



BOXBOROUGH BOARD OF SELECTMEN
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Policy for Installation and Removal of Street Lights

This policy and process creates a framework for the review of street light requests and establishes a formal approval process, thereby reducing the potential for unwarranted installation of new or removal of existing lights. This policy allows for situations to be evaluated on an as-needed basis, while helping to maintain the town's rural character. Because a primary determinant in approving the installation or removal of street lights will be public safety, the town will bear the costs of their installation or removal.

Step 1) Anyone seeking installation of a new street light or removal of an existing one shall submit a request to the Board of Selectmen stating the reasons why a street light is needed for safety concerns within the roadway or is no longer needed. A request for a new street light shall indicate which existing pole location is preferred.

Step 2) The Selectmen will request the input from other Town Departments (i.e. Police, Town Planner, Public Works Director) on the potential impacts and necessity of the request. If a new light is proposed, LELD will provide a recommendation to the Selectmen on whether a 50-watt or 100-watt is needed, depending on the circumstances.

Step 3) The Selectmen will hold a public hearing, giving 10 days' written notice to abutters. For the purposes of this policy, an abutter is a residential, business or commercial property within 600 feet of the proposed street light location.

Step 4) The Selectmen will make a determination on the request and send notification to the property owner and LELD.

Step 5) LELD will schedule the installation or removal as time permits.