

**BOXBOROUGH HOUSING BOARD MINUTES**  
**January 11, 2012**

Housing Board Members Present: Al Murphy, Chair; Joan Meyer; Diane Friedman, Ron Vogel (8:20)  
Others Present: Les Fox, BOS Liaison, Colleen Whitcomb, secretary; Bob Ludovico

I. Information Items

- A. There has been no further contact about acting as the monitoring agent for Craftsmen Village.
- B. Al distributed some information about an over 55 development called Bowers Brook in Harvard.

II. Minutes

- A. The minutes of the December 15, 2011 meeting were approved on a motion by Jeff, seconded by Diane with all voting in favor.

Ron arrived at 8:20

III. Old Business

- A. The Board reviewed Al's analysis comparing the four responses received for the Housing Needs Assessment. There was a discussion about inviting the respondents in to meet with the Board. Al made a motion to exclude the highest bid and invite the other 3 in to give a presentation of limited duration so the Board can have a chance to evaluate each candidate. Joan seconded the motion with all voting in favor.
- B. Stow Road Concept Development Committee (SRCDC)  
The draft Charge was reviewed. Jeff moved to accept the draft and pass it on to the Board of Selectmen for review. Joan seconded the motion with all voting in favor.  
The list of potential SRCDC members was reviewed. Joan made a motion to forward the names to the Board of Selectmen. Jeff seconded the motion with all voting in favor.

IV. New Business

- A. A review of the Registry of Deeds records turned up a Massachusetts Department of Revenue lien on an affordable unit at 54 Joyce Lane. Al will talk to the Town Administrator about possibly having Town Counsel send a letter to the DOR about this matter.

The meeting was adjourned at 9:15 p.m.  
Respectfully submitted by Colleen Whitcomb

Approved: \_\_\_\_\_ Date: \_\_\_\_\_