

**FY2019 Financial Model
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 |
|--|-----------------------------|----------------------|---------------------|-----------------|
| <u>Summary of Expenditures</u> | | | | |
| Town Government | \$ 1,078,488 | \$ 987,132 | \$ 77,141 | 7.81% |
| Protection | \$ 2,720,952 | \$ 2,631,533 | \$ 83,304 | 3.17% |
| Public Works | \$ 1,125,283 | \$ 1,088,667 | \$ 36,616 | 3.36% |
| Health Services | \$ 149,283 | \$ 131,366 | \$ 17,917 | 13.64% |
| Culture & Recreation | \$ 442,557 | \$ 427,495 | \$ 15,062 | 3.52% |
| Subtotal - Town Government | \$ 5,516,563 | \$ 5,266,193 | \$ 250,370 | 4.75% |
| A/B Regional School | \$ 11,351,355 | \$ 11,593,781 | \$ (242,426) | -2.09% |
| Vocational/Technical Schools | \$ 284,637 | \$ 214,096 | \$ 70,541 | 32.95% |
| Subtotal - Education | \$ 11,635,992 | \$ 11,807,877 | \$ (171,885) | -1.46% |
| Debt Service | \$ 1,150,657 | \$ 1,266,415 | \$ (171,758) | -13.56% |
| Employee Benefits | \$ 1,913,491 | \$ 1,790,246 | \$ 123,245 | 6.88% |
| Reserve Fund | \$ 200,000 | \$ 185,000 | \$ 15,000 | 8.11% |
| Subtotal - Other | \$ 3,264,148 | \$ 3,241,661 | \$ (33,513) | -1.03% |
| Total Budget | \$ 20,416,703 | \$ 20,315,731 | \$ 44,972 | 0.22% |
| ATM FY19 Warrant Articles Within 2 1/2 | \$ 1,462,175 | | \$ 1,462,175 | |
| ATM FY18 Warrant Articles Within 2 1/2 | | \$ 1,588,180 | \$ (1,588,180) | |
| STM FY18 Warrant Articles Within 2 1/2 -May | \$ - | | \$ - | 86.58% |
| STM FY18 Warrant Articles Within 2 1/2 -Feb | \$ 1,356,361 | | \$ 1,356,361 | |
| STM FY18 Warrant Articles Within 2 1/2 -Dec | \$ 209,182 | | \$ 209,182 | |
| STM FY17 Warrant Articles Within 2 1/2 | | \$ 34,548 | \$ (34,548) | |
| ATM FY19 Warrant Articles CPC | \$ 409,650 | | \$ 409,650 | 310.88% |
| ATM FY18 Warrant Articles CPC | | \$ 99,700 | \$ (99,700) | |
| One Time Capital Exclusion Articles | \$ - | | \$ - | 0.00% |
| Snow and Ice Deficit | \$ - | \$ - | \$ - | 0.00% |
| Overlay Reserve (known after tax rate setting) | \$ 225,000 | \$ 229,368 | \$ (4,368) | -1.90% |
| Total Budget, Articles, Overlay | \$ 24,079,071 | \$ 22,267,527 | \$ 1,755,544 | 7.88% |

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Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 |
|--|-----------------------------|----------------------|---------------------|-----------------|
| Sources of Funds | | | | |
| Estimated State Aid | \$ 266,443 | \$ 257,030 | \$ 9,413 | 3.66% |
| State Aid (Cherry Sheet Assessments) | \$ (73,935) | \$ (72,069) | \$ (1,866) | 2.59% |
| State Aid (Chapter 70) | \$ 18,681 | \$ 14,937 | \$ 3,744 | 25.07% |
| State Aid (Construction Reimbursement -school) | \$ - | \$ 284,091 | \$ (284,091) | -100.00% |
| Total Estimated State Aid | \$ 211,189 | \$ 483,989 | \$ (272,800) | -56.36% |
| Estimated Local Receipts | \$ 1,610,000 | \$ 1,610,000 | \$ - | 0.00% |
| Total State Aid and Local Revenue | \$ 1,821,189 | \$ 2,093,989 | \$ (272,800) | -13.03% |
| Prior Year Levy Limit | \$ 20,536,968 | \$ 19,172,288 | \$ 1,364,679 | 7.12% |
| Allowed 2 1/2 Growth - Revenue Tax Increase | \$ 513,424 | \$ 479,307 | \$ 34,117 | 7.12% |
| Tax Rate | 16.44 | | 16.81 | |
| New Growth (estimate determined by Town Policy Makers) | 10,000,000 | | 52,669,376 | |
| Current Year Levy Limit | \$ 21,214,792 | \$ 20,536,968 | \$ 677,824 | 3.30% |
| One Time Capital Exclusion Articles | \$ - | \$ - | \$ - | 0.00% |
| Exempt Debt Service (Net of State Reimbursement) | \$ 423,486 | \$ 492,209 | \$ (68,723) | -13.96% |
| Maximum Allowable Levy | \$ 21,638,278 | \$ 21,029,177 | \$ 609,102 | 2.90% |
| Exclude Allowable 2 1/2 Growth | \$ (513,424) | \$ (479,307) | | |
| Adjusted Maximum Allowable Levy | \$ 21,124,854 | \$ 20,549,870 | | |
| Total Available Funds (Excluding Allowable 2 1/2 Growth) | \$ 22,946,043 | \$ 22,643,859 | \$ 302,185 | 1.33% |
| Total Funds Required to meet Total Expenses (w Adjusted Tax Levy) | \$ 1,133,028 | \$ (376,332) | \$ 1,509,360 | -401.07% |

**FY2019 Financial Model
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 |
|--|-----------------------------|----------------------|-------------------|-----------------|
| For Tax Rate Calculation | | | | |
| Operating Budget | \$ 20,416,703 | \$ 20,315,731 | \$ 100,972 | 0.50% |
| ATM 2018 Warrant Articles Within 2 1/2 | \$ 1,462,175 | | \$ (126,005) | -7.93% |
| ATM 2017 Warrant Articles Within 2 1/2 | | \$ 1,588,180 | | |
| STM 2018 Warrant Articles Within 2 1/2 | \$ 1,565,543 | | \$ 1,530,995 | 4431.50% |
| STM 2017 Warrant Articles Within 2 1/2 | | \$ 34,548 | | |
| ATM 2018 Warrant Articles CPC | \$ 409,650 | | \$ 309,950 | 310.88% |
| ATM 2017 Warrant Articles CPC | | \$ 99,700 | | |
| Overlay Reserve - raised on tax recap | \$ 225,000 | \$ 229,368 | \$ (4,368) | -1.90% |
| Less: Funding Sources | | | | |
| Available Funds - Free Cash (to reduce tax rate) | | \$ (253,100) | \$ 253,100 | -100.00% |
| Available Funds - Free Cash (Warrant Articles) | \$ (445,675) | \$ (469,940) | \$ 24,265 | -5.16% |
| Available Funds - Free Cash (Warrant Articles-STM)-Dec&Feb | \$ (260,543) | \$ (34,548) | \$ (225,995) | 654.15% |
| Available Funds - Cable Funds (RRA) | \$ (85,100) | \$ (96,000) | \$ 10,900 | -11.35% |
| Available Funds - Stabilization | | \$ - | \$ - | |
| Available Funds - CPA Funds | \$ (409,650) | \$ (99,700) | \$ (309,950) | 310.88% |
| Available Funds - Transfer Unexpended Prior Year Articles | | \$ - | \$ - | |
| Available Funds - Unexpended Bond Proceeds | | \$ - | \$ - | |
| Available Funds - Refunding Bond Proceeds (Feb 18) | \$ (95,000) | \$ (17,000) | \$ (78,000) | 458.82% |
| To be Borrowed (ATM17 & STM Feb 18, Closing May18) | \$ (1,210,000) | \$ (1,010,000) | \$ (200,000) | 111.28% |
| To be Borrowed | \$ (923,900) | | \$ (923,900) | |
| State Aid (Cherry Sheets - Assessments) | \$ (211,189) | \$ (199,898) | \$ (11,291) | 5.65% |
| State Aid (Construction Reimbursement - School) | \$ - | \$ (284,091) | \$ 284,091 | -100.00% |
| Local Receipts | \$ (1,610,000) | \$ (1,610,000) | \$ - | 0.00% |
| (Estimated) Amount to be Raised by Tax Levy | \$ 18,828,014 | \$ 18,193,250 | \$ 634,764 | 3.49% |
| Total Valuation (Assessor sets tax rate) | \$ 1,116,645,400 | \$ 1,106,645,400 | \$ 10,000,000 | 0.90% |
| Estimated tax rate | \$ 16.86 | \$ 16.44 | \$ 0.42 | 2.56% |
| Average Single Family Assessment FY18 Valuation | \$ 576,600 | \$ 576,600 | | |
| Average Single Family Tax Bill at Proposed Rate | \$ 9,722 | \$ 9,479 | \$ 243.18 | |

**FY2019 Budget Summary
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|-------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 114 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 114 Total Other | 57 | 50 | 7 | 14.0% | 50 | 50 | 50 |
| 114 Total Moderator | 57 | 50 | 7 | 14.0% | 50 | 50 | 50 |
| 119 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 119 Total Other | 150 | 150 | 0 | 0.0% | 54 | 145 | 109 |
| 119 Total Town Constable | 150 | 150 | 0 | 0.0% | 54 | 145 | 109 |
| 122 Total Salary | 2,000 | 2,000 | 0 | 0.0% | 1,000 | 2,000 | 2,000 |
| 122 Total Other | 2,865 | 3,265 | (400) | -12.3% | 2,225 | 2,818 | 2,760 |
| 122 Total Selectmen | 4,865 | 5,265 | (400) | -7.6% | 3,225 | 4,818 | 4,760 |
| 123 Total Salary | 136,315 | 117,600 | 18,715 | 15.9% | 62,420 | 113,100 | 112,220 |
| 123 Total Other | 4,700 | 2,700 | 25 | 0.9% | 1,559 | 2,700 | 2,688 |
| 123 Total Town Administrator | 141,015 | 120,300 | 18,740 | 15.6% | 63,979 | 115,800 | 114,907 |
| 131 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 131 Total Other | 375 | 400 | (25) | -6.3% | 245 | 480 | 282 |
| 131 Total Town Finance Comm | 375 | 400 | (25) | -6.3% | 245 | 480 | 282 |
| 135 Total Salary | 75,640 | 72,777 | 2,863 | 3.9% | 38,629 | 69,609 | 69,060 |
| 135 Total Other | 39,585 | 37,180 | 2,405 | 6.5% | 18,595 | 36,390 | 35,774 |
| 135 Total Accountant | 115,225 | 109,957 | 5,268 | 4.8% | 57,223 | 105,999 | 104,834 |
| 141 Total Salary | 78,531 | 73,777 | 4,754 | 6.4% | 33,110 | 70,609 | 70,060 |
| 141 Total Other | 18,970 | 13,475 | 5,495 | 40.8% | 5,146 | 14,990 | 21,083 |
| 141 Total Assessor | 97,501 | 87,252 | 10,249 | 11.7% | 38,256 | 85,599 | 91,143 |
| 145 Total Salary | 78,531 | 75,596 | 2,935 | 3.9% | 39,589 | 72,350 | 71,800 |
| 145 Total Other | 19,690 | 19,140 | 550 | 2.9% | 6,638 | 16,745 | 14,843 |
| 145 Total Treasurer/Collector | 98,221 | 94,736 | 3,485 | 3.7% | 46,227 | 89,095 | 86,643 |

**FY2019 Budget Summary
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|-----------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 151 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 151 Total Other | 87,600 | 67,600 | 20,000 | 29.6% | 24,856 | 48,500 | 48,018 |
| 151 Total Legal | 87,600 | 67,600 | 20,000 | 29.6% | 24,856 | 48,500 | 48,018 |
| 152 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 152 Total Other | 320 | 320 | 0 | 0.0% | 240 | 320 | 260 |
| 152 Total Personnel Board | 320 | 320 | 0 | 0.0% | 240 | 320 | 260 |
| 156 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 156 Total Other | 138,340 | 129,070 | 9,270 | 7.2% | 43,430 | 123,312 | 108,399 |
| 156 Total Technology | 138,340 | 129,070 | 9,270 | 7.2% | 43,430 | 123,312 | 108,399 |
| 161 Total Salary | 49,715 | 48,760 | 955 | 2.0% | 26,349 | 47,823 | 47,462 |
| 161 Total Other | 1,855 | 2,725 | (870) | -31.9% | 673 | 2,043 | 2,043 |
| 161 Total Town Clerk | 51,570 | 51,485 | 85 | 0.2% | 27,022 | 49,866 | 49,505 |
| 162 Total Salary | 7,742 | 3,658 | 4,084 | 111.6% | 855 | 6,400 | 5,527 |
| 162 Total Other | 6,575 | 6,990 | (415) | -5.9% | 2,490 | 6,312 | 6,312 |
| 162 Total Elect. & Registr. | 14,317 | 10,648 | 3,669 | 34.5% | 3,346 | 12,712 | 11,839 |
| 171 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 171 Total Other | 2,150 | 2,150 | 0 | 0.0% | 774 | 2,150 | 1,043 |
| 171 Total Conservation Comm | 2,150 | 2,150 | 0 | 0.0% | 774 | 2,150 | 1,043 |
| 175 Total Salary | 78,076 | 73,322 | 4,754 | 6.5% | 38,901 | 70,154 | 69,605 |
| 175 Total Other | 4,805 | 3,880 | 925 | 23.8% | 2,722 | 6,445 | 3,867 |
| 175 Total Planning Board | 82,881 | 77,202 | 5,679 | 7.4% | 41,623 | 76,599 | 73,472 |
| 176 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 176 Total Other | 225 | 210 | 15 | 7.1% | 0 | 135 | 90 |
| 176 Total ZBA | 225 | 210 | 15 | 7.1% | 0 | 135 | 90 |

**FY2019 Budget Summary
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|-----------------------------|----------------|-----------------|-----------------|------------------|------------------|----------------|
| 179 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 179 Total Other | 200 | 1,300 | (1,100) | -84.6% | 0 | 200 | 100 |
| 179 Total Ag Comm | 200 | 1,300 | (1,100) | -84.6% | 0 | 200 | 100 |
| 192 Total Salary | 185,846 | 180,627 | 5,219 | 2.9% | 91,021 | 174,444 | 171,541 |
| 192 Total Other | 43,875 | 47,910 | (4,035) | -8.4% | 20,236 | 45,160 | 56,530 |
| 192 Total Town Hall | 229,721 | 228,537 | 1,184 | 0.5% | 111,258 | 219,604 | 228,071 |
| 196 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 196 Total Other | 12,555 | 0 | 315 | 2.6% | 8,160 | 11,940 | 11,940 |
| 196 Total Facilities Leases | 12,555 | 0 | 315 | 2.6% | 8,160 | 11,940 | 11,940 |
| 199 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 199 Total Other | 1,200 | 500 | 700 | 140.0% | 0 | 300 | 45 |
| 199 Total Energy Comm | 1,200 | 500 | 700 | 140.0% | 0 | 300 | 45 |
| Total Salaries - Town Government | 692,396 | 648,117 | 44,279 | 6.8% | 331,875 | 694,165 | 619,274 |
| Total Other - Town Government | 386,092 | 339,015 | 32,862 | 9.7% | 138,094 | 332,516 | 316,235 |
| Total Town Government | 1,078,488 | 987,132 | 77,141 | 7.8% | 469,969 | 1,026,681 | 935,509 |
| | 1,078,488 | 987,132 | 77,141 | 7.8% | 469,969 | 1,026,681 | 935,509 |

**FY2019 Budget Summary
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|------------------------------------|-----------------------------|------------------|-----------------|-----------------|------------------|------------------|------------------|
| 210 Total Salary | 1,140,458 | 1,083,447 | 57,011 | 5.3% | 580,264 | 1,063,333 | 1,069,941 |
| 210 Total Other | 166,965 | 153,975 | 12,990 | 8.4% | 111,954 | 144,740 | 152,025 |
| 210 Total Police | 1,307,423 | 1,237,422 | 70,001 | 5.7% | 692,218 | 1,208,073 | 1,221,966 |
| 215 Total Salary | 291,517 | 295,608 | (4,091) | -1.4% | 157,619 | 285,936 | 304,142 |
| 215 Total Other | 48,380 | 35,405 | 12,975 | 36.6% | 31,556 | 36,395 | 34,689 |
| 215 Total Dispatch | 339,897 | 331,013 | 8,884 | 2.7% | 189,174 | 322,331 | 338,831 |
| 220 Total Salary | 845,806 | 838,429 | 7,377 | 0.9% | 401,721 | 819,259 | 735,042 |
| 220 Total Other | 111,065 | 109,400 | 1,665 | 1.5% | 53,719 | 109,480 | 91,909 |
| 220 Total Fire | 956,871 | 947,829 | 9,042 | 1.0% | 455,440 | 928,739 | 826,951 |
| 241 Total Salary | 78,478 | 72,777 | 5,701 | 7.8% | 38,629 | 72,211 | 69,060 |
| 241 Total Other | 15,155 | 21,585 | (12,545) | -58.1% | 2,334 | 11,215 | 5,364 |
| 241 Total Building Insp | 93,633 | 94,362 | (6,844) | -7.3% | 40,963 | 83,426 | 74,424 |
| 291 Total Salary | 2,445 | 1,660 | 785 | 47.3% | 1,078 | 2,787 | 1,139 |
| 291 Total Other | 645 | 550 | 95 | 17.3% | 261 | 545 | 401 |
| 291 Total ACO | 3,090 | 2,210 | 880 | 39.8% | 1,339 | 3,332 | 1,540 |
| 292 Total Salary | 15,588 | 14,997 | 591 | 3.9% | 7,538 | 14,158 | 13,221 |
| 292 Total Other | 4,385 | 3,635 | 750 | 20.6% | 1,311 | 4,850 | 1,416 |
| 292 Total ACO Dog & Cat | 19,973 | 18,632 | 1,341 | 7.2% | 8,849 | 19,008 | 14,637 |
| 299 Total Salary | 45 | 45 | 0 | 0.0% | 45 | 45 | 45 |
| 299 Total Other | 20 | 20 | 0 | 0.0% | 0 | 20 | 0 |
| 299 Total Field Driver | 65 | 65 | 0 | 0.0% | 45 | 65 | 45 |
| Total Salaries - Protection | 2,374,337 | 2,306,963 | 67,374 | 2.9% | 1,186,893 | 2,257,729 | 2,192,589 |
| Total Other - Protection | 346,615 | 324,570 | 15,930 | 4.9% | 201,134 | 307,245 | 285,803 |
| Total Protection | 2,720,952 | 2,631,533 | 83,304 | 3.2% | 1,388,027 | 2,564,974 | 2,478,393 |
| | 2,720,952 | 2,631,533 | 83,304 | 3.2% | 1,388,027 | 2,564,974 | 2,478,393 |

**FY2019 Budget Summary
Town of Boxborough**

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|----------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 310 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 310 Total Other | 167,713 | 165,232 | 2,481 | 1.5% | 64,882 | 197,492 | 197,492 |
| 310 Total Minuteman | 167,713 | 165,232 | 2,481 | 1.5% | 64,882 | 197,492 | 197,492 |
| 311 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 311 Total Other | 65,336 | 48,864 | 16,472 | 33.7% | 10,796 | 0 | 0 |
| 311 Total Assabet | 65,336 | 48,864 | 16,472 | 33.7% | 10,796 | 0 | 0 |
| 312 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 312 Total Other | 51,588 | 0 | 51,588 | 100.0% | 0 | 0 | 0 |
| 312 Total Nashoba | 51,588 | 0 | 51,588 | 100.0% | 0 | 0 | 0 |
| 320 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 320 Total Other | 11,351,355 | 11,593,781 | (242,426) | -2.1% | 6,763,041 | 11,503,148 | 11,503,148 |
| 320 Total ABRSD | 11,351,355 | 11,593,781 | (242,426) | -2.1% | 6,763,041 | 11,503,148 | 11,503,148 |
| Total Salaries - Education | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| Total Other - Education | 11,635,992 | 11,807,877 | (171,885) | -1.5% | 6,838,719 | 11,700,640 | 11,700,640 |
| Total Education | 11,635,992 | 11,807,877 | (171,885) | -1.5% | 6,838,719 | 11,700,640 | 11,700,640 |

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|-------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 422 Total Salary | 562,273 | 548,823 | 13,450 | 2.5% | 249,267 | 537,008 | 506,522 |
| 422 Total Other | 121,270 | 111,070 | 10,200 | 9.2% | 62,756 | 94,150 | 134,824 |
| 422 Total DPW | 683,543 | 659,893 | 23,650 | 3.6% | 312,023 | 631,158 | 641,345 |
| 423 Total Salary | 64,636 | 64,337 | 299 | 0.5% | 23,112 | 62,881 | 60,051 |
| 423 Total Other | 133,800 | 128,800 | 5,000 | 3.9% | 56,796 | 105,875 | 160,875 |
| 423 Total Snow & Ice | 198,436 | 193,137 | 5,299 | 2.7% | 79,908 | 168,756 | 220,926 |
| 424 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 424 Total Other | 3,500 | 5,000 | (1,500) | -30.0% | 2,310 | 5,500 | 4,784 |
| 424 Total Street Lighting | 3,500 | 5,000 | (1,500) | -30.0% | 2,310 | 5,500 | 4,784 |
| 425 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 425 Total Other | 23,500 | 23,500 | 0 | 0.0% | 27,696 | 27,800 | 43,662 |
| 425 Total Hager Well | 23,500 | 23,500 | 0 | 0.0% | 27,696 | 27,800 | 43,662 |
| 429 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 429 Total Other | 77,500 | 76,175 | 1,325 | 1.7% | 32,039 | 75,300 | 73,727 |
| 429 Total Fuel | 77,500 | 76,175 | 1,325 | 1.7% | 32,039 | 75,300 | 73,727 |
| 431 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 431 Total Other | 10,000 | 0 | 10,000 | 100.0% | 0 | 10,000 | 5,470 |
| 431 Total Hazardous Waste | 10,000 | 0 | 10,000 | 100.0% | 0 | 10,000 | 5,470 |
| 433 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 433 Total Other | 122,570 | 124,800 | (2,230) | -1.8% | 70,573 | 133,350 | 113,154 |
| 433 Total Transfer Station | 122,570 | 124,800 | (2,230) | -1.8% | 70,573 | 133,350 | 113,154 |
| 491 Total Salary | 5,234 | 5,162 | 72 | 1.4% | 1,303 | 9,085 | 2,967 |
| 491 Total Other | 1,000 | 1,000 | 0 | 0.0% | 0 | 1,000 | 664 |
| 491 Total Cemetery | 6,234 | 6,162 | 72 | 1.2% | 1,303 | 10,085 | 3,631 |
| Total Salaries - Public Works | 632,143 | 618,322 | 13,821 | 2.2% | 273,681 | 608,974 | 569,539 |
| Total Other - Public Works | 493,140 | 470,345 | 22,795 | 4.8% | 252,169 | 452,975 | 537,159 |
| Total Public Works | 1,125,283 | 1,088,667 | 36,616 | 3.4% | 525,850 | 1,061,949 | 1,106,698 |
| | 1,125,283 | 1,088,667 | 36,616 | 3.4% | 525,850 | 1,061,949 | 1,106,698 |

**FY2019 Budget Summary
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|----------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 505 Total Salary | 990 | 1,008 | (18) | -1.8% | 494 | 1,003 | 988 |
| 505 Total Other | 200 | 200 | 0 | 0.0% | 16 | 216 | 6 |
| 505 Total Animal Inspector | 1,190 | 1,208 | (18) | -1.5% | 510 | 1,219 | 994 |
| 511 Total Salary | 501 | 501 | 0 | 0.0% | 250 | 501 | 500 |
| 511 Total Other | 42,700 | 41,605 | 1,095 | 2.6% | 9,457 | 40,467 | 38,306 |
| 511 Total BoH | 43,201 | 42,106 | 1,095 | 2.6% | 9,707 | 40,968 | 38,806 |
| 529 Total Salary | 27,604 | 26,560 | 1,044 | 3.9% | 10,982 | 25,302 | 23,188 |
| 529 Total Other | 975 | 775 | 200 | 25.8% | 225 | 545 | 420 |
| 529 Total Community Services | 28,579 | 27,335 | 1,244 | 4.6% | 11,207 | 25,847 | 23,607 |
| 541 Total Salary | 60,748 | 51,052 | 9,696 | 19.0% | 25,110 | 50,034 | 46,682 |
| 541 Total Other | 11,675 | 5,675 | 6,000 | 105.7% | 1,262 | 5,675 | 5,635 |
| 541 Total COA | 72,423 | 56,727 | 15,696 | 27.7% | 26,373 | 55,709 | 52,318 |
| 543 Total Salary | 2,900 | 3,000 | (100) | -3.3% | 1,069 | 4,068 | 2,553 |
| 543 Total Other | 990 | 990 | 0 | 0.0% | 84 | 360 | 202 |
| 543 Total Veterans | 3,890 | 3,990 | (100) | -2.5% | 1,152 | 4,428 | 2,755 |
| Total Salaries - Health Services | 92,743 | 82,121 | 10,622 | 12.9% | 37,905 | 80,908 | 73,910 |
| Total Other - Health Services | 56,540 | 49,245 | 7,295 | 14.8% | 11,044 | 47,263 | 44,569 |
| Total Health Services | 149,283 | 131,366 | 17,917 | 13.6% | 48,949 | 128,171 | 118,479 |
| | 149,283 | 131,366 | 17,917 | 13.6% | 48,949 | 128,171 | 118,479 |

**FY2019 Budget Summary
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 610 Total Salary | 248,656 | 245,661 | 2,995 | 1.2% | 126,748 | 243,191 | 230,113 |
| 610 Total Other | 148,000 | 139,650 | 8,350 | 6.0% | 61,566 | 134,700 | 137,457 |
| 610 Total Library | 396,656 | 385,311 | 11,345 | 2.9% | 188,314 | 377,891 | 367,569 |
| 630 Total Salary | 29,621 | 26,204 | 3,417 | 13.0% | 21,641 | 25,481 | 25,820 |
| 630 Total Other | 8,430 | 8,030 | 400 | 5.0% | 4,705 | 10,840 | 10,836 |
| 630 Total Rec Comm | 38,051 | 34,234 | 3,817 | 11.1% | 26,346 | 36,321 | 36,655 |
| 670 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 670 Total Other | 1,800 | 1,800 | 0 | 0.0% | 261 | 1,500 | 760 |
| 670 Total Steele Farm | 1,800 | 1,800 | 0 | 0.0% | 261 | 1,500 | 760 |
| 691 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 691 Total Other | 3,450 | 3,550 | (100) | -2.8% | 1,162 | 4,045 | 2,931 |
| 691 Total Hist Comm | 3,450 | 3,550 | (100) | -2.8% | 1,162 | 4,045 | 2,931 |
| 692 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 692 Total Other | 1,200 | 1,200 | 0 | 0.0% | 444 | 965 | 945 |
| 692 Total Public Celebr | 1,200 | 1,200 | 0 | 0.0% | 444 | 965 | 945 |
| 699 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 699 Total Other | 1,400 | 1,400 | 0 | 0.0% | 329 | 1,500 | 1,248 |
| 699 Total AB Cultural Council | 1,400 | 1,400 | 0 | 0.0% | 329 | 1,500 | 1,248 |
| Total Salaries - Culture & Rec | 278,277 | 271,865 | 6,412 | 2.4% | 148,389 | 268,672 | 255,932 |
| Total Other - Culture & Rec | 164,280 | 155,630 | 8,650 | 5.6% | 68,467 | 153,550 | 154,176 |
| Total Culture & Rec | 442,557 | 427,495 | 15,062 | 3.5% | 216,856 | 422,222 | 410,109 |
| | 442,557 | 427,495 | 15,062 | 3.5% | 216,856 | 422,222 | 410,109 |

**FY2019 Budget Summary
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|-----------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 710 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 710 Total Other | 940,000 | 1,112,000 | (172,000) | -15.5% | 772,000 | 955,000 | 955,000 |
| 710 Total Retirement of LT Debt | 940,000 | 1,112,000 | (172,000) | -15.5% | 772,000 | 955,000 | 955,000 |
| 751 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 751 Total Other | 210,657 | 154,415 | 242 | 0.2% | 82,742 | 167,858 | 212,515 |
| 751 Total Debt Interest | 210,657 | 154,415 | 242 | 0.2% | 82,742 | 167,858 | 212,515 |
| 830 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 830 Total Other | 843,801 | 791,841 | 51,960 | 6.6% | 791,841 | 671,055 | 671,055 |
| 830 Total County Retirement Assmt | 843,801 | 791,841 | 51,960 | 6.6% | 791,841 | 671,055 | 671,055 |
| 912 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 912 Total Other | 89,195 | 73,285 | 15,910 | 21.7% | 65,565 | 72,637 | 80,243 |
| 912 Total Other Insurance | 89,195 | 73,285 | 15,910 | 21.7% | 65,565 | 72,637 | 80,243 |
| 915 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 915 Total Other | 888,250 | 834,800 | 53,450 | 6.4% | 431,241 | 677,800 | 707,187 |
| 915 Total Employee Benefits | 888,250 | 834,800 | 53,450 | 6.4% | 431,241 | 677,800 | 707,187 |
| 945 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 945 Total Other | 92,245 | 90,320 | 1,925 | 2.1% | 73,083 | 85,756 | 82,909 |
| 945 Total Liability Insurance | 92,245 | 90,320 | 1,925 | 2.1% | 73,083 | 85,756 | 82,909 |
| Total Salaries - Administration | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| Total Other - Administration | 3,064,148 | 3,056,661 | (48,513) | -1.6% | 2,216,472 | 2,630,106 | 2,708,909 |
| Total Administration | 3,064,148 | 3,056,661 | (48,513) | -1.6% | 2,216,472 | 2,630,106 | 2,708,909 |
| 132 Total Salary | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 |
| 132 Total Other | 200,000 | 185,000 | 15,000 | 8.1% | 26,037 | 185,000 | 168,294 |
| 132 Total Reserve Fund | 200,000 | 185,000 | 15,000 | 8.1% | 26,037 | 185,000 | 168,294 |

**FY2019 Budget Summary
Town of Boxborough**

| | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual | |
|----------------------------------|-----------------------------|-------------------|-----------------|-----------------|-------------------|-------------------|-------------------|------------|
| Total Salaries - Town Government | 692,396 | 648,117 | 44,279 | 6.8% | 331,875 | 694,165 | 619,274 | |
| Total Salaries - Protection | 2,374,337 | 2,306,963 | 67,374 | 2.9% | 1,186,893 | 2,257,729 | 2,192,589 | |
| Total Salaries - Public Works | 632,143 | 618,322 | 13,821 | 2.2% | 273,681 | 608,974 | 569,539 | |
| Total Salaries - Health Services | 92,743 | 82,121 | 10,622 | 12.9% | 37,905 | 80,908 | 73,910 | |
| Total Salaries - Culture & Rec | 278,277 | 271,865 | 6,412 | 2.4% | 148,389 | 268,672 | 255,932 | |
| Total Salaries | 4,069,896 | 3,927,388 | 142,508 | 3.6% | 1,978,744 | 3,910,448 | 3,711,245 | |
| Total Other - Town Government | 386,092 | 339,015 | 32,862 | 9.7% | 138,094 | 332,516 | 316,235 | |
| Total Other - Protection | 346,615 | 324,570 | 15,930 | 4.9% | 201,134 | 307,245 | 285,803 | |
| Total Other - Public Works | 493,140 | 470,345 | 22,795 | 4.8% | 252,169 | 452,975 | 537,159 | |
| Total Other - Health Services | 56,540 | 49,245 | 7,295 | 14.8% | 11,044 | 47,263 | 44,569 | |
| Total Other - Culture & Rec | 164,280 | 155,630 | 8,650 | 5.6% | 68,467 | 153,550 | 154,176 | |
| Total Town Other | 1,446,667 | 1,338,805 | 87,532 | 6.5% | 670,907 | 1,293,549 | 1,337,942 | |
| Total Town Government | 1,078,488 | 987,132 | 77,141 | 7.8% | 469,969 | 1,026,681 | 935,509 | |
| Total Protection | 2,720,952 | 2,631,533 | 83,304 | 3.2% | 1,388,027 | 2,564,974 | 2,478,393 | |
| Total Public Works | 1,125,283 | 1,088,667 | 36,616 | 3.4% | 525,850 | 1,061,949 | 1,106,698 | |
| Total Health Services | 149,283 | 131,366 | 17,917 | 13.6% | 48,949 | 128,171 | 118,479 | |
| Total Culture & Rec | 442,557 | 427,495 | 15,062 | 3.5% | 216,856 | 422,222 | 410,109 | |
| Total Town Expenses | 5,516,563 | 5,266,193 | 230,040 | 4.4% | 2,649,651 | 5,203,997 | 5,049,188 | |
| Total Other - Education | 11,635,992 | 11,807,877 | (171,885) | -1.5% | 6,838,719 | 11,700,640 | 11,700,640 | |
| Total Other - Administration | 3,064,148 | 3,056,661 | (48,513) | -1.6% | 2,216,472 | 2,630,106 | 2,708,909 | |
| Total Reserve Fund | 200,000 | 185,000 | 15,000 | 8.1% | 26,037 | 185,000 | 168,294 | |
| Total Other Costs | 14,900,140 | 15,049,538 | (205,398) | -1.4% | 9,081,228 | 14,515,746 | 14,577,843 | |
| Total Expenses | 20,416,703 | 20,315,731 | 24,642 | 0.1% | 11,704,842 | 19,719,743 | 19,458,737 | |
| | | | | | | | 45,777 | Encumbered |

Reserve Fund Total
Shown for History
Purposes Only. Not
calculated in totals below

**FY2019 Proposed Articles
Town of Boxborough**

| Count | Dept | Description | Amount | Funding Source |
|------------------------------------|----------|---|------------------|-------------------------------------|
| <u>Special Town Meeting</u> | | | | |
| 1 | 210 | Fund Cost Items of 1st Year of Collective Bargaining Agreement Police | | Free Cash |
| 2 | 215 | Fund Cost Items of 1st Year of Collective Bargaining Agreement Dispatch | | Free Cash |
| 3 | 220 | Fund Cost Items of 1st Year of Collective Bargaining Agreement Fire | | Free Cash |
| 4 | 422 | Snow & Ice Deficit | | Free Cash |
| | Total | | <u>-</u> | |
| <u>Annual Town Meeting</u> | | | | |
| 1 | | Choose Town Officers | | |
| 2 | | Receive Reports | | |
| 3 | | Set Salaries and Compensation of Elected Officers | | |
| 4 | | Amend FY19 Personnel Plan & Classification and Compensation Schedule | | |
| 5 | | Town Operating Budget | 20,416,703 | |
| CPA | | | | |
| 6 | Reserves | Open Space Reserve 10% (increases balance to 75.2K) | 21,000 | CPA (FY19) |
| | | Housing Reserve 10% (increases balance to 42,955) | 21,000 | CPA (FY19) |
| | | Historic Reserve 10% (increases balance to 21K) | 21,000 | CPA (FY19) |
| | | FY19 Budget Reserve | 112,000 | CPA (FY19) |
| | | Administrative and operating expenses <5% | 5,000 | CPA (FY19) |
| 7 | 171 | Transfer to Conservation Trust for Future Purchase | 10,000 | CPA (Open Sp) |
| 8 | 630 | Flerra Playground | 62,000 | CPA (Open Sp) |
| 9 | 177 | Boxborough Rental Assistance Program | 37,650 | CPA (Housing) |
| 10 | 543 | Veterans Memorial Park | 105,000 | CPA (Historic) |
| 11 | 670 | Steele Farm Farmhouse Preservation | 190,000 | CPA (Historic) |
| | Total | | <u>409,650</u> | Appropriations Total |
| Financial (Non Capital) | | | | |
| 12 | 122 | Consultant to perform due diligence on unknown parcel(s) for potential fire & | 100,000 | Free Cash |
| 13 | 210 | Police: Additional Officer | - | Zero Net Impact |
| 14 | 210 | Police: Promote 1 Officer | 7,500 | 7500 added to budget per |

**FY2019 Proposed Articles
Town of Boxborough**

| Count | Dept | Description | Amount | Funding Source |
|-----------------------------------|-------|--|------------------|---------------------------|
| 15 | 950 | Transfer to Stabilization Fund | 100,000 | Free Cash |
| 16 | 950 | Transfer to OPEB Trust Fund | 100,000 | Free Cash |
| 17 | Multi | Close Completed Articles to General Fund/Capital Projects Fund | | TBD |
| 18 | Multi | Departmental Revolving Funds Expense Limits | | |
| | 145 | Borrowing Costs (if Fails/Passed over in Feb) | | 50000 passed in Feb |
| 19 | 122 | Cable Infrastructure Appropriation | 85,100 | Cable Fund |
| 20 | 145 | OPEB Actuarial Study | 11,000 | Free Cash |
| 21 | 199 | Energy Committee: Recycling Education | 5,000 | Free Cash |
| Capital Equipment <15K | | | | |
| 22 | 162 | Elections: Voting Machine | 5,700 | Free Cash |
| 23 | 192 | Town Hall: Repoint Foundation | 10,000 | Free Cash |
| 24 | 210 | Police: E-Ticketing Hardware/Software | 7,000 | Free Cash |
| 25 | 210 | Police: Speed Awareness Trailer | 9,975 | Free Cash |
| 26 | 422 | DPW: Cirus Salt Spreader Control System | 12,000 | Free Cash |
| 27 | 610 | Library: Exterior Announcements Sign | 15,000 | Free Cash |
| Capital Equipment > 15K | | | | |
| 28 | 156 | Technology: Hardware/Software upgrades | 50,000 | Free Cash |
| 29 | 192 | Town Hall: Grange Meeting Room supplemental funding | 250,000 | Borrowing/Floor Article 7 |
| 30 | 210 | Police: Additional Cruiser | 46,000 | Borrowing |
| 31 | 220 | Fire: Command Vehicle | 52,900 | Borrowing |
| 32 | 422 | DPW: Road Paving | 300,000 | Borrowing |
| 33 | 422 | DPW: Equipment | 150,000 | Borrowing |
| 34 | 422 | DPW: Facility improvements (new building) | 100,000 | Borrowing |
| 35 | 610 | Library: Exterior Painting | 25,000 | Borrowing |
| 36 | 630 | Rec Com: Skate Park | 20,000 | Free Cash |
| Land Issues | | | | |
| 37 | | Municipal Facility Land Purchase | - | TBD |
| Total | | | 1,462,175 | |
| Sense of the Meeting | | | | |
| 38 | 122 | BoS Gender Neutral Language | | |

**FY2019 Proposed Articles
Town of Boxborough**

| Count | Dept | Description | Amount | Funding Source |
|--------------------------------|------|--|--------|----------------|
| 39 | 122 | Broadcasting of Public Meetings | | |
| Zoning Bylaw Amendments | | | | |
| 40 | 175 | Zoning Bylaw Amendments - Definition Gross Floor Area (s 2136) | | |
| 41 | 175 | Zoning Bylaw Amendments - Gross Floor Area added to Section 4203 | | |
| 42 | 175 | Zoning Bylaw Amendments - Marijuana Moratorium Extension | | |
| 43 | 175 | Zoning Bylaw Amendments - Solar Bylaw | | |
| Non-Financial Consent | | | | |
| 44 | 122 | Bid Bylaw Amendment | | |
| 45 | 122 | Disposition of Town Property Bylaw Amendment | | |
| 46 | 750 | Establish OPEB Trust | | |
| 47 | 422 | Chapter 90 Highway Reimbursement Program | - | |

**FY2019 Available Funds
Town of Boxborough**

| | Amount | Original Source | |
|--|------------------|-----------------------------|-----------------------------|
| Unexpended Articles: | | | |
| ATM16, Art11 | 3,500.00 | Free Cash | |
| ATM16, Art17 | 215.33 | Free Cash | |
| ATM17, Art24 | 108.99 | Free Cash | |
| ATM07, Art7 | 1,257.95 | Stabilization | |
| ATM13, Art15 | 4.29 | Borrowed | 9yr |
| ATM15, Art20D | 1.64 | Borrowed | 7yr |
| ATM16, Art14 | 2,100.00 | Borrowed | 17yr |
| ATM16, Art16 | 9.80 | Borrowed | 8yr |
| ATM16, Art29 | 406.03 | Borrowed | 7yr |
| ATM16, Art33 | 100.00 | Borrowed | 7yr |
| Total Available | | | |
| | 7,704.03 | | |
| Other Sources: | | | |
| | 13,500.00 | Reduced Health/Medic Budget | |
| | 10,000.00 | Increased Local Revenue | |
| | 23,500.00 | | |
| Free Cash: | | | |
| FY16 Certification | 1,730,203 | | |
| Additional Revenue (under-estimated) | 612,500 | | |
| Unexpended Funds GF Budget | 238,000 | | |
| Uses (Articles ATM17 & STM16) | (757,588) | | |
| Additional Returns, Income, Transfers in | 53,835 | | |
| FY17 Certification | 1,876,950 | | |
| STM 12/4/17 | (209,182) | | |
| STM 2/26/18 | (51,361) | | |
| Free Cash Available | 1,616,407 | | Percentage of FY18 7.96% |
| Stabilization: | | | |
| FY17 Balance | 1,310,250 | | 6.45% |
| Additions (ATM17) | - | | |
| Uses/Additions (ATM18) | - | | |
| Interest (Est) (YTD 1/22/18 \$9801.20) | 20,000 | | |
| FY18 Balance (estimated) | 1,330,250 | | Percentage of FY19 6.52% |
| Local Revenues: | | | |
| FY17 Estimates | 1,325,000 | | |
| FY17 Actual | 1,937,902 | | |
| FY18 Estimates | 1,610,000 | | |
| FY18 Actual (YTD 1/18/18) | 489,772 | | |
| FY19 Estimate | 1,610,000 | | |

**FY2019 Budget Worksheet
114-Moderator**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|---------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-114-5599-0000 | Moderator Other Exp | 57 | 50 | 7 | 14.00% | 50 | 50 | 50 |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 57 | 50 | 7 | 14.00% | 50 | 50 | 50 |
| | Total Moderator | 57 | 50 | 7 | 14.00% | 50 | 50 | 50 |
| Notes: | | | | | | | | |
| Mass Moderators Membership Dues \$20; Annual Conference \$30; FinCom added meal variance \$7 | | | | | | | | |

**FY2019 Budget Worksheet
119-Town Constable**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|-----------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-119-5599-0000 | Town Constable Other Exp | 150 | 150 | 0 | 0.00% | 54 | 145 | 109 |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 150 | 150 | 0 | 0.00% | 54 | 145 | 109 |
| | Total Town Constable | 150 | 150 | 0 | 0.00% | 54 | 145 | 109 |
| Notes: | | | | | | | | |
| 2 Election, 2 Town Meeting Warrants, 2 Bylaw/ZBA postings = 6 at 6 locations @ \$3 each plus 3 miles (rounded up in case of extra STM or other duties) | | | | | | | | |

**FY2019 Budget Worksheet
122-Selectmen**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|--------------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-122-5110-0000 | Selectmen Salaries | 2,000 | 2,000 | 0 | 0.00% | 1,000 | 2,000 | 2,000 |
| 001-122-5306-0000 | Selectmen Consulting | | 0 | 0 | 0.00% | | 0 | |
| 001-122-5317-0000 | Selectmen Printing Services | 50 | 100 | (50) | -50.00% | | 96 | 333 |
| 001-122-5420-0000 | Selectmen Office Supplies | 75 | 175 | (100) | -57.14% | 36 | 62 | 18 |
| 001-122-5490-0000 | Selectmen Events | 750 | 1,000 | (250) | -25.00% | 550 | 710 | 727 |
| 001-122-5711-0000 | Selectmen Travel | 300 | 300 | 0 | 0.00% | 49 | 300 | 261 |
| 001-122-5712-0000 | Selectmen Training/Conferences | 460 | 460 | 0 | 0.00% | 360 | 420 | 209 |
| 001-122-5730-0000 | Selectmen Dues | 1,230 | 1,230 | 0 | 0.00% | 1,230 | 1,230 | 1,212 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 2,000 | 2,000 | 0 | 0.00% | 1,000 | 2,000 | 2,000 |
| | Total Other | 2,865 | 3,265 | (400) | -12.25% | 2,225 | 2,818 | 2,760 |
| | Total Selectmen | 4,865 | 5,265 | (400) | -7.60% | 3,225 | 4,818 | 4,760 |
| Notes: | | | | | | | | |
| Printing Services: Business cards for potentially 1 new selectman (2 potentials in FY18) | | | | | | | | |
| Office supplies: Nameplate for potentially 1 new selectman; stationery for holiday greetings (Did not include any funding for misc exp for committee without budget) | | | | | | | | |
| Events: Decreased based on FY18 event, and look back at FY16 & 17 | | | | | | | | |
| Travel: Mileage and parking associated with outside meetings attended by selectmen | | | | | | | | |
| Training/Conferences: MMA @ 2 @ \$180; Other \$100 | | | | | | | | |
| Dues: MMA \$730; and 495MW \$500 (based on FY18) | | | | | | | | |

**FY2019 Budget Worksheet
123-Town Administrator**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|---------------------------------------|-----------------------------|----------------|--|-----------------|-----------------|------------------|----------------|----------------|
| 001-123-5111-0000 | Town Administrator Salary | 136,315 | 117,600 | | 18,715 | 15.91% | 62,420 | 113,100 | 112,220 |
| 001-123-5710-0000 | Town Administrator Lodging/Meals | 790 | | | | | | | |
| 001-123-5711-0000 | Town Administrator Mileage | 2,725 | 2,700 | | 25 | 0.93% | 1,559 | 2,700 | 2,688 |
| 001-123-5712-0000 | Town Administrator Training/Conferenc | 895 | | | | | | | |
| 001-123-5730-0000 | Town Administrator Dues | 290 | | | | | | | |
| | Total Salary | 136,315 | 117,600 | | 18,715 | 15.91% | 62,420 | 113,100 | 112,220 |
| | Total Other | 4,700 | 2,700 | | 25 | 0.93% | 1,559 | 2,700 | 2,688 |
| | Total Town Administrator | 141,015 | 120,300 | | 18,740 | 15.58% | 63,979 | 115,800 | 114,907 |
| Notes: | | | | | | | | | |
| Salary: Current TA Contract July plus unused vacation pay; Est New TA; ATA/HRM 9 mos | | | | | | | | | |
| Mileage: Per current contract 5,000 miles @ IRS rate | | | | | | | | | |

**FY2019 Budget Worksheet
131-Finance Comm**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|-------------------|------------------------------|-----------------------------|----------------|--|-----------------|-----------------|------------------|----------------|----------------|
| Account Number | Account Name | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| 001-131-5712-0000 | Finance Comm Conference | 185 | 200 | | (15) | -7.50% | 45 | 280 | |
| 001-131-5730-0000 | Finance Comm Dues | 190 | 200 | | (10) | -5.00% | 180 | 200 | 176 |
| | Other Misc Expenses -History | | | | | | 20 | | 106 |
| | | | | | | | | | |
| | Total Salary | 0 | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 375 | 400 | | (25) | -6.25% | 245 | 480 | 282 |
| | Total Town Finance Comm | 375 | 400 | | (25) | -6.25% | 245 | 480 | 282 |

**FY2019 Budget Worksheet
132-Reserve Fund**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|-------------------|--------------------|-----------------------------|----------------|--|-----------------|-----------------|------------------|----------------|----------------|
| Account Number | Account Name | | | | | | | | |
| 001-132-5960-0000 | Reserve Fund | 200,000 | 185,000 | | 15,000 | 8.11% | 26,037 | 185,000 | 168,294 |
| | Total Salary | 0 | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 200,000 | 185,000 | | 15,000 | 8.11% | 26,037 | 185,000 | 168,294 |
| | Total Reserve Fund | 200,000 | 185,000 | | 15,000 | 8.11% | 26,037 | 185,000 | 168,294 |

**FY2019 Budget Worksheet
135-Town Accountant**

| | | FY19 | | | | | | | |
|--|---------------------------------|-----------|---------|--|---------|---------|----------|---------|---------|
| | | Submitted | FY18 | | FY19 | FY19 | FY18 | FY17 | FY17 |
| Account Number | Account Name | Budget | Budget | | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| 001-135-5112-0000 | Accountant Salary | 75,640 | 72,777 | | 2,863 | 3.93% | 38,629 | 69,609 | 69,060 |
| 001-135-5301-0000 | Accountant Audit | 22,000 | 22,000 | | 0 | 0.00% | 5,000 | 23,000 | 22,000 |
| 001-135-5305-0000 | Accountant Software Support | 14,740 | 12,750 | | 1,990 | 15.61% | 12,748 | 11,810 | 11,810 |
| 001-135-5420-0000 | Accountant Office Supplies | 200 | 200 | | 0 | 0.00% | 12 | 200 | 163 |
| 001-135-5711-0000 | Accountant Travel | 1,175 | 400 | | 775 | 193.75% | 164 | 200 | 916 |
| 001-135-5712-0000 | Accountant Training/Conferences | 1,415 | 1,775 | | (360) | -20.28% | 620 | 1,125 | 835 |
| 001-135-5730-0000 | Accountant Dues | 55 | 55 | | 0 | 0.00% | 50 | 55 | 50 |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 75,640 | 72,777 | | 2,863 | 3.93% | 38,629 | 69,609 | 69,060 |
| | Total Other | 39,585 | 37,180 | | 2,405 | 6.47% | 18,595 | 36,390 | 35,774 |
| | Total Accountant | 115,225 | 109,957 | | 5,268 | 4.79% | 57,223 | 105,999 | 104,834 |
| Notes: | | | | | | | | | |
| Salary: Grade 15, Step 5; 1.4% Wage Adjustment | | | | | | | | | |
| Software Support: Vadar Accountant's Module \$2,905.51, 4th year Collection Module (0% Financing 5 years) \$6072.80, plus 4 users on Web-Based Hosting 3@\$990/1@\$800, CRT Upgrade (year 1 install) \$1,990 | | | | | | | | | |
| Supplies: budget binders, printer supplies, etc | | | | | | | | | |
| Travel: March 140 miles + \$280 hotel, June 225 miles + \$325 hotel, Procurement 180 miles plus parking, Capital Proj 100 miles, update/misc (transferred March & June hotel from Conferences) | | | | | | | | | |
| Training/Conferences: March Conference \$355; June Annual Mtg \$190; Procurement Training \$695; Capital Projects Acctg \$125; Law update/misc | | | | | | | | | |
| Dues: Massachusetts Municipal Auditors and Accountants Assoc | | | | | | | | | |

**FY2019 Budget Worksheet
141-Assessor**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|-------------------|--------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 001-141-5112-0000 | Assessor Salary | 77,531 | 72,777 | 4,754 | 6.53% | 32,110 | 69,609 | 69,060 |
| 001-141-5154-0000 | Assessor Certification Stipend | 1,000 | 1,000 | 0 | 0.00% | 1,000 | 1,000 | 1,000 |
| 001-141-5305-0000 | Assessor Software Support | 4,200 | 4,000 | 200 | 5.00% | 4,000 | 4,000 | 4,000 |
| 001-141-5306-0000 | Assessor Consulting | 11,600 | 6,300 | 5,300 | 84.13% | | 7,800 | 13,800 |
| 001-141-5312-0000 | Assessor Legal Notices | 230 | 150 | 80 | 53.33% | 113 | 150 | 113 |
| 001-141-5399-0000 | Assessor GIS Map Updates | 0 | 0 | 0 | 0.00% | | 0 | |
| 001-141-5420-0000 | Assessor Office Supplies | 300 | 500 | (200) | -40.00% | 156 | 500 | 410 |
| 001-141-5711-0000 | Assessor Mileage | 725 | 625 | 100 | 16.00% | 218 | 575 | 672 |
| 001-141-5712-0000 | Assessor Training/Conferences | 855 | 1,125 | (270) | -24.00% | 85 | 1,200 | 1,316 |
| 001-141-5730-0000 | Assessor Dues/Subscriptions | 1,060 | 775 | 285 | 36.77% | 574 | 765 | 773 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 78,531 | 73,777 | 4,754 | 6.44% | 33,110 | 70,609 | 70,060 |
| | Total Other | 18,970 | 13,475 | 5,495 | 40.78% | 5,146 | 14,990 | 21,083 |
| | Total Assessor | 97,501 | 87,252 | 10,249 | 11.75% | 38,256 | 85,599 | 91,143 |

Notes:

Salary: Grade 15, Step 6 (New Hire); 1.4% Wage Adjustment
Software Support: Patriot (Property Valuation); Increase in contracted annual fee
Consulting: Contracted costs for Commercial & Industrial valuation services; Additional funds required to ensure completion of quinquennial certification
Legal Notices: Certification year requires multiple published legal notices
Office Supplies: envelopes, general office supplies, printer toner
Mileage/Travel: Certification year will require additional inspections and field review; calculated on amount actually spent in FY17, plus additional \$50 (94 miles)
Training/Conferences: Continuing education required to maintain MAA designation: Muni Law \$50; MCAA & WCAA 3 @ \$35 ea; MAAO Fall & Winter Conference 2 @ \$75 each; MAAO Summer & Winter School 2 @ \$275 ea
Assessor Dues: Mass. Assoc. of Assessing Offices (MAAO) Dues: \$50; Middlesex County Assessors Association (MCAA) Dues: \$25; Multiple Listing Service (MLS) Dues: \$350; Prior Removed Marshall & Swift residential (\$-350), Newly added commercial \$635

**FY2019 Budget Worksheet
145-Treasurer - Collector**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual | |
|--|---|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|--|
| 001-145-5112-0000 | Treasurer/Collector Salary | 77,531 | 74,596 | 2,935 | 3.93% | 39,589 | 71,350 | 70,800 | |
| 001-145-5154-0000 | Treasurer/Collector Certification Stipend | 1,000 | 1,000 | 0 | 0.00% | | 1,000 | 1,000 | |
| 001-145-5301-0000 | Treasurer Payroll Service | 6,600 | 6,250 | 350 | 5.60% | 3,093 | 3,700 | 5,282 | |
| 001-145-5311-0000 | Treasurer/Collector Performance Bond | 840 | 840 | 0 | 0.00% | 838 | 525 | 838 | |
| 001-145-5313-0000 | Treasurer Banking Fees | 1,500 | 1,500 | 0 | 0.00% | | 1,500 | 278 | |
| 001-145-5316-0000 | Treasurer/Collector Tax Title Foreclosure | 1,000 | 1,000 | 0 | 0.00% | 328 | 1,000 | 0 | |
| 001-145-5317-0000 | Treasurer/Collector Printing Services | 1,650 | 400 | 1,250 | 312.50% | 505 | 350 | 158 | |
| 001-145-5345-0000 | Treasurer/Collector Postage | 6,300 | 7,100 | (800) | -11.27% | 1,329 | 7,100 | 6,589 | |
| 001-145-5420-0000 | Treasurer/Collector Office Supplies | 250 | 500 | (250) | -50.00% | | 1,000 | 363 | |
| 001-145-5711-0000 | Treasurer/Collector Travel | 500 | 500 | 0 | 0.00% | 370 | 500 | 398 | |
| 001-145-5712-0000 | Treasurer/Collector Training/Conference | 1,000 | 1,000 | 0 | 0.00% | 95 | 1,000 | 888 | |
| 001-145-5730-0000 | Treasurer/Collector Dues | 50 | 50 | 0 | 0.00% | 80 | 70 | 50 | |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 78,531 | 75,596 | 2,935 | 3.88% | 39,589 | 72,350 | 71,800 | |
| | Total Other | 19,690 | 19,140 | 550 | 2.87% | 6,638 | 16,745 | 14,843 | |
| | Total Treasurer/Collector | 98,221 | 94,736 | 3,485 | 3.68% | 46,227 | 89,095 | 86,643 | |
| Notes: | | | | | | | | | |
| Salary: Grade 15, Step 6; 1.4% Wage Adjustment | | | | | | | | | |
| Payroll: Additional supplemental payrolls as needed for record keeping have increased total fees | | | | | | | | | |
| Performance Bond: Higher for combined position | | | | | | | | | |
| Bank Fees: Added issuance costs for a potential BAN in 2019 -Eliminated | | | | | | | | | |
| Tax Title: There are not many properties entering Tax Title, following FinCom directive to minimally fund | | | | | | | | | |
| Printing Services: Envelopes for payables and RE/PP Bill printing through Boston Globe | | | | | | | | | |
| Postage: Boston Globe uses bulk postage rates & combined envelopes, Kelley & Ryan charges postage only for MVE | | | | | | | | | |
| Office Supplies: reducing this to be inline with the last few FY averages. No significant purchases needed | | | | | | | | | |
| Travel: Mileage/lodging to MCTA school & conference as well as other meetings | | | | | | | | | |
| Training/Conferences: registration for MCTA School and Cape Conference | | | | | | | | | |
| Dues: Mass Collector's & Treasurer's Association (MCTA) | | | | | | | | | |

**FY2019 Budget Worksheet
151-Legal**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|------------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-151-5311-0000 | Legal Services | 85,000 | 65,000 | 20,000 | 30.77% | 24,743 | 45,000 | 47,142 |
| 001-151-5399-0000 | Legal Expenses | 2,600 | 2,600 | 0 | 0.00% | 113 | 3,500 | 876 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 87,600 | 67,600 | 20,000 | 29.59% | 24,856 | 48,500 | 48,018 |
| | Total Legal | 87,600 | 67,600 | 20,000 | 29.59% | 24,856 | 48,500 | 48,018 |
| Notes: | | | | | | | | |
| Increase attributable to pending litigation (\$40,000) | | | | | | | | |
| (FY18 was calculated based upon FY17 "base" of \$45,000 plus \$20,000 for collective bargaining. CB will hopefully be complete by FY19.) | | | | | | | | |

**FY2019 Budget Worksheet
152-Personnel Board**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|--------------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 001-152-5712-0000 | Personnel Board Training/Conferences | 120 | 120 | 0 | 0.00% | 40 | 120 | 60 |
| 001-152-5730-0000 | Personnel Board Dues | 200 | 200 | 0 | 0.00% | 200 | 200 | 200 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 320 | 320 | 0 | 0.00% | 240 | 320 | 260 |
| | Total Personnel Board | 320 | 320 | 0 | 0.00% | 240 | 320 | 260 |
| Notes: | | | | | | | | |
| Training/Conferences: Attendance for up to 2 members at MMPA's annual Labor Law Seminar @ \$60 | | | | | | | | |

**FY2019 Budget Worksheet
156-Technology**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|-------------------|--------------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| | | | | | | | | |
| 001-156-5306-0000 | Technology Consulting | 103,720 | 92,000 | 11,720 | 12.74% | 28,994 | 92,457 | 79,707 |
| 001-156-5341-0000 | Technology Telephone (VOIP & Copper) | 7,900 | 7,700 | 200 | 2.60% | 3,844 | 7,700 | 6,712 |
| 001-156-5341-0610 | Technology Telephone (Library) | 0 | 1,300 | (1,300) | -100.00% | 614 | 1,200 | 1,215 |
| 001-156-5343-0000 | Technology Internet Access | 7,360 | 7,740 | (380) | -4.91% | 4,939 | 6,225 | 6,603 |
| 001-156-5344-0000 | Technology Website Hosting | 3,620 | 2,450 | 1,170 | 47.76% | | 2,750 | 2,450 |
| 001-156-5422-0000 | Technology Software | 10,740 | 12,880 | (2,140) | -16.61% | 3,500 | 7,980 | 7,284 |
| 001-156-5582-0000 | Technology Hardware | 5,000 | 5,000 | 0 | 0.00% | 1,539 | 5,000 | 4,427 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 138,340 | 129,070 | 9,270 | 7.18% | 43,430 | 123,312 | 108,399 |
| | Total Technology | 138,340 | 129,070 | 9,270 | 7.18% | 43,430 | 123,312 | 108,399 |
| Notes: | | | | | | | | |
| See Summary Page | | | | | | | | |

**FY2019 Budget Worksheet
156-Summary**

| | FY19 | FY18 | FY17 | NOTES/CHANGES |
|--|-------------|-------------|-------------|--|
| CONSULTING | 103,720 | 92,000 | 92,457 | 11,720 |
| Managed Services - Firewall Town | 5,015 | | | |
| Managed Services - Firewall Library | 1,785 | | | |
| Guardian Eye Lite (59 devices @ \$60/device/month; 1 @ \$25/month) | 42,780 | | | |
| Guardian General support: 36 hrs/month [rate is blend of \$135/hr for network-related services and \$95/hour for desktop services: 12 mos @ 20 hrs/month @ \$135/hr AND 12 mos @ 16 hrs/month @ \$95/hr] | 50,640 | | | Increased from 16 hrs/month to 36 hours/month to add first level triage support |
| Phone (time & materials) 8 hrs/month @ \$135/hr | 0 | | | New phone system installed in FY 18 (previously had allocated 8 hrs/month @ \$135 for total of \$12,960) |
| Phone Maintenance (previously SmartNet Subscription Support) | 3,500 | | | To cover potential service (April - June 2019) when first year of service ends |
| PHONE | 7,900 | 9,000 | 8,900 | (1,100) |
| VoIP (12 @ \$400) | 4,800 | | | |
| 7 Copper @\$35/mo: 2@ Publ Safety, 2@TH, 1@TS, 1@DPW, 1@Library | 2,940 | | | |
| Misc Calls | 160 | | | |
| Library Verizon @\$100/mo, AT&T@\$8/mo -new phone system | 0 | 0 | | |
| INTERNET ACCESS | 7,360 | 7,740 | 6,225 | (380) |
| Email hosting based on # accounts | 720 | | | |
| Email archiving based on # accounts | 1,500 | | | FY18 Actual less than budgeted |
| Domain Registration (3/7/18-3/6/19) | 400 | | | |
| Secondary ISP @ Public Safety \$210/mo (rate increased) | 2,520 | | | |
| FiOS \$175/mo | 2,100 | | | |
| Library Internet \$10/mo | 120 | | | |
| WEBSITE HOSTING | 3620 | 2,450 | 2,750 | 1,170 |
| Annual Fee (VTS) | 3,620 | | | Includes upgrade cost of \$3,500 spread over 3 years @ \$1,170/yr |

**FY2019 Budget Worksheet
156-Summary**

| | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> |
|--|----------------|----------------|----------------|---|
| SOFTWARE | 10,740 | 12,880 | 7,980 | (2,140) |
| MapGeo annual fee | 3,000 | | | |
| MapGeo property records card link | 500 | | | |
| MapGeo parcel updates | 2,500 | | | |
| MapGeo scaling update (FY18) | 0 | | | Reduced \$2,000 |
| MapGeo CAMA Uploader Installation & Subscription | 3,000 | | | New for FY 19. \$2500 is one-time implementation fee; recurring subscription cost will be \$500/yr. |
| ArcGIS maintenance | 1,500 | | | |
| Adobe Acrobat 1 @~\$240 | 240 | | | |
| Sophos (Anti-virus software) renewal (2/3/18-2/2/21) | 0 | | | Reduced \$2,900 Next renewal FY21 |
| HARDWARE | 5000 | 5,000 | 5,000 | 0 |
| Server Warranties 5 @ \$1000 | 5,000 | | | |
| TOTAL | 138,340 | 129,070 | 123,312 | 9,270 |

**FY2019 Budget Worksheet
161-Town Clerk**

| Account Number | Account Name | FY19 | FY18 | FY19 | FY19 | FY18 | FY17 | FY17 |
|-------------------|----------------------------------|------------------|--------|---------|----------|----------|--------|--------|
| | | Submitted Budget | Budget | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| 001-161-5110-0000 | Town Clerk Salary | 48,715 | 47,760 | 955 | 2.00% | 25,349 | 46,823 | 46,462 |
| 001-161-5154-0000 | Town Clerk Certification Stipend | 1,000 | 1,000 | 0 | 0.00% | 1,000 | 1,000 | 1,000 |
| 001-161-5311-0000 | Town Clerk Performance Bond | 100 | 100 | 0 | 0.00% | | 100 | 100 |
| 001-161-5317-0000 | Town Clerk Printing Services | 0 | 50 | (50) | -100.00% | | 0 | |
| 001-161-5345-0000 | Town Clerk Postage | 305 | 305 | 0 | 0.00% | 300 | 300 | |
| 001-161-5420-0000 | Town Clerk Office Supplies | 400 | 400 | 0 | 0.00% | 198 | 180 | 545 |
| 001-161-5443-0000 | Town Clerk Equipment Maintenance | 0 | 160 | (160) | -100.00% | | 160 | |
| 001-161-5711-0000 | Town Clerk Travel | 200 | 270 | (70) | -25.93% | 65 | 288 | 837 |
| 001-161-5712-0000 | Town Clerk Training/Conferences | 700 | 1,290 | (590) | -45.74% | 50 | 865 | 501 |
| 001-161-5730-0000 | Town Clerk Dues | 150 | 150 | 0 | 0.00% | 60 | 150 | 60 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 49,715 | 48,760 | 955 | 1.96% | 26,349 | 47,823 | 47,462 |
| | Total Other | 1,855 | 2,725 | (870) | -31.93% | 673 | 2,043 | 2,043 |
| | Total Town Clerk | 51,570 | 51,485 | 85 | 0.17% | 27,022 | 49,866 | 49,505 |

Notes:

Salary: Elected Max Step @ 67.5% (27 hours/week); 2% Wage Adjustment

Printing Services:

Postage: Pre-stamped envelopes 500 @ 295 + shipping

Office Supplies: Security Bond paper for vital records, Certificate paper for Business Certificates & Cemetery Deeds, permanent pens, mailing labels

Training/Conferences: Fall or Spring \$600, Winter \$100

Travel: 375 miles @ IRS rate

Dues: Mass Assoc Town Clerks \$10, Middlesex County Assoc Town Clerks \$50

**FY2019 Budget Worksheet
162-Elections & Registrars**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|-------------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 001-162-5110-0000 | Registrar Salary | 1,711 | 1,711 | 0 | 0.00% | 855 | 1,711 | 1,711 |
| 001-162-5125-0000 | Election Workers | 6,031 | 1,947 | 4,084 | 209.76% | | 4,689 | 3,816 |
| 001-162-5243-0000 | Elect. & Registr. Equipment Maint | 3,475 | 3,275 | 200 | 6.11% | 225 | 3,475 | 4,762 |
| 001-162-5317-0000 | Elect. & Registr. Printing Services | 1,045 | 1,945 | (900) | -46.27% | | 1,045 | 532 |
| 001-162-5345-0000 | Elect. & Registr. Postage | 1,960 | 1,675 | 285 | 17.01% | 2,265 | 1,672 | 760 |
| 001-162-5420-0000 | Elect. & Registr. Office Supplies | 35 | 35 | 0 | 0.00% | | 30 | 97 |
| 001-162-5490-0000 | Elect. & Registr. Refreshments | 60 | 60 | 0 | 0.00% | | 90 | 34 |
| | Other Misc Expenses -History | | | | | | | 127 |
| | Total Salary | 7,742 | 3,658 | 4,084 | 111.65% | 855 | 6,400 | 5,527 |
| | Total Other | 6,575 | 6,990 | (415) | -5.94% | 2,490 | 6,312 | 6,312 |
| | Total Elect. & Registr. | 14,317 | 10,648 | 3,669 | 34.46% | 3,346 | 12,712 | 11,839 |
| Notes: | | | | | | | | |
| Registrar Salaries are determined by the Compensation Schedule | | | | | | | | |
| Election Workers Wages & Clerk Wages increase by 1.4%. There are likely to be 3 elections scheduled for FY19 | | | | | | | | |
| Equipment Maintenance: Memory Card programming \$1,500 x2, Contract \$200, Printing Cartridges \$75 | | | | | | | | |
| Printing Services: Ballot printing 3,000 @ \$0.27/ballot plus shipping \$870 x2(rounded); Census mailing 5 @\$35 per 500 = 2500 return envelopes \$175 | | | | | | | | |
| Postage: Census mailing 6 @ \$278 per 500 = 2500 envelopes +shipping = \$1968; Postcards 350 @\$0.75 = \$262 | | | | | | | | |
| Office Supplies: Pens, Tape, Stickers | | | | | | | | |

**FY2019 Budget Worksheet
171-Conservation Comm**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|-----------------------------------|-----------------------|--------------|--------------|--------------|---------------|--------------|--------------|
| 001-171-5243-0000 | Conservation Comm Equipment Maint | 1,150 | 1,150 | 0 | 0.00% | 147 | 1,000 | 100 |
| 001-171-5599-0000 | Conservation Comm Other Supplies | 70 | 70 | 0 | 0.00% | | 100 | 98 |
| 001-171-5712-0000 | Conservation Comm Conferences | 230 | 230 | 0 | 0.00% | | 450 | 230 |
| 001-171-5730-0000 | Conservation Comm Dues | 700 | 700 | 0 | 0.00% | 627 | 600 | 616 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 2,150 | 2,150 | 0 | 0.00% | 774 | 2,150 | 1,043 |
| | Total Conservation Comm | 2,150 | 2,150 | 0 | 0.00% | 774 | 2,150 | 1,043 |
| Notes: | | | | | | | | |
| Equipment Maint: Trail Markers \$200, Sand/Gravel/Mulch \$300, Boardwalk & Kiosk materials \$500, tools, etc \$150 | | | | | | | | |
| Other Supplies: Nameplate, etc | | | | | | | | |
| Conferences: 2 @ \$115 MACC | | | | | | | | |
| Dues: MACC 7 members \$640, Sudbury Valley Trustees \$60 | | | | | | | | |

**FY2019 Budget Worksheet
175-Planning Board**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|---------------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-175-5110-0000 | Planning Board Salary | 545 | 545 | 0 | 0.00% | 273 | 545 | 545 |
| 001-175-5112-0000 | Town Planner Salary | 77,531 | 72,777 | 4,754 | 6.53% | 38,629 | 69,609 | 69,060 |
| 001-175-5305-0000 | Planning Board Software Support | 0 | 0 | 0 | 0.00% | | 0 | |
| 001-175-5306-0000 | Planning Board Consulting | 1,200 | 500 | 700 | 140.00% | | 3,120 | 0 |
| 001-175-5312-0000 | Planning Board Legal Notices | 225 | 200 | 25 | 12.50% | | 200 | 321 |
| 001-175-5599-0000 | Planning Board Other Office Exp | 400 | 400 | 0 | 0.00% | 164 | 400 | 713 |
| 001-175-5711-0000 | Planning Board Travel | 800 | 675 | 125 | 18.52% | 466 | 675 | 828 |
| 001-175-5712-0000 | Planning Board Conferences | 330 | 285 | 45 | 15.79% | 290 | 260 | 220 |
| 001-175-5730-0000 | Planning Board Dues | 1,850 | 1,820 | 30 | 1.65% | 1,802 | 1,790 | 1,785 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 78,076 | 73,322 | 4,754 | 6.48% | 38,901 | 70,154 | 69,605 |
| | Total Other | 4,805 | 3,880 | 925 | 23.84% | 2,722 | 6,445 | 3,867 |
| | Total Planning Board | 82,881 | 77,202 | 5,679 | 7.36% | 41,623 | 76,599 | 73,472 |
| Notes: | | | | | | | | |
| Planner Salary: Grade 15, Step 6; 1.4% Wage Adjustment; Additional Step | | | | | | | | |
| Consluting: Town Engineer services as needed | | | | | | | | |
| Legal Notices: vary year to year, based on actuals | | | | | | | | |
| Other Office Exp: Plotter supplies & Beacon subscription | | | | | | | | |
| Travel: Estimate 35 Evening & 20 Off-site meetings @ IRS rate | | | | | | | | |
| Conferences: Vary year to year depending on offerings & regional issues | | | | | | | | |
| Dues: APA \$270, Mass APA \$45, AICP \$135, MAGIC based on population (est \$1400) | | | | | | | | |

**FY2019 Budget Worksheet
176-Zoning Board**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|-------------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-176-5312-0000 | ZBA Advertising/Legal Notices | 100 | 100 | 0 | 0.00% | 0 | 75 | |
| 001-176-5599-0000 | ZBA Other Office Supplies | 35 | 35 | 0 | 0.00% | | 60 | 55 |
| 001-176-5712-0000 | ZBA Conferences | 90 | 75 | 15 | 20.00% | | 75 | 35 |
| 001-176-5730-0000 | ZBA Dues | 0 | 0 | 0 | 0.00% | | 0 | |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 225 | 210 | 15 | 7.14% | 0 | 135 | 90 |
| | Total ZBA | 225 | 210 | 15 | 7.14% | 0 | 135 | 90 |
| Notes: | | | | | | | | |
| Legal Notices: Increased cost for Bylaw revision notices, case by case basis | | | | | | | | |

**FY2019 Budget Worksheet
179-Agricultural Comm**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---------------------------------|-------------------------------|-----------------------------|----------------|--|-----------------|-----------------|------------------|----------------|----------------|
| 001-179-5599-0000 | Ag Comm Other Office Supplies | | 1,100 | | (1,100) | -100.00% | 0 | 50 | 100 |
| 001-179-5711-0000 | Ag Comm Travel | 45 | 45 | | 0 | 0.00% | | 0 | |
| 001-179-5712-0000 | Ag Comm Conferences | 155 | 155 | | 0 | 0.00% | | 150 | |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 0 | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 200 | 1,300 | | (1,100) | -84.62% | 0 | 200 | 100 |
| | Total Ag Comm | 200 | 1,300 | | (1,100) | -84.62% | 0 | 200 | 100 |
| Notes: | | | | | | | | | |
| Other: Signage purchase in FY18 | | | | | | | | | |
| Mileage for Conferences | | | | | | | | | |
| Mass Assoc Ag Coms Ann Mtg \$35 | | | | | | | | | |
| Harvest NE Conference \$120 | | | | | | | | | |

**FY2019 Budget Worksheet
192-Town Hall**

| Account Number | Account Name | FY19 | FY18 | FY19 | FY19 | FY18 | FY17 | FY17 |
|---|--------------------------------|------------------|---------|---------|----------|----------|---------|---------|
| | | Submitted Budget | Budget | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| 001-192-5115-0000 | Town Hall Clerical Salary | 185,846 | 180,627 | 5,219 | 2.89% | 91,021 | 174,444 | 171,541 |
| 001-192-5210-0000 | TH Electricity | 7,000 | 7,300 | (300) | -4.11% | 2,478 | 7,900 | 5,309 |
| 001-192-5212-0000 | TH Heating | 3,800 | 4,000 | (200) | -5.00% | 1,133 | 4,400 | 2,848 |
| 001-192-5241-0000 | TH Bldg/Grounds Maint Service | 4,615 | 4,700 | (85) | -1.81% | 1,588 | 3,000 | 3,275 |
| 001-192-5271-0000 | TH Equipment Lease | 7,250 | 6,840 | 410 | 5.99% | 3,981 | 6,771 | 6,770 |
| 001-192-5305-0000 | TH Software Support | 0 | 0 | 0 | 0.00% | | 0 | |
| 001-192-5312-0000 | TH Advertising/Legal Notices | 1,100 | 1,120 | (20) | -1.79% | 666 | 1,120 | 603 |
| 001-192-5317-0000 | TH Printing Services | 5,510 | 5,160 | 350 | 6.78% | 1,387 | 3,800 | 5,619 |
| 001-192-5345-0000 | TH Postage | 7,525 | 7,800 | (275) | -3.53% | 4,055 | 5,700 | 5,614 |
| 001-192-5420-0000 | TH Office Supplies | 700 | 700 | 0 | 0.00% | 341 | 700 | 522 |
| 001-192-5421-0000 | TH Copier Supplies | 1,050 | 1,430 | (380) | -26.57% | 269 | 1,300 | 1,155 |
| 001-192-5441-0000 | TH Bldg/Grounds Maint Supplies | 750 | 750 | 0 | 0.00% | 164 | 1,000 | 229 |
| 001-192-5443-0000 | TH Equipment Maint Supplies | 2,000 | 2,830 | (830) | -29.33% | 564 | 1,000 | 1,804 |
| 001-192-5490-0000 | TH Meals/Refreshments | 100 | 100 | 0 | 0.00% | | 100 | 88 |
| 001-192-5599-0000 | TH Cleaning Supplies | 1,000 | 1,000 | 0 | 0.00% | 425 | 1,000 | 893 |
| 001-192-5710-0000 | TH Lodging/Meals | 0 | 1,500 | (1,500) | -100.00% | 1,253 | 1,874 | 1,711 |
| 001-192-5711-0000 | TH Travel | 0 | 640 | (640) | -100.00% | 138 | 544 | 631 |
| 001-192-5712-0000 | TH Training/Conferences | 850 | 240 | 610 | 254.17% | 535 | 3,205 | 2,540 |
| 001-192-5730-0000 | TH Dues | 0 | 1,200 | (1,200) | -100.00% | 1,138 | 1,146 | 1,098 |
| 001-192-5799-0000 | TH Other Expenses | 625 | 600 | 25 | 4.17% | 122 | 600 | 381 |
| | Other Misc Expenses -History | | | | | | | 15,440 |
| | Total Salary | 185,846 | 180,627 | 5,219 | 2.89% | 91,021 | 174,444 | 171,541 |
| | Total Other | 43,875 | 47,910 | (4,035) | -8.42% | 20,236 | 45,160 | 56,530 |
| | Total Town Hall | 229,721 | 228,537 | 1,184 | 0.52% | 111,258 | 219,604 | 228,071 |
| Notes: | | | | | | | | |
| FY16 Other Misc Expenses -History includes Lift replacement; HVAC (west) replacement included in Bldg/Grnds | | | | | | | | |
| FY17 Other Misc Expenses -History includes Front Steps | | | | | | | | |
| See Summary Page | | | | | | | | |

**FY2019 Budget Worksheet
192-Summary**

| | FY19 | FY18 | FY17 | NOTES |
|---|-------------|-------------|-------------|---|
| ELECTRICITY | 7,000 | 7,300 | 7,900 | (300) |
| Based on 5-year consumption average (61,000kw @ current rate) | 7,000 | | | |
| HEATING | 3,800 | 4,000 | 4,400 | (200) |
| Based on 5-year cost average | 3,800 | | | |
| BLG/GROUNDS MAINT SVC | 4,615 | 4,700 | 3,000 | (85) |
| Parking Lot striping \$825, Fire Alarm Svc \$825, Fire Ext Svc \$165, | 2,115 | | | |
| Septic \$300 (last done in FY15) | | | | |
| General Maintenance recommended by Inspector of Buildings | 2,500 | | | |
| EQUIPMENT LEASE | 7,250 | 6,840 | 6,771 | 410 |
| Ricoh copier (new lease) 1 mo @ \$287.32; 11 mos. @ \$324.96 | 3,862 | | | New lease (includes cost of supplies; decrease in copier supplies below) |
| Pitney Bowes postage meter (12 mos. @ \$282.32) | 3,388 | | | |
| SOFTWARE SUPPORT | 0 | 0 | 0 | 0 |
| ADVERTISING/LEGAL NOTICES | 1,100 | 1,120 | 1,120 | (20) |
| Advertising \$250 for job ads in local paper & MMA on-line \$150 | 400 | | | |
| Legal notices - public hearings and bid solicitations | 700 | | | |
| PRINTING SVC | 5,510 | 5,160 | 3,800 | 350 |
| Town Report (2017: \$2,052) | 2,100 | | | Increased based on FY17 |
| STM Warrant (Dec 2017 \$1,237) | 1,300 | | | |
| ATM Warrant (May 2017 \$1,775) | 1,800 | | | |
| Envelopes | 160 | | | |
| STM Banner date modification | 75 | | | |
| ATM Banner date modification | 75 | | | |

**FY2019 Budget Worksheet
192-Summary**

| | FY19 | FY18 | FY17 | NOTES |
|---|------------------|-------------|-------------|---------------|
| POSTAGE | | | | |
| General | 6,000 | 7,525 | 7,800 | 5,700 (275) |
| STM Warrant (Dec 2017 \$572) | 600 | | | |
| ATM Warrant (May 2017 \$631) | 700 | | | |
| Bulk permit fee | 225 | | | |
| OFFICE SUPPLIES | | 700 | 700 | 700 0 |
| Pens, pencils, clips, staples, notepads, file folders, binders, labels, etc. | 700 | | | |
| COPIER SUPPLIES | | 1,050 | 1,430 | 1,300 (380) |
| Paper 35 cases @ \$30 | 1,050 | | | |
| Toner 3 @ \$100 -Now included in Lease cost | | | | |
| Staples - Now included in Lease cost | | | | |
| BLDG/GROUNDS MAINT SUPPLIES | | 750 | 750 | 1,000 0 |
| HVAC items, plumbing, floor coverings, wall coverings, electrical, paint, glass, doors, window coverings, hand or power tools | 750 | | | |
| EQUIPMENT MAINT SUPPLIES | | 2,000 | 2,830 | 1,000 (830) |
| Defibrillator battery (every 3 years) Due FY21 | | | | |
| Misc supplies computers, clocks, etc | 2,000 | | | |
| MEALS/REFRESHMENTS | | 100 | 100 | 100 0 |
| For meetings hosted by Boxborough (e.g. CTC, MMA) | 100 | | | |
| CLEANING SUPPLIES | | 1,000 | 1,000 | 1,000 0 |
| Toilet paper, paper towels, tissues, cleaning products | 1,000 | | | |
| LODGING/MEALS | | 0 | 1,500 | 1,874 (1,500) |
| MMMA Spring and Fall conferences | 615 | | | |
| ICMA conference: 5 nights @ \$185, State Dinner \$60, other meals \$140 | 1,125 | | | |
| MMA Annual Meeting (includes parking, based on FY18) | 175 | | | |

**FY2019 Budget Worksheet
192-Summary**

| | FY19 | FY18 | FY17 | NOTES |
|--|---------------|---------------|---------------|----------------|
| TRAVEL | 0 | 640 | 544 | (640) |
| ICMA Baltimore (air fare & shuttles) @\$360 + parking | 495 | | | |
| TRAINING/CONFERENCES | 850 | 240 | 3,205 | 610 |
| MMMA Spring and Fall conferences | 300 | | | |
| ICMA conference | 665 | | | |
| MMA Annual Meeting | 180 | | | |
| MMMA and MMPA prof devel (6 @ \$40 + 1 @ \$60) | 300 | | | |
| Muni Law seminar | 50 | | | |
| ATFC | 65 | | | |
| procurement | | | | |
| misc. | 850 | | | |
| DUES | 0 | 1,200 | 1,146 | (1,200) |
| ICMA \$960, MMMA \$120 \$210, STAM \$30, and MAPPO \$50 (ICMA and MMMA based on salary) | 1,250 | | | |
| OTHER EXPENSES | 625 | 600 | 600 | 25 |
| Water cooler (avg \$25/mo) | 325 | | | |
| Furniture | 300 | | | |
| TOTAL | 43,875 | 47,910 | 45,160 | (4,035) |

**FY2019 Budget Worksheet
196-Facilities Leases**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|------------------------|--------------------------------|-----------------------------|----------------|--|-----------------|-----------------|------------------|----------------|----------------|
| Account Number | Account Name | | | | | | | | |
| | | | | | | | | | |
| 001-196-5270-0000 | Community Center Lease | 12,555 | | | 315 | 2.57% | 8,160 | 11,940 | 11,940 |
| | Other Misc Expenses -History | | 12,240 | | | | | | |
| | Total Salary | 0 | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 12,555 | 0 | | 315 | 2.57% | 8,160 | 11,940 | 11,940 |
| | Total Facilities Leases | 12,555 | 0 | | 315 | 2.57% | 8,160 | 11,940 | 11,940 |
| Notes: | | | | | | | | | |
| Year 2 of 3-year Lease | | | | | | | | | |

**FY2019 Budget Worksheet
199-Energy Comm**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|-----------------------------------|-----------------------|-------------|--------------|----------------|---------------|-------------|-------------|
| 001-199-5351-0000 | Energy Comm Programs | 600 | 200 | 400 | 200.00% | 0 | | |
| 001-199-5441-0000 | Energy Comm Maint Supplies | | 0 | 0 | 0.00% | | 0 | |
| 001-199-5599-0000 | Energy Comm Other Office Supplies | 600 | 300 | 300 | 100.00% | | 300 | |
| 001-199-5711-0000 | Energy Comm Travel | | 0 | 0 | 0.00% | | 0 | |
| 001-199-5712-0000 | Energy Comm Conferences | | 0 | 0 | 0.00% | | 0 | 45 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 1,200 | 500 | 700 | 140.00% | 0 | 300 | 45 |
| | Total Energy Comm | 1,200 | 500 | 700 | 140.00% | 0 | 300 | 45 |
| Notes: | | | | | | | | |
| Upcoming projects include: Reducing household waste through increased recycling | | | | | | | | |

**FY2019 Budget Worksheet
210-Police**

| | | FY19 | | | | | | | |
|-------------------|-----------------------------------|-----------|-----------|--|---------|---------|----------|-----------|-----------|
| | | Submitted | FY18 | | FY19 | FY19 | FY18 | FY17 | FY17 |
| Account Number | Account Name | Budget | Budget | | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| 001-210-5112-0000 | Police Salary -Chief | 131,585 | 122,909 | | 8,676 | 7.06% | 67,181 | 120,499 | 119,575 |
| 001-210-5113-0000 | Police Salary -Lieutenant | 83,987 | 82,340 | | 1,647 | 2.00% | 43,700 | 80,725 | 80,104 |
| 001-210-5114-0000 | Police Salary -FT Officer | 690,444 | 655,071 | | 35,373 | 5.40% | 342,157 | 599,100 | 609,986 |
| 001-210-5115-0000 | Police Salary -Clerical | 55,010 | 53,932 | | 1,078 | 2.00% | 28,627 | 53,068 | 52,670 |
| 001-210-5124-0000 | Police Salary -Special Officer | 12,853 | 12,672 | | 181 | 1.43% | 4,547 | 12,423 | 24,172 |
| 001-210-5125-0000 | Police Salary -Lock Up Attendants | 4,001 | 6,763 | | (2,762) | -40.84% | 652 | 6,630 | 2,482 |
| 001-210-5134-0000 | Police OT | 144,812 | 135,065 | | 9,747 | 7.22% | 88,604 | 176,441 | 173,544 |
| 001-210-5144-0000 | Police -Town Detail | 13,766 | 13,195 | | 571 | 4.33% | 1,420 | 12,947 | 5,908 |
| 001-210-5154-0000 | Police -Stipend | 4,000 | 1,500 | | 2,500 | 166.67% | 3,375 | 1,500 | 1,500 |
| 001-210-5173-0000 | Police -Accident Coverage | 0 | 0 | | 0 | | | | |
| 001-210-5210-0000 | Police Electricity | 13,200 | 13,200 | | 0 | 0.00% | 6,379 | 11,500 | 12,619 |
| 001-210-5212-0000 | Police Heating | 2,400 | 2,400 | | 0 | 0.00% | 604 | 3,300 | 1,524 |
| 001-210-5241-0000 | Police Bldg/Grounds Maint Svc | 6,000 | 5,000 | | 1,000 | 20.00% | 2,089 | 5,000 | 6,956 |
| 001-210-5242-0000 | Police Vehicle Maint Svc | 24,660 | 20,000 | | 4,660 | 23.30% | 17,684 | 17,500 | 21,698 |
| 001-210-5243-0000 | Police Equipment Maint Svc | 7,600 | 4,000 | | 3,600 | 90.00% | 892 | 4,000 | 3,781 |
| 001-210-5341-0000 | Police Cell Phones | 8,400 | 8,400 | | 0 | 0.00% | 4,836 | 9,369 | 7,734 |
| 001-210-5342-0000 | Police Mobile Communication | 3,980 | 3,980 | | 0 | 0.00% | 1,733 | 3,400 | 2,651 |
| 001-210-5343-0000 | Police Internet Access | 3,975 | 4,495 | | (520) | -11.57% | 3,133 | 2,790 | 865 |
| 001-210-5443-0000 | Police Equipment Maint Supply | 9,500 | 9,500 | | 0 | 0.00% | 6,214 | 8,250 | 6,366 |
| 001-210-5490-0000 | Police Meals/Refreshments | 600 | 600 | | 0 | 0.00% | 270 | 750 | 915 |
| 001-210-5591-0000 | Police Uniforms | 18,400 | 18,400 | | 0 | 0.00% | 9,448 | 16,950 | 19,561 |
| 001-210-5599-0000 | Police Other Expense | 4,050 | 4,050 | | 0 | 0.00% | 2,777 | 3,431 | 6,349 |
| 001-210-5712-0000 | Police Training/Conferences | 9,500 | 9,500 | | 0 | 0.00% | 7,372 | 12,500 | 12,782 |
| 001-210-5730-0000 | Police Dues/Memberships | 8,700 | 8,450 | | 250 | 2.96% | 6,508 | 6,000 | 9,041 |
| 001-210-5840-0000 | Police Vehicle Purchase | 46,000 | 42,000 | | 4,000 | 9.52% | 42,016 | 40,000 | 39,182 |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 1,140,458 | 1,083,447 | | 57,011 | 5.26% | 580,264 | 1,063,333 | 1,069,941 |
| | Total Other | 166,965 | 153,975 | | 12,990 | 8.44% | 111,954 | 144,740 | 152,025 |
| | Total Police | 1,307,423 | 1,237,422 | | 70,001 | 5.66% | 692,218 | 1,208,073 | 1,221,966 |

Notes: See Summary Page

**FY2019 Budget Worksheet
210-Summary**

| | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> |
|---|-------------|-------------|-------------|--|
| ELECTRICITY | 13,200 | 13,200 | 11,500 | 0 |
| Police Station (including Dispatch and server room) electricity expenses. | 13,200 | | | Police Station Electricity has averaged \$1,100 per month |
| HEATING/GAS | 2,400 | 2,400 | 3,300 | 0 |
| Heating costs (natural gas) for 4 furnaces and 2 hot water (on-demand) heaters. | 2,400 | | | Based on a 5 yr. average of \$2,241 (includes FY16 mild year). FY12 to FY15 average is \$2,386 |
| BUILDING & GROUNDS MAINTAINANCE | 6,000 | 5,000 | 5,000 | 1,000 |
| Access control, Plumbers, Electricians, drinking water, septic pumping, misc. hardware, appliances, fixtures, decontamination, rug cleaning, duct cleaning, filters, bulbs, fire extinguishers, pest control, tools and cleaning supplies.... | 5,000 | | | Maintaining this level based on a 5 yr. average |
| Fire Alarm Inspection (\$750) & Maintenance (\$250) | 1,000 | | | |
| VEHICLE MAINTAINANCE | 24,660 | 20,000 | 17,500 | 4,660 |
| Maintenance and repair of eight vehicles: | 2,200 | | | Increase based on actual average as this line has been historically under budgeted based on a 5 year history |
| LOF & Tire Rotation \$55/ea. x 5 times x 8 units | | | | |
| Vehicle Alignment \$125/ea. x 1 time x 8 units | 1,000 | | | |
| 4 Tires mount and balanced \$530 x 2 times a yr. x 8 (-1) | 7,950 | | | |
| Brakes \$525/ea. x 8 tires (2 units) | 4,200 | | | Added FY19, is common expense overlooked in FY18. Pad replacement, calipers, rotors and labor |
| Accident Deductible \$500/ea. x 2 times a year | 1,000 | | | |
| 4 flat Tire replacements with Mount/Bal | 530 | | | |
| Fleet car wash | 1,000 | | | |
| Non warranty Repairs \$500/ea. x 8 | 4,000 | | | |
| Batteries and Electrical Repairs \$250/ea. x 8 | 2,000 | | | |
| State Inspection \$35/ea. x 8 | 280 | | | |
| Supplies/Wipers/Fluids/Bulbs/Etc. (rounded) | 500 | | | |

**FY2019 Budget Worksheet
210-Summary**

| | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> |
|--|-------------|-------------|-------------|---|
| EQUIPMENT MAINT SERVICE | 7,600 | 4,000 | 4,000 | 3,600 |
| Fingerprint Scanner Annual Maintenance | 3,600 | | | |
| Specialty Equipment (firearms, radar/LIDAR units, evidence collection tools, breath test devices, etc...) and other contractors | 4,000 | | | Maintain this level based on a 5 yr. average. This line has consistently been used to cover unforeseen spending in other accounts. Equipment maintenance often gets pushed off for another year |
| CELL PHONES | 8,400 | 8,400 | 9,369 | 0 |
| 12 phones totaling \$600/month. Plus a \$1,200 Replacement (2 year lifespan - 50% of devices swapped/upgraded a year), maintenance and accessories | 8,400 | | | |
| MOBILE COMMUNICATIONS | 3,980 | 3,980 | 3,400 | 0 |
| \$290 Monthly mobile Data Terminal access fee (48.37/mo.) for 6 units. Repair and Maintenance of \$500/Yr. | 3,980 | | | Increase based on actuals and 5 yr. average |
| INTERNET SERVICES | 3,975 | 4,495 | 2,790 | (520) |
| Legal resources and investigative subscriptions: | | | | Based on actual usage and services |
| TransUnion | 300 | | | |
| | 0 | | | Reduced usage, will use other resources |
| Comcast.net services | | | | |
| eFax | 200 | | | |
| jjpr.net Public Relations/Media Services | 2,150 | | | |
| IACP.Net | 525 | | | |
| PMAM Human Capital Management | 600 | | | |
| Police Executive Research Forum | 200 | | | |
| | 0 | | | Reduced usage, will use other resources |
| N.E. Association of Insurance Fraud Investigators | | | | |
| EQUIPMENT SUPPLY | 9,500 | 9,500 | 8,250 | 0 |
| Ammunition, batteries, cartridges, accessories, and other items to maintain all police and detention related equipment. | 9,500 | | | Increase based on a 5 yr. average |

**FY2019 Budget Worksheet
210-Summary**

| | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> |
|--|-------------|-------------|-------------|---|
| MEALS AND REFRESHMENTS | 600 | 600 | 750 | 0 |
| Prisoner meals and refreshments for community events, professional development or training. | 600 | | | |
| UNIFORM & GEAR | 18,400 | 18,400 | 16,950 | 0 |
| Contractual obligation to provide uniforms, clothing, gear and related equipment and supplies. \$950 + \$500 cleaning = \$1,450 per officer. X 12 = \$17,400 and \$1,000 for special officers. | 18,400 | | | |
| OTHER EXPENSES | 4,050 | 4,050 | 3,431 | 0 |
| Office supplies, mileage, business cards, ID cards, advertising, health and psychological screenings, printing needs etc.... | 4,050 | | | Increase based on a 5 yr. average (\$4,054.80) |
| TRAINING AND CONFERENCES | 9,500 | 9,500 | 12,500 | 0 |
| Tuition, fees, travel, lodging and other related expenses associated with attending conferences and training seminars for Police Department Staff, for example: Chiefs conference/training, specialized training for department instructors (firearms, Taser, defensive tactics, etc.) or specialized training for investigators (computer crimes, sexual assaults, evidence collection, etc.) | 9,500 | | | Reduction based on actuals and Chiefs completion of Master program (Contractual obligation) |

**FY2019 Budget Worksheet
210-Summary**

| | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> |
|--|----------------|----------------|----------------|---|
| DUES AND MEMBERSHIPS | 8,700 | 8,450 | 6,000 | 250 |
| Communities for Restorative Justice | 1,500 | | | |
| Domestic Violence Victim Assistance | 1,300 | | | |
| FBI LEEDA | 350 | | | |
| International Chiefs Association | 150 | | | |
| MA Chiefs Association | 1,225 | | | |
| Central Massachusetts Chiefs of Police Association | 100 | | | |
| Middlesex Chiefs Association | 250 | | | |
| Massachusetts Accreditation Association | 1,500 | | | FY19 Dues increased from \$1,250 |
| New England State Police Information Network | 100 | | | |
| Central Massachusetts Law Enforcement Council | 750 | | | |
| Coalition of Accreditation Managers | 50 | | | |
| Plymouth County Cooperative Bid | 425 | | | |
| Harvard Sportsman Club | 1,000 | | | |
| VEHICLE REPLACEMENT | 46,000 | 42,000 | 40,000 | 4,000 |
| Replacing oldest/least reliable vehicle in the fleet. New Ford Explorer type vehicle will be inserted into marked patrol fleet as a front line cruiser | 46,000 | | | Increase in Vehicle and Equipment cost; moving away from Ford to Chevrolet. Poor reliability with Fords and increased MPG with Chevrolet. |
| TOTAL | 166,965 | 153,975 | 144,740 | 12,990 |

**FY2019 Budget Worksheet
215-Dispatch**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|-------------------|-------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 001-215-5114-0000 | Dispatch Salary FT | 195,995 | 198,886 | (2,891) | -1.45% | 102,758 | 192,550 | 190,218 |
| 001-215-5116-0000 | Dispatch Salary PT | 9,848 | 9,808 | 40 | 0.41% | 4,321 | 9,583 | 17,128 |
| 001-215-5134-0000 | Dispatch OT FT | 85,674 | 86,914 | (1,240) | -1.43% | 50,540 | 83,803 | 96,795 |
| 001-215-5154-0000 | Dispatch Stipend | | | 0 | 0.00% | | | |
| 001-215-5210-0000 | Dispatch Electric | 600 | 600 | 0 | 0.00% | 457 | 375 | 779 |
| 001-215-5243-0000 | Dispatch Equipment Maint Svc | 20,055 | 9,105 | 10,950 | 120.26% | 4,444 | 7,300 | 4,050 |
| 001-215-5305-0000 | Dispatch Software/Records Mgt | 20,000 | 18,200 | 1,800 | 9.89% | 18,704 | 19,290 | 19,803 |
| 001-215-5341-0000 | Dispatch Telephone/Radios | 1,000 | 1,000 | 0 | 0.00% | 2,555 | 4,130 | 4,823 |
| 001-215-5591-0000 | Dispatch Uniforms | 1,800 | 1,800 | 0 | 0.00% | 547 | 1,800 | 914 |
| 001-215-5599-0000 | Dispatch Office Expense | 2,700 | 2,500 | 200 | 8.00% | 3,293 | 2,500 | 2,605 |
| 001-215-5712-0000 | Dispatch Training | 1,000 | 1,000 | 0 | 0.00% | 331 | 1,000 | 1,716 |
| 001-215-5730-0000 | Dispatch Dues/Subscriptions | 1,225 | 1,200 | 25 | 2.08% | 1,225 | | |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 291,517 | 295,608 | (4,091) | -1.38% | 157,619 | 285,936 | 304,142 |
| | Total Other | 48,380 | 35,405 | 12,975 | 36.65% | 31,556 | 36,395 | 34,689 |
| | Total Dispatch | 339,897 | 331,013 | 8,884 | 2.68% | 189,174 | 322,331 | 338,831 |
| Notes: | | | | | | | | |
| See Summary Page | | | | | | | | |

**FY2019 Budget Worksheet
215-Summary**

| | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> |
|---|-------------|-------------|-------------|--|
| ELECTRICITY | 600 | 600 | 375 | 0 |
| Power at the Hager and Swanson Communications sites averages \$50/month | 600 | | | Addition of new radio equipment and HVAC environmental controls FY18 |
| EQUIPMENT REPAIR & MAINT SERVICE | 20,055 | 9,105 | 7,300 | 10,950 |
| <i>Radios, Specialty Equipment Needs, Electrical Repairs, and related Supplies</i> | | | | Some contracts re-organized from software/records FY18 |
| Copier Serv. Contract | 800 | | | |
| Generator Maintenance Contract | 900 | | | New 5-year Contract |
| Generator Extended Service Contract | 2,500 | | | |
| Other Radio Equipment R/M | 2,500 | | | |
| Specialty Items | 1,500 | | | |
| Misc. Repairs | 1,250 | | | |
| Misc. Equipment Replacement | 1,500 | | | |
| DSS Corp. IP phone recording service | 75 | | | Increase to vendor contract pricing |
| Criminal Justice Information Service (CJIS) router | 730 | | | Increase to vendor contract pricing |
| Service and repair to the new integrated Communications System, equipment, services and connectivity. This will increase next year with the proposed additional service contracts. (Budget cut FY18, Budget Halved FY19) | 6,000 | | | The general practice is to plan on a maintenance budget of 10% of the cost of system. This was a \$500K system and that would be \$50K. Awaiting Service Contract Quotes |
| Access Control & Video Camera Service Contract (New FY19) | 2,300 | | | Service Contract Quote came back less than originally expected (\$5000) |
| SOFTWARE/RECORDS MAINT and SERVICE CONTRACTS | 20,000 | 18,200 | 19,290 | 1,800 |
| 1) TriTech (IMC) Computer Aided Dispatch (CAD), Records Management System (RMS), Fire Management System (FMS), Emergency Medical Software (EMS), Administrative, Mobile Data Terminals (MDT), Investigations Module, Administrative Payroll and Time Tracking | 20,000 | | | Increased rates on contract from 16K |

**FY2019 Budget Worksheet
215-Summary**

| | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> |
|--|---------------|---------------|---------------|--|
| DISPATCH TELEPHONE/RADIO COMMUNICATIONS | 1,000 | 1,000 | 4,130 | 0 |
| Dispatch Cell phone backup \$800; \$200 R/M | 1,000 | | | |
| DISPATCH UNIFORMS | 1,800 | 1,800 | 1,800 | 0 |
| Contractual Uniform Allowance | | | | |
| 4 Full Time Dispatchers @ \$350/ea | 1,400 | | | |
| 4 Part Time Dispatchers @ \$100/ea | 400 | | | |
| DISPATCH OFFICE EXPENSES | 2,700 | 2,500 | 2,500 | 200 |
| Printer 1: B/W High Capacity Toner | 555 | | | |
| Printer 2: Color toner \$261/ea x 4 colors (Both are replaced 1.5 times yearly) | 1,045 | | | |
| Paper, file folders, labels, dispatch cleaning and disinfectant supplies, general office supplies and occasionally file drawers or paper shredders | 1,100 | | | |
| DISPATCH TRAINING | 1,000 | 1,000 | 1,000 | 0 |
| Tuition, fees, travel (mileage) and other related expenses associated with attending conferences and training seminars for Dispatch Staff. | 1,000 | | | This line has consistently been used to cover unforeseen spending in other accounts as grant awards have been used for dispatch training when available |
| DUES AND MEMBERSHIPS | 1,225 | 1,200 | 0 | 25 |
| RangeCast IP based radio monitoring service | 500 | | | |
| Weather Display | 600 | | | |
| Mass Communications Supervisors Assn | 125 | | | |
| TOTAL | 48,380 | 35,405 | 36,395 | 12,975 |

**FY2019 Budget Worksheet
220-Fire**

| | | FY19 | | | | | | | |
|-------------------|---------------------------------|-----------|---------|--|---------|---------|----------|---------|---------|
| | | Submitted | FY18 | | FY19 | FY19 | FY18 | FY17 | FY17 |
| Account Number | Account Name | Budget | Budget | | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| 001-220-5112-0000 | Fire Salary -Chief | 110,290 | 105,038 | | 5,252 | 5.00% | 55,752 | 100,998 | 100,223 |
| 001-220-5114-0000 | Fire Salary -FT FF/EMT | 315,724 | 319,760 | | (4,036) | -1.26% | 169,551 | 313,087 | 314,486 |
| 001-220-5116-0000 | Fire Salary -PD FF | 271,589 | 267,290 | | 4,299 | 1.61% | 103,622 | 263,005 | 190,240 |
| 001-220-5124-0000 | Fire Salary -On Call | 58,209 | 57,385 | | 824 | 1.44% | 13,698 | 56,260 | 30,197 |
| 001-220-5134-0000 | Fire OT | 89,994 | 88,956 | | 1,038 | 1.17% | 59,097 | 85,909 | 99,895 |
| 001-220-5210-0000 | Fire Electricity | 6,200 | 6,200 | | 0 | 0.00% | 2,819 | 7,000 | 5,804 |
| 001-220-5212-0000 | Fire Heating | 6,200 | 6,200 | | 0 | 0.00% | 1,588 | 7,000 | 4,665 |
| 001-220-5241-0000 | Fire Bldg/Grounds Maint Svc | 5,400 | 5,400 | | 0 | 0.00% | 779 | 5,400 | 2,384 |
| 001-220-5242-0000 | Fire Vehicle Maint Svc | 23,000 | 23,000 | | 0 | 0.00% | 19,115 | 20,000 | 19,546 |
| 001-220-5243-0000 | Fire Equipment Maint Svc | 14,500 | 14,500 | | 0 | 0.00% | 6,193 | 17,950 | 9,810 |
| 001-220-5301-0000 | Fire Ambulance Billing | 9,500 | 9,500 | | 0 | 0.00% | 3,608 | 7,180 | 5,611 |
| 001-220-5302-0000 | Fire Medical Services | 2,400 | 2,400 | | 0 | 0.00% | 1,817 | 2,000 | 1,026 |
| 001-220-5303-0000 | Fire ALS/Paramedic Svc | 1,100 | | | 1,100 | | 275 | | 420 |
| 001-220-5341-0000 | Fire Mobile Communications | 4,500 | 4,500 | | 0 | 0.00% | 2,208 | 3,300 | 4,003 |
| 001-220-5441-0000 | Fire Bldg/Grounds Maint Supply | 1,600 | 1,600 | | 0 | 0.00% | 246 | 1,200 | 2,364 |
| 001-220-5443-0000 | Fire Veh/Equipment Maint Supply | 11,500 | 11,500 | | 0 | 0.00% | 4,503 | 13,500 | 15,906 |
| 001-220-5500-0000 | Fire Medical Supply | 6,500 | 6,500 | | 0 | 0.00% | 1,414 | 5,750 | 5,797 |
| 001-220-5591-0000 | Fire Uniforms | 8,900 | 8,900 | | 0 | 0.00% | 2,126 | 8,900 | 7,174 |
| 001-220-5712-0000 | Fire Training/Conferences | 1,600 | 1,600 | | 0 | 0.00% | 290 | 2,900 | 670 |
| 001-220-5730-0000 | Fire Dues | 3,550 | 3,000 | | 550 | 18.33% | 3,224 | 3,300 | 2,814 |
| 001-220-5731-0000 | Fire Certification/License | 2,015 | 2,000 | | 15 | 0.75% | 1,185 | 2,000 | 895 |
| 001-220-5799-0000 | Fire Other Expenses | 2,600 | 2,600 | | 0 | 0.00% | 2,329 | 2,100 | 3,021 |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 845,806 | 838,429 | | 7,377 | 0.88% | 401,721 | 819,259 | 735,042 |
| | Total Other | 111,065 | 109,400 | | 1,665 | 1.52% | 53,719 | 109,480 | 91,909 |
| | Total Fire | 956,871 | 947,829 | | 9,042 | 0.95% | 455,440 | 928,739 | 826,951 |
| Notes: | | | | | | | | | |
| See Summary Page | | | | | | | | | |

**FY2019 Budget Worksheet
220-Summary**

| | FY19 | FY18 | FY17 | NOTES/CHANGE |
|--|-------------|-------------|-------------|---|
| ELECTRICITY | | | | 0 |
| Fire Station electricity expenses, (Lights, A/C, Heat Pumps) 6,200 | 6,200 | 6,200 | 7,000 | Five year avg of \$6,120. FY17 average month \$500 |
| HEATING/GAS | | | | 0 |
| Heating costs (natural gas) for 3 furnaces and 1 hot water heater 6,200 | 6,200 | 6,200 | 7,000 | Five year avg of \$5,424. FY17 average month \$452 (FY16 & 17 were unseasonably warm winters) |
| BUILDING AND GROUNDS MAINTENANCE SERVICE | | | | 0 |
| Plumbers, Electricians, septic pumping, misc. hardware, appliances, fixtures, rug cleaning, bulbs, fire extinguishers, fire alarm, tools, supplies.... 5,400 | 5,400 | 5,400 | 5,400 | |
| VEHICLE MAINTAINENCE SERVICE | | | | 0 |
| 5 Pumpers serviced 1/yr x \$1600 8,000 | 8,000 | 23,000 | 20,000 | Five year avg of \$21,046 |
| Ambulance service 3/yr x \$150 450 | 450 | | | |
| Brush Engine service 2/yr x \$200 400 | 400 | | | |
| Inspections 7 x \$150 1,050 | 1,050 | | | |
| Command Car serviced 4 x \$50 + Inspection 235 | 235 | | | |
| Tires, Batteries, Brakes, Chassis Service, Pump Work etc 12,865 | 12,865 | | | |
| EQUIPMENT MAINTAINENCE SERVICE | | | | |
| 5 Pump Tests 1,150 | 1,150 | 14,500 | 17,950 | Five year average of \$12,753 |
| Rescue Tools Serviced 1,800 | 1,800 | | | |
| SCBA Flow Test 1,600 | 1,600 | | | |
| Plymovent Service Contract 2,300 | 2,300 | | | |
| Multi Gas Meters Service 350 | 350 | | | |
| Ladder Testing 650 | 650 | | | |
| SCBA Compressor Service 2x \$700 1,400 | 1,400 | | | |
| Radio/Equipment misc repairs etc 5,250 | 5,250 | | | |

**FY2019 Budget Worksheet
220-Summary**

| | | FY19 | FY18 | FY17 | NOTES/CHANGE | |
|---|--------|-------------|-------------|-------------|---|-------|
| AMBULANCE BILLING | | 9,500 | 9,500 | 7,180 | | 0 |
| 333 Medical Runs 2013, 345 Medical Runs 2014, 381 Medical Runs 2015, 456 Medical Runs 2016, 413 Medical Runs 2017 (as of 12/6/17) | 9,500 | | | | Spoke with Medical Billing CEO: Recommends 0% increase | |
| MEDICAL SERVICES | | 2,400 | 2,400 | 2,000 | | 0 |
| Pre Employment Physicals \$800 x 3 | 2,400 | | | | Have been hiring an average of three new hires a year (per diem and full time) | |
| ALS/PARAMEDIC SVC | | 1,100 | 0 | 0 | | 1,100 |
| Non CMERA Paramedic Intercepts (ALS) \$275.00 per call x 4 calls | 1,100 | | | | | |
| MOBILE COMMUNICATIONS | | 4,500 | 4,500 | 3,300 | | 0 |
| Mobile Data Terminal access fee 5 units x \$40/mo | 2,400 | | | | Includes new mobile data terminal to fleet in new engine | |
| Cellular Phones 4 Phones @ \$130/mo total | 1,560 | | | | | |
| Repair/Maintenance/Replacement est | 540 | | | | | |
| BLDG/GROUNDS MAINTAINENCE SUPPLIES | | 1,600 | 1,600 | 1,200 | | 0 |
| Toilet Paper, Soap, Paper Towels, Cleaning Supplies, Bottle Water, Hardware Needs, etc... | 1,600 | | | | | |
| VEHICLE/EQUIPMENT MAINTAINENCE SUPPLIES | | 11,500 | 11,500 | 13,500 | | 0 |
| Fire Equipment, Radio Equipment, Batteries, Vehicle Equipment and other related equipment | 11,500 | | | | | |
| MEDICAL SUPPLIES | | 6,500 | 6,500 | 5,750 | | 0 |
| Medical Supplies, Equipment, Medication, Oxygen. | 6,500 | | | | Price increase in medications | |
| UNIFORMS | | 8,900 | 8,900 | 8,900 | | 0 |
| Uniforms, clothing, and related equipment per contracts | | | | | | |
| Full-Time \$900 x 5 | 4,500 | | | | | |
| Chief \$950 + \$500 Cleaning | 1,450 | | | | | |
| Per-Diem's \$100 x 29 | 2,950 | | | | | |

**FY2019 Budget Worksheet
220-Summary**

| | FY19 | FY18 | FY17 | NOTES/CHANGE |
|--|----------------|----------------|----------------|-------------------------------------|
| TRAINING AND CONFERENCES | 1,600 | 1,600 | 2,900 | 0 |
| Professional Development | 300 | | | |
| Lodging | 250 | | | |
| Monthly Meetings \$55 x 12 | 660 | | | |
| Academy Classes \$20 x 6 | 120 | | | |
| Text Books | 270 | | | |
| DUES | 3,550 | 3,000 | 3,300 | 550 |
| Fire Dist 14 Dues | 3,000 | | | Dues increased \$600, expected \$60 |
| IAFC Membership | 250 | | | |
| NFPA Membership | 300 | | | |
| CERTIFICATIONS / LICENSE | 2,015 | 2,000 | 2,000 | 15 |
| Controlled Substance | 300 | | | |
| Ambulance License | 600 | | | |
| Car Seat Recertification | 100 | | | |
| EMT Recertification \$145 x 7 | 1,015 | | | |
| OTHER EXPENSES | 2,600 | 2,600 | 2,100 | 0 |
| Ecore Scheduler Subscription | 780 | | | |
| eDispatch, Subscription | 1,128 | | | |
| Office supplies, business cards, Subscriptions, etc... | 692 | | | |
| TOTAL | 111,065 | 109,400 | 109,480 | 1,665 |

**FY2019 Budget Worksheet
241-Building Inspector**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|------------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 001-241-5112-0000 | Building Insp Salary | 75,640 | 72,777 | 2,863 | 3.93% | 38,629 | 69,609 | 69,060 |
| 001-241-5124-0000 | Building Insp Salary Coverage | 2,838 | 0 | 2,838 | | | 2,602 | 0 |
| 001-241-5242-0000 | Building Insp Vehicle Maint Svc | 120 | 120 | 0 | 0.00% | | 100 | 85 |
| 001-241-5305-0000 | Building Insp Software Support | 5,500 | | | | | | |
| 001-241-5306-0000 | Building Insp Consulting | 5,000 | 18,000 | (13,000) | -72.22% | 903 | 7,500 | 2,598 |
| 001-241-5341-0000 | Building Insp Cell Phone | 615 | | | | 376 | | |
| 001-241-5599-0000 | Building Insp Office Supplies | 1,530 | 500 | 1,030 | 206.00% | 152 | 1,845 | 1,580 |
| 001-241-5711-0000 | Building Insp Mileage | 400 | 555 | (155) | -27.93% | 378 | 270 | 446 |
| 001-241-5712-0000 | Building Insp Training/Conferences | 1,850 | 2,280 | (430) | -18.86% | 375 | 1,375 | 580 |
| 001-241-5730-0000 | Building Insp Dues | 140 | 130 | 10 | 7.69% | 150 | 125 | 75 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 78,478 | 72,777 | 5,701 | 7.83% | 38,629 | 72,211 | 69,060 |
| | Total Other | 15,155 | 21,585 | (12,545) | -58.12% | 2,334 | 11,215 | 5,364 |
| | Total Building Insp | 93,633 | 94,362 | (6,844) | -7.25% | 40,963 | 83,426 | 74,424 |
| Notes: | | | | | | | | |
| Salary: Grade 16, Step 5; 1.4% Wage Adjustment | | | | | | | | |
| Coverage: 80 hours @ \$34.99/hr | | | | | | | | |
| Software Support: Permit Pro Annual Service Agreement | | | | | | | | |
| Consulting: Have contracted for services to help oversee Toll Brothers (Town Center project). | | | | | | | | |
| Cell Phone: \$51/month | | | | | | | | |
| Office Supplies: Electrical & Plumbing Code Books (\$550), Additional books relative to new code (\$480); Misc supplies, storage etc. (\$500) | | | | | | | | |
| Mileage: (personal vehicle for trainings & Fire call-in) 700 miles @ IRS rate | | | | | | | | |
| Training/Conferences: NE @ Umass Amherst (\$670), MetroWest (\$75), Procurement Training (\$695); New code year training as available | | | | | | | | |
| Dues: MBCIA (\$75) & MW Building Officials (\$65) | | | | | | | | |

**FY2019 Budget Worksheet
291-Animal Ctrl**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|------------------------------|-----------------------|--------------|--------------|---------------|---------------|--------------|--------------|
| 001-291-5116-0000 | ACO Salary | 2,445 | 1,660 | 785 | 47.29% | 1,078 | 2,787 | 1,139 |
| 001-291-5341-0000 | ACO Telephone | 325 | 325 | 0 | 0.00% | 150 | 325 | 275 |
| 001-291-5711-0000 | ACO Travel | 320 | 225 | 95 | 42.22% | 111 | 220 | 126 |
| 001-291-5799-0000 | ACO Other Expenses | | | 0 | 0.00% | | | |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 2,445 | 1,660 | 785 | 47.29% | 1,078 | 2,787 | 1,139 |
| | Total Other | 645 | 550 | 95 | 17.27% | 261 | 545 | 401 |
| | Total ACO | 3,090 | 2,210 | 880 | 39.82% | 1,339 | 3,332 | 1,540 |
| Notes: Rounded Totals | | | | | | | | |
| Salary: Est 120 hours @ \$20.36; Based on 1st Q FY18, Better reporting is still flexing totals | | | | | | | | |
| Telephone: 12 mo @ \$26 | | | | | | | | |
| Travel: Mileage Reimb submitted quarterly Est 120 calls @ 5 mi @ IRS rate | | | | | | | | |

**FY2019 Budget Worksheet
292-Animal Ctrl -Dogs & Cats**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|--------------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 001-292-5114-0000 | ACO Dog & Cat Salary | 15,588 | 14,997 | 591 | 3.94% | 7,538 | 14,158 | 13,221 |
| 001-292-5242-0000 | ACO Dog & Cat Vehicle Maint Svc | 1,885 | 1,135 | 750 | 66.08% | 35 | | 93 |
| 001-292-5270-0000 | ACO Dog & Cat Rental of Facilities | 600 | 600 | 0 | 0.00% | 350 | 600 | 600 |
| 001-292-5302-0000 | ACO Dog & Cat Veterinary Svc | 300 | 300 | 0 | 0.00% | | 150 | 208 |
| 001-292-5341-0000 | ACO Dog & Cat Telephone | 800 | 800 | 0 | 0.00% | 346 | 600 | 561 |
| 001-292-5599-0000 | ACO Dog & Cat Supplies | 500 | 500 | 0 | 0.00% | 406 | 500 | 239 |
| 001-292-5711-0000 | ACO Dog & Cat Travel | 0 | 0 | 0 | 0.00% | | 3,000 | 819 |
| 001-292-5712-0000 | ACO Dog & Cat Training/Conferences | 300 | 300 | 0 | 0.00% | 174 | | 194 |
| | 2/3 Cost Share Reduced Expenses @ YE | | | | | | | (1,297) |
| | Total Salary | 15,588 | 14,997 | 591 | 3.94% | 7,538 | 14,158 | 13,221 |
| | Total Other | 4,385 | 3,635 | 750 | 20.63% | 1,311 | 4,850 | 1,416 |
| | Total ACO Dog & Cat | 19,973 | 18,632 | 1,341 | 7.20% | 8,849 | 19,008 | 14,637 |
| Notes: | | | | | | | | |
| Salary: Grade 10, Step 5; 1.4% Wage Adjustment, Step increase. This is Boxborough's 1/3 share of Salary expense | | | | | | | | |
| See Summary Page | | | | | | | | |
| Vehicle Maintenance added / Travel deleted FY17 | | | | | | | | |
| **Other Expense Costs are shared with Littleton and Stow, 2/3 transferred back to general fund at Year End | | | | | | | | |

**FY2019 Budget Worksheet
292-Summary**

| | | | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> | |
|---|-----|--------------|--------------|--------------|--------------|--|------------|
| VEHICLE REPAIR & MAINT SERVICE | | | | | | | |
| Maintenance and repair of ACO vehicles: & Tire Rotation \$55/ea. x 5 times | LOF | 275 | 1,885 | 1,135 | 0 | | 750 |
| Vehicle Alignment x 1/yr | | 125 | | | | | |
| 4 Tires mount and balanced x 1/yr | | 550 | | | | | |
| 1 flat Tire replacement with Mount/Bal | | 135 | | | | | |
| Non warranty Repairs | | 500 | | | | | |
| Battery and Electrical Repairs | | 250 | | | | | |
| State Inspection | | 35 | | | | | |
| Supplies/Wipers/Fluids/Bulbs/Etc | | 15 | | | | | |
| RENTAL OF FACILITIES | | | | | | | |
| Dog Kennels | | 600 | 600 | 600 | | | 0 |
| VETERINARY SERVICES | | | | | | | |
| Emergency Services and euthanasia for unclaimed animals | | 300 | 300 | 150 | | | 0 |
| TELEPHONE | | | | | | | |
| Cellphone \$600 /yr; repair, maintenance, and/or replacement \$200 | | 800 | 800 | 600 | | | 0 |
| SUPPLIES | | | | | | | |
| Leashes, catch poles, crates, food, gloves, bowls and other misc supplies | | 500 | 500 | 500 | | | 0 |
| TRAVEL | | | | | | | |
| | | | 0 | 0 | 3,000 | POV no longer used, costs transferred to vehicle maintenance | 0 |
| TRAINING | | | | | | | |
| State certification training | | 300 | 300 | 0 | | | 0 |
| | | TOTAL | 4,385 | 3,635 | 4,850 | | 750 |

**FY2019 Budget Worksheet
299-Field Driver**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|-------------------------------|------------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-299-5124-0000 | Field Driver Salary | 45 | 45 | 0 | 0.00% | 45 | 45 | 45 |
| 001-299-5711-0000 | Field Driver Mileage | 20 | 20 | 0 | 0.00% | | 20 | |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 45 | 45 | 0 | 0.00% | 45 | 45 | 45 |
| | Total Other | 20 | 20 | 0 | 0.00% | 0 | 20 | 0 |
| | Total Field Driver | 65 | 65 | 0 | 0.00% | 45 | 65 | 45 |
| Notes: | | | | | | | | |
| Stipend per Compensation Plan | | | | | | | | |
| Est mileage, call based | | | | | | | | |

**FY2019 Budget Worksheet
310-Minuteman**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|---------------------------|-----------------------------|----------------|--|-----------------|-----------------|------------------|----------------|----------------|
| 001-310-5320-0000 | Minuteman Tuition | 124,368 | 121,284 | | 3,084 | 2.54% | 56,934 | | |
| 001-310-5330-0000 | Minuteman Transportation | 36,000 | 36,000 | | 0 | 0.00% | | | |
| 001-310-5601-0000 | Minuteman Assessment | 7,345 | 7,948 | | (603) | -7.59% | 7,948 | 165,293 | 197,492 |
| | RJGrey Program Assessment | | 0 | | 0 | | | 32,199 | |
| | Total Salary | 0 | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 167,713 | 165,232 | | 2,481 | 1.50% | 64,882 | 197,492 | 197,492 |
| | Total Minuteman | 167,713 | 165,232 | | 2,481 | 1.50% | 64,882 | 197,492 | 197,492 |
| Notes: | | | | | | | | | |
| Tuition Based on 4 current students & 2 anticipated students, current FY18 rate | | | | | | | | | |
| Current Transportation Estimate per diem rate | | | | | | | | | |
| Assessment is Capital obligations only | | | | | | | | | |
| FY17 Breakout RJGrey Assessment to show changes w/ ABRSD | | | | | | | | | |

**FY2019 Budget Worksheet
311-Assabet**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|------------------------|-----------------------|---------------|---------------|---------------|---------------|-------------|-------------|
| 001-311-5320-0000 | Assabet Tuition | 32,936 | 16,464 | 16,472 | 100.05% | 8,232 | | |
| 001-311-5330-0000 | Assabet Transportation | 32,400 | 32,400 | 0 | 0.00% | 2,564 | | |
| 001-311-5601-0000 | Assabet Assessment | | 0 | 0 | 0.00% | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 65,336 | 48,864 | 16,472 | 33.71% | 10,796 | 0 | 0 |
| | Total Assabet | 65,336 | 48,864 | 16,472 | 33.71% | 10,796 | 0 | 0 |
| Notes: | | | | | | | | |
| Tuition: Based on 1 current student @ FY18 rate, plus 1 New Applicant | | | | | | | | |
| Transportation: FY18 reduced actuals based on current student only. Additional student will necessitate Transportation by bus company, est \$180/day. Will re-quote for new pricing | | | | | | | | |

**FY2019 Budget Worksheet
312-Nashoba**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|------------------------|-----------------------|-------------|---------------|----------------|---------------|-------------|-------------|
| 001-312-5320-0000 | Nashoba Tuition | 15,588 | | 15,588 | | | | |
| 001-312-5330-0000 | Nashoba Transportation | 36,000 | | 36,000 | | | | |
| 001-312-5601-0000 | Nashoba Assessment | 0 | 0 | 0 | 0.00% | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 51,588 | 0 | 51,588 | 100.00% | 0 | 0 | 0 |
| | Total Nashoba | 51,588 | 0 | 51,588 | 100.00% | 0 | 0 | 0 |
| Notes: | | | | | | | | |
| Tuition: Based on 1 application @ FY18 rate | | | | | | | | |
| Transportation: Bus company per diem rate \$200 | | | | | | | | |

**FY2019 Budget Worksheet
320-ABRSD**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|---------------------------|-----------------------------|-------------------|--|------------------|-----------------|------------------|-------------------|-------------------|
| 001-320-5601-0000 | ABRSD Assessment | 11,320,775 | 11,565,110 | | (244,335) | -2.11% | 6,763,041 | 11,503,148 | 11,503,148 |
| 001-320-5601-0000 | RJGrey Program Assessment | 30,580 | 28,671 | | 1,909 | 6.66% | | | |
| | Total Salary | 0 | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 11,351,355 | 11,593,781 | | (242,426) | -2.09% | 6,763,041 | 11,503,148 | 11,503,148 |
| | Total ABRSD | 11,351,355 | 11,593,781 | | (242,426) | -2.09% | 6,763,041 | 11,503,148 | 11,503,148 |
| Notes: | | | | | | | | | |
| Next Draft of RSD budget expected after 1/20/18; Benefit percentages adjust total favorably, reduction in Health | | | | | | | | | |
| Breakout RJGrey Assessment to show changes w/ ABRSD | | | | | | | | | |

**FY2019 Budget Worksheet
320-Summary**

School Year 2018-2019

**ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT
Preliminary Budget Assessments - Projected State Aid Numbers**

TABLE 6 - 1/18/18

| | GROSS BUDGET 2018-2019 | ACTON 84.71% 83.80% | BOXBOROUGH 15.29% 16.20% |
|---|---------------------------------------|------------------------------------|---|
| EXPENDITURES INSIDE DEBT LIMIT: | | | |
| OPERATING BUDGET | \$84,723,974 | \$71,769,678 | \$12,954,296 |
| OPEB TRUST FUND CONTRIBUTION | \$900,000 | \$762,390 | \$137,610 |
| MINUTEMAN ASSESSMENT | \$200,000 | \$169,420 | \$30,580 |
| LOWER FIELDS CONSTRUCTION DEBT SERVICE | \$125,318 | \$111,282 | \$14,036 |
| CAPITAL OUTLAY -BUILDINGS | \$1,000,000 | \$847,100 | \$152,900 |
| TOTAL INSIDE DEBT LIMIT | \$86,949,292 | \$73,659,871 | \$13,289,421 |
| EXPENDITURES OUTSIDE DEBT LIMIT (PREVIOUSLY AUTHORIZED BY REGION): | | | |
| CONSTRUCTION DEBT SERVICE (FOR JHS & SHS/AUTHORIZED OUTSIDE PROP 2 1/2) | \$379,320 | \$336,836 | \$42,484 |
| SH CONSTRUCTION/RENOVATION | \$1,392,880 | \$1,236,877 | \$156,003 |
| | \$1,772,200 | \$1,573,714 | \$198,486 |
| GROSS BUDGET-Subtotal | \$88,721,492 | \$75,233,584 | \$13,487,908 |
| SHARE OF DEBT SERVICE ELEMENTARY SCHOOLS- PAID BY TOWNS | \$766,552 | \$649,346 | \$117,206 |
| GROSS BUDGET TOTAL (Total Regional Expenditures) | \$89,488,044 | \$75,882,931 | \$13,605,113 |
| OTHER FINANCING SOURCES: | | | |
| CHAPTER 70 BASE AID | \$14,968,061 | \$12,679,444 | \$2,288,617 |
| CHARTER SCHOOL AID | \$32,361 | \$27,413 | \$4,948 |
| REGIONAL SCHOOL TRANSPORTATION (Cherry Sheet) | \$1,337,757 | \$1,133,214 | \$204,543 |
| REGIONAL BONUS AID & MISC REVENUES | \$275,000 | \$232,953 | \$42,048 |
| TRANSFER FROM RESERVES (Excess & Deficiency) | \$775,000 | \$656,503 | \$118,498 |
| TOTAL OTHER FINANCING SOURCES | \$17,388,179 | \$14,729,526 | \$2,658,653 |
| TOWN ASSESSMENTS | \$72,099,865 | \$61,153,404 | \$10,946,461 |

FY2019 Budget Worksheet 320-Summary

Calculation of Final Assessments Per Appendix A to Revised Regional Agreement · FY19

| Description | TOTAL | ACTON | BOXBOROUGH |
|---|---------------------|---------------------|---------------------|
| Project Total Benefit Amount | \$1,873,119 | | |
| Base Budgets | \$69,670,702 | \$58,148,708 | \$11,521,994 |
| Benefit Percentage Shares | | 60.0% | 40.0% |
| Share of Benefits | \$1,873,119 | \$1,123,871 | \$749,248 |
| Reduce Base Budgets By Benefit Shares | \$67,797,583 | \$57,024,837 | \$10,772,746 |
| Recalculated Assessment Percentages Based On Benefit Shares Applied To Base Budget | 100.00% | 84.11% | 15.89% |
| | | | |
| Input Table 6 Result From FY19 Actual Budget | \$72,099,865 | \$61,153,404 | \$10,946,461 |
| Assessment Percentages With Actual Budget | | 84.82% | 15.18% |
| Shift In Percentage Shares | | 0.71% | -0.71% |
| | | | |
| Final Assessment AT FIXED ASSESSMENT % PER APPENDIX A LESS DEBT PAID DIRECT BY TOWN- PER IMA Section 6 Amount due from each town | \$72,099,865 | \$60,643,504 | \$11,456,361 |
| | (\$766,552) | (\$661,546) | (\$105,006) |
| | \$71,333,313 | \$59,981,958 | \$11,351,355 |

| | | | |
|---------------------------------|--------------|--------------|--------------|
| FY18 Assessments | \$69,323,837 | \$57,730,056 | \$11,593,781 |
| increase | \$2,009,476 | \$2,251,902 | -\$242,426 |
| % | 2.9% | 3.90% | -2.09% |
| FY17 Assessments | \$67,050,245 | \$55,547,097 | \$11,503,148 |
| increase | \$2,273,592 | \$2,182,959 | \$90,633 |
| % | 3.4% | 3.9% | 0.8% |
| FY16 Assessments | \$64,291,249 | \$53,171,009 | \$11,120,240 |
| increase | \$2,758,996 | \$2,376,088 | \$382,908 |
| % | 4.3% | 4.5% | 3.4% |
| FY15 Assessments | \$60,284,722 | \$49,690,145 | \$10,594,577 |
| FY15 additional assessment MCRS | \$451,297 | \$384,255 | \$67,042 |
| increase | \$60,736,019 | \$50,074,400 | \$10,661,619 |
| % | 5.9% | 6.2% | 4.3% |

**FY2019 Budget Worksheet
320-Summary**

12/14/2017
FY19 Table 6

DETAILS OF DEBT SERVICE ELEMENTARY SCHOOLS- PAID BY TOWNS

EXPENDITURES OUTSIDE DEBT LIMIT (PREVIOUSLY AUTHORIZED BY ACTON OR BOXBOROUGH)

| | GROSS | ACTON | BOXBOROUGH |
|---|---------------------|---------------------|--------------------|
| BUILDING ADDITION BLANCHARD SCHOOL (Authorized FY06) | \$0.00 | \$0.00 | \$0.00 |
| SBAB REIMBURSEMENT BUILDING ADDITION BLANCHARD SCHOOL (Authorized FY06) | \$0.00 | \$0.00 | \$0.00 |
| HAGER WELL (WATER & SEWER) (Authorized FY00) | \$72,779.00 | \$61,651.09 | \$11,127.91 |
| TWIN SCHOOLS (Authorized FY03) | \$1,472,200.00 | \$1,247,100.62 | \$225,099.38 |
| SBAB REIMBURSEMENT TWIN SCHOOLS (Authorized FY03) | (\$922,673.00) | (\$781,596.30) | (\$141,076.70) |
| TOTAL OUTSIDE DEBT LIMIT | \$622,306.00 | \$527,155.41 | \$95,150.59 |

SCHOOL RELATED DEBT SERVICE AUTHORIZED BY BOXBOROUGH TOWN MEETING:

| | | | |
|---|--------------------|--------------------|-------------------|
| REPLACEMENT OF PORTION OF BLANCHARD MEMORIAL ROOF (Authorized FY12) | \$18,588.00 | \$15,745.89 | \$2,842.11 |
| REPLACEMENT OF WINDOWS (Authorized FY13) | \$7,889.00 | \$6,682.77 | \$1,206.23 |
| SECURITY UPGRADES AT BLANCHARD MEMORIAL SCHOOL (Authorized FY13) | \$5,750.00 | \$4,870.83 | \$879.18 |
| TOTAL TOWN OF BOXBOROUGH SCHOOL DEBT SERVICE | \$32,227.00 | \$27,299.49 | \$4,927.51 |

SCHOOL RELATED DEBT SERVICE AUTHORIZED BY ACTON TOWN MEETING:

| | | | |
|--|---------------------|--------------------|--------------------|
| CONANT SCHOOL (Authorized FY10) | \$17,801.00 | \$15,079.23 | \$2,721.77 |
| SCHOOL FACILITIES (Authorized FY10) | \$71,205.00 | \$60,317.76 | \$10,887.24 |
| DOUGLAS ROOF (Authorized FY09) | \$23,013.00 | \$19,494.31 | \$3,518.69 |
| TOTAL TOWN OF ACTON SCHOOL DEBT SERVICE | \$112,019.00 | \$94,891.29 | \$17,127.71 |

SHARE OF DEBT SERVICE ELEMENTARY SCHOOLS- PAID BY TOWNS

| | | | |
|--|----------------|----------------|----------------|
| | \$766,552.00 | \$649,346.20 | \$117,205.80 |
| | (\$766,552.00) | (\$661,546.00) | (\$105,006.00) |
| | \$0.00 | (\$12,199.80) | \$12,199.80 |

**FY2019 Budget Worksheet
422-Public Works**

| | | FY19 | | | | | | | |
|--|-----------------------------------|-----------|---------|--|---------|---------|----------|---------|---------|
| | | Submitted | FY18 | | FY19 | FY19 | FY18 | FY17 | FY17 |
| Account Number | Account Name | Budget | Budget | | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| 001-422-5112-0000 | DPW Salary -Director | 97,850 | 84,055 | | 13,795 | 16.41% | 45,903 | 84,055 | 83,398 |
| 001-422-5113-0000 | DPW Salary - Business Admin | 0 | 3,057 | | (3,057) | | | | |
| 001-422-5114-0000 | DPW Salary | 394,358 | 392,746 | | 1,612 | 0.41% | 162,703 | 385,210 | 349,313 |
| 001-422-5115-0000 | DPW Salary -Clerical | 53,644 | 52,583 | | 1,061 | 2.02% | 27,909 | 51,741 | 51,344 |
| 001-422-5134-0000 | DPW OT | 16,421 | 16,382 | | 39 | 0.24% | 12,751 | 16,002 | 22,467 |
| 001-422-5210-0000 | DPW Electricity | 5,500 | 4,500 | | 1,000 | 22.22% | 2,003 | 4,000 | 4,367 |
| 001-422-5210-0630 | Playing Fields Electricity | 1,300 | 1,300 | | 0 | 0.00% | 559 | | |
| 001-422-5212-0000 | DPW Heating | 4,000 | 4,000 | | 0 | 0.00% | 1,147 | 4,000 | 3,310 |
| 001-422-5241-0000 | DPW Bldg/Grounds Maint Svc | 11,600 | 11,600 | | 0 | 0.00% | 10,320 | 6,500 | 12,156 |
| 001-422-5241-0630 | Playing Fields Maintenance | 4,900 | 4,900 | | 0 | 0.00% | 1,278 | | |
| 001-422-5242-0000 | DPW Vehicle Maint Svc | 18,000 | 18,000 | | 0 | 0.00% | 13,723 | 18,000 | 21,456 |
| 001-422-5270-0000 | DPW Trailer Lease | 0 | | | 0 | | | | |
| 001-422-5302-0000 | DPW Medical Svc | 1,000 | 1,000 | | 0 | 0.00% | 941 | 1,000 | 438 |
| 001-422-5331-0000 | DPW Street Maint Supply | 7,700 | 7,700 | | 0 | 0.00% | 6,468 | 9,500 | 11,674 |
| 001-422-5341-0000 | DPW Cell Phones | 5,000 | 5,000 | | 0 | 0.00% | 2,573 | 3,000 | 3,891 |
| 001-422-5399-0000 | DPW Other Services | 11,000 | 4,000 | | 7,000 | 175.00% | 4,300 | 7,500 | 5,098 |
| 001-422-5441-0000 | DPW Bldg/Grounds Maint Supply | 5,000 | 5,000 | | 0 | 0.00% | 4,604 | 7,000 | 5,840 |
| 001-422-5441-0630 | Playing Fields Maintenance Supply | 8,000 | 8,000 | | 0 | 0.00% | 250 | | |
| 001-422-5442-0000 | DPW Vehicle Maint Supply | 17,000 | 17,000 | | 0 | 0.00% | 5,668 | 17,000 | 13,063 |
| 001-422-5580-0000 | DPW Tools/Equipment | 8,000 | 8,000 | | 0 | 0.00% | 1,627 | 8,000 | 4,773 |
| 001-422-5591-0000 | DPW Uniforms | 8,500 | 6,500 | | 2,000 | 30.77% | 3,561 | 6,800 | 5,549 |
| 001-422-5599-0000 | DPW Other Office Exp | 750 | 750 | | 0 | 0.00% | 815 | 750 | 1,113 |
| 001-422-5712-0000 | DPW Training/Conferences | 3,000 | 3,000 | | 0 | 0.00% | 711 | 500 | 918 |
| 001-422-5730-0000 | DPW Dues | 400 | 200 | | 200 | 100.00% | 288 | 200 | 100 |
| 001-422-5731-0000 | DPW Certification/License | 620 | 620 | | 0 | 0.00% | | 400 | 270 |
| | Other Misc Expenses -History | | | | | | 1,921 | | 40,808 |
| | | | | | | | | | |
| | Total Salary | 562,273 | 548,823 | | 13,450 | 2.45% | 249,267 | 537,008 | 506,522 |
| | Total Other | 121,270 | 111,070 | | 10,200 | 9.18% | 62,756 | 94,150 | 134,824 |
| | Total DPW | 683,543 | 659,893 | | 23,650 | 3.58% | 312,023 | 631,158 | 641,345 |
| Notes: Other Expenses for replacement Vehicle burned in FY17 | | | | | | | | | |

**FY2019 Budget Worksheet
422-Summary**

| | FY19 | FY18 | FY17 | NOTES/CHANGE |
|--|-------------|-------------|-------------|--|
| ELECTRICITY | | | 4,000 | 1,000 |
| DPW Mass Ave | 5,500 | 5,500 | 4,500 | |
| Add Rec 3 Fields @ \$25/mo/6mo and \$200/mo/6 mo | 1,300 | 1,300 | 1,300 | |
| HEATING/GAS | | 4,000 | 4,000 | 4,000 |
| Heating costs (natural gas) for garage & office | 4,000 | | | |
| BUILDING & GROUNDS MAINTENANCE SVC | | | 6,500 | 0 |
| DPW: Fire Extinguisher Service 25*\$13 each, Line Striping Streets \$2400+Parking & Stops \$2050, Catch Basin Cleaning \$5000, Generator Service \$800, Misc Electrician/Plumber | 11,600 | 11,600 | 11,600 | Separate maintenance at Playing Fields |
| Playing Fields: Irrigation On/Off \$1200/\$750, Ball field Machinery | 4,900 | 4,900 | 4,900 | |
| Rental 2x\$400, Porta-Potties 3x7mo @\$77, Misc Irrigation work | | | | |
| VEHICLE MAINTENANCE | | 18,000 | 18,000 | 18,000 |
| Inspections | 1,800 | | | |
| Tires | 4,000 | | | |
| Oil Changes 18x2/yr @\$250 | 9,000 | | | |
| RBG | 1,200 | | | |
| Misc Filters/Brakes/Rotors/Tire Repair etc | 2,000 | | | |
| TRAILER LEASE | | 0 | | 0 |
| Lease \$4,500 | | | | |
| Furniture & Lockers \$5,000 | | | | |
| Ramp Construction \$2,500 | | | | |
| Plumbing & Electric \$4,000 | | | | |
| MEDICAL SVC | | 1,000 | 1,000 | 1,000 |
| DOT Physicals 4@\$150 (Rotating), Drug Testing 8@\$55 | 1,000 | | | |
| STREET MAINT SUPPLY | | 7,700 | 7,700 | 9,500 |
| Street Signs, Cones, Barricades, Work Zone Safety Signs | 1,000 | | | |
| Cold Patch/Hot Top | 4,700 | | | |
| Sweeper Brooms | | | | |
| Structures/Blocks (estimated average year) | 2,000 | | | |

**FY2019 Budget Worksheet
422-Summary**

| | FY19 | FY18 | FY17 | NOTES/CHANGE |
|---|-------------|-------------|-------------|---|
| CELL PHONES | 5,000 | 5,000 | 3,000 | 0 |
| 9 phones @ \$400/mo + 1 replacement @\$200 | 5,000 | | | |
| OTHER SERVICES | 11,000 | 4,000 | 7,500 | 7,000 |
| Street Sweeper Contract Service | 10,000 | | | |
| Out of Town Police Details, Towing, etc | 1,000 | | | |
| BLDG & GRNDS SUPPLY | | | 7,000 | 0 |
| DPW: Cleaning Supplies, Trash Bags, Restroom Supplies, Rakes, Shovels, Brooms, | 5,000 | 5,000 | 5,000 | |
| Playing Fields: Picnic Tables 9x\$300, Maintenance Sprinkler heads est \$1000, Mulch \$850, Parking Lots Gravel \$2010, Fertilizer 2x\$720 | 8,000 | 8,000 | 8,000 | |
| VEHICLE MAINT SUPPLY | 17,000 | 17,000 | 17,000 | 0 |
| Oil, Stabilizer, Winterizer, Bulbs, Filters, Belts, Cutting Edges, Teeth, Rust Inhibitor/Paint, Mower Blades, Whips, Hydraulic Parts, Covers, etc | 17,000 | | | Try to perform as much fleet maintenance in-house as possible |
| TOOLS/EQUIPMENT | 8,000 | 8,000 | 8,000 | 0 |
| Socket Sets, Drills, Vehicle Engine Scanner, Tool Box, Airgas/Welding supplies, Crimping Tool, Jack, Sweeper broom \$700 | 8,000 | | | |
| UNIFORMS & CLEANING | 8,500 | 6,500 | 6,800 | 2,000 |
| Director Allowance per Contract | 950 | | | |
| Boots 2 ea 16@\$150=\$2,400, T-shirts/Sweatshirts/ | 7,550 | | | |
| Socks/Gloves/Eyewear/etc, Weekly Cleaning 52x\$60=\$3120, | | | | |
| OTHER OFFICE EXPENSES | 750 | 750 | 750 | 0 |
| Office supplies, printing needs etc... | 750 | | | |

**FY2019 Budget Worksheet
422-Summary**

| | FY19 | FY18 | FY17 | NOTES/CHANGE |
|---|----------------|----------------|---------------|---------------------|
| TRAINING AND CONFERENCES | 3,000 | 3,000 | 500 | 0 |
| Procurement Training | 800 | | | |
| Well Technician Training (est) | 1,000 | | | |
| Hoisting Training (est) | 700 | | | |
| New England Grows Convention, mileage, hotel, etc | 500 | | | |
| DUES AND MEMBERSHIPS | 400 | 200 | 200 | 200 |
| Mass Highway \$100, NBM \$50, WCHA \$50, APWA \$200 | 400 | | | |
| CERTIFICATION/LICENSE | 620 | 620 | 400 | 0 |
| Hoisting Renewal 5@\$60, Class 2 Renewal 4@80 | 620 | | | |
| TOTAL | 121,270 | 111,070 | 94,150 | 10,200 |

**FY2019 Budget Worksheet
423-Snow & Ice**

| | | FY19 | | | | | | | |
|---|------------------------------|-----------|---------|--|---------|---------|----------|---------|---------|
| | | Submitted | FY18 | | FY19 | FY19 | FY18 | FY17 | FY17 |
| Account Number | Account Name | Budget | Budget | | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| 001-423-5126-0000 | S&I Seasonal Wages | 5,905 | 5,822 | | 83 | 1.43% | 1,607 | 5,708 | 8,322 |
| 001-423-5134-0000 | S&I OT | 58,731 | 58,515 | | 216 | 0.37% | 21,505 | 57,173 | 51,729 |
| 001-423-5243-0000 | S&I Equipment Maint Svc | 11,000 | 11,000 | | 0 | 0.00% | 3,474 | 9,000 | 17,350 |
| 001-423-5442-0000 | S&I Vehicle Maint Supply | 10,000 | 10,000 | | 0 | 0.00% | 2,691 | 10,200 | 5,068 |
| 001-423-5490-0000 | S&I Meals/Refreshments | 800 | 800 | | 0 | 0.00% | 119 | 1,000 | 629 |
| 001-423-5531-0000 | S&I Street Maint Supply | 100,000 | 95,000 | | 5,000 | 5.26% | 38,224 | 85,675 | 137,829 |
| 001-423-5820-0000 | S&I Equipment | 12,000 | 12,000 | | 0 | | 12,289 | | |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 64,636 | 64,337 | | 299 | 0.46% | 23,112 | 62,881 | 60,051 |
| | Total Other | 133,800 | 128,800 | | 5,000 | 3.88% | 56,796 | 105,875 | 160,875 |
| | Total Snow & Ice | 198,436 | 193,137 | | 5,299 | 2.74% | 79,908 | 168,756 | 220,926 |
| Notes: | | | | | | | | | |
| ***May not reduce funding | | | | | | | | | |
| Salary: Average hours | | | | | | | | | |
| Equipment/Vehicles: Aging fleet, increased maintenance due to several hard winters. Still catching up | | | | | | | | | |
| Meals: Still testing averages | | | | | | | | | |
| Street Maintenance: Consistently overspent and use of RFT. 5 year average cost \$111,500 | | | | | | | | | |
| Equipment: Replace 1 plow each year, average life 7-10 years, 14 plows in fleet | | | | | | | | | |

**FY2019 Budget Worksheet
424-Street Lighting**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|-----------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-424-5210-0000 | Street Lighting | 3,500 | 5,000 | (1,500) | -30.00% | 2,310 | 5,500 | 4,784 |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 3,500 | 5,000 | (1,500) | -30.00% | 2,310 | 5,500 | 4,784 |
| | Total Street Lighting | 3,500 | 5,000 | (1,500) | -30.00% | 2,310 | 5,500 | 4,784 |
| Notes: | | | | | | | | |
| 5 Accounts, Average \$400/month total; Reduced per new invoicing process | | | | | | | | |

**FY2019 Budget Worksheet
425-Hager Well**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|--------------------------------|-----------------------|---------------|--------------|--------------|---------------|---------------|---------------|
| 001-425-5210-0000 | Hager Well Electric | 2,500 | 2,500 | 0 | 0.00% | 914 | 2,800 | 2,433 |
| 001-425-5243-0000 | Hager Well Maint Svc | 5,820 | 21,000 | (15,180) | -72.29% | 26,781 | 25,000 | 41,229 |
| | Wastewater Maint Svc | | | | | | | |
| 001-425-5304-0000 | Hager Well Monitoring Contract | 8,220 | | 8,220 | | | | |
| | Wastewater Monitoring Contract | 6,960 | | 6,960 | | | | |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 23,500 | 23,500 | 0 | 0.00% | 27,696 | 27,800 | 43,662 |
| | Total Hager Well | 23,500 | 23,500 | 0 | 0.00% | 27,696 | 27,800 | 43,662 |
| Notes: | | | | | | | | |
| Electric: Heater unit at Well Site, 4 year average \$2.4K | | | | | | | | |
| Maintenance Svc: Testing, Lab Fees, General Maintenance (FY17 budget included 5-year cleaning, FY18 actual includes 5-year cleaning), Generator Servicing \$1000 (New FY18) | | | | | | | | |
| Monitoring Contracts: broken out of Maint Svc for transparency & tracking, Current Contract Rate \$685x12;Bids for Well Maintenance in process, may adjust rate to reflect new contract | | | | | | | | |
| ** 75-80% reimbursed by AB Regional School District into GF Revenue | | | | | | | | |

**FY2019 Budget Worksheet
429-Fuel**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|-------------------------------|-----------------------|---------------|--------------|--------------|---------------|---------------|---------------|
| 001-429-5399-0000 | Fuel System Testing/Maint Svc | 7,000 | 7,000 | 0 | 0.00% | 5,620 | 7,000 | 6,545 |
| 001-429-5536-0000 | Fuel | 70,500 | 69,175 | 1,325 | 1.92% | 26,419 | 68,300 | 67,182 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 77,500 | 76,175 | 1,325 | 1.74% | 32,039 | 75,300 | 73,727 |
| | Total Fuel | 77,500 | 76,175 | 1,325 | 1.74% | 32,039 | 75,300 | 73,727 |
| Notes: | | | | | | | | |
| Testing Svc: Cyclical Testing pd early in year \$5250; Maintenance service as needed | | | | | | | | |
| Fuel: | | Price | Est Gallons | Total | | | | |
| FY19 Estimates | Unleaded | 2.20 | 20,000 | 44,000 | | | | |
| | Diesel | 2.65 | 10,000 | 26,500 | | | | |
| | | | | 70,500 | | | | |
| For Reference: | FY18 Unleaded Estimates | 2.20 | 20,000 | 44,000 | | | | |
| | FY18 Diesel Estimates | 2.65 | 9,500 | 25,175 | | | | |
| | | | | 69,175 | | | | |

**FY2019 Budget Worksheet
431-Hazardous Waste**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|------------------------------|-----------------------|-------------|---------------|----------------|---------------|---------------|--------------|
| 001-431-5399-0000 | Hazardous Waste Disposal | 10,000 | 0 | 10,000 | 0.00% | 0 | 10,000 | 5,470 |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 10,000 | 0 | 10,000 | 100.00% | 0 | 10,000 | 5,470 |
| | Total Hazardous Waste | 10,000 | 0 | 10,000 | 100.00% | 0 | 10,000 | 5,470 |
| Notes: | | | | | | | | |
| Hazardous Waste Day scheduled every other year | | | | | | | | |

**FY2019 Budget Worksheet
433-Transfer Station**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|--------------------------------|-----------------------|----------------|----------------|---------------|---------------|----------------|----------------|
| 001-433-5210-0000 | Transfer Sta Electric | 2,100 | 2,100 | 0 | 0.00% | 1,013 | 1,650 | 2,170 |
| 001-433-5241-0000 | Transfer Sta Bldg/Ground Maint | 4,500 | 8,500 | (4,000) | -47.06% | 925 | 4,500 | 6,177 |
| 001-433-5290-0000 | Transfer Sta Bulk Recycling | 6,200 | 6,200 | 0 | 0.00% | 4,133 | 2,200 | 4,321 |
| 001-433-5291-0000 | Transfer Sta Trucking | 49,000 | 49,000 | 0 | 0.00% | 28,772 | 53,000 | 44,404 |
| 001-433-5292-0000 | Transfer Sta Tonnage Tipping | 60,770 | 59,000 | 1,770 | 3.00% | 35,729 | 72,000 | 56,082 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 122,570 | 124,800 | (2,230) | -1.79% | 70,573 | 133,350 | 113,154 |
| | Total Transfer Station | 122,570 | 124,800 | (2,230) | -1.79% | 70,573 | 133,350 | 113,154 |
| Notes: | | | | | | | | |
| Electric: Still working on finding energy efficiencies for compactors. Based on FY16/17 actuals | | | | | | | | |
| Maintenance: Porta-potty \$100/mo; Maint on Compactors; Railing for concrete wall (entrance gates in FY18) | | | | | | | | |
| Recycling: | | | | | | | | |
| Trucking: FY17 Reduced total tonnage; compactors reduced # hauls, plus wood/metal hauls | | | | | | | | |
| Tipping: FY17 Reduced total tonnage average 925 tons @ \$64/ton | | | | | | | | |

**FY2019 Budget Worksheet
491-Cemetery**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|---------------------------------|-----------------------|--------------|--------------|--------------|---------------|---------------|--------------|
| 001-491-5124-0000 | Cemetery Superintendent Salary | 5,234 | 5,162 | 72 | 1.39% | 1,303 | 9,085 | 2,967 |
| 001-491-5441-0000 | Cemetery Grounds Maint Supplies | 550 | 550 | 0 | 0.00% | | 550 | 104 |
| 001-491-5599-0000 | Cemetery Other Expenses | 450 | 450 | 0 | 0.00% | | 450 | 560 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 5,234 | 5,162 | 72 | 1.39% | 1,303 | 9,085 | 2,967 |
| | Total Other | 1,000 | 1,000 | 0 | 0.00% | 0 | 1,000 | 664 |
| | Total Cemetery | 6,234 | 6,162 | 72 | 1.17% | 1,303 | 10,085 | 3,631 |
| Notes: | | | | | | | | |
| Salary: Recent history for tracking actual hours, estimate 220 hours @ \$23.79/hr, rounded | | | | | | | | |
| Other Expenses: Maintenance, fertilizer, tools, sod, etc @ North Cemetery | | | | | | | | |

**FY2019 Budget Worksheet
505-Animal Inspector**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|--------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-505-5116-0000 | Animal Inspector Salary | 990 | 1,008 | (18) | -1.79% | 494 | 1,003 | 988 |
| 001-505-5711-0000 | Animal Inspector Mileage | 200 | 200 | 0 | 0.00% | 16 | 216 | 6 |
| | Total Salary | 990 | 1,008 | (18) | -1.79% | 494 | 1,003 | 988 |
| | Total Other | 200 | 200 | 0 | 0.00% | 16 | 216 | 6 |
| | Total Animal Inspector | 1,190 | 1,208 | (18) | -1.49% | 510 | 1,219 | 994 |
| Notes: | | | | | | | | |
| Salary: Stipend was not increased per Compensation plan in FY18 | | | | | | | | |
| Mileage: Based on Call volume, plus annual inspections total based on history | | | | | | | | |

**FY2019 Budget Worksheet
511-Board of Health**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|------------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-511-5110-0000 | BoH Salaries | 501 | 501 | 0 | 0.00% | 250 | 501 | 500 |
| 001-511-5241-0000 | Landfill Monitoring | 6,500 | 6,500 | 0 | 0.00% | | 6,500 | 4,180 |
| 001-511-5302-0000 | Nursing Services | 5,870 | 5,586 | 284 | 5.08% | 2,793 | 5,320 | 5,319 |
| 001-511-5399-0000 | BoH Mosquito Control | 16,800 | 16,800 | 0 | 0.00% | | 16,500 | 16,464 |
| 001-511-5599-0000 | BoH Other Office Expense | 130 | 130 | 0 | 0.00% | | 130 | |
| 001-511-5602-0000 | BoH Health Agent Services | 12,850 | 12,239 | 611 | 4.99% | 6,119 | 11,657 | 11,656 |
| 001-511-5730-0000 | BoH Dues | 150 | 150 | 0 | 0.00% | 150 | 150 | 150 |
| 001-511-5799-0000 | BoH Other Expenses | 400 | 200 | 200 | 100.00% | 395 | 210 | 537 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 501 | 501 | 0 | 0.00% | 250 | 501 | 500 |
| | Total Other | 42,700 | 41,605 | 1,095 | 2.63% | 9,457 | 40,467 | 38,306 |
| | Total BoH | 43,201 | 42,106 | 1,095 | 2.60% | 9,707 | 40,968 | 38,806 |
| Notes: | | | | | | | | |
| Landfill Monitoring: Bi-Annual testing 2 @ \$2500, additional testing may be required for positive results | | | | | | | | |
| Nursing & Health Agent: New rates to be determined Jan 2018 | | | | | | | | |
| Mosquito Control: Larvaecide & Helicopter Svc | | | | | | | | |
| Office Expense: Card Printing, etc | | | | | | | | |
| Dues: Mass Association of Health Boards | | | | | | | | |
| Other Expenses: Veterinary expenses for testing of wildlife in domestic situations, etc.; incidents have increased | | | | | | | | |

**FY2019 Budget Worksheet
529-Community Services**

| | | FY19 | | | | | | | |
|---|------------------------------------|---------------|---------------|--|--------------|--------------|---------------|---------------|---------------|
| | | Submitted | FY18 | | FY19 | FY19 | FY18 | FY17 | FY17 |
| Account Number | Account Name | Budget | Budget | | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| 001-529-5116-0000 | Community Svc Coord Salary | 27,604 | 26,560 | | 1,044 | 3.93% | 10,982 | 25,302 | 23,188 |
| 001-529-5599-0000 | Community Svc Other Office Expense | 200 | 200 | | 0 | 0.00% | | 200 | 123 |
| 001-529-5711-0000 | Community Svc Travel | 300 | 100 | | 200 | 200.00% | | 95 | 96 |
| 001-529-5712-0000 | Community Svc Training/Conferences | 250 | 250 | | 0 | 0.00% | | 250 | 200 |
| 001-529-5730-0000 | Community Svc Dues | 225 | 225 | | 0 | 0.00% | 225 | | |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 27,604 | 26,560 | | 1,044 | 3.93% | 10,982 | 25,302 | 23,188 |
| | Total Other | 975 | 775 | | 200 | 25.81% | 225 | 545 | 420 |
| | Total Community Services | 28,579 | 27,335 | | 1,244 | 4.55% | 11,207 | 25,847 | 23,607 |
| Notes: | | | | | | | | | |
| Salary: Grade 13, Step 9; 1.4% Wage Adjustment*16hrs/wk | | | | | | | | | |
| Office expenses: periodic need for informational materials for community distribution | | | | | | | | | |
| Travel: Meetings, home visits et. | | | | | | | | | |
| Training: approximate cost of 1 annual conference providing 6 out of 30 required CEUs to maintain licensure | | | | | | | | | |
| Dues: National Association of Social Workers membership fee, professional organization | | | | | | | | | |

**FY2019 Budget Worksheet
541-COA**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|------------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-541-5116-0000 | COA Salary | 60,748 | 51,052 | 9,696 | 18.99% | 25,110 | 50,034 | 46,682 |
| 001-541-5317-0000 | COA Printing | 750 | 750 | 0 | 0.00% | | 750 | 545 |
| 001-541-5345-0000 | COA Postage | 1,800 | 1,800 | 0 | 0.00% | | 1,800 | 2,037 |
| 001-541-5351-0000 | COA Programs | 1,500 | 1,500 | 0 | 0.00% | 260 | 1,500 | 1,501 |
| 001-541-5380-0000 | COA Van Dispatch Svc | 6,000 | | 6,000 | | | | |
| 001-541-5599-0000 | COA Other Office Expense | 350 | 350 | 0 | 0.00% | 16 | 350 | 289 |
| 001-541-5711-0000 | COA Mileage | 100 | 100 | 0 | 0.00% | | 100 | |
| 001-541-5712-0000 | COA Training/Conferences | 200 | 200 | 0 | 0.00% | | 200 | 50 |
| 001-541-5730-0000 | COA Dues | 975 | 975 | 0 | 0.00% | 987 | 975 | 1,213 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 60,748 | 51,052 | 9,696 | 18.99% | 25,110 | 50,034 | 46,682 |
| | Total Other | 11,675 | 5,675 | 6,000 | 105.73% | 1,262 | 5,675 | 5,635 |
| | Total COA | 72,423 | 56,727 | 15,696 | 27.67% | 26,373 | 55,709 | 52,318 |
| Notes: | | | | | | | | |
| Salary: Grade 13, Max Step; 2% Wage Adjustment | | | | | | | | |
| Printing: 4 newsletters @ \$165 plus labels; Hoping for Middlesex Savings gift again, expect to increase distribution | | | | | | | | |
| Postage: 10 newsletters @ \$159. Expect an increase in distribution, possible rates | | | | | | | | |
| Programs: Supplements instructor fees with Student fees and Grant funds | | | | | | | | |
| Dispatch: Expense added due to re-org at MART | | | | | | | | |
| Office Exp: Newsletter mailing labels, tab closures, misc | | | | | | | | |
| Mileage: Home visits and workshops | | | | | | | | |
| Training/Conferences: Anticipate 4 workshops @ \$50 each | | | | | | | | |
| Dues: MCOA \$200; Minuteman Senior Svc \$775 (based on constituency) | | | | | | | | |

**FY2019 Budget Worksheet
543-Veterans**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|-------------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-543-5116-0000 | Veterans PT | 2,900 | 3,000 | (100) | -3.33% | 1,069 | 4,068 | 2,553 |
| 001-543-5351-0000 | Veterans VMC Outreach | 400 | 400 | 0 | 0.00% | 34 | | |
| 001-543-5599-0000 | Veterans Other Supplies | 350 | 350 | 0 | 0.00% | | 150 | 128 |
| 001-543-5711-0000 | Veterans Travel | 100 | 100 | 0 | 0.00% | | 70 | 73 |
| 001-543-5712-0000 | Veterans Training/Conferences | 100 | 100 | 0 | 0.00% | | 100 | |
| 001-543-5730-0000 | Veterans Dues | 40 | 40 | 0 | 0.00% | 50 | 40 | |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 2,900 | 3,000 | (100) | -3.33% | 1,069 | 4,068 | 2,553 |
| | Total Other | 990 | 990 | 0 | 0.00% | 84 | 360 | 202 |
| | Total Veterans | 3,890 | 3,990 | (100) | -2.51% | 1,152 | 4,428 | 2,755 |
| Notes: | | | | | | | | |
| Salary: Wednesday morning office hours 2 hr/wk @ 21.04, plus training hours, plus appointments | | | | | | | | |
| Veterans Memorial Committee: Outreach supplies, etc | | | | | | | | |
| Supplies: Bronze medalions replace 6 additional | | | | | | | | |
| Travel: Annual training, locations vary | | | | | | | | |
| Training/Conference: Annual training usually paid by state, but may consider sending an additional officer | | | | | | | | |
| Dues: Northeast Veterans Service | | | | | | | | |
| **Any requests for Veteran's benefits will need to be handled with an RFT, they are unbudgeted and amounts vary | | | | | | | | |

**FY2019 Budget Worksheet
610-Library**

| | | FY19 | | | | | | | |
|--|------------------------------------|-----------|---------|--|----------|----------|----------|---------|---------|
| | | Submitted | FY18 | | FY19 | FY19 | FY18 | FY17 | FY17 |
| Account Number | Account Name | Budget | Budget | | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| 001-610-5112-0000 | Library Director Salary | 0 | 85,800 | | (85,800) | -100.00% | 45,540 | 82,476 | 81,844 |
| 001-610-5116-0000 | Library PT Salary | 248,656 | 159,861 | | 88,795 | 55.55% | 81,208 | 160,715 | 148,269 |
| 001-610-5210-0000 | Library Electricity | 16,000 | 15,000 | | 1,000 | 6.67% | 7,956 | 15,000 | 15,531 |
| 001-610-5212-0000 | Library Heating | 7,700 | 7,000 | | 700 | 10.00% | 2,303 | 7,700 | 6,157 |
| 001-610-5241-0000 | Library Bldg/Ground Maint Svc | 20,000 | 20,000 | | 0 | 0.00% | 18,402 | 15,350 | 23,450 |
| 001-610-5305-0000 | Library Software Support | 2,700 | 2,700 | | 0 | 0.00% | 140 | 2,700 | 2,415 |
| 001-610-5306-0000 | Library Consulting | 0 | | | 0 | | | | |
| 001-610-5345-0000 | Library Postage | 300 | 350 | | (50) | -14.29% | 14 | 350 | 341 |
| 001-610-5351-0000 | Library Programs | 1,000 | 1,000 | | 0 | 0.00% | 554 | 1,000 | 1,004 |
| 001-610-5441-0000 | Library Bldg/Ground Maint Supplies | 3,000 | 3,000 | | 0 | 0.00% | 1,275 | 3,000 | 3,024 |
| 001-610-5520-0000 | Library Materials | 72,000 | 70,000 | | 2,000 | 2.86% | 29,794 | 69,000 | 68,429 |
| 001-610-5599-0000 | Library Other Supplies | 2,700 | 2,700 | | 0 | 0.00% | 666 | 2,700 | 1,710 |
| 001-610-5711-0000 | Library Travel | 800 | 800 | | 0 | 0.00% | 322 | 800 | 803 |
| 001-610-5712-0000 | Library Training/Conferences | 5,000 | 1,000 | | 4,000 | 400.00% | | 1,000 | 258 |
| 001-610-5730-0000 | Library Dues | 16,800 | 16,100 | | 700 | 4.35% | 140 | 16,100 | 14,334 |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 248,656 | 245,661 | | 2,995 | 1.22% | 126,748 | 243,191 | 230,113 |
| | Total Other | 148,000 | 139,650 | | 8,350 | 5.98% | 61,566 | 134,700 | 137,457 |
| | Total Library | 396,656 | 385,311 | | 11,345 | 2.94% | 188,314 | 377,891 | 367,569 |
| Notes: | | | | | | | | | |
| See Summary Page | | | | | | | | | |
| Library Materials must =19.5% total budget. \$72,000+\$5,200 Library Fines = 19.5% | | | | | | | | | |

**FY2019 Budget Worksheet
610-Summary**

| | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> |
|--|-------------|-------------|-------------|----------------------|
| ELECTRICITY | 16,000 | 15,000 | 15,000 | 1,000 |
| Library & Pump | 16,000 | | | |
| HEATING/GAS | 7,700 | 7,000 | 7,700 | 700 |
| Heating costs (natural gas) for | 7,700 | | | |
| BUILDING & GROUNDS MAINTAINANCE SERVICE | 20,000 | 20,000 | 15,350 | 0 |
| Plumbers, Electricians, septic pumping, fire extinguishers, pest control, irrigation | 20,000 | | | |
| SOFTWARE SUPPORT | 2,700 | 2,700 | 2,700 | 0 |
| | 2,700 | | | |
| POSTAGE | 300 | 350 | 350 | (50) |
| | 300 | | | |
| PROGRAMS | 1,000 | 1,000 | 1,000 | 0 |
| Summer Reading, | 1,000 | | | |
| BUILDING & GROUNDS SUPPLIES | 3,000 | 3,000 | 3,000 | 0 |
| drinking water, misc. hardware, appliances, fixtures, bulbs, tools, cleaning supplies, ... | 3,000 | | | |
| MATERIALS | 72,000 | 70,000 | 69,000 | 2,000 |
| Books | 18,500 | | | |
| Children's | 18,500 | | | |
| Audio | 7,000 | | | |
| Video | 8,000 | | | |
| Subscriptions | 5,000 | | | |
| Misc | 15,000 | | | |
| OTHER SUPPLIES | 2,700 | 2,700 | 2,700 | 0 |
| Covers, ... | 2,700 | | | |
| TRAVEL | 800 | 800 | 800 | 0 |
| Mileage to meetings & training | 800 | | | |

**FY2019 Budget Worksheet
610-Summary**

| | <u>FY19</u> | <u>FY18</u> | <u>FY17</u> | <u>NOTES/CHANGES</u> |
|---|----------------|----------------|----------------|----------------------|
| TRAINING AND CONFERENCES | 5,000 | 1,000 | 1,000 | 4,000 |
| Tuition, fees, travel, lodging and other related expenses associated with attending conferences and training seminars for Staff | 1,000 | | | |
| Continuing Education | 4,000 | | | |
| DUES AND MEMBERSHIPS | 16,800 | 16,100 | 16,100 | 700 |
| CWMARS Assessment (Overdrive 10% mandatory included) | 16,800 | | | |
| ALA | | | | |
| State eBook platform mandatory charge \$400 | | | | |
| TOTAL | 148,000 | 139,650 | 134,700 | 8,350 |

**FY2019 Budget Worksheet
630-Rec Comm**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 001-630-5126-0000 | Rec Comm PT | 29,621 | 26,204 | 3,417 | 13.04% | 21,641 | 25,481 | 25,820 |
| 001-630-5210-0000 | Rec Comm Electricity | | 0 | 0 | 0.00% | | 1,100 | 1,390 |
| 001-630-5241-0000 | Rec Comm Contracted Svc | 2,330 | 1,930 | 400 | 20.73% | 93 | 1,900 | 3,597 |
| 001-630-5351-0000 | Rec Comm Programs | 6,100 | 6,100 | 0 | 0.00% | 4,612 | 5,900 | 4,803 |
| 001-630-5599-0000 | Rec Comm Other Supplies | | | 0 | 0.00% | | 1,940 | 1,046 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 29,621 | 26,204 | 3,417 | 13.04% | 21,641 | 25,481 | 25,820 |
| | Total Other | 8,430 | 8,030 | 400 | 4.98% | 4,705 | 10,840 | 10,836 |
| | Total Rec Comm | 38,051 | 34,234 | 3,817 | 11.15% | 26,346 | 36,321 | 36,655 |
| Notes: | | | | | | | | |
| Rec Comm PT: Rates per Classification & Compensation Schedule, increase included for Lead Director, still to be determined. Total increase 100 hours, adjusted through director and counselor positions | | | | | | | | |
| Electricity: ***Moved to DPW422 in FY18*** | | | | | | | | |
| Contracted Services: Tent \$1700 (increase by \$400 to leave installed through Labor Day per resident/town board requests), POD \$550; PortaPotties (1 potty for winterfest \$80) | | | | | | | | |
| Programs: Summer Playground \$5000 for activity fees, crafts, games, refreshments; Winterfest \$1100 vendors & supplies | | | | | | | | |
| Other Supplies: Could be for Summer staff uniforms \$650, First Aid Kit, Cooler replacement, Hay for Winterfest/Fifer's, street banner, misc non-consumables. Will postpone additional purchases in order to increase staffing to necessary levels | | | | | | | | |
| ***All Fields maintenance moved to DPW: Electricity, Potties, Grounds in FY18*** | | | | | | | | |

**FY2019 Budget Worksheet
670-Steele Farm**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|------------------------------|-----------------------------|----------------|--|-----------------|-----------------|------------------|----------------|----------------|
| 001-670-5210-0000 | Steele Farm Electricity | 600 | 600 | | 0 | 0.00% | 75 | 500 | 334 |
| 001-670-5799-SFBD | Steele Farm Building Maint | 600 | 600 | | 0 | 0.00% | 85 | 500 | 105 |
| 001-670-5799-SFGR | Steele Farm Grounds Maint | 600 | 600 | | 0 | 0.00% | 101 | 500 | 321 |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 0 | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 1,800 | 1,800 | | 0 | 0.00% | 261 | 1,500 | 760 |
| | Total Steele Farm | 1,800 | 1,800 | | 0 | 0.00% | 261 | 1,500 | 760 |
| Notes: | | | | | | | | | |
| Electric: Heater unit in basement of house to prevent foundation shifting, potential for additional usage with constr. | | | | | | | | | |
| Building Maintenance: Barn: adding stairs to loft and railing at open end | | | | | | | | | |
| Grounds Maintenance: Additional parking material as needed and/or more benches/tables | | | | | | | | | |

**FY2019 Budget Worksheet
691-Hist Comm**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|----------------------------------|-----------------------|--------------|--------------|---------------|---------------|--------------|--------------|
| 001-691-5210-0000 | Hist Comm Electricity | 900 | 700 | 200 | 28.57% | 576 | 700 | 886 |
| 001-691-5212-0000 | Hist Comm Heating | 1,700 | 2,000 | (300) | -15.00% | 452 | 2,500 | 1,762 |
| 001-691-5241-0000 | Hist Comm Building/Grounds Maint | 500 | 500 | 0 | 0.00% | 135 | 500 | 162 |
| 001-691-5799-0000 | Hist Comm Other Expense | 350 | 350 | 0 | 0.00% | | 345 | 122 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 3,450 | 3,550 | (100) | -2.82% | 1,162 | 4,045 | 2,931 |
| | Total Hist Comm | 3,450 | 3,550 | (100) | -2.82% | 1,162 | 4,045 | 2,931 |
| Notes: | | | | | | | | |
| Electricity: Based on increased electrical usage from last year due to dehumidification & police radios | | | | | | | | |
| Heating: Est based 4 year average history rounded up | | | | | | | | |
| Blg/Grnds Maint: Only routine maintenance expected | | | | | | | | |
| Other Expense: Continuation of multi-year historical signage project | | | | | | | | |

**FY2019 Budget Worksheet
692-Public Celebr**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|------------------------------|-----------------------------|----------------|--|-----------------|-----------------|------------------|----------------|----------------|
| 001-692-5351-0000 | Public Celebr Programs | 830 | 830 | | 0 | 0.00% | 444 | 665 | 622 |
| 001-692-5599-0000 | Public Celebr Other Supplies | 370 | 370 | | 0 | 0.00% | | 300 | 323 |
| | Other Misc Expenses -History | | | | | | | | |
| | Total Salary | 0 | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 1,200 | 1,200 | | 0 | 0.00% | 444 | 965 | 945 |
| | Total Public Celebr | 1,200 | 1,200 | | 0 | 0.00% | 444 | 965 | 945 |
| Notes: | | | | | | | | | |
| Programs: Tree Lighting \$300 (additional LED bulbs & strings), Memorial Day \$230 (flowers/frames), Fifer's Day \$300 (costume replacement/decorations) | | | | | | | | | |
| Other Supplies: beverage container, banner, table cloths, etc | | | | | | | | | |

**FY2019 Budget Worksheet
699-ABCC**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|---------------------------|-----------------------|-------------|--------------|--------------|---------------|-------------|-------------|
| 001-699-5799-0000 | ABCC Other Exp | 1,400 | 1,400 | 0 | 0.00% | 329 | 1,500 | 1,248 |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 1,400 | 1,400 | 0 | 0.00% | 329 | 1,500 | 1,248 |
| | Total AB Cultural Council | 1,400 | 1,400 | 0 | 0.00% | 329 | 1,500 | 1,248 |
| Notes: | | | | | | | | |
| Additional Boxborough-based programs and initiatives | | | | | | | | |

**FY2019 Budget Worksheet
710-Long Term Debt**

| | | FY19 | | | | | | | |
|---|------------------------------------|-----------|-----------|--|-----------|----------|----------|---------|---------|
| | | Submitted | FY18 | | FY19 | FY19 | FY18 | FY17 | FY17 |
| Account Number | Account Name | Budget | Budget | | vs FY18 | vs FY18 | YTD 1/23 | Budget | Actual |
| | | | | | | | | | |
| | | | | | | | | | |
| 001-710-5910-0300 | Blanchard Debt | | 335,000 | | (335,000) | -100.00% | 335,000 | 340,000 | 340,000 |
| 001-710-5910-2006 | Library/Land/Housing/School Debt | 225,000 | 237,000 | | (12,000) | -5.06% | 237,000 | 260,000 | 260,000 |
| 001-710-5910-2010 | Fire/DPW Eq Debt | 125,000 | 125,000 | | 0 | 0.00% | | 125,000 | 125,000 |
| 001-710-5910-2015 | Fire/DPW/TH/School Debt | 210,000 | 215,000 | | (5,000) | -2.33% | | 230,000 | 230,000 |
| 001-710-5910-2016 | Paving/Fire Engine/DPW Eq/Vehicles | 180,000 | 200,000 | | (20,000) | -10.00% | 200,000 | | |
| 001-710-5910-2018 | Paving/DPW Eq/DPW Building | 200,000 | | | 200,000 | | | | |
| | Other Misc Expenses -History | | | | | | | | |
| | | | | | | | | | |
| | Total Salary | | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 940,000 | 1,112,000 | | (172,000) | -15.47% | 772,000 | 955,000 | 955,000 |
| | Total Retirement of LT Debt | 940,000 | 1,112,000 | | (172,000) | -15.47% | 772,000 | 955,000 | 955,000 |
| Notes: | | | | | | | | | |
| No new Debt added in FY18, will likely Bond in FY19 | | | | | | | | | |

**FY2019 Budget Worksheet
751-Debt Interest**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD | FY17 Budget | FY17 Actual |
|---|------------------------------|-----------------------|----------------|--------------|--------------|---------------|----------------|----------------|
| 001-751-5915-0000 | Interest Long Term | 129,407 | 154,415 | (25,008) | -16.20% | 82,742 | 155,848 | 202,110 |
| | New Borrowing Estimate | 56,000 | | | | | | |
| 001-751-5925-0000 | Interest Short Term | 25,250 | | 25,250 | | | 12,010 | 10,406 |
| | Other Misc Expenses -History | | | | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 210,657 | 154,415 | 242 | 0.16% | 82,742 | 167,858 | 212,515 |
| | Total Debt Interest | 210,657 | 154,415 | 242 | 0.16% | 82,742 | 167,858 | 212,515 |
| Notes: | | | | | | | | |
| BAN of 2017 ATM articles (\$1,010,000) @ 2.5% | | | | | | | | |

Debt Schedule Town of Boxborough

| Date of Issue | Purpose | Type of Payment | Remaining Debt | Year Retired | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2,028 | 2,029 | 2,030 | Total 2031-2036 |
|------------------------------|--|-----------------------|----------------------|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| 07/01/97 | School Building (exempt) (Refunding 07/01/05) | Principal Interest | 0 0 | 2018 | | | | | | | | | | | | | |
| 07/01/05 | Sewage Disposal - School (exempt) (Refunding 12/23/16) | Principal Interest | 240,000 28,200 | 2026 | 30,000 6,300 | 30,000 5,700 | 30,000 4,950 | 30,000 4,050 | 30,000 3,150 | 30,000 2,250 | 30,000 1,350 | 30,000 450 | | | | | |
| 07/01/05 | Water - School (exempt) (Refunding 12/23/16) | Principal Interest | 330,000 37,800 | 2026 | 45,000 8,550 | 45,000 7,650 | 40,000 6,600 | 40,000 5,400 | 40,000 4,200 | 40,000 3,000 | 40,000 1,800 | 40,000 600 | | | | | |
| 07/01/05 | Land Acquisition - Conservation (exempt) (Refunding 12/23/16) | Principal Interest | 120,000 6,600 | 2022 | 30,000 2,700 | 30,000 2,100 | 30,000 1,350 | 30,000 450 | | | | | | | | | |
| 07/01/05 | Affordable Housing (exempt) (Refunding 12/23/16) | Principal Interest | 30,000 2,600 | 2024 | 5,000 750 | 5,000 650 | 5,000 525 | 5,000 375 | 5,000 225 | 5,000 75 | | | | | | | |
| 07/01/05 | Library (exempt) (Refunding 12/23/16) | Principal Interest | 660,000 56,425 | 2024 | 115,000 16,400 | 110,000 14,150 | 110,000 11,400 | 110,000 8,100 | 110,000 4,800 | 105,000 1,575 | | | | | | | |
| 04/15/10 | Departmental Equipment (For breakdown see next page) | Principal Interest | 240,000 10,650 | 2020 | 125,000 7,200 | 115,000 3,450 | | | | | | | | | | | |
| 02/15/15 | Departmental Equipment (For breakdown see next page) | Principal Interest | 1,320,000 158,031 | 2030 | 210,000 38,169 | 190,000 31,869 | 180,000 26,169 | 180,000 20,769 | 150,000 15,369 | 145,000 10,869 | 115,000 6,519 | 35,000 3,069 | 35,000 2,369 | 35,000 1,669 | 35,000 969 | 10,000 225 | 0 0 |
| 12/23/16 | Departmental Equipment/Paving/Bldg Repair (For breakdown see next page) | Principal Interest | 2,000,000 429,531 | 2035 | 180,000 49,338 | 165,000 45,888 | 160,000 41,838 | 135,000 37,413 | 125,000 33,513 | 120,000 29,838 | 115,000 26,313 | 105,000 23,013 | 95,000 20,013 | 95,000 17,163 | 95,000 14,313 | 90,000 11,538 | 320,000 26,219 |
| TOTAL ALL DEBT | | Principal | 4,940,000 | | 740,000 | 690,000 | 555,000 | 530,000 | 460,000 | 445,000 | 300,000 | 210,000 | 130,000 | 130,000 | 130,000 | 100,000 | 320,000 |
| | | Interest | 729,838 | | 129,407 | 111,457 | 92,832 | 76,557 | 61,257 | 47,607 | 35,982 | 27,132 | 22,382 | 18,832 | 15,282 | 11,763 | 26,219 |
| | | Total | 5,669,838 | | 869,407 | 801,457 | 647,832 | 606,557 | 521,257 | 492,607 | 335,982 | 237,132 | 152,382 | 148,832 | 145,282 | 111,763 | 346,219 |
| Total Exempt Debt | | Principal | 1,380,000 | | 225,000 | 220,000 | 215,000 | 215,000 | 185,000 | 180,000 | 70,000 | 70,000 | 0 | 0 | 0 | 0 | 0 |
| | | Interest | 131,625 | | 34,700 | 30,250 | 24,825 | 18,375 | 12,375 | 6,900 | 3,150 | 1,050 | 0 | 0 | 0 | 0 | 0 |
| | | Total | 1,511,625 | | 259,700 | 250,250 | 239,825 | 233,375 | 197,375 | 186,900 | 73,150 | 71,050 | 0 | 0 | 0 | 0 | 0 |
| Total Non-exempt Debt | | Principal | 3,560,000 | | 515,000 | 470,000 | 340,000 | 315,000 | 275,000 | 265,000 | 230,000 | 140,000 | 130,000 | 130,000 | 130,000 | 100,000 | 320,000 |
| | | Interest | 168,682 | | 94,707 | 81,207 | 68,007 | 58,182 | 48,882 | 40,707 | 32,832 | 26,082 | 22,382 | 18,832 | 15,282 | 11,763 | 26,219 |
| | | Total | 3,728,682 | | 609,707 | 551,207 | 408,007 | 373,182 | 323,882 | 305,707 | 262,832 | 166,082 | 152,382 | 148,832 | 145,282 | 111,763 | 346,219 |

| | |
|------------------------------|---------|
| School Reimbursement 97 - 08 | 374,472 |
| School Reimbursement 09 - 15 | 284,092 |
| School Reimbursement 16 - 18 | 284,091 |

Debt Schedule Town of Boxborough

| Date of Issue | Purpose | Type of Payment | Remaining Debt | Year Retired | 2019 | 2020 |
|---------------|---|-----------------|----------------|--------------|---------|---------|
| 04/15/10 | FD Tanker | Principal | 80,000 | 2020 | 40,000 | 40,000 |
| | | Interest | 3,600 | | 2,400 | 1,200 |
| 04/15/10 | FD Pumper Truck | Principal | 100,000 | 2020 | 50,000 | 50,000 |
| | | Interest | 4,500 | | 3,000 | 1,500 |
| 04/15/10 | Hose Wagon | Principal | 10,000 | 2019 | 10,000 | |
| | | Interest | 300 | | 300 | |
| 04/15/10 | DPW Bucket Truck | Principal | 24,000 | 2020 | 12,000 | 12,000 |
| | | Interest | 1,080 | | 720 | 360 |
| 04/15/10 | DPW Dump Truck | Principal | 26,000 | 2020 | 13,000 | 13,000 |
| | | Interest | 1,170 | | 780 | 390 |
| 04/15/10 | Departmental Equipment 2010 Issuance | Principal | 240,000 | 2020 | 125,000 | 115,000 |
| | | Interest | 10,650 | | 7,200 | 3,450 |

| Date of Issue | Purpose | Type of Payment | Remaining Debt | Year Retired | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2,028 | 2,029 | 2,030 | Total 2031-2036 |
|---------------|--|-----------------|----------------|--------------|---------|---------|---------|---------|---------|---------|---------|---------|--------|--------|--------|--------|-----------------|
| 12/23/16 | FD Pumper Truck, Turnout Gear, Pickup Tru DPW Pickup Truck, Roller, Chipper, Loader ACO Pickup Truck Police Security, Fingerprinting Library A/V | Principal | 1,145,000 | 2036 | 120,000 | 110,000 | 105,000 | 90,000 | 80,000 | 75,000 | 70,000 | 60,000 | 50,000 | 50,000 | 50,000 | 45,000 | 240,000 |
| | | Interest | 246,175 | | 31,350 | 29,050 | 26,375 | 23,450 | 20,900 | 18,575 | 16,400 | 14,450 | 12,800 | 11,300 | 9,800 | 8,375 | 23,350 |
| 12/23/16 | TH HVAC, PD Bldg, Chimney&Roof | Principal | 100,000 | 2033 | 15,000 | 10,000 | 10,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 20,000 |
| | | Interest | 20,269 | | 2,638 | 2,388 | 2,138 | 1,913 | 1,763 | 1,613 | 1,463 | 1,313 | 1,163 | 1,013 | 863 | 713 | 1,294 |
| 12/23/16 | Town-Wide Paving | Principal | 555,000 | 2031 | 45,000 | 45,000 | 45,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 60,000 |
| | | Interest | 109,950 | | 15,350 | 14,450 | 13,325 | 12,050 | 10,850 | 9,650 | 8,450 | 7,250 | 6,050 | 4,850 | 3,650 | 2,450 | 1,575 |
| 12/23/16 | Departmental Equipment 2016 Issuance | Principal | 1,800,000 | 2020 | 180,000 | 165,000 | 160,000 | 135,000 | 125,000 | 120,000 | 115,000 | 105,000 | 95,000 | 95,000 | 95,000 | 90,000 | 320,000 |
| | | Interest | 376,394 | | 49,338 | 45,888 | 41,838 | 37,413 | 33,513 | 29,838 | 26,313 | 23,013 | 20,013 | 17,163 | 14,313 | 11,538 | 26,219 |

Debt Schedule Town of Boxborough

| Date of Issue | Purpose | Type of Payment | Remaining Debt | Year Retired | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2,028 | 2,029 | 2,030 |
|---------------|---|-----------------|----------------|--------------|---------|---------|---------|---------|---------|---------|---------|--------|--------|--------|--------|--------|
| 05/17/12 | DPW Generator | Principal | 38,000 | 2029 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | |
| | | Interest | 5,291 | | 1,024 | 904 | 784 | 664 | 544 | 424 | 334 | 244 | 184 | 124 | 64 | |
| 05/17/12 | DPW Mower | Principal | 30,000 | 2024 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | | | | | | |
| | | Interest | 3,150 | | 900 | 750 | 600 | 450 | 300 | 150 | | | | | | |
| 05/17/12 | School Roof | Principal | 135,000 | 2030 | 15,000 | 15,000 | 15,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | | Interest | 19,738 | | 3,588 | 3,138 | 2,688 | 2,238 | 1,938 | 1,638 | 1,338 | 1,038 | 838 | 638 | 438 | 225 |
| 05/13/13 | Town Hall Windows | Principal | 10,000 | 2020 | 5,000 | 5,000 | | | | | | | | | | |
| | | Interest | 450 | | 300 | 150 | | | | | | | | | | |
| 05/13/13 | Emergency Vehicle | Principal | 10,000 | 2019 | 10,000 | | | | | | | | | | | |
| | | Interest | 300 | | 300 | | | | | | | | | | | |
| 05/13/13 | Ambulance | Principal | 120,000 | 2022 | 30,000 | 30,000 | 30,000 | 30,000 | | | | | | | | |
| | | Interest | 9,000 | | 3,600 | 2,700 | 1,800 | 900 | | | | | | | | |
| 05/13/13 | DPW Mower 2 | Principal | 60,000 | 2024 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | | | | | | |
| | | Interest | 6,300 | | 1,800 | 1,500 | 1,200 | 900 | 600 | 300 | | | | | | |
| 05/13/13 | DPW Dumpster | Principal | 5,000 | 2019 | 5,000 | | | | | | | | | | | |
| | | Interest | 150 | | 150 | | | | | | | | | | | |
| 05/13/13 | Police HVAC | Principal | 10,000 | 2020 | 5,000 | 5,000 | | | | | | | | | | |
| | | Interest | 450 | | 300 | 150 | | | | | | | | | | |
| 05/13/13 | School Windows | Principal | 72,000 | 2029 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | |
| | | Interest | 10,846 | | 1,889 | 1,709 | 1,529 | 1,349 | 1,169 | 989 | 779 | 569 | 429 | 289 | 149 | |
| 05/13/13 | School Security | Principal | 25,000 | 2023 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | | | | | | | |
| | | Interest | 2,250 | | 750 | 600 | 450 | 300 | 150 | | | | | | | |
| 05/12/14 | Paving | Principal | 140,000 | 2025 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | | | | | |
| | | Interest | 16,800 | | 4,200 | 3,600 | 3,000 | 2,400 | 1,800 | 1,200 | 600 | | | | | |
| 05/12/14 | Fire Dept - Air Packs | Principal | 170,000 | 2029 | 20,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | |
| | | Interest | 24,356 | | 4,519 | 3,919 | 3,469 | 3,019 | 2,569 | 2,119 | 1,669 | 1,219 | 919 | 619 | 319 | |
| 05/12/14 | Communications System | Principal | 300,000 | 2030 | 40,000 | 40,000 | 40,000 | 45,000 | 45,000 | 45,000 | 45,000 | | | | | |
| | | Interest | 36,900 | | 9,000 | 7,800 | 6,600 | 5,400 | 4,050 | 2,700 | 1,350 | | | | | |
| 05/12/14 | Fire Dept - Brush Truck | Principal | 105,000 | 2025 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | | | | | |
| | | Interest | 12,600 | | 3,150 | 2,700 | 2,250 | 1,800 | 1,350 | 900 | 450 | | | | | |
| 05/12/14 | DPW - Dump Truck | Principal | 90,000 | 2024 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | | | | | | |
| | | Interest | 9,450 | | 2,700 | 2,250 | 1,800 | 1,350 | 900 | 450 | | | | | | |
| 02/15/15 | Departmental Equipment 2015 Issuance | Principal | 1,320,000 | 2030 | 210,000 | 190,000 | 180,000 | 180,000 | 150,000 | 145,000 | 115,000 | 35,000 | 35,000 | 35,000 | 35,000 | 10,000 |
| | | Interest | 158,031 | | 38,169 | 31,869 | 26,169 | 20,769 | 15,369 | 10,869 | 6,519 | 3,069 | 2,369 | 1,669 | 969 | 225 |

**FY2019 Budget Worksheet
830-County Retirement Assmt**

| | | FY19 Submitted Budget | FY18 Budget | | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|--------------------------------------|-----------------------------|----------------|--|-----------------|-----------------|------------------|----------------|----------------|
| 001-830-5690-0000 | County Retirement Assessment | 843,801 | 791,841 | | 51,960 | 6.56% | 791,841 | 671,055 | 671,055 |
| | Other Misc Expenses -History | | | | 0 | | | | |
| | Total Salary | 0 | 0 | | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 843,801 | 791,841 | | 51,960 | 6.56% | 791,841 | 671,055 | 671,055 |
| | Total County Retirement Assmt | 843,801 | 791,841 | | 51,960 | 6.56% | 791,841 | 671,055 | 671,055 |
| Notes: | | | | | | | | | |
| FY18 & FY19 Actuarial Study completed. Increase due to changing demographics in employee hires and 2 long-time employee retirements in recent years. Prompt Payment discount included | | | | | | | | | |

**FY2019 Budget Worksheet
912-Other Insurance**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|---|------------------------------|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 001-912-5172-0000 | Workers Comp Ins | 23,825 | 12,025 | 11,800 | 98.13% | 13,192 | 9,900 | 11,832 |
| 001-912-5173-0000 | Police & Fire Accident Ins | 42,300 | 39,000 | 3,300 | 8.46% | 39,847 | 41,077 | 38,113 |
| 001-912-5174-0000 | Unemployment | 23,070 | 22,260 | 810 | 3.64% | 12,526 | 21,660 | 30,298 |
| | Other Misc Expenses -History | | | 0 | | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 89,195 | 73,285 | 15,910 | 21.71% | 65,565 | 72,637 | 80,243 |
| | Total Other Insurance | 89,195 | 73,285 | 15,910 | 21.71% | 65,565 | 72,637 | 80,243 |
| Notes: | | | | | | | | |
| Workers Comp: Increased due to claims - Very preliminary estimate (\$10,000 increase over \$14,562 FY18 actual) less 3% prompt payment discount of \$737 | | | | | | | | |
| Police & Fire Accident Ins: Premium increase of 3% over FY18 actual \$1,195; Plus Insurer recommended increasing medical payments limits to \$300,000 (add'l cost of \$1,250 over FY18 premium) | | | | | | | | |
| Unemployment: Calculated based upon one employees at maximum benefit (\$769/week, up from \$742/week), for maximum period of 30 weeks | | | | | | | | |

**FY2019 Budget Worksheet
915-Employee Benefits**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|--------------------------------|-----------------------------|----------------|-----------------|-----------------|------------------|----------------|----------------|
| 001-915-5170-HLTH | Employee Benefits - Health Ins | 830,000 | 780,000 | 50,000 | 6.41% | 397,959 | 615,000 | 645,200 |
| 001-915-5170-LIFE | Employee Benefits - Life Ins | 1,750 | 1,950 | (200) | -10.26% | 1,173 | 1,950 | 1,773 |
| 001-915-5170-LTD- | Employee Benefits - LTD Ins | 4,500 | 5,850 | (1,350) | -23.08% | 1,833 | 5,850 | 4,330 |
| 001-915-5171-MEDC | Employee Benefits - Medicare | 65,500 | 60,000 | 5,500 | 9.17% | 30,276 | 55,000 | 55,884 |
| | Other Misc Expenses -History | (13,500) | (13,000) | (500) | 0.038462 | | | |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 888,250 | 834,800 | 53,450 | 6.40% | 431,241 | 677,800 | 707,187 |
| | Total Employee Benefits | 888,250 | 834,800 | 53,450 | 6.40% | 431,241 | 677,800 | 707,187 |
| Notes: | | | | | | | | |
| Health Insurance: Preliminary estimates show 12-15% plan increase. Final approval in Feb 2018 has an average plan increase of only 7.5%. New total based on current enrollment plus 2 (with adjustments for pending retirements); another possible adjustment, one change from HPHC/Tufts to Fallon could save about \$5000. | | | | | | | | |
| Medicare: Based on total salary \$4,124,217 (total at rev3) plus outside details (\$320K in FY17) & Union escalation estimate * 1.45% | | | | | | | | |
| Reduction will be added in actual lines, based on 2/3 of ACO IMA costs Health & Medicare | | | | | | | | |

**FY2019 Budget Worksheet
945-Liability Insurance**

| Account Number | Account Name | FY19 Submitted Budget | FY18 Budget | FY19 vs FY18 | FY19 vs FY18 | FY18 YTD 1/23 | FY17 Budget | FY17 Actual |
|--|---|-----------------------|---------------|--------------|-----------------|---------------|---------------|---------------|
| 001-945-5741-0000 | Liability Ins - Property/Casualty/Prof. | 92,245 | 90,320 | 1,925 | 2.13% | 73,083 | 85,756 | 82,909 |
| | Total Salary | 0 | 0 | 0 | 0.00% | 0 | 0 | 0 |
| | Total Other | 92,245 | 90,320 | 1,925 | 2.13% | 73,083 | 85,756 | 82,909 |
| | Total Liability Insurance | 92,245 | 90,320 | 1,925 | 2.13% | 73,083 | 85,756 | 82,909 |
| Notes: | | | | | | | | |
| FY18 base premium (\$84,585) & premiums on vehicles placed in service during FY18 (\$2,400) less prompt payment discount of 3% (No new additions expected in FY19) | | | | | | | | |
| May revise to add ins on DPW office trailer, amt TBD | | | | | | | | |
| UST coverage was added in November 2015; premium has been paid throug 11/29/18 | | | | | | | | |
| | | | | | \$84,585 | | | |
| | Placed in service in 2018 | | \$1,600 | | | | | |
| | DPW Dump Truck | | | | | | | |
| | DPW Pickup Truck | | \$800 | | | | | |
| | DPW Office Trailer -\$56 | | | | \$2,400 | | | |
| | | | | | \$86,985 | | | |
| | Increase estimated at 2% | | | | \$1,740 | | | |
| | | | | | \$88,725 | | | |
| | 873 Mass Avenue (potential new DPW Facility) | | | | \$2,894 | | | |
| | | | | | \$91,619 | | | |
| | Less est. prompt pay discount (3%) | | | | -\$2,749 | | | |
| | | | | | \$88,870 | | | |
| | Lloyds (Steele Farmhouse 4/19-4/20) | | | | \$1,000 | | | |
| | Crum & Forster: Underground Storage Tanks (UST) | | | | | | | |
| | Premium 11/18-11/20 based on FY17 + 5% | | | | \$2,374 | | | |
| | | | | | | | | |
| | | | | | \$92,244 | | | |