



Town of Boxborough

Minutes of Meeting

Boxborough IT Committee (BITCom)

Meeting Date: Feb 14, 2012
Time Called to Order: 7:35 PM
Time Adjourned: 8:05 PM
In Attendance: Guillermo Chang, Jamie Rogers, Chris Russo, Eric Wong
Guest: Matt Frost
Prepared By: Guillermo Chang

Minutes

1) Review and accept past minutes of the meetings

- Minutes from Jan. 24 were deferred

2) VOIP system update

a. Network equipment needed

- No updates on networking equipment from Cisco. Getting quotes for Cisco phones.

b. VOIP contract progress

- Contract was signed Feb 14. Credit application to be signed for hardware for server. Patrick will be signing the contract tomorrow and will begin working afterwards.

3) Update on video broadcast equipment proposal (Matt)

- No updates

4) Updates

- Town website update
 - No updates.

5) Any new topic of discussions agreed to by committee

- BITcom annual report approved as modified.
- Licenses for Sophos acquired.