



**TOWN OF BOXBOROUGH  
SPECIAL/ANNUAL TOWN MEETING MOTIONS  
MAY 2014**

**SPECIAL TOWN MEETING**

1. **LEASE OF U.C.C. FELLOWSHIP HALL FOR COMMUNITY CENTER – LES FOX, BOARD OF SELECTMEN**
2. **FUND FIRST TWO YEARS OF COLLECTIVE BARGAINING AGREEMENT - MASSACHUSETTS COALITION OF POLICE, LOCAL 200, POLICE – LES FOX, BOARD OF SELECTMEN**
3. **TRANSFER FROM INSURANCE PROCEEDS - BOB STEMPLE, BOARD OF SELECTMEN CHAIR**
4. **AMEND FY 2014 PERSONNEL CLASSIFICATION AND COMPENSATION PLAN – SUSAN BAK, PERSONNEL BOARD**

---

**ANNUAL TOWN MEETING**

1. **CHOOSE TOWN OFFICERS**
2. **RECEIVE REPORTS - VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**
3. **SET SALARIES AND COMPENSATION OF ELECTED OFFICIALS - VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**
4. **AMEND FY 2015 PERSONNEL CLASSIFICATION AND COMPENSATION PLAN – SUSAN BAK, PERSONNEL BOARD**
5. **TOWN OPERATING BUDGET – DILIP SUBRAMANYAM, FINANCE COMMITTEE**
6. **AMENDMENTS TO THE REGIONAL SCHOOL DISTRICT AGREEMENT OF THE MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT (MRVSD) – CHERYL MAHONEY, MRVSD REPRESENTATIVE**
7. **WITHDRAWAL FROM MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT– VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**
8. **ACCEPTANCE OF THE COMMUNITY PRESERVATION ACT - CH. 44B §§3 – 7 – VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**
9. **BYLAW TO ESTABLISH COMMUNITY PRESERVATION COMMITTEE – VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**
10. **AUTHORIZATION TO DISPOSE OF REAL PROPERTY - 70-72 STOW ROAD - LES FOX, BOARD OF SELECTMEN**
11. **TRANSFER TO STABILIZATION FUND\*\* [NEAL HESLER, FINANCE COMMITTEE]**
12. **TRANSFER TO OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST FUND\*\* [RAID SULEIMAN, BOARD OF SELECTMEN]**

13. **GASB 45 ACTUARIAL CONSULTANT\*\* [RAID SULEIMAN, BOARD OF SELECTMEN]**
  14. **TRANSFER AND APPROPRIATION OF BLANCHARD MEMORIAL SCHOOL REVOLVING FUND BALANCES\*\* [BOB STEMPLE, BOARD OF SELECTMEN]**
  15. **TRANSFER OF BLANCHARD MEMORIAL SCHOOL GIFTS AND GRANTS TO THE ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT\*\* [BOB STEMPLE, BOARD OF SELECTMEN]**
  16. **TRANSFER UNEXPENDED BALANCES IN PRIOR YEAR ARTICLES\*\* [BOB STEMPLE, BOARD OF SELECTMEN]**
  17. **RESCIND UNUSED BORROWING AUTHORITY\*\* [JIM GORMAN, BOARD OF SELECTMEN]**
  18. **DEPARTMENTAL REVOLVING FUNDS RE-AUTHORIZATION\*\* [THIS WILL BE REMOVED FROM CONSENT AGENDA] – JIM GORMAN, BOARD OF SELECTMEN**
  19. **ESTABLISH REVOLVING FUND FOR GENERAL RECREATION PROGRAMS\*\* [MITZI WEIL, RECREATION COMMISSION]**
  20. **COST OF BOND ISSUANCE\*\* [NEAL HESLER, FINANCE COMMITTEE]**
  21. **EXPANDED VETERANS SERVICES\*\* [JIM GORMAN, BOARD OF SELECTMEN]**
  22. **CAPITAL EQUIPMENT AND INFRASTRUCTURE – RAID SULEIMAN, BOARD OF SELECTMEN**
    - A. **Town Hall Attic Insulation**
    - B. **Town Hall Carpet Replacement**
    - C. **Town Hall Grange Meeting Room Improvements**
    - D. **Town-wide Computer Replacement & Software Upgrade**
    - E. **Library – HVAC Control System Upgrade**
    - F. **Steele Farm – Repairs to Barn**
  23. **STUDIES AND INITIATIVES - LES FOX, BOARD OF SELECTMEN**
    - A. **Town Clerk - Record Books Conservation**
    - C. **Public Safety – Space Needs Analysis**
    - D. **Recreation Commission - Survey and Design of Basketball and Tennis Courts at Liberty Fields**
    - E. **Steele Farm Management Plan**
- STUDIES AND INITIATIVES – JIM FAULKNER, PLANNING BOARD CHAIR**
- B. **Planning Board – Update Master Plan**
24. **CAPITAL IMPROVEMENT – ASPHALT PAVING – TOWN HALL, DPW AND HISTORICAL MUSEUM – RAID SULEIMAN, BOARD OF SELECTMEN**
  25. **CAPITAL EQUIPMENT ACQUISITION – REPLACEMENT OF AIR-PAKS - FIRE DEPARTMENT – JIM GORMAN, BOARD OF SELECTMEN**
  26. **CAPITAL EQUIPMENT ACQUISITION – PUBLIC SAFETY RADIO SYSTEM UPGRADE- LES FOX, BOARD OF SELECTMEN**
  27. **CAPITAL EQUIPMENT ACQUISITION – REPLACEMENT OF FIRE DEPARTMENT BRUSH TRUCK – JIM GORMAN, BOARD OF SELECTMEN**
  28. **CAPITAL EQUIPMENT ACQUISITION – REPLACEMENT OF DPW (2001) DUMP TRUCK – VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**
  29. **AUTHORIZATION TO ACQUIRE REAL PROPERTY – 530 MASSACHUSETTS AVENUE – LES FOX, BOARD OF SELECTMEN**

30. ESTABLISH REVOLVING FUND FOR ANIMAL CONTROL OFFICER – DOGS AND CATS - LES FOX, BOARD OF SELECTMEN
31. CONSERVATION TRUST FUND – DENNIS REIP, CONSERVATION COMMISSION
32. PILOT PROGRAM – COMMUNITY SERVICES COORDINATOR – SUSIE ALLEN, WELL-BEING COMMITTEE
33. ZONING BYLAW AMENDMENT – AMEND SECTION 2100 DEFINITIONS, SECTION 4003(4) TABLE OF USES BUSINESS/INDUSTRIAL USES, AND TO DELETE SECTION 7900 – JIM FAULKNER, PLANNING BOARD CHAIR
34. ZONING BYLAW AMENDMENT – AMEND SECTIONS 6104 AND 6105 PRIVATE/COMMON DRIVEWAYS – NANCY FILLMORE, PLANNING BOARD
35. ZONING BYLAW AMENDMENT – AMEND SECTION 7300 FLOOD PLAIN DISTRICT – JOHN MARKIEWICZ, PLANNING BOARD
36. SUBMITTED BY PETITION - TAX RELIEF FOR BOXBORO SENIORS AGE 65 AND OLDER## - PHILIP KICELEMOS, CITIZEN
37. SUBMITTED BY PETITION - TOWN RESIDENTS VOTING FOR TAX COLLECTOR VS SELECTMEN APPOINTING SOMEONE OF THEIR CHOICE.## - PHILIP KICELEMOS, CITIZEN
38. ACCEPTANCE OF LIBERTY SQUARE ROAD FIRE CISTERN EASEMENT\*\* [JIM GORMAN, BOARD OF SELECTMEN]
39. PERSONAL REAL ESTATE EXEMPTIONS\*\* [RAID SULEIMAN, BOARD OF SELECTMEN]
40. CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM\*\* [VINCE AMOROSO, BOARD OF SELECTMEN CHAIR]

**LEGEND**

- ## SUBMITTED BY PETITION  
 \*\* CONSENT AGENDA

## **SPECIAL MOTIONS**

### **VINCE AMOROSO, CHAIR, BOARD OF SELECTMEN**

➤ **Motion re: dates**

I move that any adjourned sessions of Annual Town Meeting will be held on Tuesday, May 13th; Thursday, May 15th; Wednesday, May 21st and Thursday, May 22nd;

and further, that no debate will begin on any new article after 10:30 p.m.

➤ **Motion re: calling 2/3 vote**

I move that on town meeting matters requiring a two-thirds vote by statute, a count need not be taken unless seven or more registered voters immediately question the vote so declared by the Moderator.

➤ **Motion to postpone consideration**

I move to postpone consideration of articles 8, 9, 7 and 6 until Tuesday, May 13 as the first four items of business, respectively, at the adjourned session of the Annual Town Meeting, and further, to consider the articles in the order indicated in this motion.

➤ **Motion re: reconsideration**

I move that once final action has been taken on an Article, and the next order of business has been taken up, or the session of Town Meeting has been adjourned, the Article may not again be considered at that Town Meeting unless, in the best judgment of the Moderator, a significant error or omission occurred in the Article's language, or in the process of action on the Article, or a significant change of circumstances has occurred, such that there is a clear likelihood that the outcome could change upon reconsideration or that reconsideration would be in the Town's best interest.

➤ **Motion to adjourn ATM**

I move to adjourn the Annual Town Meeting until the conclusion of the Special Town Meeting.

**SPECIAL TOWN MEETING**

**ARTICLE 1 LEASE OF U.C.C. FELLOWSHIP HALL FOR COMMUNITY CENTER - LES FOX, BOARD OF SELECTMEN**

(Majority vote required)

I move to authorize the Board of Selectmen to enter into a successor agreement with the United Church of Christ, Congregational, Boxborough, MA, for a term of three years, commencing July 1, 2014, for the lease of the Fellowship Hall, to be used as a community center, and further to transfer from Free Cash the sum of Eleven Thousand Four Hundred Dollars (\$11,400) for the purpose of funding the first year of the renewed lease for the period July 1, 2014 through June 30, 2017.

**ARTICLE 2 FUND FIRST TWO YEARS OF COLLECTIVE BARGAINING AGREEMENT - MASSACHUSETTS COALITION OF POLICE, LOCAL 200, POLICE - LES FOX, BOARD OF SELECTMEN**

(Majority vote required)

I move to transfer from Free Cash the sum of Thirty-Eight Thousand Nine Hundred Dollars (\$38,900) to fund the first two years of the collective bargaining agreement between the Town and the Massachusetts Coalition of Police, Local 200, Police (July 1, 2012 to June 30, 2015).

**ARTICLE 3 TRANSFER FROM INSURANCE PROCEEDS – BOB STEMPLE, BOARD OF SELECTMEN**

(Majority vote required)

I move to transfer the sum of Fifteen Thousand One Hundred Sixty-Four Dollars (\$15,164) from the Insurance Proceeds Account to the Reserve Fund.

**ARTICLE 4 AMEND FY 2014 PERSONNEL CLASSIFICATION AND COMPENSATION PLAN – SUSAN BAK, PERSONNEL BOARD**

(Majority vote required)

I move to amend the Personnel Plan, by striking out the present Schedule A - Classification of Positions and Schedule B - Compensation of Positions and inserting in place thereof a new Classification and Compensation Schedule, as printed in the Special Town Meeting warrant under Article 4, to become effective July 1, 2013; and further, to amend the FY 2014 Operating Budget for the purpose of funding those changes by transferring the sum of Four Thousand Nine Hundred Seventeen Dollars (\$4,917) from Department 192, Town Hall to other Town departments as printed in the Special Town Meeting warrant under Article 4.

---

**VINCE AMOROSO, CHAIR, BOARD OF SELECTMEN**

➤ **Motion to dissolve STM**

I move to dissolve the Special Town Meeting.

**ANNUAL TOWN MEETING**

**ARTICLE 2 RECEIVE REPORTS - VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to receive the reports of the Selectmen and other Town Officers, Agents and Committees as published in the 2013 Annual Town Report, and further, to hear and receive the reports as presented at Annual Town Meeting.

**ARTICLE 3 SET SALARIES AND COMPENSATION OF ELECTED OFFICIALS - VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to fix the salaries and compensation of various elected officials for the fiscal year beginning July 1, 2014 as follows:

Selectmen	\$400.00 each member/year
Board of Health	\$166.67 each member/year
Tax Collector	\$64,087.27/year
Town Clerk	\$43,258.91/year
Constables	\$3.00 each copy/warrant posted
Planning Board Members	\$109.00 each member/year

**ARTICLE 4 AMEND FY 2015 PERSONNEL CLASSIFICATION AND COMPENSATION PLAN - SUSAN BAK, PERSONNEL BOARD**

(Majority vote required)

I move to amend the Classification and Compensation Schedule as printed in the Annual Town Meeting warrant under Article 4, to become effective July 1, 2014.

**ARTICLE 5 TOWN OPERATING BUDGET - DILIP SUBRAMANYAM, FINANCE COMMITTEE CHAIR**

(Majority vote required)

I move that the Town raise and appropriate the sum of

**Seventeen Million Nine Hundred Twenty-Two Thousand Seven Hundred Ninety-One Dollars (\$ 17,922,791)**

for the operations and expenses of the Town during the fiscal year beginning July 1, 2014, the purposes for which funding are set forth in the Department Account Numbers 114 through 945, and any subheadings included under said account numbers, as printed in Article 5 of the Annual Town Meeting warrant, under the heading FY2015 Budget,

except for Department #175, Total Salaries – Planning Board, which has been reduced to **\$ 64,856**

**ARTICLE 6        AMENDMENTS TO THE REGIONAL SCHOOL DISTRICT AGREEMENT OF THE  
MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT– CHERYL  
MAHONEY, MRVSD REPRESENTATIVE**

(Majority vote required)

I move, consistent with Section VII of the existing “Agreement with Respect to the Establishment of a Technical and Vocational Regional School District” for the Minuteman Regional Vocational School District, to accept the amendments to said Agreement which have been initiated and approved by a vote of the Regional School Committee on March 11, 2014 and which have been submitted as a restated “Regional Agreement” bearing the date of March 11, 2014 to the Board of Selectmen of each member town.

**ARTICLE 7        WITHDRAWAL FROM MINUTEMAN REGIONAL VOCATIONAL SCHOOL  
DISTRICT - VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move, consistent with Section IX of the existing “Agreement with Respect to the Establishment of a Technical and Vocational Regional School District” for the Minuteman Regional Vocational School District, to request that the Regional School Committee draw up an amendment to said Agreement setting forth the terms by which the Town may withdraw from the District.

**ARTICLE 8        ACCEPTANCE OF THE COMMUNITY PRESERVATION ACT - CH. 44B §§3 – 7 -  
VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to accept Sections 3 to 7, inclusive of Chapter 44B of the General Laws, known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the preservation or rehabilitation of historic resources including historic buildings, artifacts and documents; the creation and support of community housing; the acquisition of open space such as land for the protection public drinking water supplies, wetlands, farm land, forests, marshes, scenic areas, wildlife preserves and other conservation areas, and the creation or rehabilitation of outdoor recreational facilities including parks, playgrounds and athletic fields; to approve a property tax surcharge in the amount of one percent (1%) of the taxes assessed annually on real property which shall be dedicated to the fund, such surcharge to be imposed on taxes assessed for fiscal years beginning on or after July 1, 2014; and to exempt from the surcharge the following: property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the town, as defined in Section 2 of Chapter 44B of the General Laws.

**ARTICLE 9 BYLAW TO ESTABLISH COMMUNITY PRESERVATION COMMITTEE - VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to adopt a general bylaw to establish The Community Preservation Committee as printed in the Annual Town Meeting warrant under Article 9, except

Section 2.4, delete “(not including land for recreational use)” after “open space”, and

Section 7.2, revise to read “Each appointing authority shall make their appointments within thirty (30) days of the effective date of this bylaw.”

and further to amend the Finance Committee Bylaw by inserting the words “Community Preservation Committee” in lines 4 and 10 of Section 1 of the Finance Committee Bylaw immediately after the words "Affordable Housing Trust" so that Section 1 will now read:

*There shall be a Finance Committee, as authorized by the General Laws, Chapter 39, section 16, consisting of no less than five (5) and no more than nine (9) members, all of whom shall be registered voters of the Town. No appointed or elected official of the Town, except for a member serving on the Personnel Board, Capital Budget Committee, Affordable Housing Trust, Community Preservation Committee or a building or public works committee, shall be eligible to serve simultaneously on the Finance Committee. Commencing on the effective date of this bylaw, the Moderator shall appoint three (3) members each year for a term of three (3) years, the terms of said members to expire on the last day of June. No committee member shall serve for more than three (3) consecutive terms. Any member of said Committee who shall be appointed or elected to Town office or a committee or board other than the Personnel Board, Capital Budget Committee, Affordable Housing Trust, Community Preservation Committee or a building or public works committee shall forthwith upon his qualification in such office, and any member who shall remove from the Town shall upon such removal, cease to be a member of said Committee. Members absent from one-third of the regular meetings in any calendar year may be removed by a two-thirds vote of the other members, present and voting. Said Committee shall choose its own officers. The members of said Committee shall serve without salary.*

**ARTICLE 10 AUTHORIZATION TO DISPOSE OF REAL PROPERTY - 70 -72 STOW ROAD - LES FOX, BOARD OF SELECTMEN**

(Two-thirds vote required)

I move to transfer the care, custody, management and control of those parcels of land and the improvements thereon located at 70 and 72 Stow Road, consisting of approximately 13.5 acres, and depicted on Town Tax Maps as Map 6, Block 4, Lot 166 1.0 and Map 10, Block 4, Lot 207 1.0, which property was conveyed to the Town and is more particularly described in the deed recorded with the Middlesex Registry of Deeds, Southern District, in Book 56124, Page 151, from the Boxborough Housing Board for such purposes as such land is presently held, to the Board of Selectmen for the purpose of conveyance, and further to authorize the Board of Selectmen to convey all or a portion of such land or interests in such land for affordable housing purposes upon such terms and for such consideration as the Selectmen deem appropriate, which shall include the execution of a satisfactory development agreement and the reservation of rights in the property, including an affordable housing restriction, and to enter into all agreements and take all other actions necessary or appropriate to carry out this transaction.

## **FISCAL CONSENT AGENDA – VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**

[This assumes that none are held]

I move to approve the fiscal consent agenda, articles 11 through 21, except for Article 18 (Departmental Revolving Funds Re-Authorization), as printed in the Annual Town Meeting warrant under articles 11 through 17 inclusive, and articles 19 through 21 inclusive, to be appropriated as printed in the “Special/Annual Town Meeting Motions, May 2014” handout.

### **IF ANY ARE HELD, THE MOTIONS WOULD BE AS NOTED:**

#### **ARTICLE 11      TRANSFER TO STABILIZATION FUND\*\* [NEAL HESLER, FINANCE COMMITTEE]**

(Two-thirds vote required)

I move to transfer the sum of One Hundred Thousand Dollars (\$100,000) to the Stabilization Fund to be appropriated as follows:

Forty-Five Thousand Dollars (\$45,000) to be transferred from Overlay Surplus, and

Fifty-Five Thousand Dollars (\$55,000), to be transferred from the unexpended balance of May 2012 ATM Article 17, Capital Improvements – Town Hall – Exterior Painting.

#### **ARTICLE 12      TRANSFER TO OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST FUND\*\* [RAID SULEIMAN, BOARD OF SELECTMEN]**

(Majority vote required)

I move to transfer the sum of One Hundred Thousand Dollars (\$100,000) to the Other Post-Employment Benefits Liability Trust Fund established under Article 25 of the 2010 Annual Town Meeting, and authorized by M.G.L. Chapter 32B, Section 20, in order to offset the anticipated future cost of providing post-retirement health and life insurance benefits to current and future retired Town employees, to be appropriated as follows:

Fifteen Thousand Dollars (\$15,000), to be transferred from the unexpended balance of May 2013 ATM Article 11, Communications Consultant and Town Share of Fire Department Radio Grant,

Five Thousand Two Hundred Eighteen Dollars and Fifty Cents (\$5,218.50), to be transferred from the unexpended balance of May 2013 ATM Article 22, Capital Improvements – Replacement of Concrete Sidewalks at Blanchard Memorial School and Sargent Memorial Library,

Twenty-Nine Dollars and Twenty-Seven Cents (\$29.27), to be transferred from the unexpended balance of May 2012 ATM Article 28, Capital Acquisition – Two-Way Radios and Associated Equipment for Blanchard Memorial School,

Seventy-Five Cents (\$0.75), to be transferred from the unexpended balance of May 2012 ATM Article 29, Bill of a Prior Fiscal Year, and

Seventy-Nine Thousand Seven Hundred Fifty-One Dollars and Forty-Eight Cents (\$79,751.48) to be transferred from Free Cash.

**ARTICLE 13      GASB 45 ACTUARIAL CONSULTANT\*\*[RAID SULEIMAN, BOARD OF SELECTMEN]**

(Majority vote required)

I move to transfer the sum of Nine Thousand Five Hundred Dollars (\$9,500) from Free Cash for the purpose of hiring a consultant to provide an actuarial study for continued compliance with GASB 45.

**ARTICLE 14      TRANSFER AND APPROPRIATION OF BLANCHARD MEMORIAL SCHOOL REVOLVING FUND BALANCES\*\* [BOB STEMPLE, BOARD OF SELECTMEN]**

(Majority vote required)

I move to authorize the Town Treasurer, with the approval of the Town Administrator, to appropriate and transfer the balances in all revolving funds and the lunch fund currently maintained by the Blanchard Memorial School existing on or after July 1, 2014, to the Acton Boxborough Regional School District to be held (together with any interest thereon) by the District as a separate account and expended by the District at the Blanchard Memorial School for the same purposes as the prior revolving fund or lunch fund, as applicable, all in accordance with the Inter-Municipal Agreement between the Town and the District.

**ARTICLE 15      TRANSFER OF BLANCHARD MEMORIAL SCHOOL GIFTS AND GRANTS TO THE ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT\*\* [BOB STEMPLE, BOARD OF SELECTMEN]**

(Majority vote required)

I move, subject to all applicable terms and conditions of each grant and gift, and to any necessary judicial or other governmental approvals, to appropriate and authorize the Town Treasurer, with the approval of the Town Administrator, to transfer on or after July 1, 2014, to the Acton-Boxborough Regional School District (“District”) the balance (if any) at the end of fiscal year 2014 of each gift and grant fund listed on the corresponding Exhibit to the Inter-Municipal Agreement between the Town and the District, each such amount to be held (together with any interest thereon) by the District pursuant to M.G.L. c. 44, § 53A, as a separate account and expended by the District for the same purpose as the purpose of the prior gift or grant to the Town.

**ARTICLE 16      TRANSFER UNEXPENDED BALANCES IN PRIOR YEAR ARTICLES\*\* [BOB STEMPLE, BOARD OF SELECTMEN]**

(Majority vote required)

I move that the Town Treasurer, with the approval of the Town Administrator, is hereby authorized to transfer the unexpended balances at June 30, 2014 in the following prior year articles for projects not yet completed by June 30, 2014 to the Acton Boxborough Regional School District to be expended by the District at the Blanchard Memorial School for the same purposes as authorized by Town Meeting.

ATM 2011, Article 21, Blanchard Memorial School - Fire Safety Engineering Consultant

ATM 2012, Article 24, Capital Improvements – Repair and Replace Blanchard Memorial School’s Exterior Mortar and Masonry

ATM 2012, Article 26, Capital Improvements - Replace Current Gym & Library Lighting at Blanchard Memorial School

**ARTICLE 17      RESCIND UNUSED BORROWING AUTHORITY\*\*[JIM GORMAN, BOARD OF SELECTMEN]**

(Majority vote required)

I move to rescind the unused borrowing authority in the amount of One Hundred Seventy-Nine Dollars and Eighty-Nine Cents (\$179.89) granted under Article 17 of the May 2013 Annual Town Meeting (Replacement of Two HVAC Systems – Police Station).

**ARTICLE 18      DEPARTMENTAL REVOLVING FUNDS RE-AUTHORIZATION - JIM GORMAN, BOARD OF SELECTMEN**

**[THIS ARTICLE WILL BE PULLED FROM THE CONSENT AGENDA]**

(Majority vote required)

I move to reauthorize departmental revolving accounts previously established by vote of the Town under Massachusetts General Laws, Chapter 44, Section 53E ½, as printed in the Annual Town Meeting warrant under Article 18 with the following exceptions:

Remove Firearms Permits from the list of Departmental Revolving Funds, and

Increase the FY 15 Spending Limit for the Senior Van from Four Thousand Dollars (\$4,000) to Thirty-Two Thousand Dollars (\$32,000).

**ARTICLE 19      ESTABLISH REVOLVING FUND FOR GENERAL RECREATION PROGRAMS\*\* [MITZI WEIL, RECREATION COMMISSION]**

(Majority vote required)

I move to authorize a revolving fund, pursuant to the provisions of MGL c. 44, § 53E1/2, for purposes of receiving fees for general programs sponsored by the Recreation Commission and paying expenses directly attributable to those programs up to Five Thousand Dollars (\$5,000), to be under the direction of the Town Administrator who shall approve all such expenditures; and further to provide that the balance remaining in the fund at the end of fiscal year 2015 be carried over into fiscal year 2016 to pay for expenses not yet completed.

**ARTICLE 20      COST OF BOND ISSUANCE\*\* [NEAL HESLER, FINANCE COMMITTEE]**

(Majority vote required)

I move to transfer the sum of Forty Thousand Dollars (\$40,000) from Free Cash for the purpose of paying the cost of issuance for borrowing authorized by vote of Town Meeting in 2012 and 2013 as well as for borrowing authorized at Town Meeting in 2014.

**ARTICLE 21 EXPANDED VETERANS SERVICES\*\* [JIM GORMAN, BOARD OF SELECTMEN]**  
 (Majority vote required)

I move to transfer the sum of Three Thousand Dollars (\$3,000) from Free Cash to provide additional hours for the Veterans Service Officer and/or contract labor hours for the services of a part-time Assistant Veterans Service Officer.

**ARTICLE 22 CAPITAL EQUIPMENT AND INFRASTRUCTURE - RAID SULEIMAN, BOARD OF SELECTMEN**

**First Motion:**  
 (Majority vote required)

I move to transfer from Free Cash the sum of One Hundred Forty-Two Thousand Five Hundred Dollars to provide for the purchase, replacement, or improvement of facilities and equipment as follows:

A.	Town Hall Attic Insulation	\$12,500
B.	Town Hall Carpet Replacement	20,000
C.	Town Hall Grange Meeting Room Improvements	60,000
D.	Town-wide Computer Replacement & SW Upgrade	30,000
E.	Library – HVAC Control System Upgrade	20,000
	<b>Total</b>	<b>\$142,500</b>

**Second Motion:**  
 (Two-thirds vote required)

I move to transfer from the Stabilization Fund the sum of Seventy Thousand Dollars (\$70,000) to provide for repairs to the Steele Farm barn.

**ARTICLE 23 STUDIES AND INITIATIVES**

**First Motion - LES FOX, BOARD OF SELECTMEN**  
 (Majority vote required)

I move to transfer from Free Cash the sum of Sixty-Five Thousand Eight Hundred Forty-Seven Dollars (\$65,847) for the purpose of implementing the following programs:

A.	Town Clerk - Record Books Conservation	\$29,347
C.	Public Safety - Space Needs Analysis	25,000
D.	Recreation Commission - Survey and Design of Basketball and Tennis Courts at Liberty Fields	5,000
E.	Steele Farm Management Plan	6,500
	<b>Total</b>	<b>\$65,847</b>

**Second Motion - JIM FAULKNER, PLANNING BOARD CHAIR:**

(Majority vote required)

I move to transfer from Free Cash the sum of Seventy-Five Thousand Dollars (\$75,000) for the purpose of updating the Master Plan.

**ARTICLE 24 CAPITAL IMPROVEMENT - ASPHALT PAVING – TOWN HALL, DPW AND HISTORICAL MUSEUM– RAID SULEIMAN, BOARD OF SELECTMEN**

(Two-thirds vote required)

I move that the sum of Two Hundred Seventy-Five Thousand Dollars (\$275,000) be and hereby is appropriated for the purpose of paying costs of replacing asphalt paving at the Town Hall, DPW, and Historical Museum, including associated regrading and drainage work, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**ARTICLE 25 CAPITAL EQUIPMENT ACQUISITION – REPLACEMENT OF AIR-PAKS – FIRE DEPARTMENT – JIM GORMAN, BOARD OF SELECTMEN**

(Two-thirds vote required)

I move that the sum of Two Hundred Thirty-Two Thousand Dollars (\$232,000) be and hereby is appropriated for the purpose of paying costs of acquiring self-contained breathing apparatus (air-paks) for the Fire Department, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**ARTICLE 26 CAPITAL EQUIPMENT ACQUISITION – PUBLIC SAFETY RADIO SYSTEM UPGRADE - LES FOX, BOARD OF SELECTMEN**

(Two-thirds vote required)

I move that the sum of Four Hundred Fifteen Thousand One Hundred Ninety-Four Dollars (\$415,194) be and hereby is appropriated for the purpose of acquiring an integrated communications network for the Police and Fire Department, and prepare the Public Works Department for a future upgrade, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**ARTICLE 27 CAPITAL EQUIPMENT ACQUISITION – REPLACEMENT OF FIRE DEPARTMENT BRUSH TRUCK – JIM GORMAN, BOARD OF SELECTMEN**

(Two-thirds vote required)

I move that the sum of One Hundred Fifty Thousand Dollars (\$150,000) be and hereby is appropriated for the purpose of acquiring a brush truck for the Fire Department to replace the 1999 brush truck, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**ARTICLE 28 CAPITAL EQUIPMENT ACQUISITION – REPLACEMENT OF DPW (2001) DUMP TRUCK– VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**

(Two-thirds vote required)

I move that the sum of One Hundred Fifty Thousand Dollars (\$150,000) be and hereby is appropriated for the purpose of acquiring a multi-body truck for the DPW to replace the 2001 dump truck, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**ARTICLE 29 AUTHORIZATION TO ACQUIRE REAL PROPERTY - 530 MASSACHUSETTS AVENUE – LES FOX, BOARD OF SELECTMEN**

(Two-thirds vote required)

I move to authorize the Board of Selectmen to acquire, by purchase, gift, or eminent domain, for general municipal purposes, all or a portion of the land and any improvements thereon located at 530 Massachusetts Avenue, consisting of approximately 3 acres, and depicted on Town Tax Maps as Map 10, Block 4, Lot 172 2.0 and Map 10, Block 4, Lot 172 3.0, which land is believed to be more particularly described in the deed recorded with the Middlesex Registry of Deeds, Southern District, in Book 17459, Page 354, upon such terms and for such consideration as the Selectmen deem appropriate and to enter into all agreements and take all other actions necessary or appropriate to carry out this transaction, and further that the sum of Two Hundred Fifty Thousand Dollars (\$250,000) be and hereby is appropriated for the purpose of such acquisition and including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

**ARTICLE 30 ESTABLISH REVOLVING FUND FOR ANIMAL CONTROL OFFICER – DOGS AND CATS – LES FOX, BOARD OF SELECTMEN**

(Majority vote required)

I move to authorize a revolving fund, pursuant to the provisions of MGL c. 44, § 53E1/2, for the purpose of receiving fees for services performed by the Animal Control Officer – Dogs and Cats pursuant to an Inter-Municipal Agreement (IMA) between and among the town of Boxborough and neighboring towns and for paying a portion of the salary, benefits and expenses directly attributable to those services up to Sixty Thousand Dollars (\$60,000), to be under the direction of the Chief of Police who shall approve all such expenditure; and further to provide that the balance remaining in the fund at the end of fiscal year 2015 be carried over into fiscal year 2016 to pay for expenses not yet completed.

**ARTICLE 31 CONSERVATION TRUST FUND - DENNIS REIP, CONSERVATION COMMISSION**

(Majority vote required)

I move to transfer the sum of Five Thousand Dollars (\$5,000) from Free Cash, said sum to be transferred to the Town’s Conservation Trust Fund.

**ARTICLE 32 PILOT PROGRAM – COMMUNITY SERVICES COORDINATOR– SUSIE ALLEN, WELL-BEING COMMITTEE**

(Majority vote required)

I move to transfer the sum of Twenty-Five Thousand Dollars (\$25,000) from Free Cash for the purpose of implementing a pilot program for community services coordination and outreach by hiring a part-time Community Services Coordinator or contracting said services.

**ARTICLE 33 ZONING BYLAW AMENDMENT – AMEND SECTION 2100 DEFINITIONS, SECTION 4003(4) TABLE OF USES BUSINESS/INDUSTRIAL USES, AND TO DELETE SECTION 7900 - JIM FAULKNER, PLANNING BOARD CHAIR**

(Two-thirds vote required)

I move to amend the Boxborough Zoning Bylaw Section 2100 Definitions, by adding a definition of “Registered Marijuana Dispensary” and to renumber the remaining definitions accordingly throughout the Zoning Bylaw, to amend Section 4003(4) Table of Uses Business/Industrial Uses to add Registered Marijuana Dispensary as a special permit use in the IC District, and to delete Section 7900 in its entirety, as printed in the Annual Town Meeting warrant under Article 33.

**ARTICLE 34 ZONING BYLAW AMENDMENT – AMEND SECTIONS 6104 AND 6105 PRIVATE/Common DRIVEWAYS – NANCY FILLMORE, PLANNING BOARD**

(Two-thirds vote required)

I move to amend the Boxborough Zoning Bylaw Section 6104 Private/Common Driveways in the Agricultural-Residential (AR) District and Section 6105 Private/Common Driveways in the Business, Business 1, Office Park, Town Center, and Industrial-Commercial to add the language in bold italics and delete the language as indicated by strikethroughs, as printed in the Annual Town Meeting warrant under Article 34.

**ARTICLE 35 ZONING BYLAW AMENDMENT – AMEND SECTION 7300 FLOOD PLAIN DISTRICT – JOHN MARKIEWICZ, PLANNING BOARD**

(Two-thirds vote required)

I move to amend the Boxborough Zoning Bylaw Section 7300 Flood Plain District by amending Subsection 7302 Existing Regulations, Subsection 7304 Flood Plain District and Subsection 7305 Regulations to add the language in bold italics and delete the language as indicated by strikethroughs as printed in the Annual Town Meeting warrant under Article 35.

**ARTICLE 36 SUBMITTED BY PETITION - TAX RELIEF FOR BOXBORO SENIORS AGE 65 AND OLDER – PHILIP KICELEMOS**

(Majority vote required)

I move to approve Article 36 as printed in the Annual Town Meeting warrant.

**ARTICLE 37 SUBMITTED BY PETITION - TOWN RESIDENTS VOTING FOR TAX COLLECTOR VS SELECTMEN APPOINTING SOMEONE OF THEIR CHOICE. – PHILIP KICELEMOS**

(Majority vote required)

I move to approve Article 37 as printed in the Annual Town Meeting warrant.

**NON-MONETARY CONSENT AGENDA – VINCE AMOROSO, BOARD OF SELECTMEN CHAIR**

[This assumes that none are held]

I move to approve the consent agenda, articles 38 through 40, inclusive, as printed in the Annual Town Meeting warrant under articles 38 through 40 inclusive.

**IF ANY ARE HELD, THE MOTIONS WOULD BE AS FOLLOWS:**

**ARTICLE 38 ACCEPTANCE OF LIBERTY SQUARE ROAD FIRE CISTERN EASEMENT\*\* [JIM GORMAN, BOARD OF SELECTMEN]**

(Majority vote required)

I move to accept the perpetual right and easements over, under and upon a certain portion of the land of the Grantor situated in the westerly side of Liberty Square Road in said Boxborough and being shown as “Future Installation of Fire Cistern & Appurtenances” (“Easement Area”) on a plan entitled “Easement Plan, 211 Massachusetts Avenue” dated August 7, 2013 prepared for John Anderson by Acton Survey & Engineering, Inc. and recorded with the Middlesex South District Registry of Deeds as Plan No. 614 of 2013 (“Easement Plan”), to which plan reference may be had for a more particular description of said Easement Area, for the purpose of accessing, placing, installing, constructing, and maintaining a fire protection cistern; and as described in the Grant of Easement as conveyed by JA Boxboro Realty, LLC; and further to authorize the Board of Selectmen to acquire by purchase, eminent domain, gift or otherwise for the intended purpose the easement.

**ARTICLE 39 PERSONAL REAL ESTATE EXEMPTIONS\*\* [RAID SULEIMAN, BOARD OF SELECTMEN]**

(Majority vote required)

I move to continue to accept Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, providing for an increase of up to 100% of the underlying statutory amount in certain property tax exemptions for qualifying senior citizens, disabled veterans, and other individuals.

**ARTICLE 40 CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM\*\* [VINCE AMOROSO, BOARD OF SELECTMEN CHAIR]**

(Majority vote required)

I move to authorize the Board of Selectmen to accept Highway funds from the Commonwealth of Massachusetts and that such funds are hereby appropriated for the purpose of providing highway improvements under the authority of Chapter 90 of the General Laws, and any other applicable laws.

---

**FINAL MOTION:**

**I move to dissolve the Annual Town Meeting.**