committee	\$ -	\$ -	\$ -	\$ -	\$
131 Total Other Expenses- Finance Committee	\$ 450	\$ 355	\$ 450	\$ 450	\$
131 Total Expenses - Finance Committee	\$ 450	\$ 355	\$ 450	\$ 450	\$
135 Total Salaries - Accountant	\$ 48,026	\$ 48,026	\$ 51,199	\$ 55,110	\$ 3,911
135 Total Other Expenses- Accountant	\$ 22,055	\$ 22,054	\$ 22,360	\$ 20,900	\$ (1,460)
135 Total Expenses - Accountant	\$ 70,081	\$ 70,080	\$ 73,559	\$ 76,010	\$ 2,451
141 Total Salaries - Assessor	\$ 54,306	\$ 54,305	\$ 57,893	\$ 62,316	\$ 4,423
141 Total Other Expenses-Assessor	\$ 7,991	\$ 7,901	\$ 12,591	\$ 9,065	\$ (3,526)
141 Total Expenses - Assessor	\$ 62,297	\$ 62,206	\$ 70,484	\$ 71,381	\$ 895
145 Total Salaries - Treasurer	\$ 57,267	\$ 49,926	\$ 56,996	\$ 61,274	\$ 4,278
145 Total Other Expenses-Treasurer	\$ 18,863	\$ 20,758	\$ 16,010	\$ 13,235	\$ (2,775)
145 Total Expenses - Treasurer	\$ 76,130	\$ 70,684	\$ 73,006	\$ 74,509	\$ 1,503
146 Total Salaries - Tax Collector	\$ 49,653	\$ 49,653	\$ 51,114	\$ 53,118	\$ 2,004
146 Total Other Expenses-Tax Collector	\$ 12,022	\$ 12,022	\$ 14,013	\$ 16,525	\$ 2,512
146 Total Expenses - Tax Collector	\$ 61,675	\$ 61,675	\$ 65,127	\$ 69,643	\$ 4,516

Budget changes include

- 123 Other expenses-town administrator increase in mileage reimbursement
- 146 Other expenses – tax collector increase is for software conversion

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDGET VS FY06</u>
151 Total Salaries - Legal	\$ -	\$ -	\$ -	\$ -	\$ -
151 Total Other Expenses-Legal	\$ 64,000	\$ 203,361	\$ 64,000	\$ 64,000	\$ -
151 Total Expenses - Legal	\$ 64,000	\$ 203,361	\$ 64,000	\$ 64,000	\$ -
152 Total Salaries - Personnel Board	\$ -	\$ -	\$ -	\$ -	\$ -
152 Total Other Expenses-Personnel Board	\$ 330	\$ -	\$ 330	\$ 330	\$ -
152 Total Expenses - Personnel Board	\$ 330	\$ -	\$ 330	\$ 330	\$ -
161 Total Salaries - Town Clerk	\$ 31,689	\$ 31,689	\$ 32,640	\$ 33,946	\$ 1,306
161 Total Other Expenses-Town Clerk	\$ 869	\$ 869	\$ 1,453	\$ 1,978	\$ 525
161 Total Expenses - Town Clerk	\$ 32,558	\$ 32,558	\$ 34,093	\$ 35,924	\$ 1,831
162 Total Salaries - Elect & Regist	\$ 4,610	\$ 3,656	\$ 2,522	\$ 4,874	\$ 2,352
162 Total Other Elect & Regist	\$ 4,070	\$ 4,070	\$ 2,888	\$ 5,814	\$ 2,926
162 Total Expenses - Elect & Regist	\$ 8,680	\$ 7,726	\$ 5,410	\$ 10,688	\$ 5,278
171 Total Salaries - Conservation Comm	\$ 16,630	\$ 13,056	\$ 14,070	\$ -	\$ (14,070)
171 Total Other - Conservation Comm	\$ 1,650	\$ 1,650	\$ 1,650	\$ 4,650	\$ 3,000
171 Total Expenses - Conservation Comm	\$ 18,280	\$ 14,706	\$ 15,720	\$ 4,650	\$ (11,070)
175 Total Salaries - Planning Board	\$ 55,674	\$ 28,260	\$ 57,328	\$ 59,599	\$ 2,271
175 Total Other - Planning Board	\$ 3,897	\$ 12,667	\$ 3,747	\$ 3,759	\$ 12
175 Total Expenses - Planning Board	\$ 59,571	\$ 40,927	\$ 61,075	\$ 63,358	\$ 2,283
176 Total Salaries - Zoning Board	\$ -	\$ -	\$ -	\$ -	\$ -
176 Total Other - Zoning Board	\$ 335	\$ 150	\$ 335	\$ 335	\$ -
176 Total Expenses - Zoning Board	\$ 335	\$ 150	\$ 335	\$ 335	\$ -
177 Total Salaries - Housing Board	\$ -	\$ -	\$ -	\$ -	\$ -
177 Total Other - Housing Board	\$ 1,000	\$ 113	\$ 1,000	\$ 1,000	\$ -
177 Total Expenses - Housing Board	\$ 1,000	\$ 113	\$ 1,000	\$ 1,000	\$ -
192 Total Salaries - Town Hall	\$ 166,815	\$ 118,121	\$ 160,903	\$ 167,803	\$ 6,900
192 Total Other - Town Hall	\$ 81,475	\$ 106,177	\$ 102,240	\$ 88,857	\$ (13,383)
192 Total Expenses - Town Hall	\$ 248,290	\$ 224,298	\$ 263,143	\$ 256,660	\$ (6,483)
Total Town Government - Salaries	\$ 624,304	\$ 536,301	\$ 628,426	\$ 643,943	\$ 15,517
Total Town Government - Other Expenses	\$ 226,542	\$ 398,726	\$ 251,052	\$ 239,558	\$ (11,494)
Total Town Government - Total Expenses	\$ 850,846	\$ 935,027	\$ 879,478	\$ 883,501	\$ 4,023

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
210 Total Salaries - Police	\$ 715,463	\$ 711,312	\$ 754,272	\$ 791,462	\$ 37,1
210 Total Other - Police	\$ 93,378	\$ 92,215	\$ 97,201	\$ 126,576	\$ 29,3
210 Total Expenses - Police	\$ 808,841	\$ 803,527	\$ 851,473	\$ 918,038	\$ 66,5
220 Total Salaries - Fire	\$ 477,153	\$ 469,029	\$ 558,640	\$ 586,263	\$ 27,6
220 Total Other - Fire	\$ 70,795	\$ 70,718	\$ 76,815	\$ 79,119	\$ 2,3
220 Total Expenses - Fire	\$ 547,948	\$ 539,747	\$ 635,455	\$ 665,382	\$ 29,9
221 Total Salaries - Dispatch	\$ 184,527	\$ 177,670	\$ 186,294	\$ 189,539	\$ 3,2
221 Total Other - Dispatch	\$ 24,725	\$ 24,016	\$ 26,135	\$ 26,219	\$
221 Total Expenses - Dispatch	\$ 209,252	\$ 201,686	\$ 212,429	\$ 215,758	\$ 3,3
241 Total Salaries - Building Insp	\$ -	\$ -	\$ -	\$ -	\$
241 Total Other - Building Insp	\$ 39,300	\$ 31,037	\$ 39,300	\$ 40,236	\$ 9
241 Total Expenses - Building Insp	\$ 39,300	\$ 31,037	\$ 39,300	\$ 40,236	\$ 9
249 Total Salaries - Asst Building Insp	\$ -	\$ -	\$ -	\$ -	\$
249 Total Other - Asst Building Insp	\$ -	\$ -	\$ -	\$ -	\$
249 Total Expenses - Asst Building Insp	\$ -	\$ -	\$ -	\$ -	\$
291 Total Salaries - Civil Defense	\$ -	\$ -	\$ -	\$ -	\$
291 Total Other - Civil Defense	\$ 500	\$ 257	\$ 500	\$ 500	\$
291 Total Expenses - Civil Defense	\$ 500	\$ 257	\$ 500	\$ 500	\$
292 Total Salaries - Dog Officer	\$ 8,986	\$ 8,984	\$ 9,254	\$ 9,625	\$ 3
292 Total Other - Dog Officer	\$ 1,823	\$ 1,395	\$ 1,553	\$ 1,553	\$
292 Total Expenses - Dog Officer	\$ 10,809	\$ 10,380	\$ 10,807	\$ 11,178	\$ 3
299 Total Salaries - Field Driver	\$ 45	\$ 45	\$ 45	\$ 45	\$
299 Total Other - Field Driver	\$ -	\$ -	\$ 15	\$ 15	\$
299 Total Expenses - Field Driver	\$ 45	\$ 45	\$ 60	\$ 60	\$
Tota Salaries - Protection	\$ 1,386,174	\$ 1,367,040	\$ 1,508,505	\$ 1,576,934	\$ 68,4
Total Other - Protection	\$ 230,521	\$ 219,639	\$ 241,519	\$ 274,218	\$ 32,6
Toatl Expenses - Protection	\$ 1,616,695	\$ 1,586,679	\$ 1,750,024	\$ 1,851,152	\$ 101,1

210 Total Salaries – Increase due to additional shift coverage  
210 Total Other – Police increase is due to new cruiser for \$30,000

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
300 Total Salaries - Blanchard School	\$ 3,309,247	\$ 3,260,316	\$ 3,541,692	\$ 3,683,360	\$ 141,6
300 Total Other - School-Blanchard School	\$ 1,482,070	\$ 1,494,040	\$ 1,623,939	\$ 1,688,584	\$ 64,6
300 Total Expenses - Blanchard School	\$ 4,791,317	\$ 4,754,356	\$ 5,165,631	\$ 5,371,944	\$ 206,3
310 Total Salaries - Minuteman Vocational HS	\$ -	\$ -	\$ -	\$ -	\$
310 Total Other - Minuteman Vocational HS	\$ 174,774	\$ 174,178	\$ 233,461	\$ 260,801	\$ 27,3
310 Total Expenses - Minuteman Vocational HS	\$ 174,774	\$ 174,178	\$ 233,461	\$ 260,801	\$ 27,3
320 Total Salaries - A/B RHS Assessment	\$ -	\$ -	\$ -	\$ -	\$
320 Total Other - A/B RHS Assessment	\$ 4,788,078	\$ 4,788,078	\$ 5,136,802	\$ 5,473,056	\$ 336,2
320 Total Expenses - A/B RHS Assessment	\$ 4,788,078	\$ 4,788,078	\$ 5,136,802	\$ 5,473,056	\$ 336,2
Tota Salaries - Education	\$ 3,309,247	\$ 3,260,316	\$ 3,541,692	\$ 3,683,360	\$ 141,6
Total Other - Education	\$ 6,444,922	\$ 6,456,296	\$ 6,994,202	\$ 7,422,441	\$ 428,2
Total Expenses - Education	\$ 9,754,169	\$ 9,716,612	\$ 10,535,894	\$ 11,105,801	\$ 569,9

300 Total Salaries – Blanchard School increase is due to contracted salary increases

300 Total Other – Blanchard School increase due to transportation, utilities and SPED costs.

310 Total Other – Minuteman Vocational HS increase is due to additional enrollment by Boxboro students

320 Total Other – A/B RHS is an assessment

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
422 Total Salaries - Public Works	\$ 337,676	\$ 331,849	\$ 358,012	\$ 418,488	\$ 60,4
422 Total Other - Public Works	\$ 202,828	\$ 175,268	\$ 211,428	\$ 217,771	\$ 6,3
422 Total Expenses - Public Works	\$ 540,504	\$ 507,117	\$ 569,440	\$ 636,259	\$ 66,8
423 Total Salaries - Snow & Ice	\$ 33,306	\$ 33,320	\$ 33,306	\$ 46,507	\$ 13,2
423 Total Other - Snow & Ice	\$ 32,000	\$ 65,494	\$ 35,280	\$ 43,582	\$ 8,3
423 Total Expenses - Snow & Ice	\$ 65,306	\$ 98,814	\$ 68,586	\$ 90,089	\$ 21,5
424 Total Salaries - Street Lighting	\$ -	\$ -	\$ -	\$ -	\$ -
424 Total Other - Street Lighting	\$ 2,950	\$ 2,915	\$ 3,098	\$ 3,191	\$ -
424 Total Expenses - Street Lighting	\$ 2,950	\$ 2,915	\$ 3,098	\$ 3,191	\$ -
429 Total Salaries - Fuel	\$ -	\$ -	\$ -	\$ -	\$ -
429 Total Other - Fuel	\$ 34,767	\$ 39,581	\$ 36,510	\$ 49,500	\$ 12,9
429 Total Expenses - Fuel	\$ 34,767	\$ 39,581	\$ 36,510	\$ 49,500	\$ 12,9
431 Total Salaries - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ -	\$ -
431 Total Other - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,0
431 Total Expenses - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,0
491 Total Salaries - Cemetery	\$ 7,807	\$ 7,709	\$ 8,030	\$ 8,355	\$ 3
491 Total Other - Cemetery	\$ 1,150	\$ 1,025	\$ 1,415	\$ 1,458	\$ -
491 Total Expenses - Cemetery	\$ 8,957	\$ 8,734	\$ 9,445	\$ 9,813	\$ 3
Total Salaries-Public Works & Facilities	\$ 378,789	\$ 372,878	\$ 399,348	\$ 473,350	\$ 74,0
Total - OtherPublic Works & Facilities	\$ 273,695	\$ 284,284	\$ 287,731	\$ 330,502	\$ 42,7
Total Expenses-Public Works - Facilities	\$ 652,484	\$ 657,162	\$ 687,079	\$ 803,852	\$ 116,7

422 Total Salaries – Public Works increase was due to moving worker from Town Hall budget to DPW and salary increases

423 Total Salaries – Snow and Ice increase was due to actual cost increases

429 Total Other – Fuel increase due to rising fuel prices

431 Total Other – Hazardous Waste Collection was previously covered by NESWIC Stabilization fund

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDGET VS FY06</u>	
510 Total Salaries - Landfill Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
510 Total Other - Landfill Monitoring	\$ 5,500	\$ 2,736	\$ 5,500	\$ 5,500	\$ -	\$ -
510 Total Expenses - Landfill Monitoring	\$ 5,500	\$ 2,736	\$ 5,500	\$ 5,500	\$ -	\$ -
511 Total Salaries - Board of Health	\$ 501	\$ 500	\$ 501	\$ 501	\$ -	\$ -
511 Total Other - Board of Health	\$ 1,765	\$ 1,426	\$ 1,765	\$ 1,765	\$ -	\$ -
511 Total Expenses - Board of Health	\$ 2,266	\$ 1,926	\$ 2,266	\$ 2,266	\$ -	\$ -
519 Total Salaries - Environmental Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
519 Total Other - Environmental Services	\$ 9,073	\$ 9,073	\$ 9,073	\$ 9,345	\$ 272	\$ 272
519 Total Expenses - Environmental Services	\$ 9,073	\$ 9,073	\$ 9,073	\$ 9,345	\$ 272	\$ 272
521 Total Salaries - Family Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521 Total Other - Family Services	\$ 4,000	\$ 4,000	\$ 6,000	\$ 6,000	\$ -	\$ -
521 Total Expenses - Family Services	\$ 4,000	\$ 4,000	\$ 6,000	\$ 6,000	\$ -	\$ -
522 Total Salaries - Nursing Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
522 Total Other - Nursing Services	\$ 2,325	\$ 2,325	\$ 2,325	\$ 2,395	\$ 70	\$ 70
522 Total Expenses - Nursing Services	\$ 2,325	\$ 2,325	\$ 2,325	\$ 2,395	\$ 70	\$ 70
523 Total Salaries - Mental Health Svrcies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
523 Total Other - Mental Health Services	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	\$ -
523 Total Expenses - Mental Health Services	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	\$ -
541 Total Salaries - Council on Aging	\$ 23,513	\$ 23,513	\$ 27,252	\$ 34,929	\$ 7,677	\$ 7,677
541 Total Other - Council on Aging	\$ 2,785	\$ 2,783	\$ 2,651	\$ 2,730	\$ 79	\$ 79
541 Total Expenses - Council on Aging	\$ 26,298	\$ 26,296	\$ 29,903	\$ 37,659	\$ 7,756	\$ 7,756
543 Total Salaries - Veterans	\$ 50	\$ 227	\$ 50	\$ 50	\$ -	\$ -
543 Total Other - Veterans	\$ 50	\$ 35	\$ 50	\$ 250	\$ 200	\$ 200
543 Total Expenses - Veterans	\$ 100	\$ 262	\$ 100	\$ 300	\$ 200	\$ 200
599 Total Salaries - Inspect of Animals	\$ 807	\$ 806	\$ 831	\$ 864	\$ 33	\$ 33
599 Total Other - Inspect of Animals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
599 Total Expenses - Inspect of Animals	\$ 807	\$ 806	\$ 831	\$ 864	\$ 33	\$ 33
600 Total Salaries - Animal Control Officer	\$ 2,189	\$ 2,189	\$ 2,255	\$ 2,345	\$ 90	\$ 90
600 Total Other - Animal Control Officer	\$ 330	\$ 146	\$ 330	\$ 330	\$ -	\$ -
600 Total Expenses - Animal Control Officer	\$ 2,519	\$ 2,334	\$ 2,585	\$ 2,675	\$ 90	\$ 90
Total Salaries-Health Services	\$ 27,060	\$ 27,234	\$ 30,889	\$ 38,689	\$ 7,800	\$ 7,800
Total - Other - Health Services	\$ 32,828	\$ 29,524	\$ 34,694	\$ 35,315	\$ 621	\$ 621
Total Expenses-Health Services	\$ 59,888	\$ 56,759	\$ 65,583	\$ 74,004	\$ 8,421	\$ 8,421

541 Total Salaries – Council on Aging increase is due to increase work hours and increase in salary

<u>Account Name</u>	<u>FY2005</u> <u>BUDGET</u>	<u>FY2005</u> <u>ACTUAL</u>	<u>FY2006</u> <u>BUDGET</u>	<u>FY2007</u> <u>BUDGET</u> <u>RESOLVED</u>	<u>FY07 BUDG</u> <u>VS FY06</u>
610 Total Salaries - Library	\$ 101,377	\$ 97,953	\$ 119,049	\$ 129,704	\$ 10,6
610 Total Other - Library	\$ 68,890	\$ 62,056	\$ 82,953	\$ 93,951	\$ 10,9
610 Total Expenses - Library	\$ 170,267	\$ 160,008	\$ 202,002	\$ 223,655	\$ 21,6
630 Total Salaries - Recreation Comm	\$ 21,268	\$ 19,878	\$ 22,962	\$ 23,881	\$ 9
630 Total Other - Recreation Comm	\$ 9,028	\$ 8,933	\$ 9,900	\$ 10,880	\$ 9
630 Total Expenses - Recreation Comm	\$ 30,296	\$ 28,810	\$ 32,862	\$ 34,761	\$ 1,8
691 Total Salaries - Historical Comm	\$ -	\$ -	\$ -	\$ -	\$ -
691 Total Other - Historical Comm	\$ 300	\$ 274	\$ 5,361	\$ 4,221	\$ (1,1
691 Total Expenses - Historical Comm	\$ 300	\$ 274	\$ 5,361	\$ 4,221	\$ (1,1
692 Total Salaries - Public celebration	\$ -	\$ -	\$ -	\$ -	\$ -
692 Total Other - Public Celebration	\$ 665	\$ 465	\$ 665	\$ 665	\$ -
692 Total Expenses - Public Celebration	\$ 665	\$ 465	\$ 665	\$ 665	\$ -
693 Total Salaries - Steele Farm	\$ -	\$ -	\$ -	\$ -	\$ -
693 Total Other - Steele Farm	\$ 500	\$ 459	\$ 500	\$ 500	\$ -
693 Total Expenses - Steele Farm	\$ 500	\$ 459	\$ 500	\$ 500	\$ -
699 Total Salaries - A/B Cultural Council	\$ -	\$ -	\$ -	\$ -	\$ -
699 Total Other - A/B Cultural Council	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500	\$ 5
699 Total Expenses - A/B Cultural Council	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500	\$ 5
Total Salaries - Culture & Recreation	\$ 122,645	\$ 117,830	\$ 142,011	\$ 153,585	\$ 11,5
Total Other- Culture & Recreation	\$ 80,383	\$ 73,185	\$ 100,379	\$ 111,717	\$ 11,3
Total Expenses - Culture & Recreation	\$ 203,028	\$ 191,016	\$ 242,390	\$ 265,302	\$ 22,9

610 Total Salaries – Library increase is due to increase salary for library director

610 Total Other – Library increase is due to state rules for increase in books line item as a percentage of budget, landscaping and utilities due to the new building

630 Total Other – Recreation Comm. Increase due to electricity for sprinkler on Fifers (Cisco) Field

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDGET VS FY06</u>
710 Total Salaries - Maturing Debt Principal	\$ -	\$ -	\$ -	\$ -	\$ -
710 Total Other - Maturing Debt Principal	\$ 552,752	\$ 554,000	\$ 501,000	\$ 678,000	\$ 177,000
710 Total Expenses - Maturing Debt Principal	\$ 552,752	\$ 554,000	\$ 501,000	\$ 678,000	\$ 177,000
751 Total Salaries - Maturing Debt Interest	\$ -	\$ -	\$ -	\$ -	\$ -
751 Total Other - Maturing Debt Interest	\$ 559,314	\$ 508,105	\$ 609,139	\$ 694,142	\$ 85,003
751 Total Expenses - Maturing Debt Interest	\$ 559,314	\$ 508,105	\$ 609,139	\$ 694,142	\$ 85,003
Total Salaries - Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other - Debt Service	\$ 1,112,066	\$ 1,062,105	\$ 1,110,139	\$ 1,372,142	\$ 262,003
Total Expenses - Debt Service	\$ 1,112,066	\$ 1,062,105	\$ 1,110,139	\$ 1,372,142	\$ 262,003
830 Total Salaries - County Ret. Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
830 Total Other - County Ret Assessment	\$ 264,076	\$ 264,076	\$ 276,433	\$ 317,905	\$ 41,472
830 Total Expenses - County Ret Assessment	\$ 264,076	\$ 264,076	\$ 276,433	\$ 317,905	\$ 41,472
912 Total Salaries - Other Benefit Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
912 Total Other - Other Benefit Insurance	\$ 67,853	\$ 66,235	\$ 75,820	\$ 87,628	\$ 11,808
912 Total Expenses - Other Benefit Insurance	\$ 67,853	\$ 66,235	\$ 75,820	\$ 87,628	\$ 11,808
913 Total Salaries - Deferred Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
913 Total Other - Deferred Compensation	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
913 Total Expenses - Deferred Compensation	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
914 Total Salaries - FICA	\$ -	\$ -	\$ -	\$ -	\$ -
914 Total Other - FICA	\$ 12,000	\$ 9,862	\$ 12,600	\$ 12,600	\$ -
914 Total Expenses - FICA	\$ 12,000	\$ 9,862	\$ 12,600	\$ 12,600	\$ -
915 Total Salaries - Med,Life, LTD Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
915 Total Other - Med,Life, LTD Insurance	\$ 911,675	\$ 934,355	\$ 1,056,856	\$ 1,153,470	\$ 96,614
915 Total Expenses - Med,Life, LTD Insurance	\$ 911,675	\$ 934,355	\$ 1,056,856	\$ 1,153,470	\$ 96,614
945 Total Salaries -Liability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
945 Total Other - Liability Insurance	\$ 90,000	\$ 84,925	\$ 99,396	\$ 99,396	\$ -
945 Total Expenses - Liability Insurance	\$ 90,000	\$ 84,925	\$ 99,396	\$ 99,396	\$ -
Total Salaries - Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other- Employee Benefits	\$ 1,345,604	\$ 1,364,452	\$ 1,526,105	\$ 1,675,999	\$ 149,894
Total Expenses- Employee Benefits	\$ 1,345,604	\$ 1,364,452	\$ 1,526,105	\$ 1,675,999	\$ 149,894

710 Total Other – Maturing Debt Principal increase due to bond issue where previously we were using BANs.

751 Total Other – Maturing Debt Interest increase due to bond issue in July

912 Total Other – Other Benefit Insurance increase due to police and fire accident insurance

915 Total Other – Med, Life, Insurance increase

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
820 Total Salaries - Cherry Sheet Assessment	\$ -	\$ -	\$ -	\$ -	\$
820 Total Other - Cherry Sheet Assessment	\$ 67,340				\$
820 Total Expenses - Cherry Sheet Assessment	\$ 67,340	\$ -	\$ -	\$ -	\$
132 Reserve Fund - Original Budget	\$ 146,000	\$ -	\$ 146,000	\$ 146,000	\$
132 Reserve Fund - Transferred Out	\$ -	\$ -	\$ -	\$ -	\$
132 Reserve Fund - Net Balance	\$ 146,000	\$ -	\$ 146,000	\$ 146,000	\$
Total Salaries - Reserved	\$ -	\$ -	\$ -	\$ 89,531	\$ 89,531
Total Other Expenses - Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses - Reserved	\$ -	\$ -	\$ -	\$ 89,531	\$ 89,531

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDGET VS FY06</u>	<u>% FY07</u>
<b>SALARIES</b>						
Town Government	\$ 624,304	\$ 536,301	\$ 628,426	\$ 643,943	\$ 15,517	
Protection	\$ 1,386,174	\$ 1,367,040	\$ 1,508,505	\$ 1,576,934	\$ 68,429	
Public Works & Facilities	\$ 378,789	\$ 372,878	\$ 399,348	\$ 473,350	\$ 74,002	
Health Services	\$ 27,060	\$ 27,234	\$ 30,889	\$ 38,689	\$ 7,800	
Cultural & Recreation	\$ 122,645	\$ 117,830	\$ 142,011	\$ 153,585	\$ 11,574	
Total Salaries Reserved	\$ -	\$ -	\$ -	\$ 89,531	\$ 89,531	
<b>Total Town</b>	<b>\$ 2,538,972</b>	<b>\$ 2,421,284</b>	<b>\$ 2,709,179</b>	<b>\$ 2,976,032</b>	<b>\$ 266,853</b>	
Education	\$ 3,309,247	\$ 3,260,316	\$ 3,541,692	\$ 3,683,360	\$ 141,668	
Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
Cherry Sheet Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL SALARIES</b>	<b>\$ 5,848,219</b>	<b>\$ 5,681,600</b>	<b>\$ 6,250,871</b>	<b>\$ 6,659,392</b>	<b>\$ 408,521</b>	
<b>OTHER EXPENSES</b>						
Town Government	\$ 226,542	\$ 398,726	\$ 251,052	\$ 239,558	\$ (11,494)	
Protection	\$ 230,521	\$ 219,639	\$ 241,519	\$ 274,218	\$ 32,699	
Public Works & Facilities	\$ 273,695	\$ 284,284	\$ 287,731	\$ 330,502	\$ 42,771	
Health Services	\$ 32,828	\$ 29,524	\$ 34,694	\$ 35,315	\$ 621	
Cultural & Recreation	\$ 80,383	\$ 73,185	\$ 100,379	\$ 111,717	\$ 11,338	
<b>Total Town</b>	<b>\$ 843,969</b>	<b>\$ 1,005,359</b>	<b>\$ 915,375</b>	<b>\$ 991,310</b>	<b>\$ 75,935</b>	
Education	\$ 6,444,922	\$ 6,456,296	\$ 6,994,202	\$ 7,422,441	\$ 428,239	
Employee Benefits	\$ 1,345,604	\$ 1,364,452	\$ 1,526,105	\$ 1,675,999	\$ 149,894	
Debt Service	\$ 1,112,066	\$ 1,062,105	\$ 1,110,139	\$ 1,372,142	\$ 262,003	
Reserve Fund	\$ 146,000	\$ -	\$ 146,000	\$ 146,000	\$ -	
Cherry Sheet Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 9,892,561</b>	<b>\$ 9,888,213</b>	<b>\$ 10,691,821</b>	<b>\$ 11,607,892</b>	<b>\$ 916,071</b>	
<b>TOTAL EXPENSES</b>						
Town Government	\$ 850,846	\$ 935,027	\$ 879,478	\$ 883,501	\$ 4,023	
Protection	\$ 1,616,695	\$ 1,586,679	\$ 1,750,024	\$ 1,851,152	\$ 101,128	
Public Works & Facilities	\$ 652,484	\$ 657,162	\$ 687,079	\$ 803,852	\$ 116,773	
Health Services	\$ 59,888	\$ 56,759	\$ 65,583	\$ 74,004	\$ 8,421	
Cultural & Recreation	\$ 203,028	\$ 191,016	\$ 242,390	\$ 265,302	\$ 22,912	
Total Salaries Reserved	\$ -	\$ -	\$ -	\$ 89,531	\$ 89,531	
<b>Total Town</b>	<b>\$ 3,382,941</b>	<b>\$ 3,426,643</b>	<b>\$ 3,624,554</b>	<b>\$ 3,967,342</b>	<b>\$ 342,788</b>	
Education	\$ 9,754,169	\$ 9,716,612	\$ 10,535,894	\$ 11,105,801	\$ 569,907	
Employee Benefits	\$ 1,345,604	\$ 1,364,452	\$ 1,526,105	\$ 1,675,999	\$ 149,894	
Debt Service	\$ 1,112,066	\$ 1,062,105	\$ 1,110,139	\$ 1,372,142	\$ 262,003	
Cherry Sheet Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserve Fund	\$ 146,000	\$ -	\$ 146,000	\$ 146,000	\$ -	
<b>TOTAL EXPENSES</b>	<b>\$ 15,740,780</b>	<b>\$ 15,569,812</b>	<b>\$ 16,942,692</b>	<b>\$ 18,267,284</b>	<b>\$ 1,324,592</b>	
Budget Prior to Reserve Fund Calculation	\$ 15,594,780	\$ 15,569,812	\$ 16,796,692	\$ 18,121,284	\$ 1,324,592	

**ARTICLE 5        TOWN OPERATING BUDGET  
(MAJORITY VOTE REQUIRED)**

Ms. Neville made a motion to strike the 913 Line Items “Deferred Compensation” in the amount of \$5,000. This motion carried.

On Mr. Hanlon’s motion, the Town did vote, unanimously, that the Town appropriate the sum of

\$18,262,284

for the operations and expenses of the Town during the fiscal year beginning July 1, 2006, the purposes for which funding are set forth in the Department Account Numbers 114 through 945, and any subheadings included under said account numbers, as printed in Article 5 of the warrant, under the heading *FY 2007 Budget Resolved*, except for

Department 210, Total Salaries Police, \$791,462 is increased to 808,533  
Department 422, Total Salaries Public Works, \$418,488 is increased to 420,588  
Department 913, Deferred Compensation, \$5,000, is decreased to \$0  
and Total Salaries Reserved, \$89,531, is decreased to \$70,360

and to meet this appropriation that	\$150,000	be transferred from overlay surp
that an amount of	\$541,400	be transferred from Free Cash
and that the balance of	\$17,570,884	be raised by taxation

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
114 Total Salaries - Moderator	\$ 75	\$ 50	\$ 75	\$ -	\$
114 Total Other Expenses - Moderator	\$ -	\$ -	\$ -	\$ 75	\$
114 Total Moderator Expenses	\$ 75	\$ 50	\$ 75	\$ 75	\$
119 Total Salaries - Town Constable	\$ -	\$ -	\$ -	\$ -	\$
119 Total Other Expenses - Town Constable	\$ 100	\$ 94	\$ 100	\$ 100	\$
119 Total Constable Expenses	\$ 100	\$ 94	\$ 100	\$ 100	\$
122 Total Salaries - Selectman	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$
122 Total Other Expenses - Selectman	\$ 1,810	\$ 860	\$ 1,810	\$ 1,810	\$
122 Total Selectman Expenses	\$ 3,810	\$ 2,860	\$ 3,810	\$ 3,810	\$
123 Total Salaries - Town Administrator	\$ 137,559	\$ 137,559	\$ 141,686	\$ 143,903	\$ 2,217
123 Total Other Expenses- Town Administrator	\$ 5,625	\$ 5,625	\$ 6,075	\$ 6,675	\$ 600
123 Total Expenses - Town Administrator	\$ 143,184	\$ 143,184	\$ 147,761	\$ 150,578	\$ 2,814
131 Total Salaries - Finance Committee	\$ -	\$ -	\$ -	\$ -	\$
131 Total Other Expenses- Finance Committee	\$ 450	\$ 355	\$ 450	\$ 450	\$
131 Total Expenses - Finance Committee	\$ 450	\$ 355	\$ 450	\$ 450	\$
135 Total Salaries - Accountant	\$ 48,026	\$ 48,026	\$ 51,199	\$ 55,110	\$ 3,911
135 Total Other Expenses- Accountant	\$ 22,055	\$ 22,054	\$ 22,360	\$ 20,900	\$ (1,460)
135 Total Expenses - Accountant	\$ 70,081	\$ 70,080	\$ 73,559	\$ 76,010	\$ 2,451
141 Total Salaries - Assessor	\$ 54,306	\$ 54,305	\$ 57,893	\$ 62,316	\$ 4,423
141 Total Other Expenses-Assessor	\$ 7,991	\$ 7,901	\$ 12,591	\$ 9,065	\$ (3,526)
141 Total Expenses - Assessor	\$ 62,297	\$ 62,206	\$ 70,484	\$ 71,381	\$ 897
145 Total Salaries - Treasurer	\$ 57,267	\$ 49,926	\$ 56,996	\$ 61,274	\$ 4,278
145 Total Other Expenses-Treasurer	\$ 18,863	\$ 20,758	\$ 16,010	\$ 13,235	\$ (2,775)
145 Total Expenses - Treasurer	\$ 76,130	\$ 70,684	\$ 73,006	\$ 74,509	\$ 1,503
146 Total Salaries - Tax Collector	\$ 49,653	\$ 49,653	\$ 51,114	\$ 53,118	\$ 2,004
146 Total Other Expenses-Tax Collector	\$ 12,022	\$ 12,022	\$ 14,013	\$ 16,525	\$ 2,512
146 Total Expenses - Tax Collector	\$ 61,675	\$ 61,675	\$ 65,127	\$ 69,643	\$ 4,516

Budget changes include

123 Other expenses-town administrator increase in mileage reimbursement

146 Other expenses – tax collector increase is for software conversion

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDGET VS FY06</u>
151 Total Salaries - Legal	\$ -	\$ -	\$ -	\$ -	\$ -
151 Total Other Expenses-Legal	\$ 64,000	\$ 203,361	\$ 64,000	\$ 64,000	\$ -
151 Total Expenses - Legal	\$ 64,000	\$ 203,361	\$ 64,000	\$ 64,000	\$ -
152 Total Salaries - Personnel Board	\$ -	\$ -	\$ -	\$ -	\$ -
152 Total Other Expenses-Personnel Board	\$ 330	\$ -	\$ 330	\$ 330	\$ -
152 Total Expenses - Personnel Board	\$ 330	\$ -	\$ 330	\$ 330	\$ -
161 Total Salaries - Town Clerk	\$ 31,689	\$ 31,689	\$ 32,640	\$ 33,946	\$ 1,306
161 Total Other Expenses-Town Clerk	\$ 869	\$ 869	\$ 1,453	\$ 1,978	\$ 525
161 Total Expenses - Town Clerk	\$ 32,558	\$ 32,558	\$ 34,093	\$ 35,924	\$ 1,831
162 Total Salaries - Elect & Regist	\$ 4,610	\$ 3,656	\$ 2,522	\$ 4,874	\$ 2,352
162 Total Other Elect & Regist	\$ 4,070	\$ 4,070	\$ 2,888	\$ 5,814	\$ 2,926
162 Total Expenses - Elect & Regist	\$ 8,680	\$ 7,726	\$ 5,410	\$ 10,688	\$ 5,278
171 Total Salaries - Conservation Comm	\$ 16,630	\$ 13,056	\$ 14,070	\$ -	\$ (14,070)
171 Total Other - Conservation Comm	\$ 1,650	\$ 1,650	\$ 1,650	\$ 4,650	\$ 3,000
171 Total Expenses - Conservation Comm	\$ 18,280	\$ 14,706	\$ 15,720	\$ 4,650	\$ (11,070)
175 Total Salaries - Planning Board	\$ 55,674	\$ 28,260	\$ 57,328	\$ 59,599	\$ 2,271
175 Total Other - Planning Board	\$ 3,897	\$ 12,667	\$ 3,747	\$ 3,759	\$ 12
175 Total Expenses - Planning Board	\$ 59,571	\$ 40,927	\$ 61,075	\$ 63,358	\$ 2,283
176 Total Salaries - Zoning Board	\$ -	\$ -	\$ -	\$ -	\$ -
176 Total Other - Zoning Board	\$ 335	\$ 150	\$ 335	\$ 335	\$ -
176 Total Expenses - Zoning Board	\$ 335	\$ 150	\$ 335	\$ 335	\$ -
177 Total Salaries - Housing Board	\$ -	\$ -	\$ -	\$ -	\$ -
177 Total Other - Housing Board	\$ 1,000	\$ 113	\$ 1,000	\$ 1,000	\$ -
177 Total Expenses - Housing Board	\$ 1,000	\$ 113	\$ 1,000	\$ 1,000	\$ -
192 Total Salaries - Town Hall	\$ 166,815	\$ 118,121	\$ 160,903	\$ 167,803	\$ 6,900
192 Total Other - Town Hall	\$ 81,475	\$ 106,177	\$ 102,240	\$ 88,857	\$ (13,383)
192 Total Expenses - Town Hall	\$ 248,290	\$ 224,298	\$ 263,143	\$ 256,660	\$ (6,483)
Total Town Government - Salaries	\$ 624,304	\$ 536,301	\$ 628,426	\$ 643,943	\$ 15,517
Total Town Government - Other Expenses	\$ 226,542	\$ 398,726	\$ 251,052	\$ 239,558	\$ (11,494)
Total Town Government - Total Expenses	\$ 850,846	\$ 935,027	\$ 879,478	\$ 883,501	\$ 4,023

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
210 Total Salaries - Police	\$ 715,463	\$ 711,312	\$ 754,272	\$ 791,462	\$ 37,1
210 Total Other - Police	\$ 93,378	\$ 92,215	\$ 97,201	\$ 126,576	\$ 29,3
210 Total Expenses - Police	\$ 808,841	\$ 803,527	\$ 851,473	\$ 918,038	\$ 66,5
220 Total Salaries - Fire	\$ 477,153	\$ 469,029	\$ 558,640	\$ 586,263	\$ 27,6
220 Total Other - Fire	\$ 70,795	\$ 70,718	\$ 76,815	\$ 79,119	\$ 2,3
220 Total Expenses - Fire	\$ 547,948	\$ 539,747	\$ 635,455	\$ 665,382	\$ 29,9
221 Total Salaries - Dispatch	\$ 184,527	\$ 177,670	\$ 186,294	\$ 189,539	\$ 3,2
221 Total Other - Dispatch	\$ 24,725	\$ 24,016	\$ 26,135	\$ 26,219	\$
221 Total Expenses - Dispatch	\$ 209,252	\$ 201,686	\$ 212,429	\$ 215,758	\$ 3,3
241 Total Salaries - Building Insp	\$ -	\$ -	\$ -	\$ -	\$
241 Total Other - Building Insp	\$ 39,300	\$ 31,037	\$ 39,300	\$ 40,236	\$ 9
241 Total Expenses - Building Insp	\$ 39,300	\$ 31,037	\$ 39,300	\$ 40,236	\$ 9
249 Total Salaries - Asst Building Insp	\$ -	\$ -	\$ -	\$ -	\$
249 Total Other - Asst Building Insp	\$ -	\$ -	\$ -	\$ -	\$
249 Total Expenses - Asst Building Insp	\$ -	\$ -	\$ -	\$ -	\$
291 Total Salaries - Civil Defense	\$ -	\$ -	\$ -	\$ -	\$
291 Total Other - Civil Defense	\$ 500	\$ 257	\$ 500	\$ 500	\$
291 Total Expenses - Civil Defense	\$ 500	\$ 257	\$ 500	\$ 500	\$
292 Total Salaries - Dog Officer	\$ 8,986	\$ 8,984	\$ 9,254	\$ 9,625	\$ 3
292 Total Other - Dog Officer	\$ 1,823	\$ 1,395	\$ 1,553	\$ 1,553	\$
292 Total Expenses - Dog Officer	\$ 10,809	\$ 10,380	\$ 10,807	\$ 11,178	\$ 3
299 Total Salaries - Field Driver	\$ 45	\$ 45	\$ 45	\$ 45	\$
299 Total Other - Field Driver	\$ -	\$ -	\$ 15	\$ 15	\$
299 Total Expenses - Field Driver	\$ 45	\$ 45	\$ 60	\$ 60	\$
Tota Salaries - Protection	\$ 1,386,174	\$ 1,367,040	\$ 1,508,505	\$ 1,576,934	\$ 68,4
Total Other - Protection	\$ 230,521	\$ 219,639	\$ 241,519	\$ 274,218	\$ 32,6
Toatl Expenses - Protection	\$ 1,616,695	\$ 1,586,679	\$ 1,750,024	\$ 1,851,152	\$ 101,1

210 Total Salaries – Increase due to additional shift coverage  
210 Total Other – Police increase is due to new cruiser for \$30,000

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
300 Total Salaries - Blanchard School	\$ 3,309,247	\$ 3,260,316	\$ 3,541,692	\$ 3,683,360	\$ 141,6
300 Total Other - School-Blanchard School	\$ 1,482,070	\$ 1,494,040	\$ 1,623,939	\$ 1,688,584	\$ 64,6
300 Total Expenses - Blanchard School	\$ 4,791,317	\$ 4,754,356	\$ 5,165,631	\$ 5,371,944	\$ 206,3
310 Total Salaries - Minuteman Vocational HS	\$ -	\$ -	\$ -	\$ -	\$ -
310 Total Other - Minuteman Vocational HS	\$ 174,774	\$ 174,178	\$ 233,461	\$ 260,801	\$ 27,3
310 Total Expenses - Minuteman Vocational HS	\$ 174,774	\$ 174,178	\$ 233,461	\$ 260,801	\$ 27,3
320 Total Salaries - A/B RHS Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
320 Total Other - A/B RHS Assessment	\$ 4,788,078	\$ 4,788,078	\$ 5,136,802	\$ 5,473,056	\$ 336,2
320 Total Expenses - A/B RHS Assessment	\$ 4,788,078	\$ 4,788,078	\$ 5,136,802	\$ 5,473,056	\$ 336,2
Tota Salaries - Education	\$ 3,309,247	\$ 3,260,316	\$ 3,541,692	\$ 3,683,360	\$ 141,6
Total Other - Education	\$ 6,444,922	\$ 6,456,296	\$ 6,994,202	\$ 7,422,441	\$ 428,2
Total Expenses - Education	\$ 9,754,169	\$ 9,716,612	\$ 10,535,894	\$ 11,105,801	\$ 569,9

300 Total Salaries – Blanchard School increase is due to contracted salary increases

300 Total Other – Blanchard School increase due to transportation, utilities and SPED costs.

310 Total Other – Minuteman Vocational HS increase is due to additional enrollment by Boxboro students

320 Total Other – A/B RHS is an assessment

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
422 Total Salaries - Public Works	\$ 337,676	\$ 331,849	\$ 358,012	\$ 418,488	\$ 60,4
422 Total Other - Public Works	\$ 202,828	\$ 175,268	\$ 211,428	\$ 217,771	\$ 6,3
422 Total Expenses - Public Works	\$ 540,504	\$ 507,117	\$ 569,440	\$ 636,259	\$ 66,8
423 Total Salaries - Snow & Ice	\$ 33,306	\$ 33,320	\$ 33,306	\$ 46,507	\$ 13,2
423 Total Other - Snow & Ice	\$ 32,000	\$ 65,494	\$ 35,280	\$ 43,582	\$ 8,3
423 Total Expenses - Snow & Ice	\$ 65,306	\$ 98,814	\$ 68,586	\$ 90,089	\$ 21,5
424 Total Salaries - Street Lighting	\$ -	\$ -	\$ -	\$ -	\$ -
424 Total Other - Street Lighting	\$ 2,950	\$ 2,915	\$ 3,098	\$ 3,191	\$ -
424 Total Expenses - Street Lighting	\$ 2,950	\$ 2,915	\$ 3,098	\$ 3,191	\$ -
429 Total Salaries - Fuel	\$ -	\$ -	\$ -	\$ -	\$ -
429 Total Other - Fuel	\$ 34,767	\$ 39,581	\$ 36,510	\$ 49,500	\$ 12,9
429 Total Expenses - Fuel	\$ 34,767	\$ 39,581	\$ 36,510	\$ 49,500	\$ 12,9
431 Total Salaries - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ -	\$ -
431 Total Other - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,0
431 Total Expenses - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,0
491 Total Salaries - Cemetery	\$ 7,807	\$ 7,709	\$ 8,030	\$ 8,355	\$ 3
491 Total Other - Cemetery	\$ 1,150	\$ 1,025	\$ 1,415	\$ 1,458	\$ -
491 Total Expenses - Cemetery	\$ 8,957	\$ 8,734	\$ 9,445	\$ 9,813	\$ 3
Total Salaries-Public Works & Facilities	\$ 378,789	\$ 372,878	\$ 399,348	\$ 473,350	\$ 74,0
Total - OtherPublic Works & Facilities	\$ 273,695	\$ 284,284	\$ 287,731	\$ 330,502	\$ 42,7
Total Expenses-Public Works - Facilities	\$ 652,484	\$ 657,162	\$ 687,079	\$ 803,852	\$ 116,7

422 Total Salaries – Public Works increase was due to moving worker from Town Hall budget to DPW and salary increases

423 Total Salaries – Snow and Ice increase was due to actual cost increases

429 Total Other – Fuel increase due to rising fuel prices

431 Total Other – Hazardous Waste Collection was previously covered by NESWIC Stabilization fund

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDGET VS FY06</u>	
510 Total Salaries - Landfill Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
510 Total Other - Landfill Monitoring	\$ 5,500	\$ 2,736	\$ 5,500	\$ 5,500	\$ -	\$ -
510 Total Expenses - Landfill Monitoring	\$ 5,500	\$ 2,736	\$ 5,500	\$ 5,500	\$ -	\$ -
511 Total Salaries - Board of Health	\$ 501	\$ 500	\$ 501	\$ 501	\$ -	\$ -
511 Total Other - Board of Health	\$ 1,765	\$ 1,426	\$ 1,765	\$ 1,765	\$ -	\$ -
511 Total Expenses - Board of Health	\$ 2,266	\$ 1,926	\$ 2,266	\$ 2,266	\$ -	\$ -
519 Total Salaries - Environmental Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
519 Total Other - Environmental Services	\$ 9,073	\$ 9,073	\$ 9,073	\$ 9,345	\$ 272	\$ 272
519 Total Expenses - Environmental Services	\$ 9,073	\$ 9,073	\$ 9,073	\$ 9,345	\$ 272	\$ 272
521 Total Salaries - Family Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521 Total Other - Family Services	\$ 4,000	\$ 4,000	\$ 6,000	\$ 6,000	\$ -	\$ -
521 Total Expenses - Family Services	\$ 4,000	\$ 4,000	\$ 6,000	\$ 6,000	\$ -	\$ -
522 Total Salaries - Nursing Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
522 Total Other - Nursing Services	\$ 2,325	\$ 2,325	\$ 2,325	\$ 2,395	\$ 70	\$ 70
522 Total Expenses - Nursing Services	\$ 2,325	\$ 2,325	\$ 2,325	\$ 2,395	\$ 70	\$ 70
523 Total Salaries - Mental Health Svrcies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
523 Total Other - Mental Health Services	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	\$ -
523 Total Expenses - Mental Health Services	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	\$ -
541 Total Salaries - Council on Aging	\$ 23,513	\$ 23,513	\$ 27,252	\$ 34,929	\$ 7,677	\$ 7,677
541 Total Other - Council on Aging	\$ 2,785	\$ 2,783	\$ 2,651	\$ 2,730	\$ 79	\$ 79
541 Total Expenses - Council on Aging	\$ 26,298	\$ 26,296	\$ 29,903	\$ 37,659	\$ 7,756	\$ 7,756
543 Total Salaries - Veterans	\$ 50	\$ 227	\$ 50	\$ 50	\$ -	\$ -
543 Total Other - Veterans	\$ 50	\$ 35	\$ 50	\$ 250	\$ 200	\$ 200
543 Total Expenses - Veterans	\$ 100	\$ 262	\$ 100	\$ 300	\$ 200	\$ 200
599 Total Salaries - Inspect of Animals	\$ 807	\$ 806	\$ 831	\$ 864	\$ 33	\$ 33
599 Total Other - Inspect of Animals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
599 Total Expenses - Inspect of Animals	\$ 807	\$ 806	\$ 831	\$ 864	\$ 33	\$ 33
600 Total Salaries - Animal Control Officer	\$ 2,189	\$ 2,189	\$ 2,255	\$ 2,345	\$ 90	\$ 90
600 Total Other - Animal Control Officer	\$ 330	\$ 146	\$ 330	\$ 330	\$ -	\$ -
600 Total Expenses - Animal Control Officer	\$ 2,519	\$ 2,334	\$ 2,585	\$ 2,675	\$ 90	\$ 90
Total Salaries-Health Services	\$ 27,060	\$ 27,234	\$ 30,889	\$ 38,689	\$ 7,800	\$ 7,800
Total - Other - Health Services	\$ 32,828	\$ 29,524	\$ 34,694	\$ 35,315	\$ 621	\$ 621
Total Expenses-Health Services	\$ 59,888	\$ 56,759	\$ 65,583	\$ 74,004	\$ 8,421	\$ 8,421

541 Total Salaries – Council on Aging increase is due to increase work hours and increase in salary

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
610 Total Salaries - Library	\$ 101,377	\$ 97,953	\$ 119,049	\$ 129,704	\$ 10,6
610 Total Other - Library	\$ 68,890	\$ 62,056	\$ 82,953	\$ 93,951	\$ 10,9
610 Total Expenses - Library	\$ 170,267	\$ 160,008	\$ 202,002	\$ 223,655	\$ 21,6
630 Total Salaries - Recreation Comm	\$ 21,268	\$ 19,878	\$ 22,962	\$ 23,881	\$ 9
630 Total Other - Recreation Comm	\$ 9,028	\$ 8,933	\$ 9,900	\$ 10,880	\$ 9
630 Total Expenses - Recreation Comm	\$ 30,296	\$ 28,810	\$ 32,862	\$ 34,761	\$ 1,8
691 Total Salaries - Historical Comm	\$ -	\$ -	\$ -	\$ -	\$ -
691 Total Other - Historical Comm	\$ 300	\$ 274	\$ 5,361	\$ 4,221	\$ (1,1
691 Total Expenses - Historical Comm	\$ 300	\$ 274	\$ 5,361	\$ 4,221	\$ (1,1
692 Total Salaries - Public celebration	\$ -	\$ -	\$ -	\$ -	\$ -
692 Total Other - Public Celebration	\$ 665	\$ 465	\$ 665	\$ 665	\$ -
692 Total Expenses - Public Celebration	\$ 665	\$ 465	\$ 665	\$ 665	\$ -
693 Total Salaries - Steele Farm	\$ -	\$ -	\$ -	\$ -	\$ -
693 Total Other - Steele Farm	\$ 500	\$ 459	\$ 500	\$ 500	\$ -
693 Total Expenses - Steele Farm	\$ 500	\$ 459	\$ 500	\$ 500	\$ -
699 Total Salaries - A/B Cultural Council	\$ -	\$ -	\$ -	\$ -	\$ -
699 Total Other - A/B Cultural Council	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500	\$ 5
699 Total Expenses - A/B Cultural Council	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,500	\$ 5
Total Salaries - Culture & Recreation	\$ 122,645	\$ 117,830	\$ 142,011	\$ 153,585	\$ 11,5
Total Other- Culture & Recreation	\$ 80,383	\$ 73,185	\$ 100,379	\$ 111,717	\$ 11,3
Total Expenses - Culture & Recreation	\$ 203,028	\$ 191,016	\$ 242,390	\$ 265,302	\$ 22,9

610 Total Salaries – Library increase is due to increase salary for library director

610 Total Other – Library increase is due to state rules for increase in books line item as a percentage of budget, landscaping and utilities due to the new building

630 Total Other – Recreation Comm. Increase due to electricity for sprinkler on Fifers (Cisco) Field

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDGET VS FY06</u>
710 Total Salaries - Maturing Debt Principal	\$ -	\$ -	\$ -	\$ -	\$ -
710 Total Other - Maturing Debt Principal	\$ 552,752	\$ 554,000	\$ 501,000	\$ 678,000	\$ 177,000
710 Total Expenses - Maturing Debt Principal	\$ 552,752	\$ 554,000	\$ 501,000	\$ 678,000	\$ 177,000
751 Total Salaries - Maturing Debt Interest	\$ -	\$ -	\$ -	\$ -	\$ -
751 Total Other - Maturing Debt Interest	\$ 559,314	\$ 508,105	\$ 609,139	\$ 694,142	\$ 85,003
751 Total Expenses - Maturing Debt Interest	\$ 559,314	\$ 508,105	\$ 609,139	\$ 694,142	\$ 85,003
Total Salaries - Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other - Debt Service	\$ 1,112,066	\$ 1,062,105	\$ 1,110,139	\$ 1,372,142	\$ 262,003
Total Expenses - Debt Service	\$ 1,112,066	\$ 1,062,105	\$ 1,110,139	\$ 1,372,142	\$ 262,003
830 Total Salaries - County Ret. Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
830 Total Other - County Ret Assessment	\$ 264,076	\$ 264,076	\$ 276,433	\$ 317,905	\$ 41,472
830 Total Expenses - County Ret Assessment	\$ 264,076	\$ 264,076	\$ 276,433	\$ 317,905	\$ 41,472
912 Total Salaries - Other Benefit Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
912 Total Other - Other Benefit Insurance	\$ 67,853	\$ 66,235	\$ 75,820	\$ 87,628	\$ 11,808
912 Total Expenses - Other Benefit Insurance	\$ 67,853	\$ 66,235	\$ 75,820	\$ 87,628	\$ 11,808
913 Total Salaries - Deferred Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
913 Total Other - Deferred Compensation	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
913 Total Expenses - Deferred Compensation	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
914 Total Salaries - FICA	\$ -	\$ -	\$ -	\$ -	\$ -
914 Total Other - FICA	\$ 12,000	\$ 9,862	\$ 12,600	\$ 12,600	\$ -
914 Total Expenses - FICA	\$ 12,000	\$ 9,862	\$ 12,600	\$ 12,600	\$ -
915 Total Salaries - Med,Life, LTD Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
915 Total Other - Med,Life, LTD Insurance	\$ 911,675	\$ 934,355	\$ 1,056,856	\$ 1,153,470	\$ 96,614
915 Total Expenses - Med,Life, LTD Insurance	\$ 911,675	\$ 934,355	\$ 1,056,856	\$ 1,153,470	\$ 96,614
945 Total Salaries -Liability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
945 Total Other - Liability Insurance	\$ 90,000	\$ 84,925	\$ 99,396	\$ 99,396	\$ -
945 Total Expenses - Liability Insurance	\$ 90,000	\$ 84,925	\$ 99,396	\$ 99,396	\$ -
Total Salaries - Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other- Employee Benefits	\$ 1,345,604	\$ 1,364,452	\$ 1,526,105	\$ 1,675,999	\$ 149,894
Total Expenses- Employee Benefits	\$ 1,345,604	\$ 1,364,452	\$ 1,526,105	\$ 1,675,999	\$ 149,894

710 Total Other – Maturing Debt Principal increase due to bond issue where previously we were using BANs.

751 Total Other – Maturing Debt Interest increase due to bond issue in July

912 Total Other – Other Benefit Insurance increase due to police and fire accident insurance

915 Total Other – Med, Life, Insurance increase

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDG VS FY06</u>
820 Total Salaries - Cherry Sheet Assessment	\$ -	\$ -	\$ -	\$ -	\$
820 Total Other - Cherry Sheet Assessment	\$ 67,340				\$
820 Total Expenses - Cherry Sheet Assessment	\$ 67,340	\$ -	\$ -	\$ -	\$
132 Reserve Fund - Original Budget	\$ 146,000	\$ -	\$ 146,000	\$ 146,000	\$
132 Reserve Fund - Transferred Out	\$ -	\$ -	\$ -	\$ -	\$
132 Reserve Fund - Net Balance	\$ 146,000	\$ -	\$ 146,000	\$ 146,000	\$
Total Salaries - Reserved	\$ -	\$ -	\$ -	\$ 89,531	\$ 89,531
Total Other Expenses - Reserved	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses - Reserved	\$ -	\$ -	\$ -	\$ 89,531	\$ 89,531

<u>Account Name</u>	<u>FY2005 BUDGET</u>	<u>FY2005 ACTUAL</u>	<u>FY2006 BUDGET</u>	<u>FY2007 BUDGET RESOLVED</u>	<u>FY07 BUDGET VS FY06</u>	<u>% FY06</u>
<b>SALARIES</b>						
Town Government	\$ 624,304	\$ 536,301	\$ 628,426	\$ 643,943	\$ 15,517	
Protection	\$ 1,386,174	\$ 1,367,040	\$ 1,508,505	\$ 1,576,934	\$ 68,429	
Public Works & Facilities	\$ 378,789	\$ 372,878	\$ 399,348	\$ 473,350	\$ 74,002	
Health Services	\$ 27,060	\$ 27,234	\$ 30,889	\$ 38,689	\$ 7,800	
Cultural & Recreation	\$ 122,645	\$ 117,830	\$ 142,011	\$ 153,585	\$ 11,574	
Total Salaries Reserved	\$ -	\$ -	\$ -	\$ 89,531	\$ 89,531	
<b>Total Town</b>	<b>\$ 2,538,972</b>	<b>\$ 2,421,284</b>	<b>\$ 2,709,179</b>	<b>\$ 2,976,032</b>	<b>\$ 266,853</b>	
Education	\$ 3,309,247	\$ 3,260,316	\$ 3,541,692	\$ 3,683,360	\$ 141,668	
Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
Cherry Sheet Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL SALARIES</b>	<b>\$ 5,848,219</b>	<b>\$ 5,681,600</b>	<b>\$ 6,250,871</b>	<b>\$ 6,659,392</b>	<b>\$ 408,521</b>	
<b>OTHER EXPENSES</b>						
Town Government	\$ 226,542	\$ 398,726	\$ 251,052	\$ 239,558	\$ (11,494)	
Protection	\$ 230,521	\$ 219,639	\$ 241,519	\$ 274,218	\$ 32,699	
Public Works & Facilities	\$ 273,695	\$ 284,284	\$ 287,731	\$ 330,502	\$ 42,771	
Health Services	\$ 32,828	\$ 29,524	\$ 34,694	\$ 35,315	\$ 621	
Cultural & Recreation	\$ 80,383	\$ 73,185	\$ 100,379	\$ 111,717	\$ 11,338	
<b>Total Town</b>	<b>\$ 843,969</b>	<b>\$ 1,005,359</b>	<b>\$ 915,375</b>	<b>\$ 991,310</b>	<b>\$ 75,935</b>	
Education	\$ 6,444,922	\$ 6,456,296	\$ 6,994,202	\$ 7,422,441	\$ 428,239	
Employee Benefits	\$ 1,345,604	\$ 1,364,452	\$ 1,526,105	\$ 1,675,999	\$ 149,894	
Debt Service	\$ 1,112,066	\$ 1,062,105	\$ 1,110,139	\$ 1,372,142	\$ 262,003	
Reserve Fund	\$ 146,000	\$ -	\$ 146,000	\$ 146,000	\$ -	
Cherry Sheet Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 9,892,561</b>	<b>\$ 9,888,213</b>	<b>\$ 10,691,821</b>	<b>\$ 11,607,892</b>	<b>\$ 916,071</b>	
<b>TOTAL EXPENSES</b>						
Town Government	\$ 850,846	\$ 935,027	\$ 879,478	\$ 883,501	\$ 4,023	
Protection	\$ 1,616,695	\$ 1,586,679	\$ 1,750,024	\$ 1,851,152	\$ 101,128	
Public Works & Facilities	\$ 652,484	\$ 657,162	\$ 687,079	\$ 803,852	\$ 116,773	
Health Services	\$ 59,888	\$ 56,759	\$ 65,583	\$ 74,004	\$ 8,421	
Cultural & Recreation	\$ 203,028	\$ 191,016	\$ 242,390	\$ 265,302	\$ 22,912	
Total Salaries Reserved	\$ -	\$ -	\$ -	\$ 89,531	\$ 89,531	
<b>Total Town</b>	<b>\$ 3,382,941</b>	<b>\$ 3,426,643</b>	<b>\$ 3,624,554</b>	<b>\$ 3,967,342</b>	<b>\$ 342,788</b>	
Education	\$ 9,754,169	\$ 9,716,612	\$ 10,535,894	\$ 11,105,801	\$ 569,907	
Employee Benefits	\$ 1,345,604	\$ 1,364,452	\$ 1,526,105	\$ 1,675,999	\$ 149,894	
Debt Service	\$ 1,112,066	\$ 1,062,105	\$ 1,110,139	\$ 1,372,142	\$ 262,003	
Cherry Sheet Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserve Fund	\$ 146,000	\$ -	\$ 146,000	\$ 146,000	\$ -	
<b>TOTAL EXPENSES</b>	<b>\$ 15,740,780</b>	<b>\$ 15,569,812</b>	<b>\$ 16,942,692</b>	<b>\$ 18,267,284</b>	<b>\$ 1,324,592</b>	
Budget Prior to Reserve Fund Calculation	\$ 15,594,780	\$ 15,569,812	\$ 16,796,692	\$ 18,121,284	\$ 1,324,592	

## ARTICLE 6 LIBRARY – PART-TIME CHILDREN’S LIBRARIAN

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Thirty-Seven Thousand One Hundred and Sixty-Eight Dollars (\$37,168), more or less, for the purpose of funding a Part-time Children’s Librarian at the Sargent Memorial Library; further that the sum of Twenty Thousand Three Hundred and Twenty-Two Dollars (\$20,322) be transferred to FY 2007 Budget - Department 610, Total Salaries – Library, the sum of Four Thousand Five Hundred and Eighty-Five Dollars (\$4,585) be transferred to FY 2007 Budget - Department 610, Total Other – Library and the sum of

Twelve Thousand Two Hundred Sixty-One Dollars (\$12,261) be transferred to FY 2007 Budget - Department 915, Health, Life and LTD Insurance; or take any other action relative thereto.

**The Board of Library Trustees recommends unanimously.**

The significant increase in the usage and administration of the new Library has made adding this position necessary. Our Director is responsible for collection development, facility administration, business administration, staff management and a variety of "professional librarian" roles. She serves as Adult Librarian, Reference Librarian, Young Adult librarian, and Children's Librarian and also is responsible for program development for all age groups.

We are proposing a part-time (20 hrs) position in order to reallocate some of the workload the Library Director is now facing. The person who fills this position will focus on Young Adult and Children's services and will be responsible for the selection and ordering of materials for their collections. He or she will also assist the Director with some of her other professional responsibilities.

At the old library all of these duties, although creating a heavy workload, were manageable by one person. In the new building, they can no longer be performed satisfactorily by one person. Circulation has more than doubled. The collection and new book purchases have increased dramatically with the new space. Managing the old library was like running a small house. Now, the Director is faced with running a complex, commercial building.

Evidence of the need for this kind of position, is the fact that all of the surrounding towns with comparable sized libraries have a Children's Librarian position. In addition to making the Director's workload manageable, this position will focus on providing new and exciting services for children and young adults.

**The Finance Committee recommends unanimously.**

We have reviewed the requirements of the library with the Trustees. We agree that with the additional workload generated by the increase in the library hours and usage of the library that this position should be filled. It should be pointed out that this position was originally planned and approved for in the FY 2001 budget, but was never filled. Instead the head librarian position was changed from a part time to a full time position and the budgeted amounts were moved to that position. The FinCom position was that since this approved position was over five years ago and that people might have forgotten that this new position was created, that it should again be brought in as a warrant article. Going forward, this position (if approved) will be added to Article 5 as part of the operating budget. This will add \$.036 per \$1,000 or \$19.87 for a house of median valuation (\$551,921).

**ACTION ON ARTICLE 6, MAY 8, 2006.** We thanked Greg Ross who is retiring after sixteen years as a Library Trustee; and a big thank you to Maureen Strapko for all her hard work and for all her new programs. Patrons have increased by 72%. It more than doubled for children and teens. Mr. Kaarim stated that the budget is already 13.7% higher and we keep adding to the expenses. Mr. Brown stated that it seemed excessive for part-time help. 13% of its clientele are not residents. Ms. Ruether made a motion to move the question. This motion carried.

On Mr. McNeece's motion, the town did vote to transfer from Free Cash the sum of Thirty-Seven Thousand One Hundred and Sixty-Eight Dollars (\$37,168), for the purpose of funding a Part-time Children's Librarian at the Sargent Memorial Library; further that the sum of Twenty Thousand Three Hundred and Twenty-Two Dollars (\$20,322) be transferred to FY 2007 Budget - Department 610, Total Salaries – Library, the sum of Four Thousand Five Hundred and Eighty-Five Dollars (\$4,585) be transferred to FY 2007 Budget - Department 610, Total Other – Library and the sum of Twelve Thousand Two Hundred Sixty-One Dollars (\$12,261) be transferred to FY 2007 Budget - Department 915, Health, Life and LTD Insurance.

**ARTICLE 7 LIBRARY – ADDITIONAL HOURS OF OPERATION**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Twelve Thousand Four Hundred and Forty-Two Dollars (\$12,442), more or less, for the purpose of funding personnel and operating costs to add four more hours of operation at the Sargent Memorial Library, increasing the hours of operation from 41 to 45; further that the sum of Ten Thousand and Five Dollars (\$10,005) be transferred to FY 2007 Budget - Department 610, Total Salaries – Library, and the sum of Two Thousand Four Hundred and Thirty-Seven Dollars (\$2,437) be transferred to FY 2007 Budget - Department 610, Total Other – Library; or take any other action relative thereto.

**The Board of Library Trustees recommends unanimously.**

The most frequent request made of the Library Director is that the Library be open more hours. This article will make it possible to keep the Library open an additional four hours per week over what is funded in Article 5. Even with these additional four hours, Boxborough’s total number of hours of operation will be considerably less than the average hours provided by surrounding towns.

**The Finance Committee does not recommend (5 - 3).**

This article expands coverage by an additional 4 hours per week. We believe that with the addition of the new children’s librarian this year, the limits on Free Cash and the increases in the costs of the library that we should delay this additional operating cost for a year. The increase in taxation would be \$.012 per \$1,000 valuation, or \$6.62 for the “average” single-family home of \$551,921 valuation.

**Finance Committee Minority Position**

The purpose of this warrant article is to provide additional evening hours on Monday and Wednesday from 6 PM to 8 PM. Currently the hours vary from day to day and are causing confusion to the general population.

**ACTION ON ARTICLE 7, MAY 8, 2006.** . Ms. Tyndall made a motion to transfer from Free Cash the sum of Twelve Thousand Four Hundred and Forty-Two Dollars (\$12,442). For the purpose of funding personnel and operating costs to add four more hours of operation at the Sargent Memorial Library increasing the hours of operation from 41 to 45; further that the sum of Ten Thousand and Five Dollars (\$10,005) be transferred to FY 2007 Budget – Department 610, Total Salaries – Library, and the sum of Two Thousand Four Hundred and Thirty-Seven Dollars (\$2,437) be transferred to FY 2007 Budget – Department 610, Total Other – Library.

There were suggestions how the Library could get more help without it being added to our tax rate. The Senior Tax Work-off, the High School Community Service program, a fund raiser or interns from a college (such as Simmons for Library Science) were all suggestions.. Ms. Ruether made a motion to move the question. This motion carried. This article was defeated by a vote of 66 in favor; 119 opposed.

This session of the Annual Town Meeting was adjourned at 10:33 p.m. and reconvened at 7:30 p.m. on Tuesday, May 9<sup>th</sup>, 2006 with 193 voters in attendance.

Mr. Wheeler made a motion to take Article 10 out of order. This motion carries. The action on articles will be taken in consecutive order.

**ARTICLE 8 PAYMENT OF PRIOR YEAR BILLS**

(Four-fifths vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of One Thousand Six Hundred Dollars (\$1,600), more or less, to pay bills from prior fiscal years; or take any other action relative thereto.

**The School Committee recommends unanimously.**

The School Committee has determined that the goods and/or services described in these invoices have been received and that these bills were somehow overlooked and left unpaid.

**The Finance Committee recommends unanimously contingent upon agreement by the School officials and the Town Accountant.**

This article is necessary to clean up bills for Blanchard School from prior fiscal years that were left unpaid due to errors or omissions by the previous business manager. The new administration has instituted financial controls to minimize the possibilities of such errors occurring in the future. If left unpaid these bills will result in collection judgments being levied against the Town, which ultimately must be paid. The increase in taxation would be \$.0016 per \$1,000 valuation, or \$.88 for the "average" single-family home of \$551,921 valuation.

**ACTION ON ARTICLE 8**, May 9, 2006. On Ms. Markiewicz's motion, the Town did vote, unanimously, to transfer from Free Cash the sum of One Thousand Six Hundred Dollars (\$1,600) to pay bills from prior fiscal years.

**ARTICLE 9 CAPITAL EXPENDITURE - BLANCHARD MEMORIAL SCHOOL – RENOVATIONS**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Sixty Eight Thousand Dollars Five Hundred (\$68,500), more or less, for the purpose of replacing and/or repairing the exterior security doors and repairing all fascias on the exterior of the Blanchard Memorial School; or take any other action relative thereto.

**The School Committee recommends unanimously.**

The exterior security doors do not always close and lock automatically, as they were designed to do. This represents a potential safety hazard to the students and staff, as well as night and weekend security problems due to the possibility of unauthorized entry. Also, during the winter months, the heat lost through doors that have not closed could be significant, driving up energy costs. The fascia around the roofline is coming away from the building allowing easy access to bees, wasps, hornets and rain. Closing the gaps would save on pest management expenses and repairs due to water damage.

**The Finance Committee recommends unanimously.**

At the May 2005 Annual Town Meeting, voters authorized the School Committee to hire a consultant to evaluate the Blanchard School infrastructure and provide recommendations for a maintenance/capital improvement plan to ensure the continued safety and efficiency of the building. The capital improvements or more properly maintenance elements proposed here represent the initial installment of that recommended infrastructure maintenance plan. The specific items proposed include critical building envelope issues, such as roof repairs, exterior doors, downspouts and fascia that have proved troublesome from security, weatherproofing, and insect infestation issues. This will add \$.066 per \$1,000 or \$36.43 for a house of median valuation (\$551,921).

**ACTION ON ARTICLE 9**, May 9, 2006. Ms. Mahoney asked if there were any grants available. A motion was made to move the question. This motion carried. On Ms. Markiewicz's motion the Town did vote that the sum of Sixty eight Thousand Five Hundred Dollars (\$68,500) be hereby appropriated to pay costs of replacing and/or repairing the exterior security doors and repairing all fascias on the exterior of the Blanchard Memorial School, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer with the approval of the Selectmen, is authorized to borrow said amount, under and pursuant to Chapter 44, Section 7(3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. Mr. Fallon stated that this motion carried by better than a two-thirds vote.

## **ARTICLE 10            PROHIBITION OF FIREARM DISCHARGE BYLAW##**

(Majority vote required)

To see if the town will vote to adopt the following general Bylaw "Prohibition of Firearm Bylaw," submitted by petition; or take any other action relative thereto.

### **X.X.010    Discharge of firearms prohibited - Exemptions.**

Within the town limits of Boxborough, Massachusetts no person or persons shall discharge any firearm, air or gas operated gun of any kind. Except under the following conditions:

- 1) All law enforcement officers, whether federal, state, or municipal in the lawful performance of their duties.
- 2) The discharge of firearms using blank ammunition in fulfilling but not limited to the needs of historical, ceremonial, competitive and sporting activities.
- 3) Contractors using powder-fired charge tools at a construction site.
- 4) Person or persons at an authorized target range.
- 5) Citizens in the lawful defense of themselves or others.

### **X.X.020    Permit issuance.**

The Town Administrator, with the approval of the Board of Selectmen and the Police Chief, may issue permits or licenses to maintain or operate rifle, pistol, and revolver ranges. These permits or licenses may, at any time, be revoked by the Town Administrator and Board of Selectmen with just cause.

### **X.X.030    Violation - Penalty.**

A violation of this law shall result in the following:

First Offense: A warning

Second or Subsequent Offense: A \$50.00 fine

### **The Board of Selectmen does not recommend by unanimous vote (5 – 0).**

After considering the language and parameters of the petition article, the BoS has many reservations about the necessity, management and enforceability of prohibiting the discharge of firearms in Boxborough. We also have concerns about the town's burgeoning deer population as well as maintaining our farmers' rights to protect their livestock.

### **The Finance Committee does not recommend by a majority vote (7 - 1).**

This article is presented by petition on the basis of a perceived threat to public safety due to accidental or misdirected firearms discharge. No credible evidence of such threat to public safety has either been presented by the petitioner or uncovered by the efforts of Finance Committee members and the Chief of Police. In fact, it appears that the public safety threat of motor vehicle accidents in striking deer within Boxborough far exceeds that associated with firearms discharge. The petitioner's article would prevent hunting within Boxborough, the legitimate control of predators and vermin by farmers, as well as the several recreational uses of firearms, air or gas-operated guns (including paintball) that may be enjoyed safely with responsible supervision and currently enacted controls. In addition to these issues related to the substance of the article, the specification of exemptions, permitting, and penalties is insufficient in scope and precision to ensure fair and effective enforcement.

**ACTION ON ARTICLE 10**, May 9, 2006. Mr. Kembel asked if permission could be given to Mr. Johnson from the Harvard Sportsman Club to give the reasons why hunting should be allowed. Mr. Follett stated that open land has diminished and would like to see hunting stopped. Mr. Rey stated that he thought that conservation land should be opened up on a trial basis for a limited time to see if it makes a difference in the deer population. The dangers of lyme disease, overpopulation, danger to drivers upon hitting them were brought up. The voters opposed were concerned about someone getting injured by a gun being discharged. Ms. Ruether made a motion to move the question. This motion carried. Ms. Schmitt made a motion to adopt a General Bylaw entitled "Prohibition of Firearm Bylaw," submitted by petition, as printed in the warrant under Article 10. This motion did not carry.

Mr. Wheeler made a motion to take Article 11 out of order. This motion carried.

## **ARTICLE 11 MOVE TO FEE FOR SERVICES AT TRANSFER STATION (PAYT)++**

To see if the Town will vote a sense of the meeting that the Board of Selectmen establish a pay as you throw program for the disposal of solid waste and recyclables at the Town's transfer station so as to recover a portion of the cost of solid waste handling, transportation and disposal through user fees, and to incentivize recycling or waste reduction; or take any other action relative thereto.

### **The Board of Selectmen is currently divided on this issue.**

There are pros and cons to either staying with the status quo or initiating a change. We will be presenting our research and financial model to the town, and would like Town Meeting participants to have the opportunity weigh in on the discussion.

### **The Finance Committee does not recommend (7 - 1).**

We disagree with the notion of shifting the cost of key town services from the tax levy to a fee-for-service basis. The reasoning behind the "sense of the meeting" motion being proposed at present, seems to be to free up more money within the Proposition 2 ½ Levy Limit so as to minimize the need for overrides of an operational nature in the future. The specific PAYT proposal will inevitably lead to larger out-of-pocket expenses on the part of Boxborough residents. The PAYT proposal will certainly increase the expenses of seniors using the transfer station, which seems at odds with Town actions of the past several years to relieve the costs to seniors of living in Boxborough. It should be noted that PAYT user fees are not tax deductible while property taxes are a deduction. We are further more concerned with the availability of the bags and how the monies are collected. There are uncertainties in the finance model and with the expectation that recycling will increase by some percentage leading to a higher cost to the town.

### **Finance Committee Minority Position**

It is important to point out that while the philosophical question of PAYT and fees is an important one we did not want to ignore the financial question of the PAYT. The PAYT model can be made to work and is cost neutral to the town.

**ACTION ON ARTICLE 11**, May 9, 2006. Many voters did not like the idea of money coming out of their pockets to pay to get rid of their trash. Others stressed how important it was to recycle and wanted to give them some incentive to do so. Ms. Neville made a motion to move the question. This motion carried. Ms. Hilberg's motion, by a sense of the meeting, that the Board of Selectmen establish a pay as you throw program for the disposal of solid waste and recyclables at the Town's transfer station so as to recover a portion of the cost of solid waste handling, transportation and disposal through user fees, and to incentivize recycling or waste reduction did not carry.

## **ARTICLE 12 TOWN HALL – RENOVATIONS, ALTERATIONS & FURNISHINGS**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Ninety Thousand Dollars (\$90,000), more or less, for the purpose of providing renovations, alterations and furnishings at the Town Hall; or take any other action relative thereto.

### **The Board of Selectmen recommends (4 – 0).**

This is to carry out renovations primarily to the west end of Town Hall to reconfigure it for more convenient public access, and provide a better working environment for the Town Hall staff. In May 2005, Town Meeting unanimously approved \$20,000 for an architectural design study of staffing and space needs and to develop a set of detailed schematic plans and construction budget. The funds requested under this article are to implement those plans.

The proposed new first floor layout will provide a common work area, facilitate process flow and resource sharing, and improve efficiency and security. It will especially address the need for more space for applicants working with the land use boards and town planner, as well as additional evening meeting space for the Board of Health or others.

With the exception of replacing very old carpet throughout Town Hall, the bulk of renovation work will be done on the west end first floor, and will include the removal and replacement of walls, floors, storm windows, doors, and installation of new smoke detectors. Separately funded work has already been completed on a small kitchen and lunch room off the upstairs Grange Room, so the downstairs kitchen space will be reclaimed for additional work area. A number of previously identified problems with the Town Hall HVAC and sprinkler system were further studied and quantified in the course of the renovation planning. Work on these systems will be addressed separately and is not included in this article.

With these improvements, our venerable Town Hall will work better for all - whether you are coming in occasionally for business or reporting there every day for work.

**The Finance Committee defers to ATM.**

We have not seen the overall objective or the plan prior to closing of the warrant. We are concerned that we are doing the projects piecemeal and would rather see a comprehensive plan for town hall. This would add \$.087 per \$1,000 or \$48.02 for a house of median valuation (\$551,921).

**ACTION ON ARTICLE 12, May 9, 2006.** On Mr. Fox's motion, the Town did vote, unanimously, to pass over Article 12.

**ARTICLE 13 TOWN-WIDE CLASSIFICATION AND COMPENSATION STUDY**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Fifteen Thousand Dollars (\$15,000), more or less, for the purpose of hiring a consultant to provide a classification and compensation study for all town employees, excluding those at the Blanchard Memorial School; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

In the interest of maintaining quality employees, the BoS, with support from the Personnel Board, has tried to set annual wages, as reflected in Schedule B of the Personnel Plan, slightly above the median wages for similar positions in "like" towns. To accomplish this, data must be collected from many sources and validated through a comprehensive review every decade or so. The last time the Town conducted a similar study was in 1987. This comprehensive analysis will include job descriptions, job analysis, benefits/salary analysis, compensation and classification plan, FLSA (Fair Labor Standards Act) evaluation and methodology. Approval of this Article would enable the Personnel Board and the BoS to hire consultants to conduct the study and prepare a town-wide compensation and classification plan.

**The Finance Committee recommends (5 – 3).**

The proposed compensation study will provide unbiased data regarding the levels of service provided, job responsibilities, and rates of pay for key positions within the Town as compared with nearby towns of comparable size, service levels, equalized valuation, and per capita income. The Finance Committee believes that data of this type is essential in reaching fair labor agreements with union personnel, and appropriately managing the Personnel Plan for non-union personnel. This would add \$.015 per \$1,000 or \$8.28 for a house of median valuation (\$551,921).

**Finance Committee Minority Position**

While the Finance Committee generally agrees with the notion of collecting unbiased data regarding labor standards, job responsibilities, levels of service, and rates of pay from comparable towns, we question whether this proposed study would accomplish these ends.

**ACTION ON ARTICLE 13, May 9, 2006.** Mr. Neville asked if we looked into senior work-off for this project. Mr. Wheeler stated that we don't have the support team to back up seniors. In answer to a survey that the Beacon mentioned, Mr. Wheeler said that they wanted to survey similar towns. In answer to a question asked by Mrs. Neville, Mr. Fox stated that it will include towns in the metro west. Ms. Ruether made a motion to move the question. This motion carried. On Mr. Wheeler's motion to transfer from Free Cash the sum of Fifteen Thousand Dollars (\$15,000) for the purpose of hiring a

consultant to provide a classification and compensation study for all town employees, excluding those at the Blanchard Memorial School.

**ARTICLE 14 INTER-MUNICIPAL AGREEMENT - SHARED ANIMAL CONTROL DEPARTMENT**

(Majority vote required)

To see if the Town will vote pursuant to Chapter 40 Section 4A of the General Laws to authorize the Board of Selectmen to enter into an inter-municipal agreement with other towns for the purpose of creating a shared Animal Control Department and further to allocate the costs associated with the wages and expenses; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

Our Town Administrator has been working with other towns in the area to create a job description and an agreement which would provide for the hiring of a full time employee to provide animal control duties on a shared cost basis. The objective of this task was to create a position which would better manage and fulfill the duties of the animal control function. Today these duties are done using a variety of methods which are often not the best means to efficiently accomplish the tasks. Approval of this Article would enable the BoS to negotiate the terms of an agreement for a shared Animal Control Department.

**The Finance Committee defers to ATM.**

We do not have enough information to recommend this one at this time.

**ACTION ON ARTICLE 14**, May 9, 2006. The Finance Committee unanimously recommends this article. On Mr. Wheeler's motion, the Town did vote, unanimously, to authorize the Board of Selectmen, pursuant to chapter 40 Section 4A of the General Laws, to enter into an inter-municipal agreement with other towns for the purpose of creating a shared Animal Control Department and further to allocate the costs associated with the wages and expenses.

**ARTICLE 15 CAPITAL EXPENDITURE – ONE-TON DUMP TRUCK**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Forty-Five Thousand Dollars (\$45,000), more or less, for the purpose of purchasing a one-ton dump truck for the Public Works Department; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

The 1974 flatbed truck being replaced was obtained at no cost to the town and minimal funds were expended to transform it from a fire truck to a flatbed truck for general DPW use. The truck is now obsolete and replacement parts are difficult, if not impossible to find. Additionally, the existing vehicle requires a CDL-licensed operator. A replacement, non-CDL vehicle will allow the department to run more efficiently and will expand the options of who can use the vehicle during daily operations, enabling other departments in need to borrow the vehicle.

**The Finance Committee recommends unanimously.**

The purchase of the one-ton dump truck will replace a converted fire engine flat bed truck put into service in 1974. The converted truck requires the driver to have a special license thereby limiting its use. The converted truck has reached the end of its useful life. The new dump truck will provide greater flexibility and reliability. In addition to daily use by the DPW maintenance staff, the truck will have sanding capabilities and will be made available for use by other departments. This will add \$.044 per \$1,000 or \$24.29 for a house of median valuation (\$551,921).

**ACTION ON ARTICLE 15**, May 9, 2006. Mr. March stated that this piece of equipment would be used for small parking lots. On Ms. Hilberg's motion, the Town did vote, unanimously, that the sum of Forty-Five Thousand Dollars (\$45,000) be hereby appropriated to pay costs of purchasing a one-ton dump truck for the Public Works Department, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the

Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

## **ARTICLE 16 CAPITAL EXPENDITURE – REPLACE SAND/SALT MIX SHED**

(Majority vote required)

To see if the town will vote to raise and appropriate, or borrow or otherwise provide the sum of Sixty Thousand Dollars (\$60,000), more or less, for the purpose of replacing the sand/salt mix shed; or take any other action relative thereto.

### **The Board of Selectmen recommends unanimously (5 – 0).**

The replacement of the Sand and Salt shed has been on our “to do” list for several years, but has been delayed due to budget constraints. At this time, we can no longer put it off. The existing sand/salt mix shed was built around 1975 and has deteriorated significantly to the point of being a safety issue. The Public Works Director is seeking to replace it with a new larger shed which will accommodate a greater capacity of mixed materials, enabling the DPW to better respond to winter sanding operations. With the exception of the form work, the DPW staff will provide the labor to demolish the existing shed and build its replacement.

### **The Finance Committee recommends unanimously.**

The existing sand/salt mixing shed has been used since 1975 and has reached the end of its useful life. Although properly maintained, the shed suffers from a crumbling foundation and rafters that have been repeatedly repaired.

The proposed new shed will be slightly larger. The increased size will enable the storage of an increased amount of mixed material. The increased volume of sand/salt mix will enable the DPW to better respond to major storms or ice storms.

The current shed size requires the mixing of materials during a storm. The mixing is made more difficult as the mixing should take place under dry conditions which is difficult to maintain given the size of the shed and the need for the loader to repeatedly enter the shed to replenish sanding trucks. This will add \$.059 per \$1,000 or \$32.56 for a house of median valuation (\$551,921).

**ACTION ON ARTICLE 16, May 9, 2006.** It was stated that the shed would be basically in the same place and that the work would be done by the Highway Department, except for the foundation. On Ms. Hilberg’s motion, the Town did vote, unanimously, that the sum of sixty Thousand Dollars (\$60,000) be hereby appropriated to pay costs of replacing the sand/salt mix shed, and for the payment of any other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

## **ARTICLE 17 RE-CODIFICATION OF ZONING BYLAWS**

(Two-thirds vote required)

To see if the Town will vote to delete in its entirety the existing Zoning Bylaw dated May 10, 2004 and accept in its entirety the re-codified Zoning Bylaw dated May 2006, on file in the office of the Town Clerk.

### **Summary**

The current Zoning Bylaw numbering structure no longer allows for the inclusion of additional amendments. This is evident in a previous Bylaw amendment that required a number with a letter (Section 5390A through Section 5390E). Additionally, over time, various amendments have been included in the Bylaw in Sections that do not make sense to the average reader, which makes it more difficult to find information. Recodification of the Zoning Bylaw involves the change in the format, layout and numbering structure of the Bylaw. This is purely a housekeeping change; there are no amendments to the language of the Bylaw.

Copies of the re-codified Zoning Bylaw may be downloaded from the Town' website at [www.town.boxborough.ma.us](http://www.town.boxborough.ma.us) and are also available at the Town Hall.

**The Planning Board recommends (4 – 0)**

The Planning Board recommends that Town Meeting vote to delete the current Zoning Bylaw dated May 10, 2004 and accept the re-codified Zoning Bylaw dated May 2006 because the new Bylaw numbering system and structure is organized more appropriately and will facilitate future amendments.

The Boxborough Planning Board conducted a public hearing pursuant to Massachusetts General Laws Chapter 40A, Section 5, on March 27, 2006, at 7:30 p.m. to consider and receive comments from interested parties concerning the re-codification of the Boxborough Zoning Bylaw. There was no one from the public in attendance at the meeting.

**The Finance Committee recommends unanimously.**

There is no financial impact based on the bylaw as the bylaw is simply being renumbered.

**ACTION ON ARTICLE 17**, May 9, 2006. This doesn't change any wording, but does make it more user friendly. On Ms. Metheny's motion, the Town did vote, unanimously, to delete in its entirety Zoning Bylaw dated May 10, 2004 and accept in its entirety the re-codified Zoning Bylaw dated May 2006, on file in the office of the Town Clerk.

Mr. Wheeler made a motion that the 10:30 p.m. deadline set at the beginning of Town Meeting be amended in order to finish all warrant articles. This motion carried unanimously.

On Mr. Bunyard's motion, the Town did vote, that Articles, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, and 36 be voted on the Consent Agenda.

**ARTICLE 18                    REVOLVING FUND - ELECTRICAL INSPECTION \*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving fees and paying the Electrical Inspector for inspections conducted by him up to Fifty Thousand Dollars (\$50,000), to be under the direction of the Building Inspector who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2007 be carried over into fiscal year 2008 to pay for inspections for permits not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously.**

This article is required to re-authorize the revolving fund established to pay electrical inspectors from the fees collected for the indicated purpose, and to set the maximum annual disbursement from the fund. Currently, the applicable fee schedule states that 90% of electrical inspection fees collected must be disbursed to the Electrical Inspector, and 10% remains for Town administrative fees. Finance Committee supports the disbursement cap of \$50,000 and the provision to rollover unused funds to FY 08. This article has no tax rate implications to the Town.

**ACTION ON ARTICLE 18**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 18.

**ARTICLE 19                    REVOLVING FUND - PLUMBING AND GAS INSPECTION \*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving fees and paying the Plumbing/Gas Inspector for inspections conducted by him up to Fifteen Thousand Dollars (\$15,000) to be under the direction of the Building Inspector who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2007 be carried over into fiscal year 2008 to pay for inspections for permits not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously.**

This article is required to re-authorize the revolving fund established to pay the Plumbing and Gas Inspectors from the fees collected for the indicated purpose, and to set the maximum annual disbursement from the fund. Currently, the applicable fee schedule states that 90% of plumbing and gas inspection fees collected must be disbursed to the Plumbing and Gas Inspector, and 10% remains for Town administrative fees. The Finance Committee supports the disbursement cap of \$15,000 and the provision to rollover unused funds to FY 08. This article has no tax rate implications to the Town.

**ACTION ON ARTICLE 19**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 19.

**ARTICLE 20                    REVOLVING FUND - FIRE ARMS PERMITS \*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving monies and paying expenses for Fire Arms Permits up to Two Thousand Dollars (\$2,000) to be under the direction of the Police Chief who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2007 be carried over into fiscal year 2008 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends (5 - 0).**

**The Finance Committee recommends unanimously.**

This article re-authorizes the existing revolving fund for the purposes indicated. According to the State firearms law, the Police Department collects fees when issuing a firearms permit. They must then submit 50% of those fees to the State. This fund allows the financial mechanism to work efficiently. It is capped at the same level as FY 06 (\$2,000) and has no tax rate implications to the town.

**ACTION ON ARTICLE 20**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 20.

**ARTICLE 21                    REVOLVING FUND - LIBRARY FINES\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving library fees, fines and penalties and that all fees, fines and penalties be deposited in said fund to pay for library material acquisitions or services, up to a maximum of Five Thousand Dollars (\$5,000), to be under the direction of the Library Director who shall approve all such expenditure; and further to provide that the monies remaining in the fund at

the end of the fiscal year 2007 be carried over into fiscal year 2008 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Library Trustees recommends unanimously.**

This article will permit the library to use fees and fines that are collected up to \$5,000 per year for the acquisition or replacement of materials and services provided by the library.

**The Finance Committee recommends unanimously.**

This article re-authorizes the revolving fund that allows the library to use the modest income from fees and fines to replace and/or augment their current holdings.

**ACTION ON ARTICLE 21**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 21.

**ARTICLE 22                    REVOLVING FUND - DOG LICENSE FEES\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for the purpose of receiving dog licensing fees and that all licensing fees and penalties be deposited in said fund to pay for costs up to a maximum of Four Thousand Dollars (\$4,000) annually relating to the licensing, damage to livestock and fowl, and penalties paid to the Dog Officer, to be under the direction of the Town Clerk who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2007 be carried over into fiscal year 2008 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously.**

This article re-authorizes the existing revolving fund. It allows for the acceptance of licensing fees and provides the financial mechanism to pay for the expenses related to licensing, assessing fines and for damage to fowl or livestock. It is funded at the same level (\$4,000 maximum) as authorized in FY 06 and has no tax rate implications to the Town.

**ACTION ON ARTICLE 22**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 22.

**ARTICLE 23                    REVOLVING FUND – STEELE FARM\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving monies from the sale of trees and other wood and farm products and from leasing and rental fees and paying expenses of the Steele Farm up to Ten Thousand Dollars (\$10,000), to be under the direction of the Steele Farm Advisory Committee who shall approve all such expenditure by a majority vote; and further to provide that the monies remaining in the fund at the end of fiscal year 2007 be carried over into fiscal year 2008 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously.**

This article re-authorizes the revolving fund and allows the addition of income from other wood and farm products and from leasing and rental fees. This expands the sources of income to fund the restoration and maintenance of the Steele Farm property.

**ACTION ON ARTICLE 23**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 23.

**ARTICLE 24 REVOLVING FUND – INTEGRATED PRESCHOOL PROGRAM\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2 to reauthorize a revolving fund for purposes of receiving monies and paying expenses for the Integrated Preschool Program up to Forty-Four Thousand Dollars (\$44,000), to be managed by the Blanchard Memorial School Business Manager, who under the direction of the Boxborough School Committee and Blanchard Memorial School Superintendent, shall approve all such expenditures; and further to provide that the monies remaining in the fund at the end of fiscal year 2007 be carried over into fiscal year 2008; or take any other action relative thereto.

**The Boxborough School Committee recommends.**

The Boxborough School Committee unanimously recommends the reauthorization of a revolving account for the Integrated Preschool. A revolving account allows the Blanchard School to accept tuitions for typically developing Boxborough students and for out-of-district Special Education students. The revolving account will be used for payment of expenses associated with the Preschool program.

**The Finance Committee recommends unanimously.**

This article reauthorizes a revolving fund initially approved at the May 2002 Annual Town Meeting. The Integrated Pre-School Program initiative has proved both beneficial to the students involved and a financially effective means of providing required services. Reauthorizing this revolving fund will ensure that tuitions and other fees collected will benefit the Program, offsetting School Department costs and effectively reducing the Program appropriations by the estimated fees to be collected.

**ACTION ON ARTICLE 24**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 24.

**ARTICLE 25 REVOLVING FUND – CONSERVATION COMMISSION\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E and 1/2 to reauthorize a revolving fund for purposes of receiving fees associated with the regulation of the local Wetland Bylaw and that all fees be deposited in said fund to pay for expenses directly attributable to local Wetland Bylaw regulatory activities (excluding legal expenses), up to a maximum of Twenty Thousand Dollars (\$20,000), to be under the direction of the Conservation Commission within the administrative procedures established by the Board of Selectmen; the Commission shall approve all such expenditures by majority vote; and further to provide that the monies remaining in the fund at the end of the fiscal year 2007 be carried over into fiscal year 2008 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends (5 - 0).**

**The Finance Committee recommends unanimously.**

**ACTION ON ARTICLE 25**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 25.

**ARTICLE 26 ELDERLY TAX RELIEF – INCREASE IN EXEMPTIONS\*\***

(Majority vote required)

To see if the Town will vote to accept Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, providing for an increase of 100% in certain property tax exemptions for qualifying senior citizens, disabled veterans and other individuals; or take any other action relative thereto.

**The Board of Selectmen recommends (5 - 0).**

This simply is a housekeeping article; each year we must reconsider and accept this article in order to allow senior citizens, disabled veterans and others who qualify to take advantage of property tax relief opportunities. Anyone with questions or who might wish to take advantage of these tax exemptions should contact the Town Assessor, Colleen Whitcomb, at 263-1116, Ext. 109 or by e-mail to: [colleen.whitcomb@town.boxborough.ma.us](mailto:colleen.whitcomb@town.boxborough.ma.us).

**The Finance Committee recommends unanimously.**

At the May 1999 Annual Town Meeting the Town approved Elderly Tax Relief according to the state statute identified above. State law requires that this be reauthorized by the taxpayers annually prior to the setting of the tax rate. This tax relief act has stringent income and asset guidelines. While the total senior-citizen property tax abatement associated with this program is small, the Finance Committee believes that it is important to assist those long-term residents who may find it onerous to pay their property taxes. Many of these residents may have little use for some Town services, enacted in recent years and differing fundamentally in scope and expense from their historical experience and needs. The cost to the town of all Elderly tax relief articles is under \$3,000. This equates to \$.0029 per \$1,000 or \$1.62 for the median price of a house.

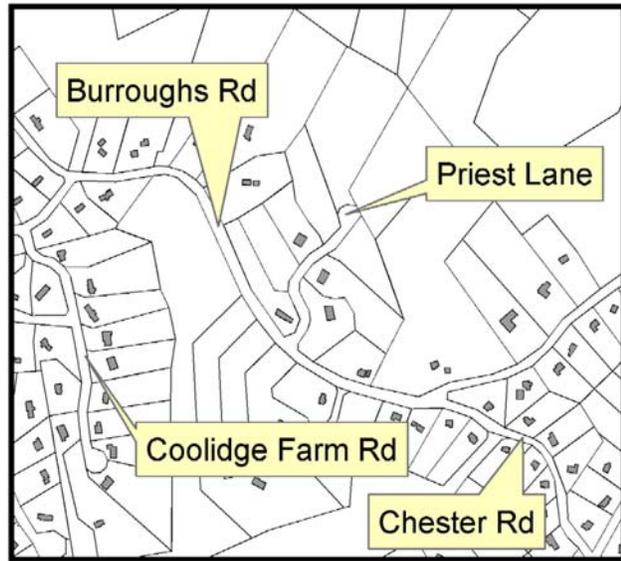
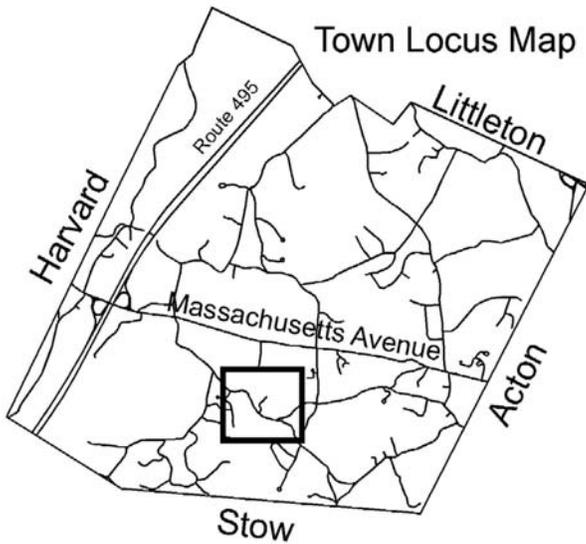
**ACTION ON ARTICLE 26**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 26.

**ARTICLE 27 ROAD ACCEPTANCE – PRIEST LANE\*\***

(Majority vote required)

To see if the Town will vote to accept the laying out of Priest Lane and establish it as a town way, together with all drainage and other easements related thereto and included in the Order of Layout, the boundaries and measurements shown on the plan entitled "As-Built Plan and Profile, Priest Lane, Boxborough, Massachusetts, Prepared for Coughlan Construction, dated January 6, 2006, Scale 1" = 20 Feet, prepared by Foresite Engineering Associates, Inc.", which plan is to be recorded with Middlesex South District Registry of Deeds and is included in the Order of Layout adopted by the Selectmen with respect to such way and related easements and filed in the office of the Town Clerk in accordance with the provisions of Massachusetts General Laws Chapter 82, Section 21 – 23, and to authorize the Selectmen to acquire by purchase, eminent domain, gift or otherwise for highway purposes the fee or any lease interests that may be necessary for such town ways; or take any action relative thereto.

Priest Lane Road Acceptance  
Map Insert



**The Board of Selectmen recommends unanimously (5 – 0).**

A public hearing was held on March 20, 2006 and the Selectmen approved the laying out of Priest Lane per the final as-built plans.

**The Planning Board recommends (4-0).**

The Planning Board voted to recommend that Town Meeting accept Priest Lane as a public way.

**The Finance Committee recommends unanimously.**

Our understanding is that all required agreements are in place and that the town is already maintaining this road.

**ACTION ON ARTICLE 27, May 9, 2006.** On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 27.

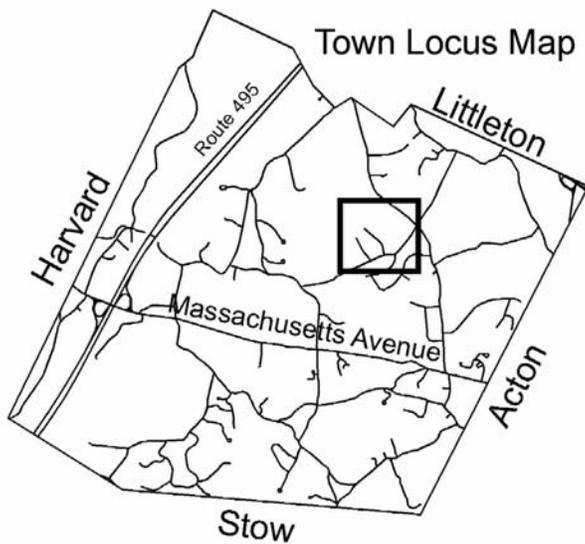
**ARTICLE 28 ROAD ACCEPTANCE – PATCH HILL ROAD\*\***

(Majority vote required)

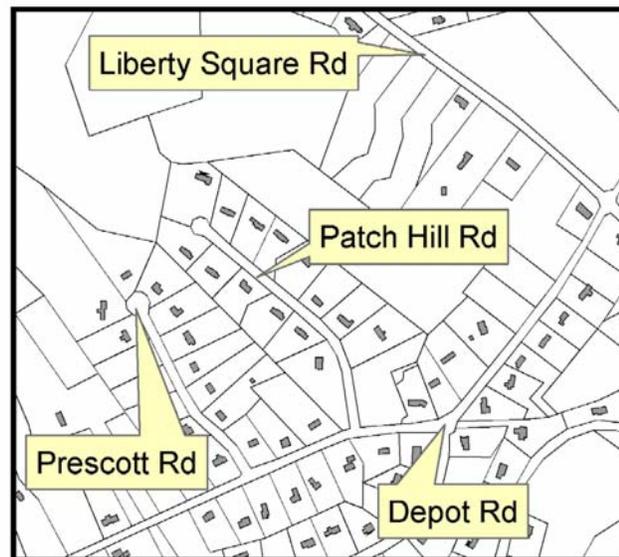
To see if the Town will accept the laying out of Patch Hill Road (formerly known as Tisbury Lane) and establish it as a town way, together with certain easements for the benefit of Lot 2A, Lot 3 and Lot 9, as laid out by the Board of Selectmen according to a plan on file entitled "Definitive Subdivision Plan of Land of Baldwin Hills in Boxborough, MA.", by Bryan F. Lynch, P.E. Consulting Civil Engineers and Land Surveyors, P.O. Box 693, Acton, MA. 01720, dated December 1992, Revised April 29, 1993 and June 15, 1993, Owner: Jeanne S. Kangas, Trustee, Steele Realty Trust V, 959 Hill Road, Boxborough, MA. 01719, Developer and Subdivider: Compass Builders, Inc. 77 Mayfair Drive, Boxborough, MA. 01719, which plan is recorded with Middlesex South Registry of Deeds as Plan No. 508 of 1993 and on file in the office of the Town Clerk, and to authorize the Board of Selectmen to acquire by purchase, eminent domain, gift or otherwise for highway purposes the fee or easement, including easements for drainage, utility or other purposes where shown on said plan; or take any action relative thereto.

## Summary

The Patch Hill Road subdivision was approved by the Planning Board in June of 1993. In 1996, during the course of construction and prior to the completion of the roadway, the builder filed for bankruptcy. The Town pulled the developer's performance bond, completed construction of the roadway and has been sanding, plowing and maintaining the roadway since 1997; however the road was never accepted by the Town. Due to a complicated series of events related to the foreclosure proceedings, two unknowing owners purchased all of the developer's interest in the subdivision, including the fee in Patch Hill Road, and effectively became the owners of the roadway. The Town Planner has been working with them to execute Quitclaim Deeds conveying the fee in the road to the Town. With the acceptance of Patch Hill Road as a public way, the Town will be able to use Chapter 90 funds for roadway improvements, ultimately providing a cost savings to the Town.



Patch Hill Rd  
Road Acceptance Map Insert



**The Board of Selectmen recommends unanimously (5 – 0).**

A public hearing was held on March 27, 2006 and the Selectmen approved the laying out of Patch Hill Road per the final as-built plans.

**The Planning Board recommends (3-0-1).**

The Planning Board recommends that Town Meeting accept Patch Hill Road as a public way.

**The Finance Committee recommends unanimously.**

The town now has full ownership of the road and the road meets all town requirements.

**ACTION ON ARTICLE 28**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 28.

**ARTICLE 29                    CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM\*\***

(Majority vote required)

To see if the Town will vote to authorize the Board of Selectmen to accept Highway funds from the Commonwealth of Massachusetts and that such funds are hereby appropriated for the purpose of providing highway improvements under the authority of Chapter 90 of the general laws, and any other applicable laws; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

Each year the town must vote to accept highway funds from the State's Chapter 90 program. Recent acquisitions and improvements using funds from this program include purchase of a four-wheel drive backhoe loader, repaving of Central Street, overlay of Codman Hill Road and repaving of Robinson, Hager, Morse, Steele and Old Harvard Roads and the portion of Burroughs Road between Stow and Chester Roads. Future plans include replacing guard rails on Middle, Codman Hill, Hill and Liberty Square Roads.

**The Finance Committee recommends unanimously.**

Passage of Article 29 would enable the Town to raise and appropriate funds necessary to make highway improvements for roads throughout the Town under the authority of Massachusetts General Law Chapter 90. Said funds raised and appropriated by the Town would be reimbursed by the Department of Revenue through the Commonwealth of Massachusetts.

**ACTION ON ARTICLE 29**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 29.

**ARTICLE 30                    AMEND POLICE DEPARTMENT BYLAW\*\***

(Majority vote required)

To see if the town will vote to amend the Police Department Bylaw as follows:

**Section 1: Revise** last sentence to read:

“The fee for each application shall be specified in the *Schedule of Fees and Penalties*.”  
(Sentence currently reads “The fee for each application shall be twenty-five (\$25.00) dollars.”)

**Section 8: Revise** the first sentence to read:

“False Alarms: Each alarm user shall be assessed a penalty, as specified in the *Schedule of Fees and Penalties*, for each false alarm, except for those alarms due to a power outage, or other systematic disturbance over which the user has no control.”

(Sentence currently reads “False Alarms: Each alarm user will be assessed a penalty of twenty-five (\$25.00) dollars for each false alarm, except for those alarms due to a power outage, or other systematic disturbance over which the user has no control.”)

**Add a new section:**

**“11. Fees and Penalties**

After due notice and a public hearing, the Board of Selectmen may from time to time adopt and amend a fee schedule associated with this bylaw, a copy of which shall be filed in the office of the Town Clerk. Said schedule shall include application fees, penalties for false alarms and fines associated with violations of any provisions of this bylaw.”

Or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

These amendments would remove the fee and penalty structure from the bylaw, to facilitate enabling the Selectmen to set the fees after a public hearing.

**The Finance Committee recommends unanimously.**

There is no financial impact to the town.

**ACTION ON ARTICLE 30**, May 9, 2006. On Mr. Bunyard’s motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 30.

**ARTICLE 31 AMEND FIRE ALARM AND PROTECTION SYSTEMS BYLAW\*\***

(Majority vote required)

To see if the town will vote to amend the Fire Alarm and Protection Systems Bylaw as follows:

**Add a new section:**

**“Section 4. Fees and Penalties**

After due notice and a public hearing, the Board of Selectmen, upon recommendation from the Fire Chief, may from time to time adopt and amend a fee schedule associated with this bylaw, a copy of which shall be filed in the office of the Town Clerk. Said schedule shall include registration and permit fees, annual fire alarm service fees, reconnection fees, penalties for false alarms and fines associated with violations of any provisions of this bylaw.”

**Re-number** all remaining sections, and references to those sections, accordingly.

**Revise** newly numbered **Section 5 (Registration and Permits)** by:

**Deleting** “of ten (\$10.00) dollars” in the first sentence of the second paragraph and **replacing** with “as specified in the *Schedule of Fees and Penalties*.” so that sentence will read:

“Alarm system permits may be obtained by completion of a registration form provided by the Department and payment of an initial permit fee as specified in the *Schedule of Fees and Penalties*.”

and by **deleting** “ten (\$10.00) dollar renewal” in the third sentence of the second paragraph and **replacing** with “as specified in the *Schedule of Fees and Penalties*.” so that sentence will read:

“Renewal permits will be issued after payment of a fee as specified in the *Schedule of Fees and Penalties*.”

**Revise** newly numbered **Section 6 (Annual Fire Alarm Service Fee)** by:

**Deleting** in its entirety paragraph (b)

(Paragraph currently reads “The annual fire alarm service fee will be fifty (\$50.00) dollars per master fire alarm box for churches and one hundred fifty (\$150.00) dollars per master fire alarm box for all other types of properties.”

**Re-lettering** all remaining paragraphs accordingly.

**Adding** to end of newly-lettered paragraph (b) “, and shall be specified in the Schedule of Fees and Penalties.” So that sentence will read:

“The fire alarm service fee shall be determined annually by the Boxborough Fire Department, subject to the approval of the Board of Selectmen, and shall be specified in the *Schedule of Fees and Penalties*.”

**Revising** newly-lettered paragraph (g) to read:

“In the event that service is disconnected, the service may be reconnected upon payment of any outstanding bills and a reconnection fee, as specified in the *Schedule of Fees and Penalties*.”

(Paragraph currently reads “In the event that service is disconnected, upon payment of any outstanding bills and a fifty (\$50.00) dollar reconnection fee, the service may be reconnected.”)

**Revise** newly numbered **Section 8 (Secured Key Access)** to delete “of fifty (\$50)” in last paragraph and replacing with “as specified in the Schedule of Fees and Penalties” so that paragraph will read:

“Any building owner violating Section 8 of this bylaw after receiving due notice by the Department shall be subject to a fine as specified in the Schedule of Fees and Penalties.”

**Revise** newly numbered **Section 10 (False Alarms - Errors, Mistakes or Malfunctions; Penalty)** by:

**Deleting** “of one hundred fifty (\$150.00) dollars per false alarm” in paragraph (b) sub-paragraph (2) and **replacing** with “per false alarm in an amount specified in the *Schedule of Fees and Penalties*.” so that paragraph will read:

“The fifth (5th) such false alarm and every such subsequent false fire alarm during any calendar year shall result in a fine per false alarm in an amount specified in the *Schedule of Fees and Penalties*.”

and by **deleting** “one hundred and fifty (\$150.00) dollars” in paragraph (e) and **replacing** with “, as specified in the *Schedule of Fees and Penalties*” so that paragraph will read:

“Notwithstanding the provisions of sections (b), (c) and (d) above, if subsequent alarms are received due to a failure to properly reset an alarm system within a reasonable time period, a fine, as specified in the *Schedule of Fees and Penalties* shall immediately be imposed after the receipt of the such false alarm, provided that the owner, manager or person responsible for the property has been properly notified.

**Revise** newly numbered **Section 11 (Same-Intentional; Penalty)** paragraph (c), first sentence by **deleting** “one hundred and fifty (\$150.00) dollars” and **replacing** with “an amount as specified in the *Schedule of Fees and Penalties*,” so that sentence will read:

“Any person who violates subsections (a) or (b) of this section shall be fined an amount as specified in the *Schedule of Fees and Penalties*, and where applicable, may additionally be subject to prosecution under the Massachusetts General Laws for falsely reporting an incident.”

Or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

These amendments would remove the fee and penalty structure from the bylaw, to facilitate enabling the Selectmen, upon recommendation of the Fire Chief, to set the fees after a public hearing.

**The Finance Committee recommends unanimously.**

There is no financial impact to the town.

**ACTION ON ARTICLE 31**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 31.

**ARTICLE 32 SET INTEREST RATE FOR SENIOR TAX DEFERRAL\*\***

(Majority vote required)

To see if the town will vote to act pursuant to Ch.136 of the Acts of 2005, *An Act Providing Senior Tax Relief*, to set the interest rate that accrues on deferred property taxes at five percent (5.0%); or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

Under recently enacted legislation, town meeting may vote to establish an alternative lesser interest rate as low as zero percent on property tax deferrals for certain eligible seniors. Unless a lower rate is adopted, the rate will remain at 8%. After discussion with the Town Assessor, the Board of Selectmen agrees that a 5% interest rate is a fair and appropriate rate. This program is not heavily utilized in Boxborough and has limited financial effect on the town. Anyone with questions or who might wish to take advantage of this program should contact the Town Assessor, Colleen Whitcomb, at 263-1116, Ext. 109 or by e-mail to: colleen.whitcomb@town.boxborough.ma.us.

**The Finance Committee recommends (6 – 2).**

The Finance Committee is committed to making it easier for senior citizens to continue to live in Boxborough as long as possible and to enable them to delay their move to a condominium or assisted living facility. This requires that the Town of Boxborough provides enhanced services and property tax relief focused on helping the senior citizens. One of the key elements is to enable them to defer taxes at reasonable interest rates. The Finance Committee supports a policy of setting the interest rate at close to the borrowing costs for the town, which is currently five (5%) percent. 5% is also the approximate rate of interest we would receive if these funds were invested. This is a win-win situation for both the Town and the Senior citizens. The senior citizens consume a lot less in services compared to younger families with children. Currently only one senior citizen is taking advantage of tax deferral. Supporting the senior citizens is morally and ethically the right thing to do.

**Finance Committee Minority Position**

The article authorizes reducing the interest rate on the deferred tax balance from eight percent (8%) to five (5%) percent. While we favor a less onerous rate burden on our seniors opting for the program, authorizing a static rate only temporarily resolves the problem as prevailing interest rates change based on market conditions. We favor a variable interest rate based on a prime borrowing rate established at a local bank. The deferred tax interest rate would be adjusted annually. As the prime rate declines, the senior would benefit from the decline. Conversely if the prime rate increased, the Town would not be subsidizing the senior taxpayer.

**ACTION ON ARTICLE 32**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 32.

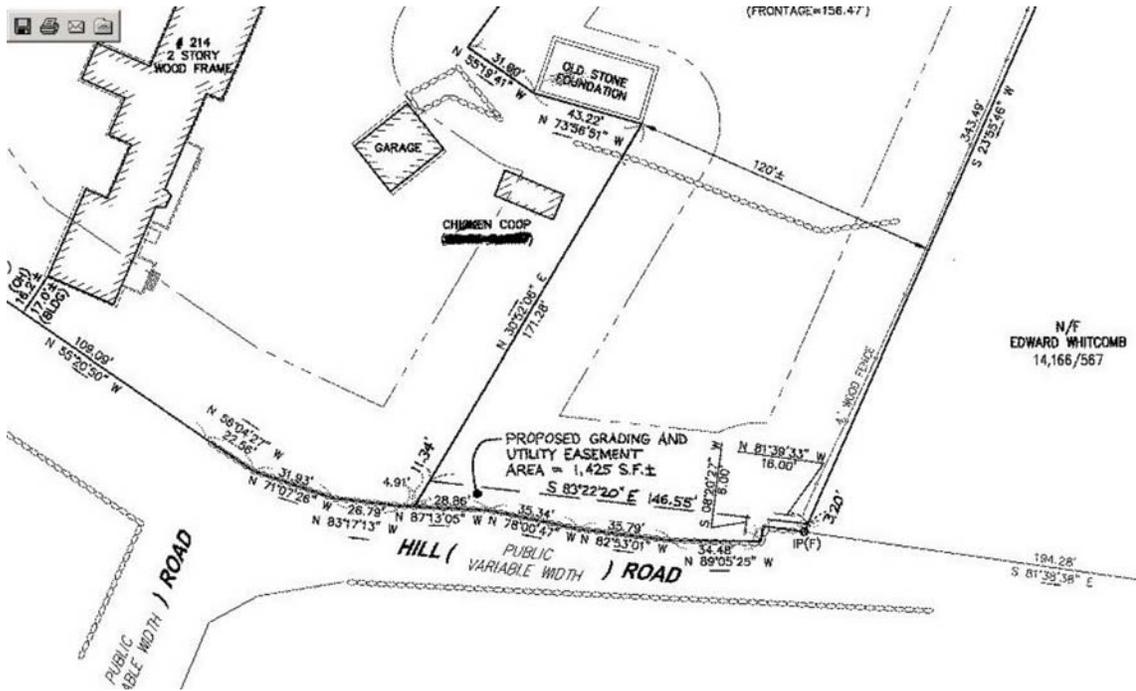
**ARTICLE 33 ROADWAY EASEMENT – HILL ROAD\*\***

(Majority vote required)

To see if the Town will vote to accept a Roadway Easement as shown on a plan titled "Proposed Grading and Utility Easement Area" over Lot 2 Hill Road, Boxborough, Middlesex County, Massachusetts, being shown on a plan entitled "Plan of Lane in Boxborough, Mass" prepared for Clifford O. & Margaret A. Stockley, Scale 1 inch = 30 feet, Date: February 18, 2005 by Goldsmith, Prest & Ringwall, Inc. recorded with Middlesex South Registry of Deeds as Plan No. 56 of 2006; incorporated herein by reference and on file in the office of the Town Clerk; and as described in the Grant of Easement as conveyed by Clifford O. & Margaret A. Stockley; and further to authorize the Board of Selectmen to sign whatever documents might be necessary to accomplish removal and replacement of the utility pole(s); or take any other action relative thereto.

## Summary

The Town Planner, Public Works Director and the Littleton Electric Light Department have been working with the property owners, Mr. & Mrs. Stockley of 214 Hill Road, on granting this easement so that the Town can move forward with widening the roadway shoulder to install a guardrail due to the steep drop and curve at this section of Hill Road. Additionally, LELD would relocate the existing utility pole to the other side of the new guardrail. Currently, the existing utility pole is leaning considerably and is located right at the edge of the pavement, which presents a significant safety issue. The roadway easement will allow the widening of the roadway shoulder to accommodate a guardrail and relocation of the utility pole.



### The Planning Board recommends (4-0).

The Planning Board voted to recommend that Town Meeting accept the Hill Road Roadway Easement because it will provide the necessary area for the Town to make critical safety improvements along this section of roadway.

### The Finance Committee recommends unanimously.

This allows the town to upgrade and maintain a section of the road. There is no financial impact to the town of the easement.

**ACTION ON ARTICLE 33**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 33.

### ARTICLE 34 BOS - INTER-MUNICIPAL MUTUAL AID AGREEMENT(S)\*\*

(Majority vote required)

To see if the Town will vote pursuant to Chapter 40 Section 4A of the General Laws to authorize the Board of Selectmen to enter into an inter-municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units; or take any other action relative thereto.

### The Board of Selectmen recommends unanimously (5 – 0). The Board of Health recommends.

This article simply authorizes the Board of Selectmen (and essentially the Town) to enter into an inter-municipal agreement with one or more other cities or towns in order to better serve the public during a public health emergency. The health and wellness of a community will be best protected through the concerted efforts of multiple public health officials/agencies providing assistance to each other. The mutual aid agreement makes it possible for public health providers to employ similar support from communities, like the police and fire departments utilize. Staff from other communities will operate under the direction of the Boxborough Officials in the event of an emergency here in Town.

An important factor to note is that this Agreement is in no way intended to substitute for the ordinary public health activities of the Town of Boxborough.

The Boxborough Board of Health is strongly in favor of this article.

**The Finance Committee recommends unanimously.**

This article does not have a financial impact to the town.

**ACTION ON ARTICLE 34**, May 9, 2006. On Mr. Bunyard's motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 34.

**ARTICLE 35 RESIDENCY REQUIREMENTS FOR REGULAR FIRE AND POLICE\*\* OFFICERS**

(Majority vote required)

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the purpose of adopting the following legislation:

An Act Relative to Residency Requirements for Regular Fire and Police Officers

Section 1. Notwithstanding the provisions of section ninety-nine a of chapter forty-one of the general laws or any other general or special law to the contrary, any member of the regular police or fire department working in the Town of Boxborough appointed subsequent to August first, nineteen hundred and seventy-eight shall reside within forty miles of the limits of said town. Said distance shall be measured from the closest border limits of said city or town in which said member is employed to the closest border limits of the city or town in which said member lives.

Section 2. This act shall take effect upon its passage.

The General Court may only make clerical or editorial changes of form to the bill, unless the Selectmen approve amendments to the bill before enactment by the General Court. The Selectmen are hereby authorized to approve amendments which shall be within the scope of the general public objectives of the petition; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

This article simply asks for reauthorization to petition the Legislature to allow our officers to live beyond the 15-mile residency restriction. The town voted unanimously on May 13, 2003 to authorize the Selectmen to petition the General Court to adopt legislation that would enable regular full-time firefighters and police officers to live within an extended 40-mile radius of the Town. The legislation did not pass in the 2003-2004 legislative session, was re-filed and held up in the House Rules Committee and is now considered to be an inactive petition. Representative Eldridge and Senator Resor have advised the Town to authorize the Selectmen to re-submit the legislation.

The Finance Committee recommends unanimously. This is a repetition of one done a few years ago and the Finance Committee supported it then. We certainly would prefer to see town employees who are required to be in town for emergencies to live close, but we understand the realities of the housing market.

**ACTION ON ARTICLE 35**, May 9, 2006. Mr. Dye stated that he thought this was a bad idea. Ms. Ruether stated that she couldn't believe that we has firefighters who live forty miles away. On Ms. Hilberg's motion, the Town did vote to authorize the Board of Selectmen to petition the General Court for the purpose of adopting legislation, *entitled An Act Relative to Residency Requirements for Regular Fire and Police Officers*, as printed in the warrant under Article 35.

**ARTICLE 36 AMEND COUNCIL ON AGING BYLAW\*\***

(Majority vote required)

To see if the Town will vote to amend the Council on Aging Bylaw adopted on May 14, 1975 and amended on May 29, 1990, October 23, 1995 and May 10, 1999 by striking in its entirety and replacing by the following:

**“Section 1: Composition**

There shall be established in the Town of Boxborough a Council on Aging in accordance with Chapter 40, Section 8B, of the Massachusetts General Laws, for the purpose of providing and advancing those programs and services which will enrich the lives of senior residents living in the Boxborough Community. For the purpose of this bylaw, a senior resident shall henceforth be defined as any person residing in the Town of Boxborough who is sixty years of age or older.

The Council on Aging shall consist of no fewer than five (5) residents of the Town of Boxborough, at least a majority of whom shall be sixty years of age or older. The members shall be appointed by the Board of Selectmen and shall serve without compensation.

Each member shall serve for a term of three years, except that the Board of Selectmen may make initial appointments to staggered terms so that, as nearly as possible, an equal number of members shall be appointed each year. Members of the existing Council on Aging in office upon the effective date of this bylaw shall continue to serve until their current terms expire. Members whose terms have expired shall be eligible for reappointment.

The Council on Aging shall, annually, at their first regularly scheduled meeting in the fiscal year, select from its membership a Chair, Vice Chair and Secretary; provided, however, that no member shall hold such office for a period of more than two consecutive years.

In the event a vacancy occurs for any reason on the Council on Aging, the remaining members shall notify the Board of Selectmen, who shall thereupon fill such vacancy for the unexpired term.

The Council on Aging may also appoint Associate Members to assist the Council in any way it deems appropriate and necessary. Associate members shall not, however, be entitled to vote.

**Section 2: Reason for Removal**

The Board of Selectmen may remove any member of the Council on Aging after a hearing, for cause. Cause shall include, but not be limited to, the absence from more than one half of the regular meetings in any one calendar year without justification or extenuating circumstances.

**Section 3: Responsibilities**

The duties of the said Council shall be as follows:

1. Support the Council on Aging Coordinator with regard to fulfilling the job description of said position, including assisting with the design and implementation of senior resident services and programs.
2. Identify the total needs of the community's senior residents.
3. Educate the community and enlist support and participation to fill identified senior resident needs.
4. Coordinate existing senior resident services in the community.
5. Promote and support any other programs which are designed to assist senior resident services in the community or coordinate existing services.
6. Function as an advisory board to the Board of Selectmen on the program needs of the Boxborough Council on Aging as well as to maintain an effective flow of communication between the senior resident population of Boxborough and the town's policy makers.

The Council on Aging shall coordinate with the Commonwealth of Massachusetts Executive Office of Elder Affairs and shall be cognizant of all state and federal legislation concerning funding, information exchange and program planning which exists for better community programming for elders.

The Council shall prepare and submit an annual report to the Town of Boxborough and shall send a copy thereof to the Commonwealth of Massachusetts Executive Office of Elder Affairs.

**Section 4: Quorum**

The quorum for the transaction of business shall be a majority of the Council.

**Section 5: Adoption of Bylaw**

Upon approval of this bylaw, the previous bylaw amended and approved by Town Meeting on May 10, 1999 under Article 23 is superceded.”

or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

After many meetings and input from both volunteers and community members, the Council on Aging and Board of Selectmen have agreed upon the new COA Bylaw as presented. We’d like to take this opportunity to thank everyone who participated in the process!

**The Finance Committee recommends unanimously.**

There is no financial impact to the town.

**ACTION ON ARTICLE 36**, May 9, 2006. On Mr. Bunyard’s motion, the Town did vote, unanimously, on the Consent Agenda, in favor in Article 36.

This session of the Annual Town Meeting was dissolved at 10:20 p.m.

You are required to serve this Annual Town Meeting Warrant by posting copies thereof, attested by you, at the Town Hall, at the Sargent Library, at the Police Station, at the Fire Station, and at the Blanchard Memorial School, fourteen days at least, before the time appointed for such meeting.

Hereof, fail not deliver these warrants with your return of service thereon to the Town Clerk on or before April 21, 2006.

\_\_\_\_\_  
Simon C. Bunyard, Chairman  
Board of Selectmen

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Donald R. Wheeler, Clerk  
Board of Selectmen

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David L. Birt  
Board of Selectmen

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Leslie Fox  
Board of Selectmen

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Kristin Hilberg  
Board of Selectmen

POSTED: April 21, 2006

BY: Richard W. Golden