



## BOXBOROUGH COMMUNITY PRESERVATION COMMITTEE

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### MINUTES

March 19, 2015 / Morse Meeting Room / Town Hall

#### MEMBERS PRESENT:

Hugh Fortmiller, at large	Alan Rohwer, Historical Com
John Rosamond, Finance Com	Ron Vogel, Housing Board
Rita Gibes Grossman, Clerk	
Owen Neville, Chair	

**MEMBERS ABSENT:** John Neyland, Dennis Reip

#### OTHERS:

Susan Bak, Board of Selectmen (BoS)  
Adam Duchesneau, Town Planner  
Selina Shaw, Town Administrator

7:06 PM Meeting called to order by chair Owen Neville

Alan moved and John R. seconded to accept the minutes of March 5<sup>th</sup> with one correction.

- A. Review of four proposed ATM 2015 CPA warrant article options described in hand-out:
- Four options for presenting the statutory components and the three CPA projects that the CPCOM is recommending were discussed.
  - Selina suggested that in the warrant, a short summary of the warrant article(s) could be included to explain CPA, current status and why projects being presented this year.
  - Option 1: all elements in one warrant article is a straightforward approach, however article would have to be amended if one or more of the projects were not approved by ATM.
  - Option 4: all elements separate. Hugh thought that there could be some advantages to having four separate articles since we're a new entity, this might allow more public input since we've moved very quickly. Selina presented last year's warrant for the capital spending article.
  - John R. favors option 1 and keeping the process simple. This gives TM the opportunity to debate each proposal in the article. However, John R. indicated that option two would have the advantage of keeping the proposals separate from the statutory set asides for each category. Option two may be a good compromise. Adam indicated that because FY2016 proposals are all historic, it needs to be pointed out that the amount being appropriated will exceed 10% of the minimum amount needed to be spent or saved for Historic.
  - Owen indicated that the article should be written so that each bucket gets funded first in case one or more of the proposed projects is not approved.
  - Based on further discussion, Owen called it a consensus for option one to be used with the recommendation that the statutory elements be presented first, then the proposed projects. Noted that ATM has to approve the statutory elements.

## B. Plan for April 30<sup>th</sup> Public Hearing

- a. Selina and Adam will find a source for the funds needed to cover the cost of the public hearing.
- b. Hugh suggested that John R. do an overview of the capital planning budget process to identify overlaps; focus of the hearing is to identify needs from the community.
- c. Next steps:
  - i. Notify all boards of the public hearing.
  - ii. Each stakeholder representative get CPA on their next meeting agenda prior to the public hearing to get priorities
- d. Susan asked what happens if at the public hearing someone objects to one of the proposed projects? Clarified that CPCoM responsibility is to bring forward the projects and be clear that the proposed projects meet criteria.
- e. John noted that 2 of 3 were on last year's ATM, and, the new one is a safety issue (steps).
- f. Hugh asked whether the BoS and the stakeholder groups that usually comment on TM warrants articles will do so. Noted that elected boards usually do not comment on other elected board articles, however, CPCoM is appointed.
- g. Owen requested that the April 30<sup>th</sup> meeting begin at 7:30 PM for minutes approval follow by public hearing at 7:40 PM. Owen will present what's been accomplished since January. John will discuss capital planning process. Selina indicated that the TM warrant should be available on the Town's web site by April 30<sup>th</sup>.

## C. Fifers Day Booth

There is precedence for a Town committee to have booth. Rita asked who would staff it and Hugh asked what would we hope to accomplish? After discussion, decided that we do not have the resources to staff a solo booth. Selina indicated that the Town will have a booth and we could have hand-outs and/or a display on the projects that are approved at ATM.

John moved and Rita seconded to adjourn.

Meeting adjourned by Owen at 8:08 PM.