



BOXBOROUGH PLANNING BOARD
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Owen Neville, Chair Eduardo Pontoriero, Clerk Nancy Fillmore John Markiewicz Hongbing Tang

Meeting Minutes
April 6, 2015
7:30 PM
Morse Room, Town Hall, 29 Middle Road

Members present:

Owen Neville, Chair
Eduardo Pontoriero, Clerk
Nancy Fillmore, Member
Hongbing Tang, Member
Adam Duchesneau, Town Planner

Members absent:

John Markiewicz, Member

The Chair called the meeting to order at 7:30 PM.

Meeting Minutes of March 23, 2015

Mr. Pontoriero had a few comments regarding the proposed Wireless Communication Facility bylaw amendment. He asked if it was possible to determine where (which areas) the Police and Fire Departments are experiencing their current communication problems. Mr. Duchesneau indicated a consultant had been hired to determine where the gaps in their communication system were located and how they could be addressed. Mr. Neville noted there were abutters who attended the Public Hearing on March 23, 2015 who had concerns about the potential for a wireless communication facility to be located at the Museum property at 575 Middle Road. Mr. Neville also indicated he had attended the most recent Boxborough Leadership Forum on March 31, 2015 where the Zoning Bylaw Amendments were discussed. Mr. Neville brought to the Planning Board's attention Article 26 from the 2014 Town Meeting Warrant. In this article, the Board of Selectmen's recommendation indicates that "a third transmitter/repeater unit will be installed on the light pole at the museum on Middle Road." Mr. Neville then stated that Mr. Duchesneau was working with Police Chief Warren Ryder and Fire Chief Randy White to coordinate a community meeting, with the wireless communication consultant, to discuss the proposed wireless facility at 575 Middle Road. Mr. Pontoriero noted that wireless communication technology continues to improve and perhaps simply enhancing the equipment at existing wireless facility locations will be enough to address the existing gaps in the communication system.

Mr. Neville MADE a MOTION to approve the minutes of March 23, 2015. Ms. Fillmore SECONDED the MOTION. All members voted in favor.

Correspondence

Mr. Duchesneau indicated the Planning Board had received correspondence from Town Administrator Selina Shaw requesting the Planning Board designate a representative to be the Town of Boxborough's alternate member for the Metropolitan Area Planning Council's (MAPC) Minuteman Advisory Group on Interlocal Coordination (MAGIC). Mr. Duchesneau stated he would attend the MAGIC meetings on behalf of the Planning Board to gather information, but if there was a vote that needed to be taken and Boxborough's primary representative could not attend, this alternate member may be called upon to attend that particular meeting.

Mr. Neville then MADE a MOTION to appoint Mr. Markiewicz as the alternate member for the Metropolitan Area Planning Council's (MAPC) Minuteman Advisory Group on Interlocal Coordination (MAGIC) for the Town of Boxborough. Ms. Fillmore SECONDED the MOTION. All members voted in favor.

Open Space & Recreation Plan – Planning Board Letter of Review for Submission to State

Mr. Neville noted some inconsistencies in the Zoning Map (Map 3) and corresponding legend that needed to be addressed. Ms. Tang stated some of the maps were difficult to read in black and white and Mr. Duchesneau indicated all of the maps would be in color when submitted to the State for approval. Mr. Neville then asked that the Planning Board have more time to review the Plan and requested its review be included as an agenda item for their April 27, 2015 meeting. The other Planning Board members concurred.

With no further business, the meeting was adjourned at 7:57 PM on a MOTION by Ms. Fillmore, SECONDED by Mr. Pontoriero, with all members voting in favor.

On Behalf of the Boxborough Planning Board


Eduardo Pontoriero, Clerk