

Boxborough Emergency Rescue Corps (ERC)
Executive Committee Agenda and Meeting Minutes
March 13, 2012

Meeting Minutes

- Attendees: Ron Sisco, Melissa Northup, Lori Crowley, Swan Anderson, Laura Russell, Bruce Sabot, Brad Hardie, Johan Sorvari, Virginia Haskin, Kathleen McLendon, Beth Reid, Diane Ford, Chief White, and Chief Ryder

- Meeting opened at 7:01 PM ET

- Chief White met with ERC to provide updates on the generators for the school and well. Also reviewed meeting with Red Cross for shelter. Red Cross did not make any recommendations. It was for their benefit to see what we have. He ordered a 10x12 trailer to use as a traveling warehouse. We need to inventory all the supplies and goods. Will do that when we get the trailer.

- Reviewed meeting minutes from February 6th meeting. – Meeting minutes were approved.

- Phone tree results and Code Red Notifications
 - Discussed the results of the phone tree test
 - Chief Ryder demonstrated the Code Red Notification systems
 - Ran a test and everyone received their test message.
 - Nixel community

- Grant Plan as Presented to Region
 - Reviewed grant plan that was submitted. Total cost was \$4,247.51.
 - Provided some money to Fire department for training.
 - Should consider adding Verizon booster – Bruce will see if school will get the Verizon booster

- First Aid & CPR
 - Good attendance at training
 - Will get a sticker to update the date.
 - Ask Maureen if she will take a copy of the new certificates

- Long term planning (inventory, goals, events, etc.)
 - Upcoming training scheduling 100/700
 - Will see about scheduling
 - Region 4a Training Day
 - May 5th – see attachment

- Other Business
 - Next 2 meetings
 - April 10th

- May 8th
 - Both meetings are in Town Hall
- Want to get space at the Church's Community Center (currently the Council on Aging space)
 - Requesting that we take a tour of the space to determine how much space is needed.

- Meeting adjourned at 8:08 PM