

**TOWN OF BOXBOROUGH  
ANNUAL TOWN MEETING WARRANT AND PROCEEDINGS  
MAY 11 & 12, 2009**

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- 27. **REVOLVING FUND - DOG LICENSE FEES\*\***
- 28. **REVOLVING FUND – STEELE FARM\*\***
- 29. **REVOLVING FUND – INTEGRATED PRESCHOOL PROGRAM\*\***
- 30. **REVOLVING FUND – CONSERVATION COMMISSION\*\***
- 31. **REVOLVING FUND – GIS ASSESSOR MAPS\*\***
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**LEGEND**

**\*\* CONSENT AGENDA**

**## PETITION ARTICLE**

Pursuant to the Warrant signed by the Selectmen on Monday, January 12, 2009, and posted by the constable in accordance with the bylaws of the Town and the provisions of M.G.L.39:10, Town Moderator John G. Fallon called the Annual Town Meeting to order at 7:00pm on May 11, 2009, at the Blanchard Memorial School gym. There were 153 voters in attendance. The Moderator made some announcements and thanked Cisco for printing the Town Report, the warrant and other material. He then introduced Margie Callahan, Chorus Director, and the Blanchard Memorial School Chorus who sang the national anthem and led the meeting in the recital of the Pledge of Allegiance. Mr. Fallon asked for a moment of silence for those in Boxborough who died during the last year and for those in our Armed Forces who died or were wounded.

Mr. Gorman moved that adjourned sessions of town meeting take place Tuesday, May 12, Thursday, May 14 and Tuesday, May 19, if necessary, and, further, that no new business will be taken up after 10:30pm, unless a vote of town meeting authorizes it. The motion was seconded by Ms. Neville. **The motion carried unanimously.**

Mr. Gorman moved that on town meeting matters requiring a two-thirds vote by statute, a count need not be taken unless seven or more registered voters immediately question the vote so declared by the Moderator. The motion was seconded by Ms. Neville. **The motion carried unanimously.**

Mr. Fallon reminded Town Meeting that Article 1 referred to the annual town election to be held Monday, May 18, at the Town Hall, from 7am to 8pm. Voters would have the opportunity to elect town officers.

**ARTICLE 1 CHOOSE TOWN OFFICERS**

(Majority vote required)

**One Moderator** for a one-year term

**One Town Clerk** for a one-year term

**One Tax Collector** for a three-year term

**Two Board of Selectman** members, each for a three-year term

**One Board of Health** member for a three-year term

**Two Library Trustees**, each for a three-year term

**One Planning Board** member for a three-year term

**One School Committee (Local)** member for a three-year term

**One School Committee (Local and of the Region)** member for a three-year term

The results of the election, held on May 18, 2009, are as follows:

**Moderator, One Year**

John G. Fallon	103
Blanks	15

**Town Clerk, One Year**

Elizabeth A. Markiewicz	114
Blanks	4

**Tax Collector, Three Years**

Mary P. Shemowat	111
Blanks	7

**Selectman, Three Years**

Rebecca R. Neville	96
Hugh Arden Veley	91
Blanks	49

**School Committee, Local & Regional, Three Years**

Brigid O. Bieber	96
Blanks	22

**School Committee, Local, Three Years**

Mary F. Brolin	93
Blanks	25

**Planning Board, Three Years**

Owen J. Neville	106
Blanks	12

**Library Trustees, Three Years**

Mary F. Brolin	91
Jennifer Thompson Campbell	100
Blanks	45

**Board of Health, Three Years**

Lori Lotterman	20
Frank Roth	32
Blanks	66

**ARTICLE 2 HEAR AND RECEIVE REPORTS** (Majority vote required)

Mr. Gorman moved to receive the reports of the Selectmen and other Town Officers, Agents and Committees as published in the 2008 Annual Town Report, and further, to hear the reports as presented at Annual Town Meeting. **The motion carried unanimously.**

Mr. Keshava Srivastava, chair of the Finance Committee, presented the Finance Committee report. Ms. Brigid Bieber, chair of the Boxborough School Committee, presented the Blanchard School report. Mr. James Lafferty, Assistant Superintendent and Principal, presented the Minuteman Tech report. Ms. Rebecca Busby, Energy Committee member, presented the Energy Committee report. Mr. Channing Wagg, Housing Board member, presented the Subcommittee for Social Services Assessment report. Mr. Alan Rohwer, Boxborough Historical Commission member, presented the Steele Farm report. Ms. Marie Cannon, chair of the Board of Health and the Water Resources Committee, presented the Water Resources Committee report.

Mr. Gorman moved to receive the reports as presented.

**The motion on Article 2 passed unanimously.**

**ARTICLE 3 SET SALARIES AND COMPENSATION OF OFFICERS** (Majority vote required)

Mr. Gorman moved to fix the salaries and compensation of various officials for the year beginning July 1, 2009 as printed in the Annual Town Meeting warrant under Article 3.

Selectmen	\$400.00 each member/year
Board of Health	\$166.67 each member/year
Tax Collector	\$58,302.00/year
Town Clerk	\$38,023.04/year
Constables	\$3.00 each copy/warrant posted
Planning Board Members	\$109.00 each member/year

Mr. Gorman said that this article establishes the salaries for all elected members of Town Government. Mr. Keshava Srivastava, Chair of the Finance Committee, expressed the support of the Finance Committee. **The motion on Article 3 carried unanimously.**

**ARTICLE 4 PERSONNEL ADMINISTRATION PLAN CHANGES** (Majority vote required)

Ms. Rebecca Neville moved to amend the Personnel Administration Plan as summarized in the Annual Town Meeting warrant under Article 4 and for which the complete text of the proposed revisions is on file in the Town Clerk’s office and is also available on the Town’s website except for:

Article VII Hours of Work and Overtime, Section 4, paragraph 2, which is revised to read as follows: "A non-exempt employee, shall be paid at one and one-half (1.5) his/her regular rate for work in excess of eight (8) hours in one (1) day, or in the case of a Per Diem Firefighter/EMT, in excess of his/her shift hours, when required in an emergency or safety threatening situation, and/or...";

further by amending Classification of Positions (Schedule A) and Compensation of Positions (Schedule B) as printed in the Annual Town Meeting warrant under Article 4.

**Summary of Proposed Revisions to Personnel Plan**

<b>GENERAL</b>	<ul style="list-style-type: none"> <li>▪ Corrected grammatical or typographical errors, e.g. removal of stray quotation marks.</li> <li>▪ Renumbered articles/sections where necessary and corrected references accordingly.</li> <li>▪ Replaced references to “Town Administrator” and “Chief” with “Department Head.”</li> <li>▪ Removed policies from Personnel Plan. These will be included in Employee Handbook. Revisions to policies will be made after a public hearing held by the Personnel Board, and will not be subject to approval by Town Meeting.</li> </ul>
<b>Article III. Definitions</b>	
<b>Section 2. Employee Categories</b>	Changed hours from “at least 35” to “40” to reflect correct definition of work week.
<b>Section 5. Continuous Service</b>	Corrected definition of “continuous service” to include unpaid leave for military service.
<b>Section 10.</b>	Added section to include language from now deleted Article XVI. Miscellaneous Provisions, Section 1.
<b>Article IV. Administration</b>	

<b>Section 6.</b>	Removed “g. sick time” and “j. personal time” from list of items to be included in personnel records.
<b>Section 6a.</b>	Replaced “may” with “shall”: “No material derogatory to an employee <b>shall</b> be filed in a personnel record.”
<b>Article V. The Position Classification Plan</b>	
<b>Section 3a. Allocation Appeals</b>	Clarified that employees go through department heads, not directly to Personnel Board, if individual believes that position has been misallocated. Also specified right of employee to appeal in accordance with “Article XV. Resolution of Complaints.”
<b>Section 4. Maintenance of the Plan</b>	Clarified that it is the responsibility of the Department Head to submit position descriptions to Personnel Board if a department is reorganized, or if responsibilities of position have changed.
<b>Article VI. The Pay Plan</b>	
<b>Section 1. New Appointees</b>	Sentences were re-ordered to read better.
<b>Section 2b. Promotions</b>	Added section to include language from now deleted Article XVI. Miscellaneous Provisions, Section 2.
<b>Section 4. Demotions</b> <b>Section 6. Reinstated Employees</b>	Clarified that Department Head will set rate of pay in accordance with approved range for the position for a demoted or reinstated employee, which will be reviewed by Personnel Board.
<b>Section 10. Initial Adjustment of the Pay Plan</b>	Deleted. This section described the initial adjustment to the Plan and is no longer relevant.
<b>Article VII. Hours of Work and Overtime</b>	
<b>Section 4.</b>	Clarified that in the case of a Per Diem Firefighter/EMT, OT is calculated on hours worked in excess of 50 in one week, or 10 in one day (in the event of an emergency for the latter).
<b>Article VIII. Other Forms of Pay</b>	
<b>Section 2. Education Reimbursement</b>	Course to be reimbursed must receive a grade of “B” or better. Had previously been “C-” or better.
<b>Article X. Vacations</b>	
<b>Section 6.</b>	Revised language to read that Department Head will approve the vacation schedules. Previously stated that Department head would schedule the vacation of each employee. Removed language regarding seniority.
<b>Section 7.</b>	Clarified that upon termination of employment, voluntarily or otherwise, employee is entitled to receive vacation time accrued but not yet taken.
<b>Article XI. Paid Leaves of Absence</b>	

<b>Section 3. Jury Duty</b>	Changed “employee’s other position” to “employee’s town position.” (“Employee on jury duty shall be paid the difference between compensation for serving on jury and compensation provided for employee’s town position.”)
<b>Section 5. Personal Leave</b>	Removed language giving the Department Head sole discretion to deny personal leave and replaced with language stating that approval for personal leave shall not be unreasonably withheld.
	Clarified pro rata calculation of personal leave for reduced hours employee.
<b>Section 7. Court Appearances</b>	Revised language to include employees, who in addition to police, may need to appear in court on town business. Added personal time to the type of leave that could be taken for non-town related court appearances.
<b>Section 8. Family and Medical Leave Act</b>	Clarified to state the employee’s entitlements under FMLA in a positive sense, rather than describing in a negative manner.
<b>Article XIII. Layoffs</b>	
<b>Section 1.</b>	Revised notice period from 3 weeks to “as soon as practicable.”
<b>Section 2.</b>	Removed requirement for Department Head to lay off employees in reverse seniority in order to enable department head to keep the most qualified employees.
<b>Article XIV. Disciplinary Actions and Dismissal</b>	
<b>Section 2. Enforcement</b> <b>Section 7. Disciplinary Probation</b> <b>Section 8. Suspension</b>	Revised language to correctly reflect reporting structure: Department Heads (i.e. Chiefs & DPW Director) report to Board of Selectmen (not the Town Administrator) or the Library Board of Trustees.
<b>Section 10. Employee Appeal</b>	Replaced “the second step” with “step 2.”
<b>Article XV. Resolution of Complaints</b>	
<b>Section 2.</b>	Removed Supervisor from process. Removed language regarding meeting times for Personnel Board (such language is not necessary since by practice, the Board schedules meetings as needed). Added Library Board of Trustees to Step 2 of process.

<b>Article XVI. Miscellaneous Provisions</b>	
<b>Sections 1 and 2</b>	Deleted article. Moved to appropriate sections within Personnel Plan (Article III, Section 10 and Article VI, Section 2b. respectively).
<b>Article XVI. Compensation for Positions (newly numbered)</b>	
<b>Section 1.</b>	Expanded to include Regular Part-time and Regular Reduced Hours Employees. Replaced “satisfactory” with “at least meets requirements.”
<b>Section 2.</b>	Deleted. Employees in this section have now been included in section 1. Regular Part-time and Regular Reduced Hours Employees will now be eligible for step increase on same time schedule as regular full-time employees.
<b>Article XV. Performance Reviews (newly numbered)</b>	
<b>Section 2.</b>	Replaced “satisfactory” with “at least meets requirements.” Clarified and simplified description of evaluation process.
<b>Article XIX. Affirmative Action Policy</b>	Removed
<b>Article XX. Alcohol and Drug Free Workplace Policy</b>	Removed
<b>Article XXI. Harassment Policy</b>	Removed
<b>Article XXII. Hiring Policy</b>	Removed
<b>Attachment A: Complaint/Grievance Form</b>	Revised to include “Statement of Remedial Action Sought” and “Supporting Evidence (list of enclosures).” Removed reference to “Supervisor” and Chief” and included “Library Board of Trustees” consistent with changes in Article XV. Resolution of Complaints.

**FY 2009 Classification of Positions – Schedule A**

**REGULAR FULL-TIME SCHEDULE**

**Exempt Employees**

Accountant  
Assessor  
Inspector of Buildings/~~Code Enforcement~~ Code Administration Officer  
Planner  
Treasurer

**Non-Exempt Employees**

Secretary  
Department Assistant

**INTERMITTENT SCHEDULE**

Cemetery Superintendent  
Cemetery Laborer  
Registrar Chairperson

Clerk of Elections  
Election Worker  
Registrar Member  
Veterans' Agent  
Call Fire Chief  
Deputy Fire Chief  
Fire Captain

DPW Foreman  
DPW Worker  
DPW Semi-skilled Worker  
Building & Grounds Maintenance Worker

**REGULAR REDUCED HOURS**

**SCHEDULE**

COA Coordinator  
~~Children's Librarian~~ Youth Services Librarian  
Technical Services Librarian  
Sr. Library Assistant  
Library Assistant  
DPW Worker  
Inspector of Buildings/ Code Administration Officer

**REGULAR PART-TIME**

**SCHEDULE**

Secretary  
Department Assistant  
~~Children's Librarian~~ Youth Services Librarian  
Technical Services Librarian  
Sr. Library Assistant  
Library Assistant  
Transfer Station Operator I  
Conservation Agent  
Van Dispatcher

**PER DIEM SCHEDULE**

Fire Lieutenant/EMT  
Call Firefighter/EMT  
Call Firefighter  
Special Police Officer  
Dispatcher

Fire Lieutenant  
Call Firefighter/EMT  
Fire Department Chaplain  
Call Building Inspector  
Special Police Officer  
Lock-up Attendant  
Dispatcher  
Seasonal Maintenance Worker  
Snow Plower  
Seasonal Conservation Worker  
Assistant Building Inspector  
Wiring Inspector  
Plumbing and Gas Inspector  
Dog Officer  
Assistant Dog Officer

Animal Control Officer  
Animal Inspector  
Fence Viewer  
Field Driver  
Director of Summer Playground  
Director of Gymnastics  
Director of Winter Programs  
Lead Counselor  
Counselor  
Counselor-in-Training  
Intern (Town Hall)  
Library Page  
Junior Library Page  
Van Driver

*The following information is not part of Schedule A and is placed here for informational purposes only. These positions are elected, or pay is set by bargaining unit or personal contract.*

**DEPARTMENT HEADS**

DPW Director  
Fire Chief  
Library Director  
Police Chief  
Town Administrator

**UNION EMPLOYEES**

*Police Sergeant*  
*Police Officer (StepA1/A1)*  
*Firefighter/EMT*  
*Dispatch Supervisor*  
*Dispatcher*

**ELECTED POSITIONS**

*Selectman*  
*Board of Health Member*  
*Planning Board Member*  
*Library Trustee*  
*Moderator*  
*Constable*  
*Tax Collector*  
*Town Clerk*

FY 2010 Compensation of Positions - Schedule B

Position Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G
<b><u>Salaried (Exempt) Employees</u></b>							
Grade 60	54,543.07	56,452.08	58,427.90	60,472.88	62,589.43	64,780.06	67,047.36
Inspector of Buildings/Code Enforcement Administration Officer							
Town Accountant							
Town Assessor							
Town Planner							
Town Treasurer							
Grade 50	47,428.71	49,088.72	50,806.82	52,585.06	54,425.54	56,330.43	58,302.00
Grade 40	42,344.78	43,826.84	45,360.78	46,948.41	48,591.60	50,292.31	52,052.54
Grade 30	37,811.25	39,134.64	40,504.35	41,922.01	43,389.28	44,907.90	46,479.68
Grade 20	33,756.70	34,938.19	36,161.03	37,426.66	38,736.60	40,092.38	41,495.61
Grade 10	30,693.74	31,768.02	32,879.90	34,030.70	35,221.77	36,454.53	37,730.44
<b><u>Hourly (Non-Exempt) Employees</u></b>							
Grade 60	\$26.22	\$27.14	\$28.09	\$29.07	\$30.09	\$31.14	\$32.23
Grade 50	\$22.81	\$23.60	\$24.43	\$25.29	\$26.17	\$27.09	\$28.03
Council on Aging Coordinator							
DPW Foreman							
Grade 40	\$20.36	\$21.07	\$21.81	\$22.58	\$23.37	\$24.18	\$25.03
Children's Youth Services Librarian							
Conservation Agent							
Grade 30	\$18.18	\$18.82	\$19.47	\$20.16	\$20.86	\$21.59	\$22.35
DPW Worker							
Department Assistant							
Technical Services Librarian							
Grade 20	\$16.23	\$16.80	\$17.39	\$18.00	\$18.63	\$19.28	\$19.95
Bldg. & Grounds Maint. Worker							
DPW Semi-Skilled Worker							
Transfer Station Operator I							
Senior Library Assistant							
Grade 10	\$14.76	\$15.27	\$15.81	\$16.36	\$16.93	\$17.53	\$18.14
Library Assistant							
Secretary							
Van Dispatcher							
<b><u>Per Diem Schedule (No Steps)</u></b>							
Fire Lieutenant/EMT	17.42						
Call Fighter/EMT	15.82						
Call Firefighter	15.82						
Special Police Officer	15.82						
Dispatcher	15.82						
<b><u>Intermittent Schedule (No Steps)</u></b>							
Cemetery Superintendent	8,309.33	annually					
Cemetery Laborer	10.42						
Registrar Chairperson	891.43	annually					
Clerk of Elections	11.32						
Election Worker	10.07						
Registrar Member	267.45	annually					
Veterans' Agent	14.71						
Call Fire Chief	40.82						
Deputy Fire Chief	19.14						
Fire Captain	18.28						
Fire Lieutenant	17.43						
Call Firefighter/EMT	15.82						

**Intermittent Schedule (No Steps) (continued)**

Fire Department Chaplain	15.82
Call Building Inspector	40.82
Special Police Officer	15.82
Lock-up Attendant	14.17
Dispatcher	15.82
Seasonal Maintenance Worker	12.91
Snow Plower	20.46
Seasonal Conservation Worker	12.10
Assistant Building Inspector	25.17
Wiring Inspector	fees \$50,000 cap/yr (Selectmen & FinCom may modify if required)*
Plumbing and Gas Inspector	fees \$15,000 cap/yr (Selectmen & FinCom may modify if required)*
Dog Officer	10,473.10 annually
Assistant Dog Officer	10.26 4 hour call min
Animal Control Officer	2,551.15 annually
Animal Inspector	939.89 annually
Fence Viewer	40.00 annually
Field Driver	45.00 annually
Director of Summer Playground	18.42
Director of Gymnastics	17.74
Director of Winter Programs	17.74
Lead Counselor	13.42
Counselor	10.07
Counselor-in-Training	9.41
Intern (Town Hall)	10.07
Library Page	10.07
Junior Library Page	9.06
Van Driver	12.60

**NOTE**

\*Fee maximum is 1% of FY09 levy (or \$154,186)

*The following information is not part of Schedule B and is placed here for informational purposes only.  
These positions are elected, or pay is set by bargaining unit or personal contract.*

**Department Heads**

		<b>FY 2009</b>	<b>FY 2010</b>	
DPW Director	Contract expires 6/30/11	75,000.00	75,750.00	pending negotiations
Fire Chief	Contract expires 12/31/08	86,528.00	87,393.28	pending negotiations
Library Director	Contract expires 12/31/11	67,054.00	70,070.00	
Police Chief	Contract expires 2/28/10 (base) with Quinn Bill	92,610.00 111,132.00	97,241.00 116,689.20	pending negotiations
Town Administrator	Contract expires 6/30/13	88,691.00	88,691.00	

**Union Employees**

Police Sergeant (Steps 1-3)  
Police Officer (Steps A1/A2-F)  
Firefighter/EMT (Steps A-F)  
Dispatch Supervisor (Steps A-F)  
Dispatcher (Steps A-F)

**Elected Positions**

	<b>FY 2009</b>	<b>FY 2010</b>
Selectman	400.00 annually	400.00 annually
Board of Health Member	166.67 annually	166.67 annually
Planning Board Member	109.00 annually	109.00 annually
Library Trustee	0.00 annually	0.00 annually
Moderator	0.00 per meeting	0.00 annually
Constable	3.00 /warrant posted/location	3.00 /warrant posted/location
Tax Collector (Grade 50)	57,724.75	58,302.00
Town Clerk (Grade 50)	37,646.57	38,023.04

Ms. Neville provided a summary of the proposed revisions to Schedules A & B as follows:

The changes in Schedule A are merely housekeeping. When reviewing the job description of the "Building Inspector/Code Enforcement Officer" the Board of Selectmen recommended changing the title of the position to "Building Inspector/Code Administration Officer," a title which the Board believes more accurately reflects the role of the position. "Enforcement Officer" appears to connote more of a "policing" function, which is inconsistent with the Board's view of the position. The position has also been added to the Regular Reduced Hours Schedule to reflect a position for which the hours worked are at least twenty per week, but less than forty.

The Library Board of Trustees has recommended the change in title from "Children's Librarian" to "Youth Services Librarian." Larger libraries may have both a Children's Librarian and a Young Adult Librarian. Since the position at the Sargent Memorial Library covers both age groups, the title of "Youth Services Librarian" to more accurately reflect the age of the population served by the position.

Schedule B has been revised to reflect a 1% cost of living increase.

**The Board of Selectmen recommended unanimously (5 - 0).**

The proposed changes seek to streamline the bylaw and reflect changes to the reporting structure already implemented by the Board of Selectmen. Sections of the bylaw, which are policies, will be removed and become part of the Employee Handbook. The Board of Selectmen also believes the salary increase of 1% for Schedule B employees is appropriate.

**The Finance Committee recommended (5 - 1).**

**The Personnel Board recommended (3 - 0).**

**The motion on Article 4 carried unanimously.**

## **ARTICLE 5 TOWN OPERATING BUDGET**

(Majority vote required)

Mr. Srivastava moved that the Town appropriate the sum of **\$19,281,552** for the operations and expenses of the Town during the fiscal year beginning July 1, 2009, the purposes for which funding are set forth in the Department Account Numbers 114 through 945, and any subheadings included under said account numbers, as printed in Article 5 of the Annual Town Meeting warrant, under the heading FY2010 Budget and to meet this appropriation that \$215,197 be transferred from overlay surplus, that an amount of \$16,359 be transferred from Free Cash and that the balance be raised by taxation; and further to fund the cost items of the first year of collective bargaining agreements between: the Town and Massachusetts Coalition of Police, Local 200A Dispatch; the Town and Local 200 Massachusetts Coalition of Police; and the Town and the Boxborough Permanent Firefighters, PFFM Local 4601.

The Finance Committee recommended unanimously (6- 0).

The Board of Selectmen recommended, with amendments (5 - 0).

Mr. Gorman presented the recommendation of the Board of Selectmen as follows: the difficult work of budgeting the Town's expenses for FY '10 has been pursued by the Finance Committee, Board of Selectmen, and School Committee for the past five months. Against all odds, and in spite of reductions in some of our revenue sources, the process has resulted in a budget that provides our expected level of services without requiring an operating override under Proposition 2 1/2. The difference between the Finance Committee budget and that desired by the Board of Selectmen is less than \$4,000 out of a total budget exceeding \$19 Million. The amendments proposed to the budget are outlined in the Budget Summary Table printed in the warrant and include Fire Department Salaries, Public Works Department Salaries and Snow and Ice Salaries and Other Expenses. The Board will not be making the amendment to Total Expenses-Family Services indicated in the warrant.

<u>ACCOUNT NAME</u>		<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>\$ Change</u>	<u>% Change</u>	<u>Amendment</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>FY10 VS</u>	<u>FY10 VS</u>	<u>\$Inc/(Decr)</u>
					<u>FY09</u>	<u>FY09</u>	
114	Total Salaries - Moderator	\$ -	\$ -	\$ -	\$ -	0.00%	
114	Total Other Expenses - Moderator	\$ 20	\$ 50	\$ 50	\$ -	0.00%	
114	Total Moderator Expenses	\$ 20	\$ 50	\$ 50	\$ -	0.00%	
119	Total Salaries - Town Constable	\$ -	\$ -	\$ -	\$ -	0.00%	
119	Total Other Expenses - Town Constable	\$ 112	\$ 200	\$ 200	\$ -	0.00%	
119	Total Constable Expenses	\$ 112	\$ 200	\$ 200	\$ -	0.00%	
122	Total Salaries - Selectman	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.00%	
122	Total Other Expenses - Selectman	\$ 944	\$ 2,975	\$ 2,861	\$ (114)	-3.83%	
122	Total Selectman Expenses	\$ 2,944	\$ 4,975	\$ 4,861	\$ (114)	-2.29%	
123	Total Salaries - Town Administrator	\$ 85,280	\$ 88,691	\$ 88,691	\$ -	0.00%	
123	Total Other Expenses- Town Administrator	\$ 2,475	\$ 2,525	\$ 2,750	\$ 225	8.91%	
123	Total Expenses - Town Administrator	\$ 87,755	\$ 91,216	\$ 91,441	\$ 225	0.25%	
131	Total Salaries - Finance Committee	\$ -	\$ -	\$ -	\$ -	0.00%	
131	Total Other Expenses- Finance Committee	\$ 369	\$ 450	\$ 450	\$ -	0.00%	
131	Total Expenses - Finance Committee	\$ 369	\$ 450	\$ 450	\$ -	0.00%	
135	Total Salaries - Accountant	\$ 57,571	\$ 61,970	\$ 64,781	\$ 2,811	4.54%	
135	Total Other Expenses- Accountant	\$ 20,706	\$ 24,718	\$ 24,936	\$ 218	0.88%	
135	Total Expenses - Accountant	\$ 78,277	\$ 86,688	\$ 89,717	\$ 3,029	3.49%	
141	Total Salaries - Assessor	\$ 53,453	\$ 55,894	\$ 58,428	\$ 2,534	4.53%	
141	Total Other Expenses-Assessor	\$ 10,424	\$ 13,390	\$ 9,975	\$ (3,415)	-25.50%	
141	Total Expenses - Assessor	\$ 63,877	\$ 69,284	\$ 68,403	\$ (881)	-1.27%	
145	Total Salaries - Treasurer	\$ 64,830	\$ 67,384	\$ 68,048	\$ 664	0.99%	
145	Total Other Expenses-Treasurer	\$ 15,715	\$ 13,885	\$ 13,610	\$ (275)	-1.98%	
145	Total Expenses - Treasurer	\$ 80,545	\$ 81,269	\$ 81,658	\$ 389	0.48%	
146	Total Salaries - Tax Collector	\$ 56,505	\$ 58,725	\$ 59,302	\$ 577	0.98%	
146	Total Other Expenses-Tax Collector	\$ 15,682	\$ 15,837	\$ 15,877	\$ 40	0.25%	
146	Total Expenses - Tax Collector	\$ 72,187	\$ 74,562	\$ 75,179	\$ 617	0.83%	
151	Total Salaries - Legal	\$ -	\$ -	\$ -	\$ -	0.00%	
151	Total Other Expenses-Legal	\$ 49,745	\$ 64,000	\$ 64,000	\$ -	0.00%	
151	Total Expenses - Legal	\$ 49,745	\$ 64,000	\$ 64,000	\$ -	0.00%	

<u>ACCOUNT NAME</u>		<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>\$ Change</u>	<u>% Change</u>	<u>Amendment</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>FY10 VS</u>	<u>FY10 VS</u>	<u>\$Inc/(Decr)</u>
					<u>FY09</u>	<u>FY09</u>	
152	Total Salaries - Personnel Board	\$ -	\$ -	\$ -	\$ -	0.00%	
152	Total Other Expenses-Personnel Board	\$ -	\$ 150	\$ 260	\$ 110	73.33%	
152	Total Expenses - Personnel Board	\$ -	\$ 150	\$ 260	\$ 110	73.33%	
161	Total Salaries - Town Clerk	\$ 36,199	\$ 37,647	\$ 38,024	\$ 377	1.00%	
161	Total Other Expenses-Town Clerk	\$ 8,599	\$ 1,499	\$ 2,192	\$ 693	46.23%	
161	Total Expenses - Town Clerk	\$ 44,798	\$ 39,146	\$ 40,216	\$ 1,070	2.73%	
162	Total Salaries - Elect & Regist	\$ 4,203	\$ 3,997	\$ 3,382	\$ (615)	-15.39%	
162	Total Other Elect & Regist	\$ 4,868	\$ 4,961	\$ 4,056	\$ (905)	-18.24%	
162	Total Expenses - Elect & Regist	\$ 9,071	\$ 8,958	\$ 7,438	\$ (1,520)	-16.97%	
171	Total Salaries - Conservation Comm	\$ -	\$ -	\$ -	\$ -	0.00%	
171	Total Other - Conservation Comm	\$ 2,150	\$ 2,150	\$ 2,150	\$ -	0.00%	
171	Total Expenses - Conservation Comm	\$ 2,150	\$ 2,150	\$ 2,150	\$ -	0.00%	
175	Total Salaries - Planning Board	\$ 62,107	\$ 66,929	\$ 67,593	\$ 664	0.99%	
175	Total Other - Planning Board	\$ 3,456	\$ 3,760	\$ 4,013	\$ 253	6.73%	
175	Total Expenses - Planning Board	\$ 65,563	\$ 70,689	\$ 71,606	\$ 917	1.30%	
176	Total Salaries - Zoning Board	\$ -	\$ -	\$ -	\$ -	0.00%	
176	Total Other - Zoning Board	\$ 276	\$ 335	\$ 335	\$ -	0.00%	
176	Total Expenses - Zoning Board	\$ 276	\$ 335	\$ 335	\$ -	0.00%	
177	Total Salaries - Housing Board	\$ -	\$ -	\$ -	\$ -	0.00%	
177	Total Other - Housing Board	\$ 120	\$ -	\$ -	\$ -	0.00%	
177	Total Expenses - Housing Board	\$ 120	\$ -	\$ -	\$ -	0.00%	
179	Total Salaries - Agricultural Comm	\$ -	\$ -	\$ -	\$ -	0.00%	
179	Total Other - Agricultural Comm	\$ -	\$ -	\$ 200	\$ 200	100.00%	
179	Total Expenses - Agricultural Comm	\$ -	\$ -	\$ 200	\$ 200	100.00%	
192	Total Salaries - Town Hall	\$ 167,407	\$ 185,376	\$ 181,001	\$ (4,375)	-2.36%	
192	Total Other - Town Hall	\$ 61,333	\$ 66,290	\$ 60,143	\$ (6,147)	-9.27%	
192	Total Expenses - Town Hall	\$ 228,740	\$ 251,666	\$ 241,144	\$ (10,522)	-4.18%	
	Total Town Government - Salaries	\$ 589,555	\$ 628,613	\$ 631,250	\$ 2,637	0.42%	
	Total Town Government - Other Expenses	\$ 196,994	\$ 217,175	\$ 208,058	\$ (9,117)	-4.20%	
	Total Town Government - Total Expenses	\$ 786,549	\$ 845,788	\$ 839,308	\$ (6,480)	-0.77%	

<u>ACCOUNT NAME</u>		<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>\$ Change</u>	<u>% Change</u>	<u>Amendment</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>FY10 VS</u>	<u>FY10 VS</u>	<u>\$Inc/(Decr)</u>
					<u>FY09</u>	<u>FY09</u>	
210	Total Salaries - Police	\$ 916,166	\$ 956,300	\$ 969,621	\$ 13,321	1.39%	
210	Total Other - Police	\$ 110,766	\$ 121,625	\$ 90,625	\$ (31,000)	-25.49%	
210	Total Expenses - Police	\$ 1,026,932	\$ 1,077,925	\$ 1,060,246	\$ (17,679)	-1.64%	
220	Total Salaries - Fire	\$ 643,038	\$ 691,657	\$ 704,659	\$ 13,002	1.88%	\$ 3,366
220	Total Other - Fire	\$ 96,723	\$ 108,234	\$ 110,569	\$ 2,335	2.16%	
220	Total Expenses - Fire	\$ 739,761	\$ 799,891	\$ 815,228	\$ 15,337	1.92%	
221	Total Salaries - Dispatch	\$ 198,563	\$ 221,004	\$ 220,857	\$ (147)	-0.07%	
221	Total Other - Dispatch	\$ 32,378	\$ 25,219	\$ 31,721	\$ 6,502	25.78%	
221	Total Expenses - Dispatch	\$ 230,941	\$ 246,223	\$ 252,578	\$ 6,355	2.58%	
241	Total Salaries - Building Insp	\$ -	\$ -	\$ 41,899	\$ 41,899	100.00%	
241	Total Other - Building Insp	\$ 38,115	\$ 36,450	\$ 1,110	\$ (35,340)	-96.95%	
241	Total Expenses - Building Insp	\$ 38,115	\$ 36,450	\$ 43,009	\$ 6,559	17.99%	
291	Total Salaries -Emergency Mgt	\$ -	\$ -	\$ -	\$ -	0.00%	
291	Total Other - Emergency Mgt	\$ -	\$ 100	\$ -	\$ (100)	-100.00%	
291	Total Expenses - Emergency Mgt	\$ -	\$ 100	\$ -	\$ (100)	-100.00%	
292	Total Salaries - Dog Officer	\$ 9,971	\$ 10,370	\$ 10,474	\$ 104	1.00%	
292	Total Other - Dog Officer	\$ 1,434	\$ 1,625	\$ 1,625	\$ -	0.00%	
292	Total Expenses - Dog Officer	\$ 11,405	\$ 11,995	\$ 12,099	\$ 104	0.87%	
299	Total Salaries - Field Driver	\$ 45	\$ 45	\$ 45	\$ -	0.00%	
299	Total Other - Field Driver	\$ -	\$ 15	\$ 15	\$ -	0.00%	
299	Total Expenses - Field Driver	\$ 45	\$ 60	\$ 60	\$ -	0.00%	
	Total Salaries - Protection	\$ 1,767,783	\$ 1,879,376	\$ 1,947,555	\$ 68,179	3.63%	
	Total Other - Protection	\$ 279,416	\$ 293,268	\$ 235,665	\$ (57,603)	-19.64%	
	Total Expenses - Protection	\$ 2,047,199	\$ 2,172,644	\$ 2,183,220	\$ 10,576	0.49%	

**220 Salary: BoS plans to amend, to increase by \$3,366.**

<u>ACCOUNT NAME</u>		<u>FY2008</u> <u>ACTUAL</u>	<u>FY2009</u> <u>BUDGET</u>	<u>FY2010</u> <u>BUDGET</u>	<u>\$ Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>% Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>Amendment</u> <u>\$Inc/(Decr)</u>
300	Total Salaries - Blanchard School	\$ 4,036,013	\$ 3,923,069	\$ 4,068,124	\$ 145,055	3.70%	
300	Total Other - School-Blanchard School	\$ 1,381,756	\$ 1,350,332	\$ 1,265,466	\$ (84,866)	-6.28%	
300	Total Expenses - Blanchard School	\$ 5,417,769	\$ 5,273,401	\$ 5,333,590	\$ 60,189	1.14%	
310	Total Salaries - Minuteman Vocational HS	\$ -	\$ -	\$ -	\$ -	0.00%	
310	Total Other - Minuteman Vocational HS	\$ 283,713	\$ 299,902	\$ 361,704	\$ 61,802	20.61%	
310	Total Expenses - Minuteman Vocational HS	\$ 283,713	\$ 299,902	\$ 361,704	\$ 61,802	20.61%	
320	Total Salaries - ABRS Assessment	\$ -	\$ -	\$ -	\$ -	0.00%	
320	Total Other - ABRS Assessment	\$ 5,676,200	\$ 5,732,440	\$ 5,838,090	\$ 105,650	1.84%	
320	Total Expenses - A/B RHS Assessment	\$ 5,676,200	\$ 5,732,440	\$ 5,838,090	\$ 105,650	1.84%	
	Total Salaries - Education	\$ 4,036,013	\$ 3,923,069	\$ 4,068,124	\$ 145,055	3.70%	
	Total Other - Education	\$ 7,341,669	\$ 7,382,674	\$ 7,465,260	\$ 82,586	1.12%	
	Total Expenses - Education	\$ 11,377,682	\$ 11,305,743	\$ 11,533,384	\$ 227,641	2.01%	

<u>ACCOUNT NAME</u>		<u>FY2008</u> <u>ACTUAL</u>	<u>FY2009</u> <u>BUDGET</u>	<u>FY2010</u> <u>BUDGET</u>	<u>\$ Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>% Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>Amendment</u> <u>\$Inc/(Decr)</u>
422	Total Salaries - Public Works	\$ 441,833	\$ 472,319	\$ 428,349	\$ (43,970)	-9.31%	\$ 750
422	Total Other - Public Works	\$ 256,346	\$ 218,620	\$ 220,293	\$ 1,673	0.77%	
422	Total Expenses - Public Works	\$ 698,179	\$ 690,939	\$ 648,642	\$ (42,297)	-6.12%	
423	Total Salaries - Snow & Ice	\$ 67,162	\$ 47,000	\$ 40,000	\$ (7,000)	-14.89%	\$ 7,000
423	Total Other - Snow & Ice	\$ 117,462	\$ 58,000	\$ 110,675	\$ 52,675	90.82%	\$ (20,675)
423	Total Expenses - Snow & Ice	\$ 184,624	\$ 105,000	\$ 150,675	\$ 45,675	43.50%	
424	Total Salaries - Street Lighting	\$ -	\$ -	\$ -	\$ -	0.00%	
424	Total Other - Street Lighting	\$ 2,770	\$ 3,191	\$ 3,191	\$ -	0.00%	
424	Total Expenses - Street Lighting	\$ 2,770	\$ 3,191	\$ 3,191	\$ -	0.00%	
425	Total Salaries - Hager Well Maintenance	\$ -	\$ -	\$ -	\$ -	0.00%	
425	Total Other - Hager Well Maintenance	\$ -	\$ -	\$ 14,000	\$ 14,000	100.00%	
425	Total Expenses - Hager Well Maintenance	\$ -	\$ -	\$ 14,000	\$ 14,000	100.00%	
429	Total Salaries - Fuel	\$ -	\$ -	\$ -	\$ -	0.00%	
429	Total Other - Fuel	\$ 76,413	\$ 61,500	\$ 60,000	\$ (1,500)	-2.44%	
429	Total Expenses - Fuel	\$ 76,413	\$ 61,500	\$ 60,000	\$ (1,500)	-2.44%	
431	Total Salaries - Hazardous Waste Coll	\$ -	\$ -	\$ -	\$ -	0.00%	
431	Total Other - Hazardous Waste Coll	\$ -	\$ 7,500	\$ 7,500	\$ -	0.00%	
431	Total Expenses - Hazardous Waste Coll	\$ -	\$ 7,500	\$ 7,500	\$ -	0.00%	
491	Total Salaries - Cemetery	\$ 7,911	\$ 8,897	\$ 8,310	\$ (587)	-6.60%	
491	Total Other - Cemetery	\$ 1,055	\$ 1,402	\$ 1,402	\$ -	0.00%	
491	Total Expenses - Cemetery	\$ 8,966	\$ 10,299	\$ 9,712	\$ (587)	-5.70%	
	Total Salaries-Public Works & Facilities	\$ 516,906	\$ 528,216	\$ 476,659	\$ (51,557)	-9.76%	
	Total - OtherPublic Works & Facilities	\$ 454,046	\$ 350,213	\$ 417,061	\$ 66,848	19.09%	
	Total Expenses-Public Works - Facilities	\$ 970,952	\$ 878,429	\$ 893,720	\$ 15,291	1.74%	

**422 Salary: BoS plans to amend, to increase by \$750.**

**423 Salary: BoS plans to amend, to increase by \$7,000.**

**423 Other: BoS plans to amend, to decrease by \$20,765.**

<u>ACCOUNT NAME</u>		<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>\$ Change</u>	<u>% Change</u>	<u>Amendment</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>FY10 VS</u>	<u>FY10 VS</u>	<u>\$Inc/(Decr)</u>
					<u>FY09</u>	<u>FY09</u>	
510	Total Salaries - Landfill Monitoring	\$ -	\$ -	\$ -	\$ -	0.00%	
510	Total Other - Landfill Monitoring	\$ 2,573	\$ 5,000	\$ 5,250	\$ 250	5.00%	
510	Total Expenses - Landfill Monitoring	\$ 2,573	\$ 5,000	\$ 5,250	\$ 250	5.00%	
511	Total Salaries - Board of Health	\$ 500	\$ 501	\$ 501	\$ -	0.00%	
511	Total Other - Board of Health	\$ 963	\$ 15,765	\$ 16,990	\$ 1,225	7.77%	
511	Total Expenses - Board of Health	\$ 1,463	\$ 16,266	\$ 17,491	\$ 1,225	7.53%	
519	Total Salaries - Environmental Services	\$ -	\$ -	\$ -	\$ -	0.00%	
519	Total Other - Environmental Services	\$ 9,345	\$ 9,345	\$ 9,345	\$ -	0.00%	
519	Total Expenses - Environmental Services	\$ 9,345	\$ 9,345	\$ 9,345	\$ -	0.00%	
521	Total Salaries - Family Services	\$ -	\$ -	\$ -	\$ -	0.00%	
521	Total Other - Family Services	\$ 6,000	\$ 6,000	\$ -	\$ (6,000)	-100.00%	
521	Total Expenses - Family Services	\$ 6,000	\$ 6,000	\$ -	\$ (6,000)	-100.00%	
522	Total Salaries - Nursing Services	\$ -	\$ -	\$ -	\$ -	0.00%	
522	Total Other - Nursing Services	\$ 2,395	\$ 2,395	\$ 2,395	\$ -	0.00%	
522	Total Expenses - Nursing Services	\$ 2,395	\$ 2,395	\$ 2,395	\$ -	0.00%	
523	Total Salaries - Mental Health Svices	\$ -	\$ -	\$ -	\$ -	0.00%	
523	Total Other - Mental Health Services	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0.00%	
523	Total Expenses - Mental Health Services	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0.00%	
541	Total Salaries - Council on Aging	\$ 37,777	\$ 36,458	\$ 38,112	\$ 1,654	4.54%	
541	Total Other - Council on Aging	\$ 3,048	\$ 3,119	\$ 2,725	\$ (394)	-12.63%	
541	Total Expenses - Council on Aging	\$ 40,825	\$ 39,577	\$ 40,837	\$ 1,260	3.18%	
543	Total Salaries - Veterans	\$ 190	\$ 190	\$ 190	\$ -	0.00%	
543	Total Other - Veterans	\$ 250	\$ 250	\$ 250	\$ -	0.00%	
543	Total Expenses - Veterans	\$ 440	\$ 440	\$ 440	\$ -	0.00%	
599	Total Salaries - Inspect of Animals	\$ 895	\$ 931	\$ 940	\$ 9	0.97%	
599	Total Other - Inspect of Animals	\$ -	\$ -	\$ -	\$ -	0.00%	
599	Total Expenses - Inspect of Animals	\$ 895	\$ 931	\$ 940	\$ 9	0.97%	
600	Total Salaries - Animal Control Officer	\$ 2,429	\$ 2,526	\$ 2,552	\$ 26	1.03%	
600	Total Other - Animal Control Officer	\$ 301	\$ 330	\$ 330	\$ -	0.00%	
600	Total Expenses - Animal Control Officer	\$ 2,730	\$ 2,856	\$ 2,882	\$ 26	0.91%	
	Total Salaries-Health Services	\$ 41,791	\$ 40,606	\$ 42,295	\$ 1,689	4.16%	
	Total - Other - Health Services	\$ 31,875	\$ 49,204	\$ 44,285	\$ (4,919)	-10.00%	
	Total Expenses-Health Services	\$ 73,666	\$ 89,810	\$ 86,580	\$ (3,230)	-3.60%	

**521 Other: BoH plans to amend, to increase by \$6,000 to restore funding of Family Services.**

<u>ACCOUNT NAME</u>		<u>FY2008</u> <u>ACTUAL</u>	<u>FY2009</u> <u>BUDGET</u>	<u>FY2010</u> <u>BUDGET</u>	<u>\$ Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>% Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>Amendment</u> <u>\$In/(Decr)</u>
610	Total Salaries - Library	\$ 163,273	\$ 175,538	\$ 181,772	\$ 6,234	3.55%	
610	Total Other - Library	\$ 104,704	\$ 113,658	\$ 114,014	\$ 356	0.31%	
610	Total Expenses - Library	\$ 267,977	\$ 289,196	\$ 295,786	\$ 6,590	2.28%	
630	Total Salaries - Recreation Comm	\$ 23,820	\$ 26,640	\$ 28,839	\$ 2,199	8.25%	
630	Total Other - Recreation Comm	\$ 7,625	\$ 10,800	\$ 9,300	\$ (1,500)	-13.89%	
630	Total Expenses - Recreation Comm	\$ 31,445	\$ 37,440	\$ 38,139	\$ 699	1.87%	
691	Total Salaries - Historical Comm	\$ -	\$ -	\$ -	\$ -	0.00%	
691	Total Other - Historical Comm	\$ 2,215	\$ 3,129	\$ 3,129	\$ -	0.00%	
691	Total Expenses - Historical Comm	\$ 2,215	\$ 3,129	\$ 3,129	\$ -	0.00%	
692	Total Salaries - Public celebration	\$ -	\$ -	\$ -	\$ -	0.00%	
692	Total Other - Public Celebration	\$ 588	\$ 665	\$ 665	\$ -	0.00%	
692	Total Expenses - Public Celebration	\$ 588	\$ 665	\$ 665	\$ -	0.00%	
693	Total Salaries - Steele Farm	\$ -	\$ -	\$ -	\$ -	0.00%	
693	Total Other - Steele Farm	\$ 500	\$ 500	\$ 500	\$ -	0.00%	
693	Total Expenses - Steele Farm	\$ 500	\$ 500	\$ 500	\$ -	0.00%	
699	Total Salaries - A/B Cultural Council	\$ -	\$ -	\$ -	\$ -	0.00%	
699	Total Other - A/B Cultural Council	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.00%	
699	Total Expenses - A/B Cultural Council	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.00%	
	Total Salaries - Culture & Recreation	\$ 187,093	\$ 202,178	\$ 210,611	\$ 8,433	4.17%	
	Total Other- Culture & Recreation	\$ 117,132	\$ 130,252	\$ 129,108	\$ (1,144)	-0.88%	
	Total Expenses - Culture & Recreation	\$ 304,225	\$ 332,430	\$ 339,719	\$ 7,289	2.19%	

<u>ACCOUNT NAME</u>		<u>FY2008</u> <u>ACTUAL</u>	<u>FY2009</u> <u>BUDGET</u>	<u>FY2010</u> <u>BUDGET</u>	<u>\$ Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>% Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>Amendment</u> <u>\$In/(Decr)</u>
710	Total Salaries - Maturing Debt Principal	\$ -	\$ -	\$ -	\$ -	0.00%	
710	Total Other - Maturing Debt Principal	\$ 728,000	\$ 723,000	\$ 718,000	\$ (5,000)	-0.69%	
710	Total Expenses - Maturing Debt Principal	\$ 728,000	\$ 723,000	\$ 718,000	\$ (5,000)	-0.69%	
751	Total Salaries - Maturing Debt Interest	\$ -	\$ -	\$ -	\$ -	0.00%	
751	Total Other - Maturing Debt Interest	\$ 678,412	\$ 634,109	\$ 584,238	\$ (49,871)	-7.86%	
751	Total Expenses - Maturing Debt Interest	\$ 678,412	\$ 634,109	\$ 584,238	\$ (49,871)	-7.86%	
	Total Salaries - Debt Service	\$ -	\$ -	\$ -	\$ -	0.00%	
	Total Other - Debt Service	\$ 1,406,412	\$ 1,357,109	\$ 1,302,238	\$ (54,871)	-4.04%	
	Total Expenses - Debt Service	\$ 1,406,412	\$ 1,357,109	\$ 1,302,238	\$ (54,871)	-4.04%	

<u>ACCOUNT NAME</u>		<u>FY2008</u> <u>ACTUAL</u>	<u>FY2009</u> <u>BUDGET</u>	<u>FY2010</u> <u>BUDGET</u>	<u>\$ Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>% Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>Amendment</u> <u>\$Inc/(Decr)</u>
830	Total Salaries - County Ret. Assessment	\$ -	\$ -	\$ -	\$ -	0.00%	
830	Total Other - County Ret Assessment	\$ 366,730	\$ 408,903	\$ 467,683	\$ 58,780	14.38%	
830	Total Expenses - County Ret Assessment	\$ 366,730	\$ 408,903	\$ 467,683	\$ 58,780	14.38%	
912	Total Salaries - Other Benefit Insurance	\$ -	\$ -	\$ -	\$ -	0.00%	
912	Total Other - Other Benefit Insurance	\$ 67,931	\$ 69,295	\$ 69,594	\$ 299	0.43%	
912	Total Expenses - Other Benefit Insurance	\$ 67,931	\$ 69,295	\$ 69,594	\$ 299	0.43%	
915	Total Salaries - Employee Benefits	\$ -	\$ -	\$ -	\$ -	0.00%	
915	Total Other - Employee Benefits	\$ 1,170,398	\$ 1,232,100	\$ 1,285,735	\$ 53,635	4.35%	
915	Total Expenses - Employee Benefits	\$ 1,170,398	\$ 1,232,100	\$ 1,285,735	\$ 53,635	4.35%	
945	Total Salaries -Liability Insurance	\$ -	\$ -	\$ -	\$ -	0.00%	
945	Total Other - Liability Insurance	\$ 91,067	\$ 97,000	\$ 95,371	\$ (1,629)	-1.68%	
945	Total Expenses - Liability Insurance	\$ 91,067	\$ 97,000	\$ 95,371	\$ (1,629)	-1.68%	
	Total Salaries - Employee Benefits	\$ -	\$ -	\$ -	\$ -	0.00%	
	Total Other- Employee Benefits	\$ 1,696,126	\$ 1,807,298	\$ 1,918,383	\$ 111,085	6.15%	
	Total Expenses- Employee Benefits	\$ 1,696,126	\$ 1,807,298	\$ 1,918,383	\$ 111,085	6.15%	
131	Reserve Fund - Original Budget	\$ -	\$ 185,000	\$ 185,000	\$ -	0.00%	
131	Reserve Fund - Transferred Out	\$ -	\$ -	\$ -	\$ -	0.00%	
131	Reserve Fund - Net Balance	\$ -	\$ 185,000	\$ 185,000	\$ -	0.00%	

<u>ACCOUNT NAME</u>	<u>FY2008</u> <u>ACTUAL</u>	<u>FY2009</u> <u>BUDGET</u>	<u>FY2010</u> <u>BUDGET</u>	<u>\$ Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>% Change</u> <u>FY10 VS</u> <u>FY09</u>	<u>Amendment</u> <u>\$Inc/(Decr)</u>
<b>SALARIES</b>						
Town Government	\$ 589,555	\$ 628,613	\$ 631,250	\$ 2,637	0.42%	
Protection	\$ 1,767,783	\$ 1,879,376	\$ 1,947,555	\$ 68,179	3.63%	*
Public Works & Facilities	\$ 516,906	\$ 528,216	\$ 476,659	\$ (51,557)	-9.76%	*
Health Services	\$ 41,791	\$ 40,606	\$ 42,295	\$ 1,689	4.16%	
Cultural & Recreation	\$ 187,093	\$ 202,178	\$ 210,611	\$ 8,433	4.17%	
Total Salaries Reserved	\$ -	\$ -	\$ -	\$ -	0.00%	
<b>Total Town</b>	<b>\$ 3,103,128</b>	<b>\$ 3,278,989</b>	<b>\$ 3,308,370</b>	<b>\$ 29,381</b>	<b>0.90%</b>	
Education	\$ 4,036,013	\$ 3,923,069	\$ 4,068,124	\$ 145,055	3.70%	
Employee Benefits	\$ -	\$ -	\$ -	\$ -	0.00%	
Debt Service	\$ -	\$ -	\$ -	\$ -	0.00%	
Reserve Fund	\$ -	\$ -	\$ -	\$ -	0.00%	
<b>TOTAL SALARIES</b>	<b>\$ 7,139,141</b>	<b>\$ 7,202,058</b>	<b>\$ 7,376,494</b>	<b>\$ 174,436</b>	<b>2.42%</b>	
<b>OTHER EXPENSES</b>						
Town Government	\$ 196,994	\$ 217,175	\$ 208,058	\$ (9,117)	-4.20%	
Protection	\$ 279,416	\$ 293,268	\$ 235,665	\$ (57,603)	-19.64%	
Public Works & Facilities	\$ 454,046	\$ 350,213	\$ 417,061	\$ 66,848	19.09%	*
Health Services	\$ 31,875	\$ 49,204	\$ 44,285	\$ (4,919)	-10.00%	*
Cultural & Recreation	\$ 117,132	\$ 130,252	\$ 129,108	\$ (1,144)	-0.88%	
<b>Total Town</b>	<b>\$ 1,079,463</b>	<b>\$ 1,040,112</b>	<b>\$ 1,034,177</b>	<b>\$ (5,935)</b>	<b>-0.57%</b>	
Education	\$ 7,341,669	\$ 7,382,674	\$ 7,465,260	\$ 82,586	1.12%	
Employee Benefits	\$ 1,696,126	\$ 1,807,298	\$ 1,918,383	\$ 111,085	6.15%	
Debt Service	\$ 1,406,412	\$ 1,357,109	\$ 1,302,238	\$ (54,871)	-4.04%	
Reserve Fund	\$ -	\$ 185,000	\$ 185,000	\$ -	0.00%	
<b>TOTAL OTHER EXPENSES</b>	<b>\$ 11,523,670</b>	<b>\$ 11,772,193</b>	<b>\$ 11,905,058</b>	<b>\$ 132,865</b>	<b>1.13%</b>	
<b>TOTAL EXPENSES</b>						
Town Government	\$ 786,549	\$ 845,788	\$ 839,308	\$ (6,480)	-0.77%	
Protection	\$ 2,047,199	\$ 2,172,644	\$ 2,183,220	\$ 10,576	0.49%	*
Public Works & Facilities	\$ 970,952	\$ 878,429	\$ 893,720	\$ 15,291	1.74%	*
Health Services	\$ 73,666	\$ 89,810	\$ 86,580	\$ (3,230)	-3.60%	*
Cultural & Recreation	\$ 304,225	\$ 332,430	\$ 339,719	\$ 7,289	2.19%	
Total Salaries Reserved	\$ -	\$ -	\$ -	\$ -	0.00%	
<b>Total Town</b>	<b>\$ 4,182,591</b>	<b>\$ 4,319,101</b>	<b>\$ 4,342,547</b>	<b>\$ 23,446</b>	<b>0.54%</b>	
Education	\$ 11,377,682	\$ 11,305,743	\$ 11,533,384	\$ 227,641	2.01%	
Employee Benefits	\$ 1,696,126	\$ 1,807,298	\$ 1,918,383	\$ 111,085	6.15%	
Debt Service	\$ 1,406,412	\$ 1,357,109	\$ 1,302,238	\$ (54,871)	-4.04%	
Reserve Fund	\$ -	\$ 185,000	\$ 185,000	\$ -	0.00%	
<b>TOTAL EXPENSES</b>	<b>\$ 18,662,811</b>	<b>\$ 18,974,251</b>	<b>\$ 19,281,552</b>	<b>\$ 307,301</b>	<b>1.62%</b>	
Budget Prior to Reserve Fund Calculation	\$ 18,662,811	\$ 18,789,251	\$ 19,096,552	\$ 307,301	1.64%	

\* indicates a potential amendment

**Blanchard Memorial School  
FY 2010 Budget Account Summary**

ACCT.	CATEGORY	FY 07 Actual	FY 08 Actual	FY 09 Budget	FY 10 Proposed	Increase/Decrease FY 09 - FY 10	
						\$	%
1100	School Comm.	\$ 16,728	\$ 19,649	\$ 13,392	\$ 56,845	\$ 43,453	324.47%
1200	Superintendent Office	\$ -	\$ -	\$ 182,941	\$ 182,941	\$ -	0.00%
1400	Bus. Office	\$ 98,992	\$ 103,951	\$ 110,517	\$ 111,317	\$ 800	0.72%
2100	Special Ed Office	\$ 119,311	\$ 123,445	\$ 128,883	\$ 131,983	\$ 3,100	2.41%
2200	Supt/Prin Office	\$ 298,931	\$ 317,478	\$ 152,032	\$ 150,742	\$ (1,290)	-0.85%
2250	Tech Admin	\$ 136,958	\$ 116,041	\$ 110,332	\$ 122,918	\$ 12,586	11.41%
2300	Teaching	\$ 3,019,718	\$ 3,112,648	\$ 3,041,194	\$ 3,113,869	\$ 72,675	2.39%
2350	Prof. Development	\$ 91,287	\$ 64,577	\$ 103,248	\$ 41,348	\$ (61,900)	-59.95%
2400	Textbooks	\$ 35,882	\$ 37,850	\$ 37,850	\$ -	\$ (37,850)	-100.00%
2500	Media	\$ 70,181	\$ 59,235	\$ 59,025	\$ 61,112	\$ 2,087	3.54%
2700	Guidance/Psychological	\$ 82,541	\$ 88,930	\$ 85,246	\$ 100,356	\$ 15,110	17.73%
3200	Health Services	\$ 49,533	\$ 52,316	\$ 53,934	\$ 54,182	\$ 248	0.46%
3300	Transportation	\$ 374,731	\$ 379,566	\$ 325,978	\$ 346,054	\$ 20,076	6.16%
3400	Food Services	\$ 27,382	\$ 33,152	\$ 36,970	\$ 36,970	\$ -	0.00%
4130	Utilities	\$ 176,753	\$ 171,530	\$ 182,938	\$ 188,938	\$ 6,000	3.28%
4220	Maintenance	\$ 250,745	\$ 286,166	\$ 215,954	\$ 205,510	\$ (10,444)	-4.84%
4400	Technology	\$ 82,884	\$ 97,028	\$ 49,067	\$ 49,068	\$ 1	0.00%
5100	Retirement	\$ 42,563	\$ 83,383	\$ -	\$ -	\$ -	0.00%
6300	Civic Activities	\$ 4,508	\$ 4,126	\$ 5,339	\$ 5,630	\$ 291	5.45%
7000	Capital Exp.	\$ 35,242	\$ 32,900	\$ 35,000	\$ 34,000	\$ (1,000)	-2.86%
9100	SPED Tuition	\$ 205,408	\$ 46,794	\$ 67,682	\$ 249,500	\$ 181,818	268.64%
9400	Collaborative	\$ 165,861	\$ 187,004	\$ 275,879	\$ 90,307	\$ (185,572)	-67.27%
	<b>TOTALS</b>	<b>\$ 5,386,139</b>	<b>\$ 5,417,769</b>	<b>\$ 5,273,401</b>	<b>\$ 5,333,590</b>	<b>\$ 60,189</b>	<b>1.14%</b>

Mr. Fallon moved through the budget section by section. Voters were asked to step to the microphone if they had questions on any of the department line items in a section.

Mr. Gorman moved to increase Department 220 Total Salaries-Fire to \$708,025, and to meet this appropriation, that an additional amount of \$3,366 be transferred from Free Cash. Finance Committee member Bill Burke said that, in the opinion of the Finance Committee, this was not warranted.

**The motion to amend Dept 220 Total Salaries – Fire passed by vote of hands.**

Sue Spencer, Coolidge Farm Rd., thought that the Building Inspector Expenses line was a large increase from last year. Mr. Gorman said that position is being switched from contractor to employee.

Mr. Raad, Houghton Ln., wanted more detail on the executive offices for Department 300--Blanchard School. Ms. Bieber said that the offices were Superintendent, Principal, Director of Pupil Services and Business Manager. Eric Molander questioned the School Committee line item. Ms. Bieber explained that the increase was due to money for teacher raises being parked there while the Committee and the teachers' union were in the process of collective bargaining. She explained that increases for teachers can come from steps representing years of service, lane changes reflecting an increase in educational credentials and supermax for longevity. A resident of Stow Rd. had a question about the Superintendent Office, that it seemed redundant with principal. Ms. Bieber explained that the school used to have combined position and that state law requires a superintendent for every district. She said the School Committee intends to relook at the administrative structure next year.

Mr. Raad questioned line 310, Minuteman Tech. He felt the cost per pupil was too high at \$33,000 per student. Trina Touns wondered why the Director of Pupil Services at Minuteman was not replaced. She questioned how the school could deal with the large number of special education students. Mr. Lafferty, Assistant Superintendent at Minuteman, said the actual cost is \$27,000 per pupil and that Minuteman has full-time Director of Special Education. Ms. Cheryl Mahoney, Liberty Square Rd., said that graduates are prepared to get jobs right out of high school and have real hands-on training.

Tracy Sierra spoke as a member of the Minuteman staff on the value of Minuteman training. Eileen Garcia-Smith asked which community would pay if a choice student from AB went to Minuteman Tech. The home community would pay according to Ms. Bieber.

Mr. Powers moved to increase Department 422 Total Salaries –Public Works to \$429,099, and to meet this appropriation, that an additional amount of \$750 be transferred from Free Cash. Mr. Powers said it would give the DPW Director the same increase as the rest of town hall staff. The Finance Committee did not recommend.

**The motion to amend Department 422 Total Salaries – Public Works passed by voice vote.**

Mr. Powers moved that the town increase Department 423—Total Salaries –Snow and Ice to \$47,000 and to meet this appropriation that an additional \$7,000 be transferred from Free Cash.

**The motion to amend Department 423—Total Salaries—Snow and Ice passed by voice vote.**

Mr. Powers moved that the town decrease Dept 423, Total Other Expenses—Snow and Ice to \$90,000, and to meet this appropriation that \$20,675 be reduced from the amount to be transferred from Free Cash. He said that overestimating this line item presents difficulties with the state and that, unlike other line items in the town budget, the Department of Revenue allowed overruns in Snow and Ice to be paid for from the next year's budget. Mr. Srivastava believes the line item has been underfunded year after year and that the amount in the budget reflects a 5-year average, which the FinCom felt was a more prudent estimate to use. There was much confusion about the accounting of this line item.

**The motion to amend Department 423, Total Other Expenses—Snow and Ice passed on a standing vote.**

Eric Molander questioned Department 511 Total Other-- Board of Health. Marie Cannon, Chair of the Board of Health, said it was for mosquito larvacide application. Rita Grossman wanted to know what the ConsCom thought of the larvacide expense. Charlene Golden, member of the Conservation Commission, said that the Commission has some concerns and will look into it further. She said the Commission would like to get some community response as well. Cheryl Mahoney asked if there was liability if someone got sick as a result of a mosquito-born illness if the town didn't spray. Town Counsel said that since there is no obligation to spray there is no liability. Jay Bhatia wondered about the rationale to drop funding for Family Services in line item 521. Mr. Gorman said that many of the services provided to the town by Concord Family Services are now funded through charities, such as United Way. Boxborough the only town still contributing to this organization through an assessment. Channing Wagg supported keeping the money in the budget. He believed the economy will make it even more important.

Mr. Wagg moved to add \$6000 to line item 521.

Mr. Srivastava said that the Finance Committee was against the motion. He said the money is a donation to a non-profit which is unusual for a town to contribute to. Owen Neville read the Town Report and was surprised to see Boxborough listed as the only town to donate. He spoke against the motion.

**The motion to amend Line Item 521—Family Services failed.**

Mr. Neville moved to amend line item 521 to \$3000. He felt we shouldn't cut funding completely so suddenly. Michael Touns asked what the organization is and what do they do. Ms. Cannon said that Concord Family and Youth services provide services to children and families. She said other towns contribute to the organization through their community chest funds.

**The motion to amend Line Item 521—Family Services failed.**

There was a question on the County Retirement Assessment line. Mr. Gorman said that the line was mostly employee health insurance. Ms. Garcia-Smith asked what percentage of benefits employees pay. Mr. Gorman said that town employees pay 30%, school employees 20%.

Taking into account the amendments, Mr. Srivastava moved that the town appropriate the sum of **\$19,271,993** for the operations and expenses of the Town during the fiscal year beginning July 1, 2009, the purposes for which funding are set forth in the Department Account Numbers 114 through 945, and any subheadings included under said account numbers, as printed in Article 5 of the Annual Town Meeting warrant, under the heading FY2010 Budget, except for

Department 220, Total Salaries—Fire, \$704,659 is increased to \$708,025

Department 422, Total Salaries—Public Works, \$428,349 is increased to \$429,099

Department 423, Total Salaries—Snow & Ice, \$40,000 is increased to \$47,000

Department 423, Total Other Expenses—Snow & Ice, \$110,675 is decreased to \$90,000

and to meet this appropriation that \$215,197 be transferred from overlay surplus, that an amount of \$6,800 be transferred from Free Cash and that the balance be raised by taxation; and further to fund the cost items of the first year of collective bargaining agreements between: the Town and Massachusetts Coalition of Police, Local 200A Dispatch; the Town and Local 200 Massachusetts Coalition of Police; and the Town and the Boxborough Permanent Firefighters, PFFM Local 4601.

**The motion on Article 5 passed, as amended, by voice vote.**

#### **ARTICLE 6 AMEND TAX INCREMENT FINANCING AGREEMENT (INTERACTIVE DATA)**

(Majority vote required)

Mr. Gorman moved to authorize the Board of Selectmen to execute an Amendment to a Tax Increment Financing (TIF) Agreement by and between The Town of Boxborough, AB Properties LLC and Interactive Data Corporation, which was originally executed on September 20, 2004 and any documents relating thereto, a copy of said amendment is available for review in the office of the Town Clerk and on the town's website, and to take such other actions as are necessary or appropriate to implement those documents, and take such other and further action as may be necessary or appropriate to carry out the purposes of this article.

Mr. Gorman presented the Board of Selectmen recommendation as follows:

Since the establishment of its data center at 60 Codman Hill Road, Interactive Data Corporation has provided significant economic benefits to the Town of Boxborough such as new and substantial commercial tax revenue, employment opportunities for Boxborough residents and monies towards the design and construction of a walking path between the Town's Library and the Blanchard Memorial School. The proposed Amendment to the existing TIF Agreement would expand the parameters of the Agreement to include the second floor of the Company's 60 Codman Hill Road facility. This Amendment to and expansion of the existing TIF Agreement is required in order for Interactive Data Corporation to qualify for EDIP Tax Benefits associated with its planned second floor expansion.

The Finance Committee recommended support for the motion.

**The motion on Article 6 carried by voice vote.**

#### **ARTICLE 7 MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT - ESTABLISH A STABILIZATION FUND** (Majority vote required)

Mr. Gorman moved to approve the establishment of a stabilization fund by the Minuteman Regional Vocational School District, as authorized by MGL c. 71, § 16G1/2, effective as of July 1, 2009.

Mr. Lafferty, Assistant Superintendent of Minuteman Tech, spoke to the motion. He indicated that approval of this article casts the Town's vote in favor of the establishment of a stabilization fund requested by the Minuteman Regional Vocational Technical School District. This stabilization fund is established by majority vote of the

Minuteman School Committee and majority vote of the member towns' Town Meetings. The stabilization fund "belongs" to Minuteman, not the individual towns.

No funding is requested at this time. The stabilization fund would be funded from the Minuteman budget, not the towns' budgets. However, town budgets would be indirectly affected because the Minuteman budget comes largely from assessments on the member towns.

**The Finance Committee recommended unanimously (5 – 0).**

Mr. Bhatia questioned whether it could be true that there would be no impact on our assessment. Mr. Lafferty said there would not be a refund in case of underspending the budget. The balance would be put in the Minuteman E & D account.

**The motion on Article 7 carried by voice vote.**

**ARTICLE 8 POLICE DEPARTMENT – BULLET PROOF VESTS** (Majority vote required)

Mr. Gorman moved to transfer from Free Cash the sum of Ten Thousand Eight Hundred Dollars (\$10,800), for the purpose of acquiring bullet proof vests for the Police Department. The Board of Selectmen recommended unanimously (5-0). Mr. Gorman presented the BOS recommendation as follows:

Each police officer in Boxborough is issued a bulletproof—or, more accurately, bullet-resistant-- vest designed to protect him or her from a threat at least equal to the firearm carried by the officer. These vests are purchased to specifications developed by the National Institute of Justice (NIJ Standard-0101.06), and are warranted by manufacturers for compliance to the NIJ Standard for a period of five (5) years. We are coming to the end of the warranty period for the vests currently used by Boxborough's officers and require their replacement on both moral/ethical and practical liability grounds. The vests are worn by officers while on shift, which may be 16 hours per day. They are semi-custom fitted (e.g. made to measurements) for a reasonable level of comfort and may be purchased from several manufacturers for prices ranging from ~ \$650 to >\$1000 each. The proposed price of \$900 per vest (x 12 vests for a total of \$10,800) allows the Chief some flexibility to obtain the best price: performance value. The police department will also apply for up to 50% reimbursement of the cost for these vests under the Federal Government Bulletproof Vest Partnership (BVP). Should such a grant be awarded, the amount will be applied to the cost of the vests and any residual from the appropriated amount will be returned to free cash.

**The Finance Committee recommended unanimously (6– 0).** Mr. Srivastava presented the FinCom recommendation as follows:

While the currently owned vests do fall under warranty, recent studies have shown that these types of vests deteriorate faster than the manufacturer's listed expiration date. The Finance Committee believes that we need to provide appropriate safety equipment for the Boxborough Police and approves the purchase of the new vests. The police department is also actively applying for grants that may subsidize the cost to the town. The increase in taxation would be \$0.011 per \$1,000 valuation or \$5.47 for the average single family home of \$519,000 valuation, if the funding source was not free cash or stabilization.

**The motion on Article 8 passed by voice vote.**

**ARTICLE 9 POLICE DEPARTMENT – PORTABLE ELECTRONIC SPEED AWARENESS SIGN**  
(Majority vote required)

Mr. Gorman moved to transfer from Free Cash the sum of Eight Thousand Five Hundred Dollars (\$8,500), for the purpose of acquiring a portable electronic speed awareness sign for the Police Department. Mr. Fallon said that Article 14, also a speed related article, can be included in the discussion but the vote will be on Article 9 only.

**The Board of Selectmen recommended unanimously (5 - 0).** Mr. Gorman presented the BOS recommendation as follows:

Data collected by the Boxborough Police Department has demonstrated that, from time to time throughout Town, average motor vehicle speeds begin to exceed acceptable levels, leading to potential dangers of injury for pedestrians, cyclists, pets and other motor vehicle occupants. Radar speed signs have been shown to be an effective means of reminding the public of their speed, and have the virtues of relatively low cost and easy portability to roadway sections deemed by the police department as needing extra enforcement effort. When used with intermittent patrol car radar enforcement, the speed signs leverage the department's manpower and provide a cost-effective means of speed control for any roadway section in Town. The \$8,500 appropriation here proposed provides a middle-of-the-road speed sign, but does not address the large electronic message board functions utilized on loan during the December ice storm. The large electronic message boards run ~ 3x the cost proposed here and are deemed outside the scope of the immediate speed control needs identified.

**The Finance Committee does not recommend (6 – 0).** Mr. Srivastava presented the FinCom recommendation as follows:

This is nice to have but not an essential piece of equipment for the Town. The increase in taxation would be \$0.008 per \$1,000 valuation or \$4.30 for the average single family home of \$519,000 valuation, if the funding source was not free cash or stabilization.

Mr. Richard Andelman, Depot Rd., petitioner for Article 14, felt that the speed sign was expensive and ineffective. He believed the solution to speeding recommended in Article 9 is better addressed by Article 14.

**The motion on Article 9 failed.**

Mr. Andelman moved to take Article 14 out of order.

**The motion to take Article 14 out of order carried by voice vote.**

#### **ARTICLE 14      INSTALLATION OF “SLOW CHILDREN” SIGNS AND SPEED TABLES<sup>##</sup>**

(submitted by petition)

(Majority vote required)

Mr. Andelman, the petitioner, moved to appropriate from Free Cash the sum of Twelve Thousand Five Hundred Dollars (\$12,500), to install approximately five (5) “Slow Children” signs on roads throughout Boxborough, and two (2) Speed Tables on Depot Rd between Prescott and Middle Roads, as a pilot program to reduce excessive vehicle speeds and increase the safety and enjoyment of the roads throughout Boxborough.

Mr. Andelman spoke in favor of his motion and made a brief slide presentation.

#### **Summary submitted by Petitioner**

Measurements have shown that more than 375 cars every week speed at 40 to 55 mph or more on 25mph roads in Boxborough, racing around corners and careening over rises in the road with limited visibility. Pedestrians and bikers are put in danger, parents fear for their children's safety, and the roads are unsafe for children waiting for school buses. Speed tables and slow children signs are the least expensive yet most effective solutions to the problem, and “traffic calming” devices such as speed tables are selected by the institute of transportation engineers as the “most widely used traffic calming devices in the United States.” Speed tables are able to be relocated to different roads, leverage and assist valuable police resources, and have been proven to decrease accident rates. “Traffic calming” measures such as speed tables are used extensively in many towns in Massachusetts, and are used in cold weather climates throughout the US and Canada.

#### **The Board of Selectmen, unanimously, does not recommend, (5 - 0).**

Mr. Raid Suleiman spoke against the motion on behalf of the Board of Selectmen. Speed Tables are neither the best nor most efficient means to control speed. They have been shown to shift traffic volume to other locations (*Bretherton, W. Martin Institute of Transportation Engineers Annual Meeting, 2003*). Furthermore, speed tables manufactured from textured materials may increase noise and air pollution, while speed tables manufactured from

non-textured materials may have questionable aesthetics. Speed tables will also require moving during the winter, which will impose a scheduling burden and an additional workload on the DPW.

In a small town like ours, traffic control is the responsibility of our Police Department. We believe that a radar speed sign, as proposed in Article 9, will considerably help in addressing this issue. Additionally, radar speed signs have the virtue of relatively low cost and easy portability to roadway sections deemed by the police department as needing extra enforcement effort.

**The Finance Committee unanimously, does not recommend (6 – 0).**

A member of the FinCom spoke on behalf of the Finance Committee against the motion. The increase in taxation would be \$0.012 per \$1,000 valuation or \$6.33 for the average single family home of \$519,000 valuation, if the funding source was not free cash or stabilization.

Bill Burke, Steele Ln, asked what effect the speed tables would have on DPW equipment. Mr. Andelman said that 75% of towns leave them in place over the winter. They take two hours to move. Bruce Gray, Sargent Rd., how many accidents have occurred in the last 10 or 20 years. Do we actually have a problem? Chief Vance said there was one relatively serious accident on Depot Rd. in the past several years. His research said no one likes the speed tables and that snow did cause problems. Laura Russell, Inches Brook, asked if there would be a budget impact if DPW has to move them. Mr. Suleiman asked Scott Dowdy, DPW foreman to answer. Scott said that the DPW trucks would not be damaged if they stay in place, but the speed tables could be torn up by the plows. There also needs to be signage. Mark White, Sara's Way, asked the chief what other towns' experienced. Chief Vance said that other towns use them in commercial areas or densely populated residential areas. The chief does not recommend them. Speeding problems can be handled by the police. Jay Bhatia asked more details on the cost. Mr. Bhatia also asked if Mr. Andelman's side of Depot is the only place for the speed tables. He finds his side of Depot has a lot of speeders. The chief said speeding on Depot is similar to speeding on Sargent and other roads. Mr. Andelman said that the cost split depends on number of locations. The intent is to be able to move them, which makes them more expensive. Mr. Bhatia recommended voting against the motion.

Mr. Raad felt that the work involved with the speed tables was underestimated by the presenter. He thought the police could continue to monitor speeders. Mr. Gorman asked if there was an estimate on the cost of moving the tables. Mr. Andelman said that an estimate from the vendor was 2-3 hours for a crew. Kathy Becker asked about the range of effectiveness. Mr. Andelman said that the two tables should be 300' apart for maximum effectiveness. Christopher Mahoney said that the problem isn't speeders, it's people ignoring stop signs. He worried about ambulances and other emergency vehicles having to slow down. Mr. Andelman said the impact is minimal—2-3 seconds.

Anne Canfield moved the question. **The motion to move the question passed unanimously.**  
**The motion on Article 14 failed.**

There was a motion to adjourn the meeting until Tuesday, May 12, at 7:00pm.

**The motion to adjourn carried unanimously. The meeting was adjourned at 10:40pm.**

Mr. Fallon called the adjourned session of Annual Town Meeting to order at 7:00pm, May 12, 2009. There were 79 registered voters in attendance. He reminded voters that the rules voted at the May 11 meeting were still in effect.

**ARTICLE 10 CAPITAL EQUIPMENT ACQUISITION – POLICE DEPARTMENT – EMERGENCY POWER GENERATOR (Two-thirds vote required)**

Mr. Gorman moved to transfer from the Stabilization Fund the sum of Eighty Thousand Dollars (\$80,000) for the purpose of acquiring and installing an emergency power generator for the Police Department.

**The Board of Selectmen recommended unanimously (5-0).**

Mr. Gorman presented the Board of Selectmen recommendation as follows: The December ice storm and other incidents in the past year have highlighted the vulnerability of the Town's emergency operations (e.g. dispatch and emergency management team) to loss of line power. The emergency generator installed outside the firehouse 25 years ago cannot power all essential functions at the Police/Dispatch facility and Fire Station. Extensive evaluation by police, fire and IT personnel indicate that a 50 KW, 120/208 volt, 60 Hz, 3 phase generator will provide reliable backup power supply for the Police/Dispatch facility. The existing generator will be retained to provide backup power for the Fire Station. We have a detailed quotation of \$40,000 for a Caterpillar Olympian Model D50-6 Diesel Packaged generator set. The quotation includes the generator, sound attenuating enclosure, batteries and test start package, fuel tank, transfer switch and miscellaneous equipment. A rule of thumb for the total cost of such installations is 2x the generator set price, including pad construction, wiring and installation, thus equating to a total installed price of approximately \$80,000. The Town will go out to bid on the emergency generator and will return to free cash any difference between the actual bid price for the total installation and the appropriation requested here.

Mr. Srivastava said that the Finance Committee recommended.

Nancy Fillmore, Burroughs Rd., asked whether the generator would only help the police station, or could it also be sized to keep the school open. Mr. Gorman said that that was considered but noted the higher cost and that such an article was defeated a few years ago at \$250,000 and the BOS decided not to pursue it this year. Ms. Cannon pointed out that the well supplying the police station is at the Hager site and that this pump would shut down in the event of a power loss. Mr. Gorman said there's several days supply of water from gravity feed. Mr. Neagle, Fire Chief, said the cistern has 40,000 gallons and was sufficient for the last ice storm. Mr. Raad asked if there were grants available. Mr. Gorman said that they looked into grants from FEMA or Homeland Security, but none were available for the size needed.

**The motion on Article 10 carried unanimously.**

**Article 11 PUBLIC WORKS DEPARTMENT – “STANDER COMMERCIAL LAWNMOWERS**  
(Majority vote required)

Mr. Powers moved to transfer from Free Cash the sum of Fifteen Thousand Dollars (\$15,000) for the purpose of acquiring two (2) “stander” commercial lawnmowers for the Public Works Department.

**The Board of Selectmen recommended unanimously (5 - 0).**

Mr. Powers presented the BOS recommendation as follows: This article provides for the purchase of two new 52” commercial stand-on lawnmowers to replace the existing 52” Toro walk-behind mowers. The primary rationale for making this change is to speed up the mowing of town properties, and, in doing so, free up DPW staff for other necessary tasks. Because the Toro machines are belt-driven, they are difficult to reverse, resulting in considerable added effort to mow irregular areas with obstacles. The DPW Director estimates that replacing both Toros with the new mowers will cut the overall mowing time by as much as 40%. That equates to roughly 5 man-days per mowing cycle, that cycle being as often as once per week during peak growing season.

The Board of Selectman has recently approved a revised job description for the DPW Director to include more of the town building maintenance responsibility. Freeing up DPW resources from manpower-intensive activities such as grass-mowing will significantly increase the DPW resources available to support this increased responsibility. Further, additional DPW resources are required this year for clearing the debris remaining from “Ice Storm 08”. The existing Toro machines are now 6 years old and will be traded in on the new mowers to reduce the acquisition cost. The investment in new mowers is a real benefit to the town in making efficient and effective use of limited DPW personnel.

**The Finance Committee recommended unanimously (6 – 0).**

Mr. Srivastava presented the FinCom recommendation. The Finance Committee supports the purchase because it should significantly increase the productivity of the DPW. The increase in taxation would be \$0.014 per \$1,000 valuation or \$7.59 for the average single family home of \$519,000 valuation, if the funding source was not free cash or stabilization.

**The motion on Article 11 carried unanimously.**

**ARTICLE 12 CAPITAL IMPROVEMENTS – BLANCHARD SCHOOL ROOF** (Two-thirds vote required)

Ms. Brigid Bieber moved to transfer from the Stabilization Fund the sum of Eighty-Five Thousand Dollars (\$85,000) for the purpose of replacing approximately 2,800 square feet of the roof, covering the old section of the building that is adjacent to the ball field and playground at the Blanchard Memorial School.

**The Boxborough School Committee recommended unanimously.**

Ms. Bieber presented the School Committee recommendation as follows: Passage of this warrant article will fund the replacement of a portion of the Blanchard roof that is approximately 35 years old. This section of the roof is over the old portion of the building adjacent to the ballfield and playground area. This approximately 2,800 sq. ft. area of roof was not replaced during the 1996 renovations due to budget concerns. This section of the roof has exceeded its useful life; the roof membrane is cracked in many areas, the drains have heaved up from the roof and water from the roof has been leaking into the building. Due to the roof leaks, a classroom ceiling collapsed in January 2009, resulting in damage to the ceiling below, the classroom carpeting and displacing a fourth grade class for approximately 2 weeks. This portion of the roof needs to be replaced. She then presented a short slide show depicting the water damage and the poor state of the roof.

**The Finance Committee recommended unanimously (5 – 0).**

Mr. Srivastava presented the FinCom recommendation as follows: The Finance Committee recommends. We believe that the roof at Blanchard Memorial School should be repaired for the safety and structural integrity of the building. Presently there are four layers of shingles on the area that need to be repaired and this caused the ceiling in one of the classrooms to collapse back in January. The ceiling tiles in this room had to be replaced as well as the rug. So to prevent further damage, it is the Finance Committee's recommendation to replace the roof as soon as possible. The increase in taxation would be \$0.083 per \$1,000 valuation or \$43.02 for the average single family home of \$519,000 valuation, if the funding source was not free cash or stabilization.

Mr. Gary Kushner asked if this came up in the infrastructure study done a few years ago that part of the roof needed repair/replacement. Ms. Bieber said that it was noted but the time to replace never seemed right until now when it's leaking. He asked about current warranties on the roof and what the warranty would be on new roof.

**The motion on Article 12 carried unanimously.**

**ARTICLE 13 CAPITAL EQUIPMENT ACQUISITION – BLANCHARD SCHOOL TELEPHONE SYSTEM** (Majority vote required)

Ms. Bieber moved to transfer from Free Cash the sum of Thirty-Nine Thousand Dollars (\$39,000) for the purpose of replacing the telephone system at the Blanchard Memorial School.

**The Boxborough School Committee recommended unanimously.**

Ms. Bieber presented the School Committee recommendation as follows: Passage of this warrant article will fund a new phone system for the Blanchard School. The current phone system at Blanchard is approximately 13 years old. The phone system was inoperable for a period of one month after a lighting strike in August 2008. Due to the age of the phone system, parts are no longer available to repair it and no company has been willing to provide service for repairs. Blanchard School needs to have a reliable phone system for the safety of the students and the normal operation of the school; the current phone system needs to be replaced.

**The Finance Committee recommended unanimously (5 - 0).**

Mr. Srivastava presented the FinCom recommendation as follows: We believe that the telephone system at Blanchard Memorial School should be replaced. The school is reporting that from time to time they cannot dial in or out nor can they communicate in-house. The system is obsolete and the school cannot get replacement parts. They are also having trouble finding a company to service the phone system. The increase in taxation would be \$0.038 per \$1,000 valuation or \$19.74 for the average single family home of \$519,000 valuation, if the funding source was not free cash or stabilization.

**The Boxborough Information Technology Committee recommended unanimously (5 – 0).**

BITCom recognizes that the Blanchard School needs to replace its voicemail system for the phones. The Committee agrees that the requested appropriation of \$39,000 is a reasonable allocation to implement a cost-effective phone platform to meet this need.

Mr. Kushner asked if the price includes installation. Ms. Bieber said that it did.

**The motion on Article 13 carried unanimously.**

**ARTICLE 15 AMEND TOWN CLERK’S BYLAW** (Majority vote required)

Ms. Elizabeth Markiewicz, Town Clerk, moved to amend the Town Clerk’s Bylaw as printed in the Annual Town Meeting warrant under Article 15.

“Effective for the 2010 Annual Town Election, the Town Clerk shall be elected by ballot for a term of three (3) years.”

The bylaw will now read:

*“Effective for the 2010 Annual Town Election, the Town Clerk shall be elected by ballot for a term of three (3) years.”*

The Town Clerk and any assistant or temporary Town Clerk shall pay into the Town Treasury, as the property of the Town, all fees received by virtue of their office.”

Ms. Markiewicz spoke to the motion and said that increasing the term of office would allow for more continuity in the position. She pointed out that of the 19 communities polled, 18 have terms of three years or more for the town clerk.

**The Finance Committee recommended unanimously (6 – 0).**

These new term limits are in line with other government positions in town.

**The motion on Article 15 passed by voice vote.**

**ARTICLE 16 TAX COLLECTOR DEMAND FEES** (Majority vote required)

Ms. Maripatt Shemowat, Tax Collector, moved to increase the fee for each written demand issued by the Tax Collector to Ten Dollars (\$10), to be added to and collected as part of the tax as authorized by MGL c. 60, §15, effective as of July 1, 2009.

Ms. Shemowat spoke to the motion. She said the demand fee for the payment of delinquent taxes in Boxborough is currently set at \$5.00. Recent legislation provided for the issuance of a demand notice for “not more than \$30.” The Tax Collector believes that an increase to the maximum amount would be too severe and has recommended an increase to \$10, which she believes would be more reasonable.

**The Finance Committee recommended unanimously (6 – 0).**

This has a minor but positive financial impact.

The motion on Article 16 carried unanimously.

**ARTICLE 17 AMEND BID BYLAW** (Majority vote required)

Ms. Neville moved to amend the Bid Bylaw as printed in the Annual Town Meeting warrant.

“Unless authorized by the General Laws or town meeting, any Town officer or board so authorized may solicit and award contracts for the procurement of goods and services for terms exceeding three years, but not to exceed five (5) years, including any renewal, extension or option, provided in each instance that the longer term is determined to be in the best interest of the Town.”

The bylaw will now read:

“Unless otherwise provided by a vote of Town Meeting, the Board of Selectmen or Town Administrator is authorized to enter into any contract for the exercise of the Town’s corporate powers for matters involving General Government, and the School Committee for school matters, on such terms and conditions as are deemed appropriate. *Unless authorized by the General Laws or town meeting, any Town officer or board so authorized may solicit and award contracts for the procurement of goods and services for terms exceeding three years, but not to exceed five (5) years, including any renewal, extension or option, provided in each instance that the longer term is determined to be in the best interest of the Town.* Notwithstanding the foregoing, the Board of Selectmen, Town Administrator, or School Committee, shall not contract for any purpose, on any terms, or under any conditions inconsistent with any applicable provision of any general or special law.”

Ms. Neville presented a summary of the change as follows: The proposed amendment would affect contracts only for goods and services. It is more efficient and cost effective to enable the Town’s contracting agent to enter into agreements for five years or less without seeking town meeting approval. Often, timing of an agreement does not fall within the annual time meeting time frame. Having to call a special town meeting to seek approval to enter into a five year contract would be a costly and ineffective means to conducting town business. A five-year term frequently enables better, more competitive pricing. Additionally, amortization of costs over three years is more expensive than over 5 years, resulting in less favorable terms to the municipality. Approval of this amendment would also allow for a term of longer than five years if, for example, the general laws authorize a specific term in excess of three years (energy conservation contracts, for example) or if town meeting authorizes a longer term.

**The Board of Selectmen recommended unanimously (5 - 0).**

The proposed changes to the bid bylaw would be fiscally beneficial to the Town as described in the summary above.

**The Finance Committee recommended unanimously (6 – 0).** Mr. Srivastava said that giving flexibility to the Town to negotiate longer term contracts may result in more favorable terms and save money for the town.

**The motion on Article 17 carried unanimously.**

**ARTICLE 18 AUTHORIZE BOARD OF SELECTMEN TO NEGOTIATE AGREEMENT FOR SOLID WASTE DISPOSAL** (Majority vote required)

Ms. Neville moved to authorize the Board of Selectmen to enter into a contract for solid waste disposal for a term not to exceed five (5) years; or take any other action relative thereto.

**The Board of Selectmen recommended unanimously (5 - 0).**

Ms. Neville said the Town will receive more advantageous pricing if the selectmen are authorized to enter into a five year agreement for solid waste disposal instead of a three year contract.

**The Finance Committee recommended unanimously (6– 0).**

Mr. Srivastava said that giving flexibility to the Town to negotiate longer term contracts may result in more favorable terms and save money for the town.

**The motion on Article 18 carried unanimously.**

**ARTICLE 19 ZONING BYLAW AMENDMENT – AMEND SECTION 2100 DEFINITIONS AND SECTION 6305 SIGN EXEMPTIONS TO ALLOW TEMPORARY TRADESMEN SIGNS**

(Two-thirds vote required)

Ms. Nancy Fillmore moved to amend the Boxborough Zoning Bylaw Section 2100, by adding the definition of Tradesmen Sign and to renumber the remaining definitions accordingly, and to amend Section 6300 Signs by adding to the Section 6305 list of signs that are exempt from sign permit requirements, a new Section 6305(8) as printed in the ATM warrant under Article 19.

2172 Sign, Tradesmen shall mean a sign associated with a contractor, excavator, painter, plumber, roofer, electrician, landscaper, home improvement or a provider of similar services.

*Section 6305 Exemptions*

- (8) Temporary signs associated with tradesmen business, provided the following:
- (a) The sign may indicate only the name of the business and contact information such as address, phone, email and/or web address;
  - (b) The sign shall be 6 square feet or less;
  - (c) The sign is designed to be portable, such as an A-frame, H-frame or T-frame sign placed on the surface of the ground or temporarily staked into the ground;
  - (d) Only one double-faced sign per tradesmen may be located on a property;
  - (e) The sign is located on the same property on which the tradesmen is currently conducting business;
  - (f) The property owner shall ensure that the sign is removed within seven (7) days following the completion of the work.

**The Planning Board recommended (5 – 0).** Ms. Fillmore provided rationale for the amendment. She said it would give the town more control over the type of sign already in use by tradesmen.

**The Finance Committee recommended unanimously (6 – 0).**

Mr. Mark White felt the wording might make his current sign non-compliant. Ms. Fillmore assured him that his sign would be ok.

**The motion on Article 19 carried unanimously**

**ARTICLE 20 ZONING BYLAW AMENDMENT – AMEND SECTION 6305 SIGN EXEMPTIONS  
TO ALLOW TEMPORARY RETAIL BUSINESS SIGNS**

(Two-thirds vote required)

Ms. Karen Metheny moved to amend the Boxborough Zoning Bylaw, Section 6300 Signs, by adding to the Section 6305 list of signs that are exempt from sign permit requirements a new Section 6305(9) written as printed in the ATM warrant under Article 20. She presented the details of the amendment as follows:

- (9) Temporary signs associated with a retail business, provided the following:
- (a) The sign may indicate only the name of the business, the special event or sale of a product and price;
  - (b) The sign shall be 6 square feet or less;
  - (c) The sign is designed to be portable, such as an A-frame, H-frame or T-frame sign placed on the surface of the ground or temporarily staked into the ground;
  - (d) Only one double-faced sign per business may be located on a property, with no more than a total of four signs on any one property;

- (e) The sign is located on the same property on which the business is conducted;
- (f) The sign is displayed only when the business is open to the general public;
- (g) The sign is not illuminated or inflatable and does not have any moving parts.
- (h) The sign is displayed no more than 10 days a month.

**The Planning Board recommends (5 – 0).**

**The Finance Committee recommends unanimously (6 – 0).**

Mr. Raad said there is no financial impact to the Town.

Mr. Kushner asked if these were free-standing signs. Ms. Metheny said yes. Signs attached to buildings are not covered by this bylaw. Mr. Kushner asked to have (d) explained. Ms. Metheny said it limits the number of signs on a given property. Ms. Canfield asked about the Route 111 corridor—is there a limit on how close they can be to the road. Ms. Metheny said there are guidelines to be enforced by the Building Inspector. Mr. Raad asked who would monitor this. Ms. Metheny said that the Building Inspector supports the article and would be responsible. Mr. Raad did not think it would be easy to enforce. Ms. Metheny said there’s a finite number of retail businesses in town and it’s manageable. Ms. Weil verified it did not pertain to town committees.

**The motion on Article 20 carried by 2/3 as declared by the moderator.**

**ARTICLE 21 ZONING BYLAW AMENDMENT – AMEND SECTION 4000 USE REGULATIONS AND SECTION 5000 DIMENSIONAL REQUIREMENTS**

(Two-thirds vote required)

Mr. Owen Neville moved to amend the Boxborough Zoning Bylaw in order to allow certain residential uses by special permit in the Business I Zone District by amending Subsection 4003(1) Residential Uses in the Business 1 Zone District, Subsection 5002 Dimensional Schedule for the B1 District and Subsection 5004(3) as shown in bold italics below and by inserting a new Subsection 5004(5) and a new subsection 4450 Special Permit for Residential Uses in the B1 District as printed in the ATM warrant under Article 21:

<i>4003(1)</i> <b>RESIDENTIAL USES</b>	<b>B1</b>
Single-family dwelling <sup>16</sup>	N
Two-family dwelling	<b><i>SP<sup>1</sup></i></b>
Conversion to two-family dwelling of dwelling in existence on 5/3/65	<b><i>SP<sup>1</sup></i></b>
Multi-family dwelling	<b><i>SP<sup>1</sup></i></b>
Two-family dwelling, reserved exclusively for elderly occupancy	<b><i>SP<sup>1</sup></i></b>
Bed and Breakfast	N
Trailer or mobile home (but see Section 7600)	N
Dwelling unit incidental to principal commercial use	<b><i>SP<sup>1</sup></i></b>

<sup>1</sup> See Section 5004.

**ARTICLE V DIMENSIONAL REQUIREMENTS**

<i>5002 Dimensional Schedule</i>	<b>B1</b>
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Minimum lot area (sq. ft. x 1000)	40
Minimum upland lot area (sq. ft. x 1000)	20
Minimum upland lot area % of total lot area	--
Minimum lot frontage (ft.)	100 <sup>8</sup>
Minimum lot width (ft.) <sup>7</sup>	100
Minimum front setback (ft.)	50 <sup>8</sup>
Minimum side setback (ft.)	30 <sup>8</sup>
Minimum rear setback (ft.)	40 <sup>8</sup>
Maximum stories	3
Maximum building height (ft. to top of plate)	30
Maximum lot coverage (%) by buildings, structures, and impervious surfaces	50
Floor area ratio	--
Minimum Open Space (%)	--

<sup>8</sup> *For residential developments, the minimum setback for residential units from adjacent existing business and industrial/commercial zoned property lines shall be 100 feet; the minimum setback from Massachusetts Avenue shall be 50 feet. The Special Permit Granting Authority may reduce the setbacks from lot lines if such an adjustment enhances the overall site design and still provides protection to adjacent business and industrial/commercial development.*

#### 5004 *Supplementary Intensity Regulations*

- (3) For dwelling unit incidental to commercial use in TC *or* BI district, density of the dwelling units shall not exceed 2 units/acre, and the proposed commercial use shall not adversely affect the residential units.
- (5) *For a multi-family dwelling located in the BI District, the number of units shall not exceed a maximum density of three (3) units per 40,000 square feet of land area.*

#### 4450 *Special Permits for Residential Uses in the BI District*

*The Planning Board shall be the Special Permit Granting Authority for residential uses in the BI district. Prior to the issuance of a special permit for a residential use in the BI district, the Special Permit Granting Authority shall, in addition to other requirements specified in Section 9204, find that the proposal meets the following criteria and conditions:*

- (1) *The proposed residential use in the BI district is compatible with existing or allowed business uses;*
- (2) *Adequate landscaped and natural buffers are provided, and, where appropriate, physical buffers, such as berms, fences and/or walls are proposed between residential and commercial uses;*
- (3) *The proposal, to the maximum extent possible, protects the existing tree canopy on Massachusetts Avenue (Route 111);*
- (4) *The proposal retains and/or preserves unique natural, historical or cultural resources located on the site, if any;*
- (5) *The proposal conforms, to the maximum extent possible, the applicable standards set forth in Section 8100 Design Review under Section 8105 Design Attributes and Guidelines.*

*The Board shall require, as a condition of a special permit granted under this Section, a reference to the Business 1 Zone District, their uses and characteristics in the Special Permit and in any deed, condominium and/or homeowners documents developed as a part of the residential project. Additionally, the Board may place additional conditions in the Special Permit to ensure conformance with the Design Guidelines in Section 8105 and compatibility with the surrounding area.*

**The Planning Board recommends (5 – 0).** Mr. Neville said that a public hearing was held as required by law. He pointed out the area in question on a map of the town. The zoning would not allow new residential houses. He mentioned that the changes would allow more options under Planning Board oversight.

**The Finance Committee recommends.**

**The motion on Article 21 carried by 2/3 as declared by the moderator**

Mr. Fallon reminded Town Meeting that the rest of the articles were part of the Consent Agenda. He said he would go through each article and if anyone wanted it held out it would be pulled. The balance would then be voted as a unit. Based on voter response, Article 22 was held.

Mr. Gorman moved that Articles 23-35 be passed as part of the Consent Agenda.

**The motion to accept Articles 23-35 as part of the Consent Agenda carried unanimously.**

**ARTICLE 23 REVOLVING FUND - ELECTRICAL INSPECTION\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving fees and paying the Electrical Inspector for inspections conducted by him up to Fifty Thousand Dollars (\$50,000), to be under the direction of the Building Inspector who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2010 be carried over into fiscal year 2011 to pay for inspections for permits not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 – 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 24 REVOLVING FUND - PLUMBING AND GAS INSPECTION\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving fees and paying the Plumbing/Gas Inspector for inspections conducted by him up to Fifteen Thousand Dollars (\$15,000) to be under the direction of the Building Inspector who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2010 be carried over into fiscal year 2011 to pay for inspections for permits not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 25 REVOLVING FUND - FIRE ARMS PERMITS\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving monies and paying expenses for Fire Arms Permits up to Two Thousand Dollars (\$2,000) to be under the direction of the Police Chief who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2010 be carried over into fiscal year 2011 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 26 REVOLVING FUND - LIBRARY FINES\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving library fees, fines and penalties and that all fees, fines and penalties be deposited in said fund to pay for library material acquisitions or services, up to a maximum of Seven Thousand Five Hundred Dollars (\$7,500), to be under the direction of the Library Director who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of the fiscal year 2010 be carried over into fiscal year 2011 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Library Trustees recommends unanimously.**

This article will permit the library to use fees and fines that are collected up to \$7,500 per year for the acquisition or replacement of materials and services provided by the library.

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 27 REVOLVING FUND - DOG LICENSE FEES\*\*** (Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for the purpose of receiving dog licensing fees and that all licensing fees and penalties be deposited in said fund to pay for costs up to a maximum of Four Thousand Dollars (\$4,000) annually relating to the licensing, damage to livestock and fowl, and penalties paid to the Dog Officer, to be under the direction of the Town Clerk who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2010 be carried over into fiscal year 2011.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 28 REVOLVING FUND – STEELE FARM\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving monies from the sale of trees and other wood and farm products and from leasing and rental fees and paying expenses of the Steele Farm up to Ten Thousand Dollars (\$10,000), to be under the direction of the Steele Farm Advisory Committee who shall approve all such expenditure by a majority vote; and further to provide that the monies remaining in the fund at the end of fiscal year 2010 be carried over into fiscal year 2011 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 29 REVOLVING FUND – INTEGRATED PRESCHOOL PROGRAM\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving monies and paying expenses for the Integrated Preschool Program up to Forty-Four Thousand Dollars (\$44,000), to be managed by the Blanchard Memorial School Business Manager, who under the direction of the Boxborough School Committee and Blanchard Memorial School Superintendent, shall approve all such expenditures; and further to provide that the monies remaining in the fund at the end of fiscal year 2010 be carried over into fiscal year 2011; or take any other action relative thereto.

**The Boxborough School Committee recommends.**

The Boxborough School Committee unanimously recommends the reauthorization of a revolving account for the Integrated Preschool. A revolving account allows the Blanchard School to accept tuitions for typically developing Boxborough students and for out-of-district Special Education students. The revolving account will be used for payment of expenses associated with the Preschool program.

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 30 REVOLVING FUND – CONSERVATION COMMISSION\*\*** (Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving fees associated with the regulation of the local Wetland Bylaw and that all fees be deposited in said fund to pay for expenses directly attributable to local Wetland Bylaw regulatory activities (excluding legal expenses), up to a maximum of Twenty Thousand Dollars (\$20,000), to be under the direction of the Conservation Commission within the administrative procedures established by the Board of Selectmen; the Commission shall approve all such expenditures by majority vote; and further to provide that the monies remaining in the fund at the end of the fiscal year 2010 be carried over into fiscal year 2011 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**The Conservation Commission recommends (5 – 0).**

**ARTICLE 31 REVOLVING FUND – GIS ASSESSOR MAPS\*\*** (Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving fees collected from the Planning Board for applications to modify existing parcel boundaries and/or the creation of new parcels and that all such fees be deposited in said fund to pay for costs up to Five Thousand Dollars (\$5,000) associated with the updating of the GIS Assessor maps, to be under the direction of the Town Administrator, who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of the fiscal year 2010 be carried over into fiscal year 2011 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 32 REVOLVING FUND – SENIOR VAN\*\*** (Majority vote required)

To see if the town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving fares and reimbursement from Montachusett Regional Transit Authority (MART) and paying expenses associated with the operations of the senior van up to Four Thousand Dollars (\$4,000) to be under the direction of the Town Administrator, who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of the fiscal year 2010 be carried over into fiscal year 2011 to pay for expenses not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 33 REVOLVING FUND - FIRE ALARM SYSTEM MAINTENANCE\*\***

(Majority vote required)

To see if the Town will vote pursuant to the provisions of MGL c. 44, § 53E1/2 to reauthorize a revolving fund for purposes of receiving annual fire alarm service fees and paying expenses related to the operation and maintenance of the fire alarm monitoring systems up to Four Thousand One Hundred Dollars (\$4,100), to be under the direction of the Fire Chief who shall approve all such expenditure; and further to provide that the monies remaining in the fund at the end of fiscal year 2010 be carried over into fiscal year 2011 to pay for inspections for permits not yet completed; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (5 - 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 34 PERSONAL REAL ESTATE EXEMPTIONS\*\***

(Majority vote required)

To see if the Town will vote to accept Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, providing for an increase of up to 100% of the underlying statutory amount in certain property tax

exemptions for qualifying senior citizens, disabled veterans, and other individuals; or take any other action relative thereto.

**Summary**

Under this annual optional exemption provision, a city or town may accept the new law each year by vote of the local appropriating authority, which is defined as a majority vote at town meeting.

“Other individuals” includes surviving spouse, surviving spouse minor children, blind persons, service persons injured in combat, police & firefighter killed in line of duty.

Anyone with questions or who might wish to take advantage of these tax exemptions should contact the Town Assessor, Will Naser, at 263-1116, Ext. 109 or by e-mail to: william.naser@town.boxborough.ma.us.

**The Board of Selectmen recommends unanimously (5 - 0).**

This simply is a housekeeping article; each year we must reconsider and accept this article in order to allow senior citizens, disabled veterans and others who qualify to take advantage of property tax relief opportunities.

**The Finance Committee recommends unanimously (6 – 0).**

**ARTICLE 35 CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM\*\***

(Majority vote required)

To see if the Town will vote to authorize the Board of Selectmen to accept Highway funds from the Commonwealth of Massachusetts and that such funds are hereby appropriated for the purpose of providing highway improvements under the authority of Chapter 90 of the general laws, and any other applicable laws; or take any other action relative thereto.

**The Board of Selectmen recommends unanimously (4 – 0).**

**The Finance Committee recommends unanimously (6 – 0).**

**Article 35 is the last article passed as part of the Consent Agenda.**

**ARTICLE 22 ROAD ACCEPTANCE – EMANUEL DRIVE, JOSEPH ROAD AND ROAD A (LIBERTY TREE ACRES SUBDIVISION)** (Majority vote required)

Ms. Metheny moved to accept as public ways Joseph Rd., Emanuel Drive and Road A, or a portion thereof, in the Liberty Tree Acres Subdivision, as printed in the ATM warrant under Article 22 and further as laid out by the Board of Selectmen according to a plan entitled “Roadway Acceptance Monumentation and Traverse Control Plan, Emanuel Drive & Joseph Road, Liberty Tree Acres, Boxborough, Massachusetts, Sheet 1 to 8 and Roadway Acceptance Plan & Profile, Sheet 9 to 14, Prepared for Joseph Biotti Jr. and Francis Biotti, dated January 2007 and revised March 16, 2007, Scale 1" = 40 Feet, prepared by Goldsmith, Prest & Ringwall, Inc”, which plan is to be recorded with Middlesex South District Registry of Deeds and filed in the office of the Town Clerk in accordance with the provisions of Massachusetts General Laws Chapter 82, Section 21 – 23, and to authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utilities, or other purposes where shown on said plan or described in the Order of Layout.

**IN THE LIBERTY TREE ACRES SUBDIVISION:**

**JOSEPH ROAD** – from the previous limit of acceptance at the end of Liberty Square Road, traveling to the intersection with Emanuel Drive.

**EMANUEL DRIVE** – from the intersection with Joseph Road to the previous limit of acceptance of Depot Road.

**ROAD A** - from the intersection with Joseph Road to land now or formerly of the Town of Boxborough and back to Joseph Road.

And to authorize the Board of Selectmen to acquire, by purchase, eminent domain, gift or otherwise, for highway purposes, the fee or any lesser interests, as well as easements for drainage, utility, sidewalk, slope and otherwise, in any lands that may be necessary for said Town ways.

**The Planning Board recommends (5 – 0).**

**The Board of Selectmen defers its recommendation until Town Meeting (5 – 0).**

**The Finance Committee recommends unanimously (6 – 0).**

Brigid Bieber, Emanuel Drive, questioned the language on the acceptance of Emanuel Drive: the piece between Joseph Rd. and the dead end does not seem to be included in the wording in the warrant. Mr. Gruskay questioned why it took so long for the Town to accept the roads. Ms. Metheny said that the roads have finally been brought up to standard and can now be accepted. Ms. Metheny said there are many possible reasons for delays on road acceptances.

Ms. Bieber moved to amend Article 22 by striking the words “Emanuel Drive—from the intersection of Joseph Road to the previous limit of acceptance of Depot Road” and by substituting the words “Emanuel Drive—from the intersection with Depot Road to its termination as described on the Roadway Acceptance plan laid out and accepted by the Board of Selectmen dated 4/15/2009.”

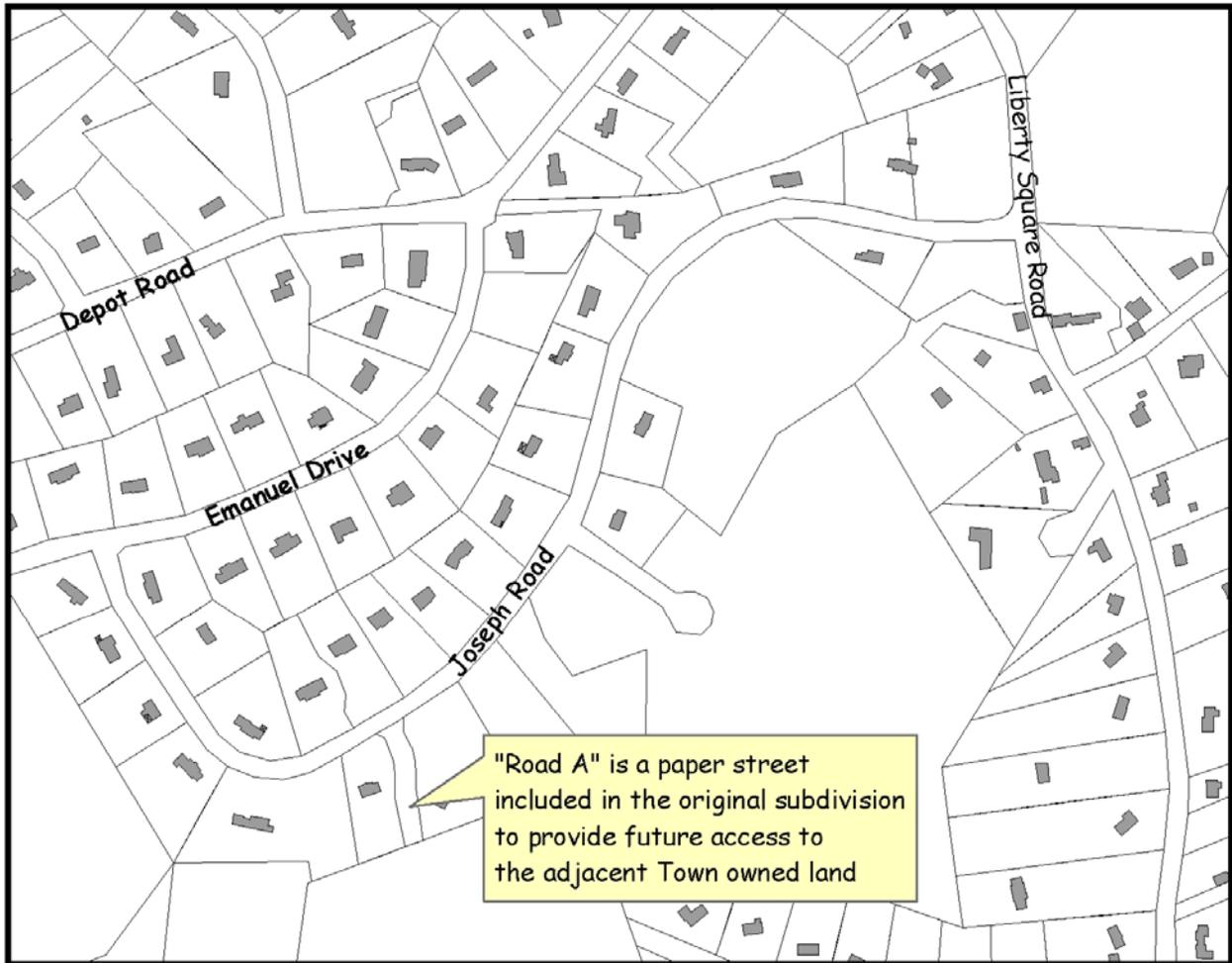
Gary Kushner questioned if the town left that section off intentionally. Ms. Metheny said that it was an oversight.

**The motion to amend Article 22 carried unanimously.**

Ms. Cannon asked why the Town is accepting a road that doesn't exist (Road A). Ms. Metheny said that it's part of the subdivision. Mr. Neville said the road will provide access to town land behind the development.

**The motion on Article 22, as amended, carried unanimously.**

# Liberty Tree Acres Subdivision Joseph Road, Emanuel Drive & Road A Road Acceptance



Mr. Neville moved to dissolve the Town Meeting. That motion carried unanimously and Town Meeting was dissolved at 8:45pm.