

Council on Aging Board Minutes
Boxborough Town Hall
January 12th 2012

The meeting was called to order at 3:00pm by Chair Tina Bhatia. Members present were Sue Fredrickson, Frank Sibley, and Betsey Krusen. Also present were Laura Arsenault COA Coordinator, Frank Powers BOS Liaison,

Minutes of the December meeting were accepted as corrected.

Frank Powers spoke to the first agenda item; what preparation is needed before the annual town meeting in May to produce a new lease for the Boxborough Community Center. Frank will be meeting with Deb Gray from the church to get a break out of expenses that support the monthly lease fee for the new lease. The intent is to reach a figure that the finance committee, COA, town residents and the church will support. The figure should be one that will pass by vote at the town meeting.

Preliminary stats on community center usage since mid-September thru mid-Jan documented 69 separate events with an attendance total of 902. Tracking continues and the # of unduplicated users will be broken out.

A description of the newly designed newsletter was presented by Laura Arsenault. The new title is "The Boxborough Buzz" it will have a pull out vertical calendar with day, date, time event and location. The back will have brief event descriptions. A senior directory of services will be prepared to send with the April newsletter.

Sue Fredrickson asked if an author could speak at the community center and it was decided that the library would be a more appropriate venue.

Frank Sibley passed out a community center usage policy that was well thought out but that the community center policy is actually contained in the lease agreement.

Next Meeting February 9th.2012 3:00pm at the community center

The meeting adjourned at 4:10 pm

Meeting documents: Agenda, December 2011 minutes Van Analysis, Status Report
Policy Document submitted by Frank Sibley.

Submitted by Laura Arsenault