

**FY2016 Financial Model
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16
<u>Summary of Expenditures</u>				
Town Government	\$ 952,413	\$ 867,020	\$ 85,393	9.85%
Protection	\$ 2,359,736	\$ 2,387,284	\$ (27,548)	-1.15%
Public Works	\$ 999,572	\$ 1,037,784	\$ (38,212)	-3.68%
Health Services	\$ 123,247	\$ 90,111	\$ 33,136	36.77%
Culture & Recreation	\$ 393,764	\$ 375,831	\$ 17,933	4.77%
Subtotal - Town Government	\$ 4,828,732	\$ 4,758,030	\$ 70,702	1.49%
A/B Regional School	\$ 11,120,240	\$ 10,594,577	\$ 525,663	4.96%
Minuteman Technical	\$ 165,340	\$ 147,254	\$ 18,086	12.28%
Subtotal - Education	\$ 11,285,580	\$ 10,741,831	\$ 543,749	5.06%
Debt Service	\$ 1,173,438	\$ 902,897	\$ 270,541	29.96%
Employee Benefits	\$ 1,391,074	\$ 1,335,044	\$ 56,030	4.20%
Reserve Fund	\$ 185,000	\$ 185,000	\$ -	0.00%
Subtotal - Other	\$ 2,749,512	\$ 2,422,941	\$ 326,571	13.48%
Total Budget	\$ 18,863,824	\$ 17,922,802	\$ 941,022	5.25%
ATM 2015 Warrant Articles Within 2 1/2	\$ 1,605,622	\$ -	\$ 1,605,622	-7.93%
ATM 2014 Warrant Articles Within 2 1/2	\$ -	\$ 1,693,694	\$ (1,693,694)	
STM 2015 Warrant Articles Within 2 1/2	\$ 75,000	\$ -	\$ 75,000	
STM 2014 Warrant Articles Within 2 1/2	\$ -	\$ 50,300	\$ (50,300)	
ATM 2015 Warrant Articles CPC	\$ 112,000	\$ -		
One Time Capital Exclusion Articles	\$ -	\$ -	\$ -	
Snow and Ice Deficit	\$ -	\$ -	\$ -	0.00%
Overlay Reserve (known after tax rate setting)	\$ 175,000	\$ 171,546	\$ 3,454	2.01%
Total Budget, Articles, Overlay	\$ 20,831,446	\$ 19,838,342	\$ 881,104	4.44%
			Variance due to CPA	
<u>Sources of Funds</u>				

**FY2016 Financial Model
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16
Estimated State Aid	\$ 260,266	\$ 237,938	\$ 22,328	9.38%
State Aid (Cherry Sheet Assessments)	\$ (66,372)	\$ (67,287)	\$ 915	-1.36%
State Aid (Construction Reimbursement -school)	\$ 284,091	\$ 284,092	\$ (1)	0.00%
Total Estimated State Aid	\$ 477,985	\$ 454,743	\$ 23,242	5.11%
Estimated Local Receipts	\$ 1,437,000	\$ 1,380,000	\$ 57,000	4.13%
Total State Aid and Local Revenue	\$ 1,914,985	\$ 1,834,743	\$ 80,242	4.37%
Prior Year Levy Limit	\$ 17,823,559	\$ 17,199,968	\$ 623,592	3.63%
Allowed 2 1/2 Growth - Revenue Tax Increase	\$ 445,589	\$ 429,999	\$ 15,590	3.63%
Tax Rate	16.65	17.69		
New Growth (estimate determined by Town Policy Makers)	3,000,000	10,943,603		
Current Year Levy Limit	\$ 18,319,098	\$ 17,823,559	\$ 495,539	2.78%
One Time Capital Exclusion Articles	\$ -	\$ -	\$ -	0.00%
Exempt Debt Service (Net of State Reimbursement)	\$ 610,824	\$ 652,335	\$ (41,511)	-6.36%
Maximum Allowable Levy	\$ 18,929,922	\$ 18,475,894	\$ 454,028	2.46%
Exclude Allowable 2 1/2 Growth	\$ (445,589)	\$ (429,999)		
Adjusted Maximum Allowable Levy	\$ 18,484,333	\$ 18,045,895		
Total Available Funds (Excluding Allowable 2 1/2 Growth)	\$ 20,399,318	\$ 19,880,638	\$ 518,680	2.61%
Total Funds Required to meet Total Expenses (w Adjusted Tax Levy)	\$ 432,128	\$ (42,296)	\$ 474,424	-1121.67%
For Tax Rate Calculation				
Operating Budget	\$ 18,863,824	\$ 17,922,802	\$ 941,022	5.25%
ATM 2015 Warrant Articles Within 2 1/2	\$ 1,605,622	\$ -	\$ 1,605,622	-3.63%
ATM 2014 Warrant Articles Within 2 1/2	\$ -	\$ 1,693,694	\$ (1,693,694)	(All
STM 2015 Warrant Articles Within 2 1/2	\$ 75,000	\$ -	\$ 75,000	Articles)

**FY2016 Financial Model
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16
STM 2014 Warrant Articles Within 2 1/2	\$ -	\$ 50,300	\$ (50,300)	
ATM 2015 Warrant Articles CPC	\$ 112,000		\$ 112,000	
Overlay Reserve - raised on tax recap	\$ 175,000	\$ 171,546	\$ 3,454	2.01%
Snow and Ice Deficit - raised on tax recap	\$ -	\$ -		
Other Deficit Funds - raised on tax recap	\$ -	\$ 7,445	\$ (7,445)	
Less: Funding Sources				
Available Funds - Free Cash (to reduce tax rate)	\$ (474,000)	\$ -	\$ (474,000)	
Available Funds - Free Cash (Warrant Articles)	\$ (424,935)	\$ (401,551)	\$ (23,384)	
Available Funds - Stabilization (Warrant Articles)	\$ -	\$ -	\$ -	
Available Funds - Overlay Surplus	\$ -	\$ (45,000)	\$ 45,000	
Available Funds - CPA Funds	\$ (112,000)	\$ -	\$ (112,000)	
Available Funds - Transfer Unexpended Prior Year Articles	\$ (24,007)	\$ (75,249)	\$ 51,242	
Available Funds - Unexpended Bond Proceeds	\$ (1,680)	\$ -	\$ (1,680)	
To be Borrowed	\$ (1,230,000)	\$ (1,222,194)	\$ (7,806)	
State Aid (Cherry Sheets - Assessments)	\$ (193,894)	\$ (170,651)	\$ (23,243)	13.62%
State Aid (Construction Reimbursement - School)	\$ (284,091)	\$ (284,092)	\$ 1	0.00%
Local Receipts	\$ (1,437,000)	\$ (1,380,000)	\$ (57,000)	4.13%
(Estimated) Amount to be Raised by Tax Levy	\$ 16,649,839	\$ 16,267,050	\$ 382,789	2.35%
Total Valuation (Assessor sets tax rate)	\$ 979,999,303	\$ 976,999,303	\$ 3,000,000	0.31%
Estimated tax rate	\$ 16.99	\$ 16.65	\$ 0.34	2.04%
Average Single Family Assessment FY15 Valuation	\$ 531,400	\$ 531,400		
Average Single Family Tax Bill at Proposed Rate	\$ 9,028	\$ 8,848		

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
100 Total Salary	0	0	0	0%	0	0	0
100 Total Other	11,700	0	11,700	3%	9,500	11,340	11,340
100 Total General Gov't	11,700	0	11,700	3%	9,500	11,340	11,340
114 Total Salary	0	0	0	0%	0	0	0
114 Total Other	50	50	0	0%	47	50	47
114 Total Moderator	50	50	0	0%	47	50	47
119 Total Salary	0	0	0	0%	0	0	0
119 Total Other	175	175	0	0%	57	175	97
119 Total Town Constable	175	175	0	0%	57	175	97
122 Total Salary	2,000	2,000	0	0%	1,000	2,000	2,000
122 Total Other	2,119	2,136	(17)	-1%	1,828	2,149	24,663
122 Total Selectmen	4,119	4,136	(17)	0%	2,828	4,149	26,663
123 Total Salary	108,750	105,000	3,750	4%	77,230	101,500	101,500
123 Total Other	2,875	2,825	50	2%	2,333	2,825	2,813
123 Total Town Administrator	111,625	107,825	3,800	4%	79,563	104,325	104,313
131 Total Salary	0	0	0	0%	0	0	0
131 Total Other	480	455	25	5%	226	450	336
131 Total Town Finance Comm	480	455	25	5%	226	450	336
135 Total Salary	66,908	64,311	2,597	4%	47,309	70,810	68,136
135 Total Other	36,708	26,968	9,740	36%	18,631	26,666	31,185
135 Total Accountant	103,616	91,279	12,337	14%	65,940	97,476	99,320

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
141 Total Salary	66,908	64,311	2,597	4%	47,309	39,700	44,084
141 Total Other	17,964	13,113	4,851	37%	7,895	9,023	7,936
141 Total Assessor	84,872	77,424	7,448	10%	55,204	48,723	52,020
145 Total Salary	67,908	65,311	2,597	4%	48,309	71,810	80,217
145 Total Other	8,350	8,350	0	0%	5,233	12,495	17,805
145 Total Treasurer	76,258	73,661	2,597	4%	53,542	84,305	98,022
146 Total Salary	67,676	65,087	2,589	4%	48,145	62,574	62,743
146 Total Other	11,381	20,118	(8,737)	-43%	20,460	17,076	16,653
146 Total Collector	79,057	85,205	(6,148)	-7%	68,604	79,650	79,396
151 Total Salary	0	0	0	0%	0	0	0
151 Total Other	53,500	53,500	0	0%	28,099	64,000	61,788
151 Total Legal	53,500	53,500	0	0%	28,099	64,000	61,788
152 Total Salary	0	0	0	0%	0	0	0
152 Total Other	320	260	60	23%	320	260	200
152 Total Personnel Board	320	260	60	23%	320	260	200
156 Total Salary	0	0	0	0%	0	0	0
156 Total Other	75,319	27,994	47,325	169%	21,316	0	0
156 Total Technology	75,319	27,994	47,325	169%	21,316	0	0
161 Total Salary	46,006	44,259	1,747	4%	32,822	42,562	42,676
161 Total Other	2,120	2,178	(58)	-3%	287	2,320	1,970

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
161 Total Town Clerk	48,126	46,437	1,689	4%	33,110	44,882	44,646
162 Total Salary	4,028	4,762	(734)	-15%	2,844	2,601	2,478
162 Total Other	5,632	6,070	(438)	-7%	3,186	4,355	4,173
162 Total Elect. & Registr.	9,660	10,832	(1,172)	-11%	6,030	6,956	6,650
171 Total Salary	0	0	0	0%	0	0	0
171 Total Other	2,150	2,150	0	0%	754	2,150	1,885
171 Total Conservation Comm	2,150	2,150	0	0%	754	2,150	1,885
175 Total Salary	67,453	64,856	2,597	4%	47,581	71,355	71,245
175 Total Other	7,330	5,775	1,555	27%	6,550	8,900	8,511
175 Total Planning Board	74,783	70,631	4,152	6%	54,132	80,255	79,756
176 Total Salary	0	0	0	0%	0	0	0
176 Total Other	210	335	(125)	-37%	65	335	82
176 Total ZBA	210	335	(125)	-37%	65	335	82
179 Total Salary	0	0	0	0%	0	0	0
179 Total Other	100	200	(100)	-50%	0	200	0
179 Total Ag Comm	100	200	(100)	-50%	0	200	0
192 Total Salary	172,420	168,116	4,304	3%	109,590	176,450	152,888
192 Total Other	43,723	45,355	(1,632)	-4%	31,431	58,582	75,969
192 Total Town Hall	216,143	213,471	2,672	1%	141,022	235,032	228,858
199 Total Salary	0	0	0	0%	0	0	0

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
199 Total Other	150	1,000	(850)	-85%	753	200	110
199 Total Energy Comm	150	1,000	(850)	-85%	753	200	110
Total Salaries - Town Government	670,057	648,013	22,044	3%	462,139	641,362	627,966
Total Other - Town Government	282,356	219,007	63,349	29%	158,972	223,551	267,564
Total Town Government	952,413	867,020	85,393	10%	621,111	864,913	895,531
	952,413	867,020	85,393	10%	621,111	864,913	895,531
210 Total Salary	987,409	1,008,200	(20,791)	-2%	756,189	952,389	961,884
210 Total Other	100,940	137,290	(36,350)	-26%	124,130	140,799	157,709
210 Total Police	1,088,349	1,145,490	(57,141)	-5%	880,318	1,093,188	1,119,593
215 Total Salary	256,725	250,302	6,423	3%	189,022	249,037	272,443
215 Total Other	36,220	36,020	200	1%	32,931	36,910	34,591
215 Total Dispatch	292,945	286,322	6,623	2%	221,953	285,947	307,034
220 Total Salary	774,301	765,214	9,087	1%	519,094	739,496	722,904
220 Total Other	106,880	103,498	3,382	3%	61,158	105,703	91,994
220 Total Fire	881,181	868,712	12,469	1%	580,252	845,199	814,898
241 Total Salary	69,863	68,393	1,470	2%	48,492	65,427	63,846
241 Total Other	9,775	2,250	7,525	334%	2,022	2,442	2,278
241 Total Building Insp	79,638	70,643	8,995	13%	50,513	67,869	66,124
291 Total Salary	2,746	2,705	41	2%	1,352	2,682	2,681
291 Total Other	450	400	50	13%	373	400	393
291 Total ACO	3,196	3,105	91	3%	1,725	3,082	3,074

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
292 Total Salary	11,507	11,292	215	2%	8,251	11,007	1,006
292 Total Other	2,850	1,625	1,225	75%	1,680	1,625	1,289
292 Total ACO Dog & Cat	14,357	12,917	1,440	11%	9,931	12,632	2,296
299 Total Salary	45	45	0	0%	45	45	45
299 Total Other	25	50	(25)	-50%	0	50	6
299 Total Field Driver	70	95	(25)	-26%	45	95	51
Total Salaries - Protection	2,102,596	2,106,151	(3,555)	0%	1,522,445	2,020,083	2,024,809
Total Other - Protection	257,140	281,133	(23,993)	-9%	222,294	287,929	288,260
Total Protection	2,359,736	2,387,284	(27,548)	-1%	1,744,739	2,308,012	2,313,070
	2,359,736	2,387,284	(27,548)	-1%	1,744,739	2,308,012	2,313,070
310 Total Salary	0	0	0	0%	0	0	0
310 Total Other	165,340	147,254	18,086	12%	128,848	177,558	177,558
310 Total Minuteman	165,340	147,254	18,086	12%	128,848	177,558	177,558
320 Total Salary	0	0	0	0%	0	0	0
320 Total Other	11,120,240	10,594,577	525,663	5%	7,945,935	11,366,956	11,104,420
320 Total ABRSD	11,120,240	10,594,577	525,663	5%	7,945,935	11,366,956	11,104,420
Total Salaries - Education	0	0	0	0%	0	0	0
Total Other - Education	11,285,580	10,741,831	543,749	5%	8,074,783	11,544,514	11,281,978
Total Education	11,285,580	10,741,831	543,749	5%	8,074,783	11,544,514	11,281,978
	11,285,580	10,741,831	543,749	5%	8,074,783	11,544,514	11,281,978

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
422 Total Salary	511,658	505,987	5,671	1%	360,473	489,932	471,526
422 Total Other	89,500	87,590	1,910	2%	70,010	85,040	107,877
422 Total DPW	601,158	593,577	7,581	1%	430,483	574,972	579,403
423 Total Salary	54,276	53,121	1,155	2%	80,821	51,336	57,210
423 Total Other	106,610	107,765	(1,155)	-1%	159,101	109,550	133,371
423 Total Snow & Ice	160,886	160,886	0	0%	239,922	160,886	190,581
424 Total Salary	0	0	0	0%	0	0	0
424 Total Other	3,000	3,000	0	0%	1,806	3,000	2,401
424 Total Street Lighting	3,000	3,000	0	0%	1,806	3,000	2,401
425 Total Salary	0	0	0	0%	0	0	0
425 Total Other	22,400	22,400	0	0%	25,402	27,120	18,067
425 Total Hager Well	22,400	22,400	0	0%	25,402	27,120	18,067
429 Total Salary	0	0	0	0%	0	0	0
429 Total Other	72,075	97,250	(25,175)	-26%	71,336	97,250	97,046
429 Total Fuel	72,075	97,250	(25,175)	-26%	71,336	97,250	97,046
431 Total Salary	0	0	0	0%	0	0	0
431 Total Other	0	10,000	(10,000)	-100%	9,275	0	0
431 Total Hazardous Waste	0	10,000	(10,000)	-100%	9,275	0	0
433 Total Salary	0	0	0	0%	0	0	0
433 Total Other	130,100	140,850	(10,750)	-8%	90,322	142,000	116,241
433 Total Transfer Station	130,100	140,850	(10,750)	-8%	90,322	142,000	116,241

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
491 Total Salary	8,953	8,821	132	1%	4,410	8,733	8,732
491 Total Other	1,000	1,000	0	0%	202	1,000	861
491 Total Cemetery	9,953	9,821	132	1%	4,612	9,733	9,593
Total Salaries - Public Works	574,887	567,929	6,958	1%	445,704	550,001	537,469
Total Other - Public Works	424,685	469,855	(45,170)	-10%	427,453	464,960	475,864
Total Public Works	999,572	1,037,784	(38,212)	-4%	873,157	1,014,961	1,013,332
	999,572	1,037,784	(38,212)	-4%	873,157	1,014,961	1,013,332
505 Total Salary	988	988	0	0%	494	988	988
505 Total Other	98	100	(2)	-2%	52	100	95
505 Total Animal Inspector	1,086	1,088	(2)	0%	545	1,088	1,082
511 Total Salary	500	500	0	0%	250	501	417
511 Total Other	39,290	36,390	2,900	8%	15,399	37,178	35,936
511 Total BoH	39,790	36,890	2,900	8%	15,649	37,679	36,353
529 Total Salary	24,320	0	24,320	New Position	4,229	0	0
529 Total Other	680	0	680	New Position	2,962	0	0
529 Total Community Services	25,000	0	25,000	New Position	7,192	0	0
541 Total Salary	47,908	46,051	1,857	4%	36,900	43,981	41,374
541 Total Other	5,100	4,700	400	9%	3,891	3,050	3,050
541 Total COA	53,008	50,751	2,257	4%	40,791	47,031	44,424
543 Total Salary	4,008	1,027	2,981	290%	39	670	670

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
543 Total Other	355	355	0	0%	33	355	1,322
543 Total Veterans	4,363	1,382	2,981	216%	73	1,025	1,992
Total Salaries - Health Services	77,724	48,566	29,158	60%	37,683	46,140	43,448
Total Other - Health Services	45,523	41,545	3,978	10%	19,375	40,683	40,403
Total Health Services	123,247	90,111	33,136	37%	57,058	86,823	83,851
	123,247	90,111	33,136	37%	57,058	86,823	83,851
610 Total Salary	222,677	214,309	8,368	4%	155,118	206,521	203,824
610 Total Other	126,555	119,012	7,543	6%	74,758	116,435	123,484
610 Total Library	349,232	333,321	15,911	5%	229,876	322,956	327,308
630 Total Salary	26,722	26,471	251	1%	19,690	25,954	22,912
630 Total Other	9,800	9,400	400	4%	6,594	9,600	8,828
630 Total Rec Comm	36,522	35,871	651	2%	26,284	35,554	31,740
670 Total Salary	0	0	0	0%	0	0	0
670 Total Other	1,500	1,000	500	50%	2,488	500	500
670 Total Steele Farm	1,500	1,000	500	50%	2,488	500	500
691 Total Salary	0	0	0	0%	0	0	0
691 Total Other	4,045	3,174	871	27%	7,944	3,169	3,193
691 Total Hist Comm	4,045	3,174	871	27%	7,944	3,169	3,193
692 Total Salary	0	0	0	0%	0	0	0
692 Total Other	965	965	0	0%	17	965	671
692 Total Public Celebr	965	965	0	0%	17	965	671

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
699 Total Salary	0	0	0	0%	0	0	0
699 Total Other	1,500	1,500	0	0%	77	1,500	386
699 Total AB Cultural Council	1,500	1,500	0	0%	77	1,500	386
Total Salaries - Culture & Rec	249,399	240,780	8,619	4%	174,808	232,475	226,736
Total Other - Culture & Rec	144,365	135,051	9,314	7%	91,878	132,169	137,061
Total Culture & Rec	393,764	375,831	17,933	5%	266,685	364,644	363,797
	393,764	375,831	17,933	5%	266,685	364,644	363,797
710 Total Salary	0	0	0	0%	0	0	0
710 Total Other	985,000	740,000	245,000	33%	610,000	745,000	745,000
710 Total Retirement of LT Debt	985,000	740,000	245,000	33%	610,000	745,000	745,000
751 Total Salary	0	0	0	0%	0	0	0
751 Total Other	188,438	162,897	25,541	16%	153,295	440,673	440,668
751 Total Debt Interest	188,438	162,897	25,541	16%	153,295	440,673	440,668
830 Total Salary	0	0	0	0%	0	0	0
830 Total Other	629,903	612,822	17,081	3%	612,822	592,504	592,504
830 Total County Retirement Assmt	629,903	612,822	17,081	3%	612,822	592,504	592,504
912 Total Salary	0	0	0	0%	0	0	0
912 Total Other	62,600	60,279	2,321	4%	55,240	68,302	52,075
912 Total Other Insurance	62,600	60,279	2,321	4%	55,240	68,302	52,075
915 Total Salary	0	0	0	0%	0	0	0

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
915 Total Other	617,180	583,303	33,877	6%	462,637	1,322,710	1,160,019
915 Total Employee Benefits	617,180	583,303	33,877	6%	462,637	1,322,710	1,160,019
945 Total Salary	0	0	0	0%	0	0	0
945 Total Other	81,391	78,640	2,751	3%	63,948	90,000	82,687
945 Total Liability Insurance	81,391	78,640	2,751	3%	63,948	90,000	82,687
Total Salaries - Administration	0	0	0	0%	0	0	0
Total Other - Administration	2,564,512	2,237,941	326,571	15%	1,957,943	3,259,189	3,072,953
Total Administration	2,564,512	2,237,941	326,571	15%	1,957,943	3,259,189	3,072,953
	2,564,512	2,237,941	326,571	15%	1,957,943	3,259,189	3,072,953
132 Total Salary	0	0	0	0%	0	0	0
132 Total Other	185,000	185,000	0	0%	30,224	185,000	185,532
132 Total Reserve Fund	185,000	185,000	0	0%	30,224	185,000	185,532
Total Salaries - Town Government	670,057	648,013	22,044	3%	462,139	641,362	627,966
Total Salaries - Protection	2,102,596	2,106,151	(3,555)	0%	1,522,445	2,020,083	2,024,809
Total Salaries - Public Works	574,887	567,929	6,958	1%	445,704	550,001	537,469
Total Salaries - Health Services	77,724	48,566	29,158	60%	37,683	46,140	43,448
Total Salaries - Culture & Rec	249,399	240,780	8,619	4%	174,808	232,475	226,736
Total Salaries	3,674,663	3,611,439	63,224	2%	2,642,780	3,490,061	3,460,429
Total Other - Town Government	282,356	219,007	63,349	29%	158,972	223,551	267,564
Total Other - Protection	257,140	281,133	(23,993)	-9%	222,294	287,929	288,260

**FY2016 Budget Summary
Town of Boxborough**

	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD 4/1/15	FY14 Budget	FY14 Actual
Total Other - Public Works	424,685	469,855	(45,170)	-10%	427,453	464,960	475,864
Total Other - Health Services	45,523	41,545	3,978	10%	19,375	40,683	40,403
Total Other - Culture & Rec	144,365	135,051	9,314	7%	91,878	132,169	137,061
Total Town Other	1,154,069	1,146,591	7,478	1%	919,971	1,149,292	1,209,152
Total Town Government	952,413	867,020	85,393	10%	621,111	864,913	895,531
Total Protection	2,359,736	2,387,284	(27,548)	-1%	1,744,739	2,308,012	2,313,070
Total Public Works	999,572	1,037,784	(38,212)	-4%	873,157	1,014,961	1,013,332
Total Health Services	123,247	90,111	33,136	37%	57,058	86,823	83,851
Total Culture & Rec	393,764	375,831	17,933	5%	266,685	364,644	363,797
Total Town Expenses	4,828,732	4,758,030	70,702	1%	3,562,751	4,639,353	4,669,581
Total Other - Education	11,285,580	10,741,831	543,749	5%	8,074,783	11,544,514	11,281,978
Total Other - Administration	2,564,512	2,237,941	326,571	15%	1,957,943	3,259,189	3,072,953
Total Reserve Fund	185,000	185,000	0	0%	30,224	185,000	185,532
Total Other Costs	14,035,092	13,164,772	870,320	7%	10,062,949	14,988,703	14,540,463
Total Expenses	18,863,824	17,922,802	941,022	5%	13,625,701	19,628,056	19,210,044

**Revision Summary
Town of Boxborough**

	Prior Revision Total
Total Budget V5	18,937,344
Total Articles + Overlay V5	1,855,622
Total Budget to Fund V5	20,792,966

Rev 6
4/6/2015

			Previous Line Total	Changes This Revision	New Line Total
156	Technology	Per Fin Com: Reduced Consulting Costs	87424	(40,000)	47424
210	Police	Per Fin Com: Reduced Extra Vehicle Maintenance	22,000	(4,500)	17500
215	Dispatch	Per Fin Com: Use RFT for new Software	24,868	(5,578)	19290
220	Fire	Per Fin Com: Reduced Other & Electric	10,570	(2,470)	8100
422	DPW	Per Fin Com: Reduced Overtime	16,972	(4,972)	12000
425	Hager Well	Per Fin Com: Reduced Maint Svc	25,000	(5,000)	20000
433	Transfer Station	Per Fin Com: Reduced Trucking & Tipping	131,000	(10,000)	121000
491	Cemetery	Per Fin Com: Reduced Maint Supl & Other	1,500	(500)	1000
691	Hist Comm	Per Fin Com: Reduced Heating	3,000	(500)	2500
Total Budget Rev 4			18,863,824		

4/6/2015

	Previous Line Total	Changes This Revision	New Line Total
Total Articles + Overlay Rev 4		1,855,622	
Total Budget to Fund Rev 4		20,719,446	

**FY2016 Proposed Articles
Town of Boxborough**

Article Number	Dept	Description	Amount	Funding Source
<u>Special Town Meeting</u>				
1	423	Snow & Ice Recovery	75,000	Free Cash
2	210	Fund Cost Items of First Year of Collective Bargaining Agreement - Mass Coalition of Police, Local 200, Police	TBD	Free Cash
3	215	Fund Cost Items of First Year of Collective Bargaining Agreement - Mass Coalition of Police, Local 200A, Dispatch	TBD	Free Cash
4	220	Fund Cost Items of First Year of Collective Bargaining Agreement - Boxborough Professional Firefighters, Local 4601 (includes shift restructuring if applicable)	TBD	Free Cash
	Total		75,000	
<u>Annual Town Meeting</u>				
1		Choose Town Officers		
2		Receive Reports		
3		Set Salaries and Compensation of Elected Officers		
4		Amend FY16 Personnel Classification and Compensation Plan		
5		Town Operating Budget	18,863,824	474K Free Cash
6	310	Amendments to the Regional School District Agreement of the Minuteman Regional Vocational School District		
7	310	Withdrawal from Minuteman Regional Vocational School District		
CPA				
8		FY 15 set asides (@ 10% for open space, including land for recreational use, historic resources and community housing purposes)		
		FY 16 set asides (@ 10% for open space, including land for recreational use, historic resources and community housing purposes) and 5% for administrative and operating expenses		
	670	Steele Farm Barn Exterior Restoration	90,000	CPA
	192	Preservation & Restoration of Town Hall Steps	10,000	CPA
	161	Conservation of Historical Records	12,000	CPA

**FY2016 Proposed Articles
Town of Boxborough**

Article Number	Dept	Description	Amount	Funding Source
	Total		<u>112,000</u>	
Financial Consent Agenda				
9	100	Transfer to Stabilization Fund	100,000	Free Cash
10	950	Transfer to OPEB Trust Fund	100,000	Free Cash
11	141	Assessor: Certification Stipend	1,000	Free Cash
12		Rescind Unused Borrowing Authorization ATM00 Art32 School Water/Sewer (50K)		
13	Multi	Departmental Revolving Funds Re-authorization		
	220	Fire Alarm System maintenance Revolving Cap Increase (from \$4,100)	10,000	Cap
14	541	COA: New Revolving Acct for Programs	15,000	Cap
15	610	Library: New Revolving Acct for Copy Machine Funds	1,500	Cap
16	691	Hist Comm: Museum Basement Painting	5,000	Free Cash
17	171	Conservation: Transfer to Conservation Trust for Future Purchase	5,000	Free Cash
Personnel				
18	210	Police: Promote 1 Sgt to LT	14,460	Free Cash
19	422/423	Replace 2PT DPW Worker with 1FT (wages of \$16,092 & health ins @ \$15,570)	31,662	Free Cash
Capital Equipment & Infrastructure				
20A	192	Town Hall: Renovation of Foyer into Grange Hall	35,000	Articles/Free Cash
B	220	Fire: Pumper Truck	650,000	Borrowing
C	220	Fire: Turnout Gear (Personal Protective Equipment)	140,000	Borrowing
D	422	DPW: 3/4 Ton Pickup Truck (to replace 2005 pickup)	40,000	Borrowing
E	422	DPW: Road Paving	300,000	Borrowing
F	422	DPW: Asphalt Roller	40,000	Borrowing
G	422	DPW: Chipper	60,000	Borrowing
Studies & Initiatives				
21A	210	Public Safety: Building Schematic & Design	69,500	Free Cash

**FY2016 Proposed Articles
Town of Boxborough**

Article Number	Dept	Description	Amount	Funding Source
B	210	Police: Department Accreditation	14,000	Free Cash
	Total		<u>1,605,622</u>	
Zoning ByLaw Amendments				
22	176	Change Definition 2101 "Accessory Structure" to "Accessory Building"		
23	176	Amend Definition 2152 "Mixed-use" to be inclusive of all permitted uses		
24	176	Amend Section 4000 Use Regulations, 4100 General (Administrative Correction)		
25	176	Change the word "Churches" to "Places of Worship" in Section 6006 Parking Schedule		
26	176	Amend Section 4003(1) Residential Uses to allow the Bed and Breakfast use by Special Permit in the Agricultural-Residential and Residential-1 zoning districts		
27	176	Various amendments to Section 6300 Signs		
28	176	Add new section regarding Wireless Communication Facilities erected by a local, state, or federal government entity for the purposes of public safety		
Petition Article				
29		Restoring & Maintaining Constitutional Governance Resolution of Boxborough, Massachusetts		
(Other) Consent Agenda				
30	175	Accept a sidewalk easement located on the property at 55-61 Codman Hill Road (Craftsman Village)		
31	141	Assessor: Personal Exemption Percentage		
32	422	Chapter 90 Highway Reimbursement Program		
Available Funds			Current Balance	Used
				New Balance

**FY2016 Proposed Articles
Town of Boxborough**

Article Number	Dept	Description	Amount	Funding Source
	Free Cash		1,940,414.00	424,935.32 474,000.00
	Stabilization		1,227,704.00	- 1,227,704.00
	Borrowing			1,230,000.00
	Overlay Surplus		-	-
	Warrant Article Surplus		25,686.68	25,686.68 -
	Recind Warrant Articles		-	-
	CPA - Estimated		166,498.39	112,000.00 54,498.39
				<hr/> 1,654,935.32 FC, Stab, Borrow 25,686.68 Other Sources 112,000.00 CPA <hr/>
				1,792,622.00

**FY2016 Available Funds
Town of Boxborough**

		Amount	Original Source
Unexpended Articles: ATM08, Art13	Capital Equipment (Bond Issuance)	1,680.11	Borrowed
	ATM11, Art21	313.00	Free Cash
	ATM12, Art24	9,213.99	Free Cash
	ATM13, Art14	10,861.00	Free Cash
	STM14, Art2	2,081.08	Free Cash
	ATM13, Art9	1,537.00	(Borrowed)
	ATM14, Art22B	0.50	Free Cash
	Total Available	25,686.68	

Free Cash:	FY13 Certification	1,087,863
	Additional Revenue (under-estimated)	298,774
	Unexpended Funds GF Budget	509,510
	Uses (Articles ATM14 & STM14)	(401,551)
	Additional Returns, Income, Transfers in	445,818
	FY14 Certification	1,940,414

Stabilization:	FY14 Balance	1,119,293
	Additions (ATM14)	100,000
	Uses	-
	Interest (Est YTD)	8,411
	FY15 Balance (estimated)	1,227,704

Local Revenues:	FY14 Estimates	1,366,000
	FY14 Actual	1,664,774

FY2016 Available Funds
Town of Boxborough

FY15 Estimates	1,380,000
FY15 Actual (YTD 3/20/15)	1,261,675
FY16 Estimate	1,437,000 (Includes year 1 Beaverbrook Building Permits)

**FY2016 Budget Worksheet
100-General Govt**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-100-5270-0000	Community Center Lease	11,700			11,700	2.63%	9,500	11,340	11,340
	Other Misc Expenses -History		11,400						
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	11,700	0		11,700	2.63%	9,500	11,340	11,340
	Total General Gov't	11,700	0		11,700	2.63%	9,500	11,340	11,340
Notes:									
Lease agreement increased to \$975/mo for FY16									
FY15 Funded as Warrant Article, not Budget Item									

**FY2016 Budget Worksheet
114-Moderator**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
Account Number	Account Name								
001-114-5599-0000	Moderator Other Exp	50	50		0	0.00%	47	50	47
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	50	50		0	0.00%	47	50	47
	Total Moderator	50	50		0	0.00%	47	50	47

**FY2016 Budget Worksheet
119-Town Constable**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
Account Number	Account Name								
001-119-5599-0000	Town Constable Other Exp	175	175		0	0.00%	57	175	97
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	175	175		0	0.00%	57	175	97
	Total Town Constable	175	175		0	0.00%	57	175	97

**FY2016 Budget Worksheet
122-Selectmen**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-122-5110-0000	Selectmen Salaries	2,000	2,000		0	0.00%	1,000	2,000	2,000
001-122-5306-0000	Selectmen Consulting	0	0		0	0.00%	0	0	15,316
001-122-5317-0000	Selectmen Printing Services	48	96		(48)	-50.00%	0	96	92
001-122-5420-0000	Selectmen Office Supplies	11	22		(11)	-50.00%	33	22	10
001-122-5490-0000	Selectmen Events	600	750		(150)	-20.00%	574	750	529
001-122-5711-0000	Selectmen Travel	300	200		100	50.00%	351	200	273
001-122-5712-0000	Selectmen Training/Conferences	460	400		60	15.00%	189	400	275
001-122-5730-0000	Selectmen Dues	700	668		32	4.79%	681	681	668
	Other Misc Expenses -History								7,500
	Total Salary	2,000	2,000		0	0.00%	1,000	2,000	2,000
	Total Other	2,119	2,136		(17)	-0.80%	1,828	2,149	24,663
	Total Selectmen	4,119	4,136		(17)	-0.41%	2,828	4,149	26,663
Notes:									
In May 2016, there could be potentially one new selectman, as reflected in line items for Printing Services (business cards) and Office Supplies (name plate).									
Events: Reduced Budget for Appreciation Event based upon run rate in last two years									
Training: 2 selectmen at MMA Annual Meeting; 2 selectmen at DLS Muni law or new official forum									
Dues: MMA, with potential increase									

**FY2016 Budget Worksheet
123-Town Administrator**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-123-5111-0000	Town Administrator Salary	108,750	105,000		3,750	3.57%	77,230	101,500	101,500
001-123-5711-0000	Town Administrator Mileage	2,875	2,825		50	1.77%	2,333	2,825	2,813
	Total Salary	108,750	105,000		3,750	3.57%	77,230	101,500	101,500
	Total Other	2,875	2,825		50	1.77%	2,333	2,825	2,813
	Total Town Administrator	111,625	107,825		3,800	3.52%	79,563	104,325	104,313
Notes:									
Salary and mileage at IRS rate (5,000 @ \$0.575/mile) per contract									

**FY2016 Budget Worksheet
131-Finance Comm**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-131-5712-0000	Finance Comm Conference	280	280		0	0.00%	50	280	160
001-131-5730-0000	Finance Comm Dues	200	175		25	14.29%	176	170	176
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	480	455		25	5.49%	226	450	336
	Total Town Finance Comm	480	455		25	5.49%	226	450	336

**FY2016 Budget Worksheet
132-Reserve Fund**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-132-5960-0000	Reserve Fund	185,000	185,000		0	0.00%	30,224	185,000	185,532
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	185,000	185,000		0	0.00%	30,224	185,000	185,532
	Total Reserve Fund	185,000	185,000		0	0.00%	30,224	185,000	185,532

**FY2016 Budget Worksheet
135-Town Accountant**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-135-5112-0000	Accountant Salary	66,908	64,311		2,597	4.04%	47,309	70,810	68,136
001-135-5301-0000	Accountant Audit	22,000	22,000		0	0.00%	15,000	22,000	22,000
001-135-5305-0000	Accountant Software Support	12,803	2,768		10,035	362.54%	2,767	2,516	2,516
001-135-5420-0000	Accountant Office Supplies	500	400		100	25.00%	191	1,000	1,748
001-135-5711-0000	Accountant Travel	250	550		(300)	-54.55%	334	200	545
001-135-5712-0000	Accountant Training/Conferences	1,100	1,200		(100)	-8.33%	290	900	778
001-135-5730-0000	Accountant Dues	55	50		5	10.00%	50	50	50
	Other Misc Expenses -History								3,548
	Total Salary	66,908	64,311		2,597	4.04%	47,309	70,810	68,136
	Total Other	36,708	26,968		9,740	36.12%	18,631	26,666	31,185
	Total Accountant	103,616	91,279		12,337	13.52%	65,940	97,476	99,320
Notes:									
Software Support: Accountant's Module, 1st year Collection Module (0% Financing 5 years) Plus 4 users on Web-Based Hosting									
Supplies: Toner 300, budget binders, etc									
March Conference: 500 + 80 mileage									
Summer Conference: 600 + 150 mileage									

**FY2016 Budget Worksheet
141-Assessor**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-141-5112-0000	Assessor Salary	66,908	64,311		2,597	4.04%	47,309	39,700	44,084
001-141-5154-0000	Assessor Certification Stipend	0	0		0	0.00%	0	0	0
001-141-5305-0000	Assessor Software Support	4,000	4,000		0	0.00%	4,000	5,895	5,615
001-141-5306-0000	Assessor Consulting	9,900	3,000		6,900	230.00%	2,033	2,000	0
001-141-5312-0000	Assessor Legal Notices	275	110		165	150.00%	113	60	33
001-141-5399-0000	Assessor GIS Map Updates	500	3,000		(2,500)	-83.33%	0	0	0
001-141-5420-0000	Assessor Office Supplies	849	775		74	9.55%	723	400	85
001-141-5711-0000	Assessor Mileage	540	400		140	35.00%	239	0	491
001-141-5712-0000	Assessor Training/Conferences	1,100	1,075		25	2.33%	140	275	968
001-141-5730-0000	Assessor Dues	800	753		47	6.24%	646	393	745
	Other Misc Expenses -History								
	Total Salary	66,908	64,311		2,597	4.04%	47,309	39,700	44,084
	Total Other	17,964	13,113		4,851	36.99%	7,895	9,023	7,936
	Total Assessor	84,872	77,424		7,448	9.62%	55,204	48,723	52,020
Notes:									
Consulting: Fiscal 2016 is a recertification year, which will require additional consultation with Patriot Properties to ensure that all personal property accounts are updated and that applicable cost tables meet Department of Revenue Standards (\$3500) {Historically work has been done in the summer and thus encumbered for payment at completion}									
Office Supplies: New purchase of a standing desk to replace the adjustable table currently in use (\$475)									

**FY2016 Budget Worksheet
145-Treasurer**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-145-5112-0000	Treasurer Salary	66,908	64,311		2,597	4.04%	47,309	70,810	79,217
001-145-5154-0000	Treasurer Certification Stipend	1,000	1,000		0	0.00%	1,000	1,000	1,000
001-145-5301-0000	Treasurer Payroll Service	3,700	3,700		0	0.00%	3,584	7,800	7,573
001-145-5311-0000	Treasurer Performance Bond	525	525		0	0.00%	525	600	525
001-145-5313-0000	Treasurer Banking Fees	1,680	1,680		0	0.00%	83	1,650	1,798
001-145-5316-0000	Treasurer Tax Title Foreclosures	1,000	1,000		0	0.00%	150	1,000	6,937
001-145-5317-0000	Treasurer Printing Services	350	350		0	0.00%	0	350	176
001-145-5420-0000	Treasurer Office Supplies	125	125		0	0.00%	401	0	441
001-145-5711-0000	Treasurer Travel	500	500		0	0.00%	350	500	136
001-145-5712-0000	Treasurer Training/Conferences	400	400		0	0.00%	90	400	50
001-145-5730-0000	Treasurer Dues	70	70		0	0.00%	50	70	45
	Other Misc Expenses -History							125	125
	Total Salary	67,908	65,311		2,597	3.98%	48,309	71,810	80,217
	Total Other	8,350	8,350		0	0.00%	5,233	12,495	17,805
	Total Treasurer	76,258	73,661		2,597	3.53%	53,542	84,305	98,022

**FY2016 Budget Worksheet
146-Collector**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-146-5110-0000	Collector Salary	66,676	64,087		2,589	4.04%	47,145	61,574	61,743
001-146-5154-0000	Collector Certification Stipend	1,000	1,000		0	0.00%	1,000	1,000	1,000
001-146-5305-0000	Collector Software Support	0	8,742		(8,742)	-100.00%	11,692	6,300	6,294
001-146-5311-0000	Collector Performance Bond	680	680		0	0.00%	0	680	680
001-146-5316-0000	Collector Tax Title Foreclosures	160	160		0	0.00%	0	0	167
001-146-5317-0000	Collector Printing Services	1,400	1,400		0	0.00%	898	1,400	1,364
001-146-5345-0000	Collector Postage	7,140	7,140		0	0.00%	7,041	6,600	6,677
001-146-5420-0000	Collector Office Supplies	551	551		0	0.00%	175	551	77
001-146-5711-0000	Collector Travel	400	400		0	0.00%	130	400	309
001-146-5712-0000	Collector Training/Conferences	1,000	1,000		0	0.00%	473	1,100	1,039
001-146-5730-0000	Collector Dues	50	45		5	11.11%	50	45	45
	Other Misc Expenses -History								
	Total Salary	67,676	65,087		2,589	3.98%	48,145	62,574	62,743
	Total Other	11,381	20,118		(8,737)	-43.43%	20,460	17,076	16,653
	Total Collector	79,057	85,205		(6,148)	-7.22%	68,604	79,650	79,396
Notes:									
Salary: Appointed vs Elected Same Grade + Step									
Software: New Software module of Vadar, in Accountant's budget									

**FY2016 Budget Worksheet
151-Legal**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-151-5311-0000	Legal Services	50,000	50,000		0	0.00%	26,579	60,000	60,141
001-151-5399-0000	Legal Expenses	3,500	3,500		0	0.00%	1,521	4,000	1,647
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	53,500	53,500		0	0.00%	28,099	64,000	61,788
	Total Legal	53,500	53,500		0	0.00%	28,099	64,000	61,788

**FY2016 Budget Worksheet
152-Personnel Board**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-152-5712-0000	Personnel Board Training/Conferences	120	60		60	100.00%	120	60	0
001-152-5730-0000	Personnel Board Dues	200	200		0	0.00%	200	200	200
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	320	260		60	23.08%	320	260	200
	Total Personnel Board	320	260		60	23.08%	320	260	200

**FY2016 Budget Worksheet
156-Technology**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-156-5306-0000	Technology Consulting	47,424	1,080		46,344	4291.11%	1,728		
001-156-5341-0000	Technology Telephone (VOIP & Copper	10,000	10,000		0	0.00%	5,112		
001-156-5341-0610	Technology Telephone (Library)	1,200	1,600		(400)	-25.00%	799		
001-156-5343-0000	Technology Internet Access	4,665	1,380		3,285	238.04%	3,988		
001-156-5344-0000	Technology Website Hosting	2,450	4,634		(2,184)	-47.13%	2,675		
001-156-5422-0000	Technology Software	480	4,700		(4,220)	-89.79%	4,700		
001-156-5582-0000	Technology Hardware	9,100	4,600		4,500	97.83%	2,314		
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	75,319	27,994		47,325	169.05%	21,316	0	0
	Total Technology	75,319	27,994		47,325	169.05%	21,316	0	0

**FY2016 Budget Worksheet
156-Summary**

Consulting:	87,424	
	3,759	Managed Services - Firewall Town
	1,785	Managed Services - Firewall Library
	39,000	Guardian Eye Lite (65 devices @ \$50/device/month)
	12,960	Phone (time & materials) 8 hrs/month @ \$135/hr
	25,920	Misc (time & materials) 16 hrs/month @ \$135/hr
	4,000	SmartNet Subscription Support - VoIP Annual fee. Service enables our IT consultant to call Cisco and start a ticket with the Cisco engineers who will help identify and resolve the issue
Phone:	10,000	
	5,700	VoIP
	2,000	Copper
	1,800	Back-Up service est @ \$150/month
	500	Misc
Internet Access:	4,665	
	720	Email hosting
	2,000	Email Archiving
	125	Domain name registration
	1,700	Secondary ISP (located at Public Safety)
	120	Library Comcast
Software:	480	
	480	Adobe Acrobat (2)@≈\$240
Hardware	9,100	
	1,100	Laserjet Fax/Scanner (color) (HP Pro 500)
	800	Laserjet
	2,200	2 PC's (Police) w/2 monitors each
	5,000	Server Warranties 5 @ \$1000

**FY2016 Budget Worksheet
161-Town Clerk**

Account Number	Account Name	FY16 Submitted Budget	FY15 Budget	FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-161-5110-0000	Town Clerk Salary	45,006	43,259	1,747	4.04%	31,822	41,562	41,676
001-161-5154-0000	Town Clerk Certification Stipend	1,000	1,000	0	0.00%	1,000	1,000	1,000
001-161-5311-0000	Town Clerk Performance Bond	100	100	0	0.00%	0	100	100
001-161-5317-0000	Town Clerk Printing Services	0	130	(130)	-100.00%	0	130	1,009
001-161-5345-0000	Town Clerk Postage	300	260	40	15.38%	54	260	0
001-161-5420-0000	Town Clerk Office Supplies	200	124	76	61.29%	11	216	236
001-161-5443-0000	Town Clerk Equipment Maintenance	160	160	0	0.00%	0	160	0
001-161-5711-0000	Town Clerk Travel	345	1,204	(859)	-71.35%	37	1,204	430
001-161-5712-0000	Town Clerk Training/Conferences	865	100	765	765.00%	110	100	135
001-161-5730-0000	Town Clerk Dues	150	100	50	50.00%	75	150	60
	Other Misc Expenses -History							
	Total Salary	46,006	44,259	1,747	3.95%	32,822	42,562	42,676
	Total Other	2,120	2,178	(58)	-2.66%	287	2,320	1,970
	Total Town Clerk	48,126	46,437	1,689	3.64%	33,110	44,882	44,646
Notes:								
Salary: Elected Step 8 @ 67.5% (27 hours/week)								
Equipment/Maintenance: Cartridge for state printer used for census and voter registration purposes								
Postage: The Town Clerk's office purchases our own stamped envelopes directly from the post office for general correspondence, rather than using the town's stamp machine: \$293/500 envelopes + shipping								
Office Supplies: Bond paper for vital records \$60, Permanent Marking Pens \$10, Certificate Paper (Business Certificates, Cemetery Deeds) \$40, Mailing Labels 3 x \$30/box = \$90								
Travel: 600 miles @ \$0.575/mile								
Training/Conferences: Fall Conference \$300, Winter Conference \$40, Spring Conference \$525								
Dues: Massachusetts Association of Town and City Clerks \$100, Middlesex County Association of Town Clerks \$50								

**FY2016 Budget Worksheet
162-Elections & Registrars**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-162-5110-0000	Registrar Salary	1,711	1,711		0	0.00%	720	1,711	1,711
001-162-5125-0000	Election Workers	2,317	3,051		(734)	-24.06%	2,124	890	767
001-162-5243-0000	Elect. & Registr. Equipment Maintenance	2,825	3,405		(580)	-17.03%	1,924	1,780	1,528
001-162-5317-0000	Elect. & Registr. Printing Services	1,045	1,045		0	0.00%	0	1,045	657
001-162-5345-0000	Elect. & Registr. Postage	1,672	1,500		172	11.47%	1,262	1,470	1,980
001-162-5420-0000	Elect. & Registr. Office Supplies	30	30		0	0.00%	0	30	0
001-162-5490-0000	Elect. & Registr. Refreshments	60	90		(30)	-33.33%	0	30	8
	Other Misc Expenses -History								
	Total Salary	4,028	4,762		(734)	-15.41%	2,844	2,601	2,478
	Total Other	5,632	6,070		(438)	-7.22%	3,186	4,355	4,173
	Total Elect. & Registr.	9,660	10,832		(1,172)	-10.82%	6,030	6,956	6,650
Notes:									
Registrar Salary: 3 @ \$270.12 + Chair @ \$900.34									
Election Hourly Wages: 1 Annual Town Election, 1 Presidential Primary									
Equipment Maintenance: Accuvote Memory Card \$500 Local, \$1000 Primary, Automark Memory Card \$1,050 (handicapped accessible terminal)									
Annual maintenance contract with LHS for the Accuvote voting machine \$200. Plus print cartridges for the Automark Handicapped Accessible terminal \$75.									
Printing Services: 3,000 ballots x \$.27/ballot + \$60 shipping = \$870. Plus Census Mailing Return Envelopes 2500 @ \$35/500 = \$175									
Postage: Census Mailing 2200 + 300 followup pre-stamped = 2500 @ \$279/500 + shipping. Plus Postcards to inactive voters 350 @ \$0.75 = \$262									
Office Supplies: Ballot marking pens, Paper Tape Rolls									
Refreshments: For election workers on the day of the election									

**FY2016 Budget Worksheet
171-Conservation Comm**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-171-5243-0000	Conservation Comm Equipment Maint	1,000	1,000		0	0.00%	0	1,000	976
001-171-5599-0000	Conservation Comm Other Supplies	100	100		0	0.00%	0	100	0
001-171-5712-0000	Conservation Comm Conferences	411	542		(131)	-24.17%	115	542	345
001-171-5730-0000	Conservation Comm Dues	639	508		131	25.79%	639	508	564
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	2,150	2,150		0	0.00%	754	2,150	1,885
	Total Conservation Comm	2,150	2,150		0	0.00%	754	2,150	1,885

**FY2016 Budget Worksheet
175-Planning Board**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-175-5110-0000	Planning Board Salary	545	545		0	0.00%	273	545	545
001-175-5112-0000	Town Planner Salary	66,908	64,311		2,597	4.04%	47,309	70,810	70,700
001-175-5305-0000	Planning Board Software Support	3,000	1,500		1,500	100.00%	3,000	4,500	4,500
001-175-5306-0000	Planning Board Consulting	720	720		0	0.00%	375	720	330
001-175-5312-0000	Planning Board Legal Notices	200	200		0	0.00%	0	200	191
001-175-5599-0000	Planning Board Other Office Exp	660	750		(90)	-12.00%	634	830	818
001-175-5711-0000	Planning Board Travel	700	700		0	0.00%	568	775	796
001-175-5712-0000	Planning Board Conferences	260	200		60	30.00%	199	200	200
001-175-5730-0000	Planning Board Dues	1,790	1,705		85	4.99%	1,775	1,675	1,675
	Other Misc Expenses -History								
	Total Salary	67,453	64,856		2,597	4.00%	47,581	71,355	71,245
	Total Other	7,330	5,775		1,555	26.93%	6,550	8,900	8,511
	Total Planning Board	74,783	70,631		4,152	5.88%	54,132	80,255	79,756

Notes:

Salary: Elected Board 5 @ \$109 = \$545. Town Planner Grade 15, Step 2

Software Support: MapGeo \$3,000 contract price

Consulting Fees: Contracted Engineer estimate 6 hours @ \$120/hr

Legal Notices: est \$200 based on average. Cost based on length of notices, subject to change

Other Office Expenses: Ink & Supplies for Color Printer & Plotter \$330. Publications Land Court Reporter (\$235) and The Beacon (\$65) with potential subscription price increases

Travel Expenses: 70 local night meetings at 5 mi each @ \$0.575/mi = \$200 Plus 30 Off-Site meetings at 30 mi each = \$500

Conferences: Citizen Planner Training Collaborative annual workshop for new board, est \$60, plus Annual APA Conference \$200

Dues: American Planning Association \$245, Mass APA \$35, and American Institute of Certified Planners \$135. Metropolitan Area Planning Council (MAPC) Minuteman Advisory Group on Interlocal Coordination

**FY2016 Budget Worksheet
175-Planning Board**

(MAGIC) based on population \$1375.	
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**FY2016 Budget Worksheet
176-Zoning Board**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-176-5599-0000	ZBA Other Office Supplies	135	135		0	0.00%	0	135	82
001-176-5712-0000	ZBA Conferences	75	75		0	0.00%	65	125	0
001-176-5730-0000	ZBA Dues	0	125		(125)	-100.00%	0	75	0
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	210	335		(125)	-37.31%	65	335	82
	Total ZBA	210	335		(125)	-37.31%	65	335	82

**FY2016 Budget Worksheet
179-Agricultural Comm**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-179-5599-0000	Ag Comm Other Office Supplies	100	40		60	150.00%	0	40	0
001-179-5711-0000	Ag Comm Travel	0	80		(80)	-100.00%	0	80	0
001-179-5712-0000	Ag Comm Conferences	0	80		(80)	-100.00%	0	80	0
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	100	200		(100)	-50.00%	0	200	0
	Total Ag Comm	100	200		(100)	-50.00%	0	200	0

**FY2016 Budget Worksheet
192-Town Hall**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-192-5115-0000	Town Hall Clerical Salary	172,420	168,116		4,304	2.56%	109,590	176,450	152,888
001-192-5210-0000	TH Electricity	8,903	8,300		603	7.27%	5,648	8,400	8,333
001-192-5212-0000	TH Heating	4,300	4,100		200	4.88%	3,568	4,000	4,866
001-192-5241-0000	TH Bldg/Grounds Maint Service	3,000	1,500		1,500	100.00%	6,738	1,500	7,499
001-192-5271-0000	TH Equipment Lease	6,922	6,731		191	2.84%	4,417	6,332	5,901
001-192-5305-0000	TH Software Support	1,500	1,500		0	0.00%	0	5,500	7,310
001-192-5312-0000	TH Advertising/Legal Notices	700	700		0	0.00%	641	700	1,518
001-192-5317-0000	TH Printing Services	4,160	4,206		(46)	-1.09%	146	4,806	3,764
001-192-5345-0000	TH Postage	1,500	5,300		(3,800)	-71.70%	1,647	5,200	5,002
001-192-5420-0000	TH Office Supplies	700	1,525		(825)	-54.10%	399	700	592
001-192-5421-0000	TH Copier Supplies	1,670	2,300		(630)	-27.39%	1,054	2,440	1,486
001-192-5441-0000	TH Bldg/Grounds Maint Supplies	1,000	1,000		0	0.00%	2,710	1,000	1,383
001-192-5443-0000	TH Equipment Maint Supplies	1,000	1,000		0	0.00%	755	1,000	774
001-192-5490-0000	TH Meals/Refreshments	100	100		0	0.00%	79	100	39
001-192-5599-0000	TH Cleaning Supplies	1,000	1,000		0	0.00%	615	1,000	762
001-192-5710-0000	TH Lodging/Meals	1,910	720		1,190	165.28%	324	1,300	970
001-192-5711-0000	TH Travel	550	283		267	94.35%	507	283	24
001-192-5712-0000	TH Training/Conferences	3,095	2,470		625	25.30%	937	3,080	2,475
001-192-5730-0000	TH Dues	1,113	1,078		35	3.25%	1,048	1,030	1,044
001-192-5799-0000	TH Other Expenses	600	1,542		(942)	-61.09%	199	1,486	1,111
	Other Misc Expenses -History				0	0		8,725	21,115
	Total Salary	172,420	168,116		4,304	2.56%	109,590	176,450	152,888
	Total Other	43,723	45,355		(1,632)	-3.60%	31,431	58,582	75,969
	Total Town Hall	216,143	213,471		2,672	1.25%	141,022	235,032	228,858

FY2016 Budget Worksheet
192-Summary

Electricity: Rate has increased \$0.009 per kWh . Budget has been calculated based upon average consumption for 7/1/10 – 11/20/14 (~80,000 kWh) at current rate. **Increase of \$603 or 7.27%**

Bldg/Grounds Maint Service: This line item is comprised of annual maintenance including fire inspection, fire extinguisher service, septic pumping, parking lot striping, as well as other routine maintenance costs. When the new chart of accounts was completed, the Accountant included some of the annual maintenance items in “other expenses”. The delta, compared to FY 15, is attributable to the reallocation as well as trying to budget better for the routine costs of maintenance at Town Hall. **Increase of \$1500 or 100%**

Postage: Actual usage over the past 12 months was ~\$5,300. The postage meter reserve account has built up over the years and is expected to be around \$6,700 by 7/1/15. Reserve should be spent down. Planning for potential increase cost of postage, the budgeted amount should be ample to cover the cost of mailing town meeting warrant(s), which is not done through the postage meter. Expect that FY 17 budget will increase back to a level of \$5 – 6k. **Decrease of \$3800 or 71.7%**

Office Supplies: Last year’s budget included AED batteries, which need to be replaced every 3 years. Will be included again in FY18 budget. **Decrease of \$825 or 54.1%**

Copier Supplies: Copier paper usage has been down substantially since the new Accountant came on board. **Decrease of \$630 or 27.39%**

Lodging/Meals/Travel/Conferences: This year’s budget reflects a return to the ICMA annual conference for the TA, who did not attend the conference in 2015 due to proximity to vacation time. **Increase of \$2082 or 59.9%**

Other Expenses: Represents a reallocation of expenses to Bldg/Grounds Maint Service. The remainder is for water cooler expense and a token amount for furniture. **Decrease of \$942 or 61.1%**

**FY2016 Budget Worksheet
199-Energy Comm**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-199-5441-0000	Energy Comm Maint Supplies	0	800		(800)	-100.00%	483	0	0
001-199-5599-0000	Energy Comm Other Office Supplies	150	40		110	275.00%	270	40	110
001-199-5711-0000	Energy Comm Travel	0	80		(80)	-100.00%	0	80	0
001-199-5712-0000	Energy Comm Conferences	0	80		(80)	-100.00%	0	80	0
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	150	1,000		(850)	-85.00%	753	200	110
	Total Energy Comm	150	1,000		(850)	-85.00%	753	200	110

**FY2016 Budget Worksheet
210-Police**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-210-5112-0000	Police Salary -Chief	117,750	115,000		2,750	2.39%	84,588	102,969	102,969
001-210-5114-0000	Police Salary -FT Officer	657,501	664,154		(6,653)	-1.00%	477,915	633,196	609,263
001-210-5115-0000	Police Salary -Clerical	52,484	51,511		973	1.89%	37,893	50,885	49,520
001-210-5124-0000	Police Salary -Special Officer	12,236	12,055		181	1.50%	5,584	11,541	7,196
001-210-5125-0000	Police Salary -Lock Up Attendants	6,533	6,434		99	1.54%	3,104	5,952	4,840
001-210-5134-0000	Police OT	128,055	150,437		(22,382)	-14.88%	145,214	139,655	184,190
001-210-5144-0000	Police -Town Detail	12,850	8,609		4,241	49.26%	1,890	8,191	3,906
001-210-5210-0000	Police Electricity	12,000	12,000		0	0.00%	9,059	12,600	11,799
001-210-5212-0000	Police Heating	3,700	3,700		0	0.00%	1,793	3,979	2,224
001-210-5241-0000	Police Bldg/Grounds Maint Svc	3,500	3,500		0	0.00%	2,233	3,500	7,753
001-210-5242-0000	Police Vehicle Maint Svc	17,500	17,500		0	0.00%	18,518	19,000	32,100
001-210-5243-0000	Police Equipment Maint Svc	4,000	4,000		0	0.00%	2,499	4,640	3,806
001-210-5341-0000	Police Cell Phones	9,369	9,369		0	0.00%	5,826	12,360	14,676
001-210-5342-0000	Police Mobile Communication	3,400	3,400		0	0.00%	2,320	3,400	3,418
001-210-5343-0000	Police Internet Access	2,790	1,140		1,650	144.74%	630	1,770	708
001-210-5443-0000	Police Equipment Maint Supply	8,250	8,250		0	0.00%	12,299	10,100	9,382
001-210-5490-0000	Police Meals/Refreshments	750	750		0	0.00%	135	1,500	2,952
001-210-5591-0000	Police Uniforms	16,950	16,950		0	0.00%	13,089	16,950	18,323
001-210-5599-0000	Police Other Expense	3,431	3,431		0	0.00%	4,414	3,900	3,263
001-210-5712-0000	Police Training/Conferences	10,500	10,500		0	0.00%	9,734	6,100	6,649
001-210-5730-0000	Police Dues/Memberships	4,800	4,800		0	0.00%	3,395	2,500	2,251
001-210-5840-0000	Police Vehicle Purchase	0	38,000		(38,000)	-100.00%	38,187	34,500	33,614
	Other Misc Expenses -History							4,000	4,793
	Total Salary	987,409	1,008,200		(20,791)	-2.06%	756,189	952,389	961,884
	Total Other	100,940	137,290		(36,350)	-26.48%	124,130	140,799	157,709
	Total Police	1,088,349	1,145,490		(57,141)	-4.99%	880,318	1,093,188	1,119,593

FY2016 Budget Worksheet
210-Summary

Salary: Increased patrol coverage to full coverage (2 officers per shift)

Internet Svc: New investigatory service/database to be added

**FY2016 Budget Worksheet
215-Dispatch**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-215-5114-0000	Dispatch Salary FT	182,813	177,768		5,045	2.84%	140,764	179,308	172,841
001-215-5116-0000	Dispatch Salary PT	27,006	26,015		991	3.81%	1,229	17,029	10,375
001-215-5134-0000	Dispatch OT FT	46,906	46,519		387	0.83%	47,030	52,700	89,228
001-215-5210-0000	Dispatch Electric	400	200		200	100.00%	369	200	181
001-215-5243-0000	Dispatch Equipment Maint Svc	7,300	7,300		0	0.00%	6,100	6,375	6,374
001-215-5305-0000	Dispatch Software/Records Mgt	19,290	19,290		0	0.00%	20,850	21,605	19,163
001-215-5341-0000	Dispatch Telephone	4,130	4,130		0	0.00%	2,139	4,130	2,910
001-215-5591-0000	Dispatch Uniforms	1,600	1,600		0	0.00%	880	1,600	1,354
001-215-5599-0000	Dispatch Office Expense	2,500	2,500		0	0.00%	1,791	2,000	2,809
001-215-5712-0000	Dispatch Training	1,000	1,000		0	0.00%	802	1,000	1,801
	Other Misc Expenses -History								
	Total Salary	256,725	250,302		6,423	2.57%	189,022	249,037	272,443
	Total Other	36,220	36,020		200	0.56%	32,931	36,910	34,591
	Total Dispatch	292,945	286,322		6,623	2.31%	221,953	285,947	307,034
Notes:									
Software: One-time purchase software to interface with the fire alarm radio receiver. This will allow the dispatcher to view alarms on their workstation and retrieve additional site information for the emergency responders.									

**FY2016 Budget Worksheet
220-Fire**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
Account Number	Account Name								
001-220-5112-0000	Fire Salary -Chief	97,113	93,378		3,735	4.00%	68,692	90,658	90,658
001-220-5114-0000	Fire Salary -FT FF/EMT	275,415	287,293		(11,878)	-4.13%	195,394	280,229	256,214
001-220-5116-0000	Fire Salary -PD FF	258,940	256,972		1,968	0.77%	156,260	245,625	274,748
001-220-5124-0000	Fire Salary -On Call	60,085	59,197		888	1.50%	21,526	56,675	33,472
001-220-5134-0000	Fire OT	82,748	68,374		14,374	21.02%	77,224	66,309	67,813
001-220-5210-0000	Fire Electricity	6,000	5,950		50	0.84%	4,409	5,775	6,787
001-220-5212-0000	Fire Heating	6,500	6,500		0	0.00%	5,070	8,000	6,603
001-220-5241-0000	Fire Bldg/Grounds Maint Svc	5,400	5,400		0	0.00%	921	5,000	5,705
001-220-5242-0000	Fire Vehicle Maint Svc	20,000	15,000		5,000	33.33%	21,752	15,000	17,538
001-220-5243-0000	Fire Equipment Maint Svc	18,450	18,850		(400)	-2.12%	4,759	18,850	16,204
001-220-5301-0000	Fire Ambulance Billing	7,180	7,178		2	0.03%	2,588	7,178	5,734
001-220-5302-0000	Fire Medical Services	2,000	2,000		0	0.00%	1,372	2,000	1,178
001-220-5341-0000	Fire Cell Phone	2,800	2,400		400	16.67%	2,303	7,900	10,658
001-220-5441-0000	Fire Bldg/Grounds Maint Supply	1,200	1,200		0	0.00%	288	1,200	666
001-220-5443-0000	Fire Equipment Maint Exp	13,500	13,500		0	0.00%	8,205	13,500	3,877
001-220-5500-0000	Fire Medical Supply	5,750	5,750		0	0.00%	1,243	5,000	5,015
001-220-5591-0000	Fire Uniforms	7,800	7,800		0	0.00%	3,001	7,800	6,619
001-220-5712-0000	Fire Training/Conferences	2,900	2,900		0	0.00%	392	2,900	679
001-220-5730-0000	Fire Dues	3,300	3,300		0	0.00%	2,939	2,100	1,839
001-220-5731-0000	Fire Certification/License	2,000	2,000		0	0.00%	1,148	2,000	812
001-220-5799-0000	Fire Other Expenses	2,100	3,770		(1,670)	-44.30%	767	1,500	2,079
	Other Misc Expenses -History								
	Total Salary	774,301	765,214		9,087	1.19%	519,094	739,496	722,904
	Total Other	106,880	103,498		3,382	3.27%	61,158	105,703	91,994
	Total Fire	881,181	868,712		12,469	1.44%	580,252	845,199	814,898

FY2016 Budget Worksheet
220-Summary

Electric: Projected shortfall of \$850 in FY15. $\$5950 + \$850 = \$6800$ (**Increase of \$850 = 14.29%**)

Vehicle Maintenance: FY14 budget was \$15,000 with an actual of \$17,538. FY15 budget is 15,000 and actual to date \$20,175 shortage of \$5,175. Requesting additional \$5,000. (**\$5,000 Increase = 33.33%**)

Equipment Maintenance Svc: FY15 budget of \$18,850 and an FY14 actual of \$16,204. Reduced by \$400. (**\$400 decrease = -2.12%**)

Cell Phone: Projected FY15 ending of \$2,800 will leave a \$400 shortage. (**Increase of \$400 = 16.67%**)

Salary: (New Staff Position/Adjusted Schedule - Warrant Article) (**Increase of \$24K = 4.5%**)

**FY2016 Budget Worksheet
241-Building Inspector**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-241-5112-0000	Building Insp Salary	68,581	65,919		2,662	4.04%	48,492	63,846	63,846
001-241-5124-0000	Building Insp Salary Coverage	1,282	2,474		(1,192)	-48.19%	0	1,581	0
001-241-5242-0000	Building Insp Vehicle Maint Svc	100	100		0	0.00%	85	500	29
001-241-5306-0000	Building Insp Consulting	7,500			7,500		0	0	0
001-241-5599-0000	Building Insp Office Supplies	1,000	700		300	42.86%	569	650	506
001-241-5711-0000	Building Insp Mileage	300	300		0	0.00%	203	142	304
001-241-5712-0000	Building Insp Training/Conferences	750	960		(210)	-21.88%	1,050	960	1,349
001-241-5730-0000	Building Insp Dues	125	190		(65)	-34.21%	115	190	90
	Other Misc Expenses -History								
	Total Salary	69,863	68,393		1,470	2.15%	48,492	65,427	63,846
	Total Other	9,775	2,250		7,525	334.44%	2,022	2,442	2,278
	Total Building Insp	79,638	70,643		8,995	12.73%	50,513	67,869	66,124
Notes:									
Salary: Coverage for vacation 40 hrs @ Step 2 rate \$32.04									
Consulting: 1st of 2 year project cost estimate, outside services; balanced with increased revenues									

**FY2016 Budget Worksheet
291-Animal Ctrl**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-291-5116-0000	ACO Salary	2,746	2,705		41	1.52%	1,352	2,682	2,681
001-291-5341-0000	ACO Telephone	300	250		50	20.00%	235	250	247
001-291-5799-0000	ACO Other Expenses	150	150		0	0.00%	138	150	145
	Other Misc Expenses -History								
	Total Salary	2,746	2,705		41	1.52%	1,352	2,682	2,681
	Total Other	450	400		50	12.50%	373	400	393
	Total ACO	3,196	3,105		91	2.93%	1,725	3,082	3,074
Notes:									
Salary: FY15 Budgeted for 137 hours, increased rate to \$20.04									
Telephone: New plan, \$25/mo									
Other Expense: Could include Mileage or Veterinary Services, etc.									

**FY2016 Budget Worksheet
292-Animal Ctrl -Dogs & Cats**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-292-5116-0000	ACO Dog & Cat Salary	11,507	11,292		215	1.90%	8,251	11,007	1,006
001-292-5270-0000	ACO Dog & Cat Rental of Facilities	600	600		0	0.00%	450	600	600
001-292-5302-0000	ACO Dog & Cat Veterinary Svc	150	150		0	0.00%	0	150	0
001-292-5341-0000	ACO Dog & Cat Telephone	600	600		0	0.00%	550	600	549
001-292-5599-0000	ACO Dog & Cat Supplies	500	75		425	566.67%	0	75	0
001-292-5711-0000	ACO Dog & Cat Travel	1,000	200		800	400.00%	681	200	140
	Other Misc Expenses -History								
	Total Salary	11,507	11,292		215	1.90%	8,251	11,007	1,006
	Total Other	2,850	1,625		1,225	75.38%	1,680	1,625	1,289
	Total ACO Dog & Cat	14,357	12,917		1,440	11.15%	9,931	12,632	2,296
Notes:									
Salary: Historically, we have paid a "salary" calculated at an average of 11 hours/week. Actual time shows an average of 12 hours/week. Increase rate to \$20.04 per Compensation Schedule calculate 11 hours for 52.2 weeks.									
Supplies: Supply ACO with new materials for protective gear, restraint supplies, food, etc.									
Mileage: History shows an average of 20 miles/week, round up for increased call volume @ \$0.575/mile									

**FY2016 Budget Worksheet
299-Field Driver**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-299-5124-0000	Field Driver Salary	45	45		0	0.00%	45	45	45
001-299-5711-0000	Field Driver Mileage	25	50		(25)	-50.00%	0	50	6
	Other Misc Expenses -History								
	Total Salary	45	45		0	0.00%	45	45	45
	Total Other	25	50		(25)	-50.00%	0	50	6
	Total Field Driver	70	95		(25)	-26.32%	45	95	51

**FY2016 Budget Worksheet
310-Minuteman**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
Account Number	Account Name								
001-310-5601-0000	Minuteman Assessment	165,340	147,254		18,086	12.28%	128,848	177,558	177,558
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	165,340	147,254		18,086	12.28%	128,848	177,558	177,558
	Total Minuteman	165,340	147,254		18,086	12.28%	128,848	177,558	177,558

Minuteman High School
FY 2016 ASSESSMENT - Version 5.0
March 4, 2015

Total Required Assessments:	
Budget Assessment	
Required Minimum Contribution	\$ 5,669,159
Operating Portion	\$ 3,453,781
Transportation	\$ 1,468,699
LESS: Reg. Trans. Reimb.	\$ (813,197)
Debt and Capital Portion	\$ 1,111,055
Total Budget Assessment	#####
Special Programs Assessment*	\$ 649,455
Total All Assessments	#####

Town/City	Operating Assessment											Debt and Capital Assessment			Special Programs Assessment*			Total All Assessments	FY15 Assessments	Change - FY16 over FY15				
	State Required Minimum Assessment ²				Post Graduate Enrollment Adjustment ³			Choice Adjustment		Transportation & Remaining Assessment Per District Agreement				Enrollment for Capital Assessment ⁴	Capital Assessment Share	Total Debt & Capital Assessment	Total Budget Assessment				Post-Graduate Assessment	Middle School Assessment		
	State Foundation Enrollment ²	MM Foundation Budget @ \$16,938/Student	State-Mandated Municipal Contribution %	ESTIMATED State Required Minimum Assessment ²	Required PG Adj. to DESE Enrollment	MM Foundation Budget Adj.	Adjusted State Required Minimum Assessment	Sids.	Amount	Total Grade 9-12 Enrollment ¹	Transportation & Operating Share	Transportation Assessment Share	Total Remaining Operating Assessment											
Acton	28	\$ 474,264	76.67%	\$ 363,639	3	\$ 38,961	\$ 402,600	1	\$ 5,000	26	6.74%	\$ 44,210	\$ 232,265	\$ 684,076	26	6.61%	\$ 73,412	\$ 757,487	4	\$ 13,500	\$ 154,558	\$ 925,545	\$ 760,052	\$ 165,493
Arlington	158	\$ 2,676,204	78.69%	\$ 2,105,921	-6	\$ (79,972)	\$ 2,025,949	0	\$ -	146	37.87%	\$ 248,258	\$ 1,304,259	\$ 3,578,467	146	37.10%	\$ 412,234	\$ 3,990,701	6	\$ 20,250	\$ -	\$ 4,010,951	\$ 3,788,615	\$ 222,336
Belmont	30	\$ 508,140	82.75%	\$ 420,495	1	\$ 14,017	\$ 434,512	0	\$ -	29	7.52%	\$ 49,311	\$ 259,065	\$ 742,888	29	7.37%	\$ 81,882	\$ 824,770	2	\$ 6,750	\$ -	\$ 831,520	\$ 751,046	\$ 80,474
Bolton	10	\$ 169,380	85.95%	\$ 145,584	0	\$ -	\$ 145,584	0	\$ -	10	2.59%	\$ 17,004	\$ 89,333	\$ 251,921	10	2.54%	\$ 28,235	\$ 280,156		\$ -	\$ 148,793	\$ 428,949	\$ 385,740	\$ 43,209
Boxborough	5	\$ 84,690	89.85%	\$ 76,092	0	\$ -	\$ 76,092	0	\$ -	4	1.04%	\$ 6,802	\$ 35,733	\$ 118,627	5	1.27%	\$ 14,118	\$ 132,745	1	\$ 3,375	\$ 29,221	\$ 165,340	\$ 147,254	\$ 18,086
Carlisle	8	\$ 135,504	87.55%	\$ 118,627	0	\$ -	\$ 118,627	0	\$ -	8	2.08%	\$ 13,603	\$ 71,466	\$ 203,696	8	2.03%	\$ 22,588	\$ 226,284		\$ -	\$ -	\$ 226,285	\$ 327,521	\$ (101,236)
Concord	12	\$ 203,256	85.63%	\$ 174,041	4	\$ 58,014	\$ 232,055	0	\$ -	12	3.11%	\$ 20,405	\$ 107,199	\$ 359,659	12	3.05%	\$ 33,882	\$ 393,541	4	\$ 13,500	\$ -	\$ 407,041	\$ 191,689	\$ 215,352
Dover	3	\$ 50,814	88.81%	\$ 45,130	0	\$ -	\$ 45,130	0	\$ -	3	0.78%	\$ 5,101	\$ 26,800	\$ 77,031	5	1.27%	\$ 14,118	\$ 91,148		\$ -	\$ -	\$ 91,148	\$ 37,798	\$ 53,350
Lancaster	34	\$ 575,892	72.01%	\$ 414,686	-1	\$ (12,197)	\$ 402,489	1	\$ 5,000	32	8.30%	\$ 54,413	\$ 285,865	\$ 747,767	32	8.13%	\$ 90,353	\$ 838,120		\$ -	\$ 126,717	\$ 964,837	\$ 699,343	\$ 265,494
Lexington	45	\$ 762,210	85.40%	\$ 650,906	-3	\$ (43,394)	\$ 607,512	0	\$ -	41.5	10.77%	\$ 70,566	\$ 370,731	\$ 1,048,810	41.5	10.55%	\$ 117,176	\$ 1,165,986	2	\$ 6,750	\$ -	\$ 1,172,736	\$ 1,244,384	\$ (71,648)
Lincoln	5	\$ 84,690	86.17%	\$ 72,975	1	\$ 14,595	\$ 87,570	0	\$ -	4	1.04%	\$ 6,802	\$ 35,733	\$ 130,105	5	1.27%	\$ 14,118	\$ 144,223	2	\$ 6,750	\$ -	\$ 150,973	\$ 138,243	\$ 12,730
Needham	23	\$ 389,574	85.41%	\$ 332,735	1	\$ 14,467	\$ 347,202	0	\$ -	22	5.71%	\$ 37,409	\$ 196,532	\$ 581,143	22	5.59%	\$ 62,117	\$ 643,260	2	\$ 6,750	\$ -	\$ 650,010	\$ 893,211	\$ (243,201)
Stow	18	\$ 304,884	84.10%	\$ 256,414	1	\$ 14,245	\$ 270,659	0	\$ -	18	4.67%	\$ 30,607	\$ 160,799	\$ 462,065	18	4.57%	\$ 50,823	\$ 512,889	1	\$ 3,375	\$ 102,416	\$ 618,680	\$ 657,204	\$ (38,524)
Sudbury	27	\$ 457,326	86.91%	\$ 397,479	-2	\$ (29,443)	\$ 368,036	0	\$ -	24	6.23%	\$ 40,809	\$ 214,399	\$ 623,244	24	6.10%	\$ 67,764	\$ 691,008	1	\$ 3,375	\$ -	\$ 694,383	\$ 543,451	\$ 150,932
Wayland	5	\$ 84,690	88.06%	\$ 74,578	-1	\$ (14,916)	\$ 59,662	0	\$ -	3	0.78%	\$ 5,101	\$ 26,800	\$ 91,563	5	1.27%	\$ 14,118	\$ 105,681	1	\$ 3,375	\$ -	\$ 109,056	\$ 203,026	\$ (93,970)
Weston	3	\$ 50,814	89.50%	\$ 45,479	0	\$ -	\$ 45,479	0	\$ -	3	0.78%	\$ 5,101	\$ 26,800	\$ 77,380	5	1.27%	\$ 14,118	\$ 91,497		\$ -	\$ -	\$ 91,497	\$ 110,127	\$ (18,630)
TOTAL	414	\$ 7,012,332	81.21%	\$ 5,694,781	-2	\$ (25,622)	\$ 5,669,159	2	\$ 10,000	385.5	100.00%	\$ 655,502	\$ 3,443,781	\$ 9,778,442	393.5	100.00%	\$ 1,111,055	\$ 10,889,497	26	\$ 87,750	\$ 561,705	\$ 11,538,952	\$ 10,878,704	\$ 660,248

Footnotes:
1. Special Programs Assessment provides funding for the Middle School Program to those communities that offer the program. Also includes 50% tuition costs for Post Graduate in-district students. Allocation of Middle School costs for Acton (83.6%) and Boxborough (16.4%) based on 10/1/14 enrollment at RI Grey school.
2. The State Required Minimum Assessments are based on estimated DESE Ch. 70 funding.
3. All student enrollment numbers are based on FY15 enrollments as of October 1, 2014. Per the District Agreement, the minimum enrollment for capital expenses is 5 FTE students.
4. The Total Operating Assessment equals the sum of the State Required Minimum assessment, the Transportation assessment, the Choice adjustment, and the remaining allocated assessment per the District Agreement.

* Note: Reformatted by JBarrett (Boxborough) from pdf extract to excel. Removed \$0 columns for Special Ed, those totals are included in Foundation Budget

**FY2016 Budget Worksheet
320-ABRSD**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
Account Number	Account Name								
001-320-5601-0000	ABRSD Assessment	11,120,240	10,594,577		525,663	4.96%	7,945,935	5,568,636	5,568,636
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	11,120,240	10,594,577		525,663	4.96%	7,945,935	5,568,636	5,568,636
	Total ABRSD	11,120,240	10,594,577		525,663	4.96%	7,945,935	5,568,636	5,568,636
Notes:									
	Blanchard School:	0	0				0	5,798,320	5,535,784
		11,120,240	10,594,577					11,366,956	11,104,420

DRAFT TABLE 6 - 1/8/15
ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT
 Analysis of Assessments
 Projected State Aid Numbers
 School Year 2015-2016

	GROSS BUDGET	ACTON	BOXBOROUGH
	2015-2016	84.58%	15.42%
		83.22%	16.78%
EXPENDITURES INSIDE DEBT LIMIT:			
OPERATING BUDGET	\$76,773,939	\$64,935,398	\$11,838,541
OPEB TRUST FUND CONTRIBUTION	\$700,000	\$592,060	\$107,940
LOWER FIELDS CONSTRUCTION DEBT SERVICE	\$118,118	\$104,204	\$13,914
CAPITAL OUTLAY -BUILDINGS	\$355,200	\$300,428	\$54,772
TOTAL INSIDE DEBT LIMIT	\$77,947,257	\$65,932,089	\$12,015,168
EXPENDITURES OUTSIDE DEBT LIMIT (PREVIOUSLY AUTHORIZED BY REGION):			
CONSTRUCTION DEBT SERVICE (FOR JHS & SHS/AUTHORIZED OUTSIDE PROP 2 1/2)	\$382,164	\$337,145	\$45,019
SH CONSTRUCTION/RENOVATION	\$1,420,461	\$1,253,131	\$167,330
	\$1,802,625	\$1,590,276	\$212,349
GROSS BUDGET-Subtotal	\$79,749,882	\$67,522,365	\$12,227,517
SHARE OF DEBT SERVICE ELEMENTARY SCHOOLS- PAID BY TOWNS	\$939,793	\$794,877	\$144,916
TOTAL REGIONAL DISTRICT EXPENDITURES	\$80,689,675	\$68,317,242	\$12,372,433
OTHER FINANCING SOURCES:			
CHAPTER 70 BASE AID	\$14,393,376	\$12,173,917	\$2,219,459
CHOICE/CHARTER SCHOOL ASSESSMENT	(\$546,513)	(\$462,241)	(\$84,272)
CHARTER SCHOOL AID	\$26,761	\$22,634	\$4,127
REGIONAL SCHOOL TRANSPORTATION (Cherry Sheet)	\$1,266,283	\$1,071,022	\$195,261
REGIONAL BONUS AID	\$111,200	\$94,053	\$17,147
TRANSFER FROM PREMIUM ON LOAN-JHS	\$7,526	\$6,365	\$1,161
TRANSFER FROM RESERVES (Excess & Deficiency)	\$200,000	\$169,160	\$30,840
TOTAL OTHER FINANCING SOURCES	\$15,458,633	\$13,074,912	\$2,383,721
TOWN ASSESSMENTS	\$65,231,042	\$55,242,330	\$9,988,712

Calculation of Final Assessments Per Appendix A to Revised Regional Agreement - FY16

Description	TOTAL	ACTON	BOXBOROUGH
Project Total Benefit Amount	\$1,873,119		
Base Budgets	\$64,533,396	\$53,398,447	\$11,134,949
Benefit Percentage Shares		87.5%	12.5%
Share of Benefits	\$1,873,119	\$1,638,979	\$234,140
Reduce Base Budgets By Benefit Shares	\$62,660,277	\$51,759,468	\$10,900,809
Recalculated Assessment Percentages Based On Benefit Shares Applied To Base Budget	100.00%	82.60%	17.40%
Input Table 6 Result From FY16 Actual Budget	\$65,231,042	\$55,242,330	\$9,988,712
Assessment Percentages With Actual Budget		84.69%	15.31%
Shift In Percentage Shares		2.08%	-2.08%
Final Assessment AT FIXED ASSESSMENT % PER APPENDIX A	\$65,231,042	\$53,883,005	\$11,348,037
LESS DEBT PAID DIRECT BY TOWN- PER IMA Section 6	(\$939,793)	(\$711,996)	(\$227,797)
Amount due from each town	\$64,291,249	\$53,171,009	\$11,120,240

FY15 Assessments	\$60,284,722	\$49,690,145	\$10,594,577
FY15 additional assessment MCRS	\$451,297	\$384,255	\$67,042
	\$60,736,019	\$50,074,400	\$10,661,619
increase	\$4,002,803	\$3,096,609	\$458,621
%	6.6%	6.2%	4.3%

2/04/2015
 FY16 Table 6

DETAILS OF DEBT SERVICE ELEMENTARY SCHOOLS- PAID BY TOWNS

	GROSS BUDGET	ACTON	BOXBOROUGH
EXPENDITURES OUTSIDE DEBT LIMIT (PREVIOUSLY AUTHORIZED BY ACTON OR BOXBOROUGH)			

BUILDING ADDITION BLANCHARD SCHOOL (Authorized FY06)	\$378,900	\$320,474	\$58,426
SBAB REIMBURSEMENT BUILDING ADDITION BLANCHARD SCHOOL (Authorized FY06)	(\$284,091)	(\$240,284)	(\$43,807)
HAGER WELL (WATER & SEWER) (Authorized FY00)	\$105,948	\$89,611	\$16,337
TWIN SCHOOLS (Authorized FY03)	\$1,510,700	\$1,277,750	\$232,950
SBAB REIMBURSEMENT TWIN SCHOOLS (Authorized FY03)	(\$922,673)	(\$780,397)	(\$142,276)
TOTAL OUTSIDE DEBT LIMIT	\$788,784	\$667,154	\$121,630
SCHOOL RELATED DEBT SERVICE AUTHORIZED BY BOXBOROUGH TOWN MEETING:			
COMBINATION: (REPLACEMENT OF PORTION OF BLANCHARD MEMORIAL ROOF (Authorized FY12)	\$15,600	\$13,194	\$2,406
REPLACEMENT OF WINDOWS (Authorized FY13)	\$6,240	\$5,278	\$962
SECURITY UPGRADES AT BLANCHARD MEMORIAL SCHOOL (Authorized FY13)	\$5,200	\$4,398	\$802
TOTAL TOWN OF BOXBOROUGH SCHOOL DEBT SERVICE	\$27,040	\$22,870	\$4,170
SCHOOL RELATED DEBT SERVICE AUTHORIZED BY ACTON TOWN MEETING:			
CONANT SCHOOL (Authorized FY10)	\$24,101	\$20,385	\$3,716
SCHOOL FACILITIES (Authorized FY10)	\$75,555	\$63,904	\$11,651
DOUGLAS ROOF (Authorized FY09)	\$24,313	\$20,564	\$3,749
TOTAL TOWN OF ACTON SCHOOL DEBT SERVICE	\$123,969	\$104,853	\$19,116
SHARE OF DEBT SERVICE ELEMENTARY SCHOOLS- PAID BY TOWNS	\$939,793	\$794,877	\$144,916

**FY2016 Budget Worksheet
422-Public Works**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-422-5112-0000	DPW Salary -Director	82,812	82,812		0	0.00%	60,918	80,400	80,400
001-422-5114-0000	DPW Salary	365,661	356,337		9,324	2.62%	246,801	344,243	328,548
001-422-5115-0000	DPW Salary -Clerical	51,185	50,238		947	1.89%	36,956	49,256	49,649
001-422-5134-0000	DPW OT	12,000	16,600		(4,600)	-27.71%	15,798	16,033	12,929
001-422-5210-0000	DPW Electricity	2,500	2,250		250	11.11%	3,470	3,200	5,258
001-422-5212-0000	DPW Heating	4,000	3,000		1,000	33.33%	2,978	3,000	4,449
001-422-5241-0000	DPW Bldg/Grounds Maint Svc	6,000	6,000		0	0.00%	11,964	6,000	5,525
001-422-5242-0000	DPW Vehicle Maint Svc	12,000	12,000		0	0.00%	19,143	11,000	25,022
001-422-5302-0000	DPW Medical Svc	900	300		600	200.00%	205	300	245
001-422-5331-0000	DPW Street Maint Supply	9,500	9,500		0	0.00%	4,498	8,000	10,955
001-422-5341-0000	DPW Cell Phones	2,500	2,500		0	0.00%	1,902	3,500	4,438
001-422-5399-0000	DPW Other Services	10,250	10,250		0	0.00%	5,216	10,250	7,216
001-422-5441-0000	DPW Bldg/Grounds Maint Supply	7,000	7,000		0	0.00%	4,000	7,000	12,963
001-422-5442-0000	DPW Vehicle Maint Supply	19,000	19,000		0	0.00%	8,814	18,000	18,014
001-422-5580-0000	DPW Tools/Equipment	8,000	8,000		0	0.00%	2,015	7,000	7,244
001-422-5591-0000	DPW Uniforms	6,000	6,000		0	0.00%	4,649	6,000	5,103
001-422-5599-0000	DPW Other Office Exp	750	750		0	0.00%	737	750	689
001-422-5712-0000	DPW Training/Conferences	500	500		0	0.00%	199	500	450
001-422-5730-0000	DPW Dues	200	240		(40)	-16.67%	0	240	175
001-422-5731-0000	DPW Certification/License	400	300		100	33.33%	220	300	131
	Other Misc Expenses -History								
	Total Salary	511,658	505,987		5,671	1.12%	360,473	489,932	471,526
	Total Other	89,500	87,590		1,910	2.18%	70,010	85,040	107,877
	Total DPW	601,158	593,577		7,581	1.28%	430,483	574,972	579,403
Notes:									
Medical Service: New state regulations on Licensing, special doctors for physicals not covered by insurance									

**FY2016 Budget Worksheet
423-Snow & Ice**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-423-5126-0000	S&I Seasonal Wages	5,623	5,540		83	1.50%	15,501	5,375	10,998
001-423-5134-0000	S&I OT	48,653	47,581		1,072	2.25%	65,320	45,961	46,212
001-423-5243-0000	S&I Equipment Maint Svc	10,774	10,774		0	0.00%	2,904	8,557	14,220
001-423-5442-0000	S&I Vehicle Maint Supply	10,200	10,283		(83)	-0.81%	23,149	9,283	17,595
001-423-5531-0000	S&I Street Maint Supply	85,636	86,708		(1,072)	-1.24%	133,049	91,710	101,556
	Other Misc Expenses -History								
	Total Salary	54,276	53,121		1,155	2.17%	80,821	51,336	57,210
	Total Other	106,610	107,765		(1,155)	-1.07%	159,101	109,550	133,371
	Total Snow & Ice	160,886	160,886		0	0.00%	239,922	160,886	190,581
Notes:									
Vehicle Maintenance Supply: Increased to cover a new replacement plow. Usually covered with Reserve Fund, will instead replace one each year on a 5-10 year rotating basis.									

**FY2016 Budget Worksheet
424-Street Lighting**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
Account Number	Account Name								
001-424-5210-0000	Street Lighting	3,000	3,000		0	0.00%	1,806	3,000	2,401
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	3,000	3,000		0	0.00%	1,806	3,000	2,401
	Total Street Lighting	3,000	3,000		0	0.00%	1,806	3,000	2,401

**FY2016 Budget Worksheet
425-Hager Well**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-425-5210-0000	Hager Well Electric	2,400	2,400		0	0.00%	1,891	2,400	2,300
001-425-5243-0000	Hager Well Maint Svc	20,000	20,000		0	0.00%	23,511	24,720	15,767
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	22,400	22,400		0	0.00%	25,402	27,120	18,067
	Total Hager Well	22,400	22,400		0	0.00%	25,402	27,120	18,067
Notes:									
Maint Svc: Current estimate for 5 year well cleaning \$5000									

**FY2016 Budget Worksheet
429-Fuel**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-429-5399-0000	Fuel System Testing/Maint Svc	6,500	6,500		0	0.00%	5,481	6,500	9,201
001-429-5536-0000	Fuel	65,575	90,750		(25,175)	-27.74%	65,855	90,750	87,846
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	72,075	97,250		(25,175)	-25.89%	71,336	97,250	97,046
	Total Fuel	72,075	97,250		(25,175)	-25.89%	71,336	97,250	97,046
Notes:									
Fuel: Reduced calculations by \$0.15 per gallon due to recent decrease in cost									
		Price	Est Gallons		Total				
	Unleaded	2.60	17,000		44,200				
	Diesel	2.85	7,500		21,375				
					65,575				

**FY2016 Budget Worksheet
431-Hazardous Waste**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-431-5399-0000	Hazardous Waste Disposal	0	10,000		(10,000)	-100.00%	9,275	0	0
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	0	10,000		(10,000)	-100.00%	9,275	0	0
	Total Hazardous Waste	0	10,000		(10,000)	-100.00%	9,275	0	0
Notes:									
Hazardous Waste Day scheduled every other year									

**FY2016 Budget Worksheet
433-Transfer Station**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-433-5210-0000	Transfer Sta Electric	1,100	950		150	15.79%	999		1,147
001-433-5241-0000	Transfer Sta Bldg/Ground Maint	4,500	4,900		(400)	-8.16%	2,454	3,000	1,627
001-433-5290-0000	Transfer Sta Bulk Recycling	3,500	4,000		(500)	-12.50%	1,196	5,000	2,603
001-433-5291-0000	Transfer Sta Trucking	51,000	56,000		(5,000)	-8.93%	34,423	60,000	43,397
001-433-5292-0000	Transfer Sta Tonnage Tipping	70,000	75,000		(5,000)	-6.67%	51,251	74,000	67,467
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	130,100	140,850		(10,750)	-7.63%	90,322	142,000	116,241
	Total Transfer Station	130,100	140,850		(10,750)	-7.63%	90,322	142,000	116,241

**FY2016 Budget Worksheet
491-Cemetery**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-491-5124-0000	Cemetery Superintendent Salary	8,953	8,821		132	1.50%	4,410	8,733	8,732
001-491-5441-0000	Cemetery Grounds Maint Supplies	550	550		0	0.00%	119	550	538
001-491-5599-0000	Cemetery Other Expenses	450	450		0	0.00%	83	450	323
	Other Misc Expenses -History								
	Total Salary	8,953	8,821		132	1.50%	4,410	8,733	8,732
	Total Other	1,000	1,000		0	0.00%	202	1,000	861
	Total Cemetery	9,953	9,821		132	1.34%	4,612	9,733	9,593
Notes:									
Salary: Calculated on 395 hours/year @ \$22.66/hr									
Cost increases overall for Flags and Loam									

**FY2016 Budget Worksheet
505-Animal Inspector**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-505-5116-0000	Animal Inspector Salary	988	988		0	0.00%	494	988	988
001-505-5711-0000	Animal Inspector Mileage	98	100		(2)	-2.00%	52	100	95
	Total Salary	988	988		0	0.00%	494	988	988
	Total Other	98	100		(2)	-2.00%	52	100	95
	Total Animal Inspector	1,086	1,088		(2)	-0.18%	545	1,088	1,082
Notes:									
Travel: 170 miles @ \$0.575/mile									

**FY2016 Budget Worksheet
511-Board of Health**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-511-5110-0000	BoH Salaries	500	500		0	0.00%	250	501	417
001-511-5241-0000	Landfill Monitoring	6,500	3,600		2,900	80.56%	3,435	5,000	3,430
001-511-5302-0000	Nursing Services	4,900	4,900		0	0.00%	3,653	4,696	4,871
001-511-5399-0000	BoH Mosquito Control	16,500	16,500		0	0.00%	0	16,500	16,104
001-511-5599-0000	BoH Other Office Expense	130	130		0	0.00%	0	190	280
001-511-5602-0000	BoH Health Agent Services	10,900	10,900		0	0.00%	8,161	10,492	10,881
001-511-5730-0000	BoH Dues	150	150		0	0.00%	150	100	150
001-511-5799-0000	BoH Other Expenses	210	210		0	0.00%	0	200	220
	Other Misc Expenses -History								
	Total Salary	500	500		0	0.00%	250	501	417
	Total Other	39,290	36,390		2,900	7.97%	15,399	37,178	35,936
	Total BoH	39,790	36,890		2,900	7.86%	15,649	37,679	36,353
Notes:									
Departments Combined under one Budget: Landfill Monitoring, Nursing Serives, Environmental Services (Health Agent)									
Monitoring: Increased testing in subsequent years due to positive sampling in FY15									

**FY2016 Budget Worksheet
529-Community Services**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-529-5116-0000	Community Svc Coord Salary	24,320			24,320	New Position	4,229		
001-529-5599-0000	Community Svc Svc Other Office Expen	200			200				
001-529-5711-0000	Community Svc Travel	230			230				
001-529-5712-0000	Community Svc Training/Conferences	250			250				
001-529-5730-0000	Community Svc Dues				0				
	Other Misc Expenses -History		25,000				2,962		
	Total Salary	24,320	0		24,320	New Position	4,229	0	0
	Total Other	680	0		680	New Position	2,962	0	0
	Total Community Services	25,000	0		25,000		7,192	0	0
Notes:									
FY15 was a Pilot for the program, authorized under Article 32, ATM May 2014									
Salary: Grade 13, Step 6; 16 hrs (52 weeks) @ \$29.23									
Other Office Expense: general office supplies									
Travel: 400 miles @ \$0.575/mile									
Training: Planning to attend "Mental Health First Aid" course									

**FY2016 Budget Worksheet
541-COA**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-541-5116-0000	COA Salary	47,908	46,051		1,857	4.03%	36,900	43,981	41,374
001-541-5317-0000	COA Printing	400	0		400	40000.00%	0	0	0
001-541-5345-0000	COA Postage	1,600	1,600		0	0.00%	1,250	1,600	1,710
001-541-5351-0000	COA Programs	1,500	1,500		0	0.00%	1,600	0	0
001-541-5599-0000	COA Other Office Expense	350	350		0	0.00%	99	350	493
001-541-5711-0000	COA Travel	100	100		0	0.00%	0	200	80
001-541-5712-0000	COA Training/Conferences	200	200		0	0.00%	0	800	767
001-541-5730-0000	COA Dues	950	950		0	0.00%	942	100	0
	Other Misc Expenses -History							11,340	11,340
	Total Salary	47,908	46,051		1,857	4.03%	36,900	43,981	41,374
	Total Other	5,100	4,700		400	8.51%	3,891	3,050	3,050
	Total COA	53,008	50,751		2,257	4.45%	40,791	47,031	44,424
Notes:									
Salary: Based on 30 hours per week Step 8									
Printing: 9 months x \$155 per mailing = \$1395									
Postage: 9 months x \$170 per mailing = \$1530									
Costs have increased overall. Prior years have been partially paid by a gift. If we receive the gift again, the balance will be returned to GF.									

**FY2016 Budget Worksheet
543-Veterans**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-543-5116-0000	Veterans PT	4,008	1,027		2,981	290.26%	39	670	670
001-543-5599-0000	Veterans Other Supplies	200	200		0	0.00%	33	200	128
001-543-5711-0000	Veterans Travel	115	100		15	15.00%	0	100	80
001-543-5730-0000	Veterans Dues	40	55		(15)	-27.27%	0	55	140
	Other Misc Expenses -History		3,000						974
	Total Salary	4,008	1,027		2,981	290.26%	39	670	670
	Total Other	355	355		0	0.00%	33	355	1,322
	Total Veterans	4,363	1,382		2,981	215.70%	73	1,025	1,992
Notes:									
Wages: 50 weeks @4 hours/week @ \$20.04/hour									
{ Article 21, ATM May 2014 provided for \$3000 in addition to budgeted wages to provide for additional outreach and assistance }									
Other Supplies: flags, medallion gravemarkers, and office supplies									
Travel: 200 miles @ \$0.575/mile (Training cost is reimbursed by state)									
Dues: North East Veteran's Services Officers Assn.									

**FY2016 Budget Worksheet
610-Library**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-610-5112-0000	Library Director Salary	80,000	76,583		3,417	4.46%	56,337	74,352	74,352
001-610-5116-0000	Library PT Salary	142,677	137,726		4,951	3.59%	98,781	132,169	129,472
001-610-5210-0000	Library Electricity	14,500	14,000		500	3.57%	9,938	14,000	14,277
001-610-5212-0000	Library Heating	7,500	6,500		1,000	15.38%	5,736	6,500	7,459
001-610-5241-0000	Library Bldg/Gound Maint Svc	14,500	12,500		2,000	16.00%	10,253	12,300	21,452
001-610-5305-0000	Library Software Support	2,500	2,500		0	0.00%	3,273	2,800	2,336
001-610-5345-0000	Library Postage	375	375		0	0.00%	11	375	374
001-610-5351-0000	Library Programs	1,000	1,000		0	0.00%	665	1,000	836
001-610-5441-0000	Library Bldg/Gound Maint Supplies	3,000	3,000		0	0.00%	863	3,000	2,784
001-610-5520-0000	Library Materials	65,000	62,000		3,000	4.84%	40,201	58,500	57,798
001-610-5599-0000	Library Other Supplies	2,800	2,800		0	0.00%	1,945	2,800	1,939
001-610-5711-0000	Library Travel	800	800		0	0.00%	513	800	807
001-610-5730-0000	Library Dues	14,580	13,537		1,043	7.70%	1,360	12,760	11,839
	Other Misc Expenses -History							1,600	1,583
	Total Salary	222,677	214,309		8,368	3.90%	155,118	206,521	203,824
	Total Other	126,555	119,012		7,543	6.34%	74,758	116,435	123,484
	Total Library	349,232	333,321		15,911	4.77%	229,876	322,956	327,308

Notes:

Salary: Includes extra hours Monday & Wednesday 6-8pm

Electric & Heating: Minor increase due to extra hours. Most of the increase is due to increased rates

Materials: Must be at least 19% of total budget

Dues: Based on budget and operations increase

**FY2016 Budget Worksheet
630-Rec Comm**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-630-5116-0000	Rec Comm PT	26,722	26,471		251	0.95%	19,690	25,954	22,912
001-630-5210-0000	Rec Comm Electricity	1,200	1,200		0	0.00%	1,050	1,350	1,043
001-630-5241-0000	Rec Comm Contracted Svc	1,900	1,900		0	0.00%	1,377	2,300	2,185
001-630-5351-0000	Rec Comm Programs	6,200	5,900		300	5.08%	4,023	5,000	5,600
001-630-5599-0000	Rec Comm Other Supplies	500	400		100	25.00%	145	950	0
	Other Misc Expenses -History								
	Total Salary	26,722	26,471		251	0.95%	19,690	25,954	22,912
	Total Other	9,800	9,400		400	4.26%	6,594	9,600	8,828
	Total Rec Comm	36,522	35,871		651	1.81%	26,284	35,554	31,740

**FY2016 Budget Worksheet
670-Steele Farm**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-670-5210-0000	Steele Farm Electricity	400	120		280	233.33%	333	90	100
001-670-5799-SFBD	Steele Farm Building Maint	600	440		160	36.36%	2,155	310	263
001-670-5799-SFGR	Steele Farm Grounds Maint	500	440		60	13.64%	0	100	138
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	1,500	1,000		500	50.00%	2,488	500	500
	Total Steele Farm	1,500	1,000		500	50.00%	2,488	500	500
Notes:									
Electric: During last winter a substantial section of fieldstone foundation work collapsed in the basement of the Levi Wetherbee house. In the absence of affordable bids to shore the chimney or rebuild the foundation, the BoS took the interim measure of installing electric service and two electric heating units in the basement of the house, with the objective of preventing further freezing and thawing cycles in the foundation walls. It is expected that electric usage will be significantly higher over this winter, and a consequent increase in the electric budget has been requested.									
Building Maintenance: Subsequent to the wall collapse, there have been additional small maintenance items coming up, and it seems likely this will continue, so an increase in the farm house maintenance account has been requested.									
Grounds Maintenance: The grounds maintenance funds have been spent primarily on materials for trail repair and improvements, and this account has usually been consumed, so a small increase is requested.									

**FY2016 Budget Worksheet
691-Hist Comm**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-691-5210-0000	Hist Comm Electricity	700	479		221	46.14%	402	479	554
001-691-5212-0000	Hist Comm Heating	2,500	1,850		650	35.14%	1,337	1,850	1,741
001-691-5241-0000	Hist Comm Building/Grounds Maint	500	500		0	0.00%	6,081	540	793
001-691-5799-0000	Hist Comm Other Expense	345	345		0	0.00%	124	300	105
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	4,045	3,174		871	27.44%	7,944	3,169	3,193
	Total Hist Comm	4,045	3,174		871	27.44%	7,944	3,169	3,193

FY2016 Budget Worksheet
691-Summary

For FY2016, the operating expenses for the Town Museum and historical archive are included under the Historical Commission. Under an agreement with the Board of Selectmen, the Historical Commission is their agent for operating and maintaining the building and property at 575 Middle Road. The budget proposed in the accompanying budget worksheet is based on expenses incurred by the Commission for the FY2015 and from estimates for increased expenses for the property's shared use for Town property storage and for public safety communications equipment.

The Property is used as a historical museum and archive of town historical artifacts. In addition, the Town reserves a maximum of half the basement for Town property storage, under the supervision of the Selectmen and the Town Administrator. The Boxborough Historical Society Inc. runs the museum programs, completing exhibits and accepting and preserving their historical artifact collection in the building.

From earlier budget years is Historical Comm. Inventory Activities an item of \$300 is for purchase of historical signs, which is a continuation of an existing program for many years.

As the building is beginning to show its age, The Commission has expended funds pursuant to an overall building maintenance plan created with the help of the Building Inspector. Past year activities included repaving of the parking lot, funded through a separate budget line item, removal of surplus material and old carpeting from the basement by DPW personnel, and painting of exterior trim by the DPW. Additionally, repairs to the chimney addressing long-time leakage issues, were undertaken by a contractor and funded by a reserve fund transfer of \$1520. Additionally, a reserve fund transfer of \$4900 has been approved for replacement of the failed downstairs furnace.

At the time of this budget submission, a study group has been formed to determine further uses by the Town of the building's available basement space. This planned use will probably require further attention to building climate control. There are also plans underway to install public safety department radio relay equipment, which will include building modifications and increased electrical usage. The Building Inspector supplied an estimate for the anticipated electricity & heating budget, which includes these expanded uses.

**FY2016 Budget Worksheet
692-Public Celebr**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-692-5351-0000	Public Celebr Programs	665	665		0	0.00%	17	665	651
001-692-5599-0000	Public Celebr Other Supplies	300	300		0	0.00%	0	300	20
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	965	965		0	0.00%	17	965	671
	Total Public Celebr	965	965		0	0.00%	17	965	671

**FY2016 Budget Worksheet
699-ABCC**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-699-5799-0000	ABCC Other Exp	1,500	1,500		0	0.00%	77	1,500	386
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	1,500	1,500		0	0.00%	77	1,500	386
	Total AB Cultural Council	1,500	1,500		0	0.00%	77	1,500	386

**FY2016 Budget Worksheet
710-Long Term Debt**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-710-5910-0300	Blanchard Debt	345,000	350,000		(5,000)	-1.43%	350,000	355,000	355,000
001-710-5910-2006	Library/Land/Housing/School Debt	260,000	260,000		0	0.00%	260,000	260,000	260,000
001-710-5910-2010	Fire/DPW Eq Debt	125,000	130,000		(5,000)	-3.85%	0	130,000	130,000
001-710-5910-2015	Fire/DPW/TH/School Debt	255,000	0		255,000		0	0	0
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	985,000	740,000		245,000	33.11%	610,000	745,000	745,000
	Total Retirement of LT Debt	985,000	740,000		245,000	33.11%	610,000	745,000	745,000

**FY2016 Budget Worksheet
751-Debt Interest**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-751-5915-0000	Interest Long Term	188,438	158,141		30,297	19.16%	148,554	185,242	185,241
001-751-5925-0000	Interest Short Term	0	4,756		(4,756)	-100.00%	4,742	1,540	1,536
	Other Misc Expenses -History							253,891	253,891
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	188,438	162,897		25,541	15.68%	153,295	440,673	440,668
	Total Debt Interest	188,438	162,897		25,541	15.68%	153,295	440,673	440,668

Debt Schedule Town of Boxborough

04/15/10	DPW Bucket Truck	Principal	60,000	2020	12,000	12,000	12,000	12,000	12,000								
		Interest	5,100		1,620	1,350	1,050	720	360								
04/15/10	DPW Dump Truck	Principal	65,000	2020	13,000	13,000	13,000	13,000	13,000								
		Interest	5,525		1,755	1,463	1,138	780	390								
04/15/10	Departmental Equipment 2010 Issuance	Principal	615,000	2020	125,000	125,000	125,000	125,000	125,000								
		Interest	51,625		16,575	13,763	10,638	7,200	3,450								

Date of Issue	Purpose	Type of Payment	Remaining Debt	Year Retired	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total 2027-2030
05/17/12	DPW Generator	Principal	50,000	2029	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	3,000	3,000	3,000	9,000
		Interest	9,036		1,338	1,264	1,144	1,024	904	784	664	544	424	334	244	371
05/17/12	DPW Mower	Principal	50,000	2024	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			
		Interest	6,850		1,450	1,200	1,050	900	750	600	450	300	150			
05/17/12	School Roof	Principal	180,000	2030	15,000	15,000	15,000	15,000	15,000	15,000	10,000	10,000	10,000	10,000	10,000	40,000
		Interest	33,035		4,773	4,488	4,038	3,588	3,138	2,688	2,238	1,938	1,638	1,338	1,038	2,138
05/13/13	Town Hall Windows	Principal	33,306	2020	13,306	5,000	5,000	5,000	5,000							
		Interest	2,466		966	600	450	300	150							
05/13/13	Emergency Vehicle	Principal	47,500	2019	17,500	10,000	10,000	10,000								
		Interest	3,178		1,378	900	600	300								
05/13/13	Ambulance	Principal	220,000	2022	35,000	35,000	30,000	30,000	30,000	30,000	30,000					
		Interest	25,430		6,380	5,550	4,500	3,600	2,700	1,800	900					
05/13/13	DPW Mower 2	Principal	100,000	2024	15,000	15,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000			
		Interest	13,850		2,900	2,550	2,100	1,800	1,500	1,200	900	600	300			
05/13/13	DPW Dumpster	Principal	20,000	2019	5,000	5,000	5,000	5,000								
		Interest	1,480		580	450	300	150								
05/13/13	Police HVAC	Principal	32,000	2020	12,000	5,000	5,000	5,000	5,000							
		Interest	2,428		928	600	450	300	150							
05/13/13	School Windows	Principal	90,000	2029	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	7,000	7,000	7,000	21,000
		Interest	17,512		2,348	2,249	2,069	1,889	1,709	1,529	1,349	1,169	989	779	569	866
05/13/13	School Security	Principal	40,000	2023	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000				
		Interest	5,360		1,160	1,050	900	750	600	450	300	150				
05/12/14	Paving	Principal	210,000	2025	25,000	25,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000		
		Interest	33,240		6,090	5,550	4,800	4,200	3,600	3,000	2,400	1,800	1,200	600		
05/12/14	Fire Dept - Air Packs	Principal	232,000	2029	22,000	20,000	20,000	20,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	45,000
		Interest	41,360		6,166	5,719	5,119	4,519	3,919	3,469	3,019	2,569	2,119	1,669	1,219	1,856
05/12/14	Communications System	Principal	415,194	2030	35,194	40,000	40,000	40,000	40,000	40,000	45,000	45,000	45,000	45,000		
		Interest	70,541		12,041	11,400	10,200	9,000	7,800	6,600	5,400	4,050	2,700	1,350		
05/12/14	Fire Dept - Brush Truck	Principal	150,000	2025	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000		
		Interest	24,600		4,350	4,050	3,600	3,150	2,700	2,250	1,800	1,350	900	450		
05/12/14	DPW - Dump Truck	Principal	150,000	2024	20,000	20,000	20,000	15,000	15,000	15,000	15,000	15,000	15,000			
		Interest	21,000		4,350	3,900	3,300	2,700	2,250	1,800	1,350	900	450			

**Debt Schedule
Town of Boxborough**

02/15/15	Departmental Equipment	Principal	2,020,000	2030	255,000	230,000	215,000	210,000	190,000	180,000	180,000	150,000	145,000	115,000	35,000	115,000
	2015 Issuance	Interest	311,365		57,196	51,519	44,619	38,169	31,869	26,169	20,769	15,369	10,869	6,519	3,069	5,231

**FY2016 Budget Worksheet
830-County Retirement Assmt**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
001-830-5690-0000	County Retirement Assessment	629,903	545,780		84,123	15.41%	545,780	592,504	592,504
	Other Misc Expenses -History		67,042		(67,042)		67,042		
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	629,903	612,822		17,081	2.79%	612,822	592,504	592,504
	Total County Retirement Assmt	629,903	612,822		17,081	2.79%	612,822	592,504	592,504

**FY2016 Budget Worksheet
912-Other Insurance**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-912-5172-0000	Workers Comp Ins	10,000	10,000		0	0.00%	7,467	27,000	23,854
001-912-5173-0000	Police & Fire Accident Ins	31,600	26,300		5,300	20.15%	30,031	22,952	25,037
001-912-5174-0000	Unemployment	21,000	20,370		630	3.09%	14,134	15,165	0
	Other Misc Expenses -History		3,609		(3,609)		3,609	3,185	3,184
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	62,600	60,279		2,321	3.85%	55,240	68,302	52,075
	Total Other Insurance	62,600	60,279		2,321	3.85%	55,240	68,302	52,075
Notes:									
Work Comp: FY15 Premium (\$10,011) & max agreed increase of 2.5% less prompt pay discount of 3%									
Police & Fire Accident: FY15 Premium (\$30,031) & potential 5% increase. FY15 was underbudgeted by 14.2%									
Unemployment: Calculated based on one employee at max benefit (698/week, up from \$679/week) for max period of 30 weeks									

**FY2016 Budget Worksheet
915-Employee Benefits**

		FY16							
		Submitted	FY15		FY15	FY15	FY15	FY14	FY14
Account Number	Account Name	Budget	Budget		vs FY16	vs FY16	YTD	Budget	Actual
001-915-5170-HLTH	Employee Benefits - Health Ins	565,000	529,000		36,000	6.81%	416,873	1,202,970	1,032,975
001-915-5170-LIFE	Employee Benefits - Life Ins	1,250	1,500		(250)	-16.67%	956	3,040	2,224
001-915-5170-LTD-	Employee Benefits - LTD Ins	5,150	5,170		(20)	-0.39%	4,642	14,700	9,630
001-915-5170-MEDC	Employee Benefits - Medicare	45,780	47,633		(1,853)	-3.89%	40,166	102,000	115,189
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	617,180	583,303		33,877	5.81%	462,637	1,322,710	1,160,019
	Total Employee Benefits	617,180	583,303		33,877	5.81%	462,637	1,322,710	1,160,019

**FY2016 Budget Worksheet
945-Liability Insuance**

		FY16 Submitted Budget	FY15 Budget		FY15 vs FY16	FY15 vs FY16	FY15 YTD	FY14 Budget	FY14 Actual
Account Number	Account Name								
001-945-5741-0000	Liability Ins - Property/Caualty/Prof.	81,391	78,640		2,751	3.50%	63,948	90,000	82,687
	Other Misc Expenses -History								
	Total Salary	0	0		0	0.00%	0	0	0
	Total Other	81,391	78,640		2,751	3.50%	63,948	90,000	82,687
	Total Liability Insurance	81,391	78,640		2,751	3.50%	63,948	90,000	82,687
Notes:	FY15 base premium (\$79,955) & premiums on vehicles and equipment purchased in FY15 (\$2635) & premiums on potential FY16 purchases (6 mos. of premiums @ \$2,289) & max agreed increase of 2.5%, less prompt pay discount of 3% and estimated participation credit (\$3000)								