

Boxborough Emergency Reserve Corps (BERC)

Minutes

September 11, 2012

Boxborough Town Hall

Sign In/In Attendance: Brad Hardie Swan Anderson Ginny Haskins Diane Ford
Beth Reid Kathleen McLendon Loretta Crowley

Started: 7:08 p.m.

Minutes of May 8, 2012 meeting were approved, as the June 12, 2012 meeting did not have a Quorum. Beth gave a verbal review of what we talked about, in June.

Review included, future plans for the storage area; Fifer's Day logistics; minimal Harvest Fair logistics; and potential Grant, mentioned to Brad, from the BFD.

The Community Center BERC storage issue is a choice for funding with the current Grant. Questions and discussion regarding shelving, the room, securing items, and what items to store, were addressed. Also mentioned, was a flood and the excess moisture that would be a problem for electronic items.

Plans to merge with Town's Computer will happen after an HP anti-virus update.

The Pet Database and current entries from the Harvest Fair will be loaded on to the BERC computer.

Contact was made to the winner of 72-Hour Go Kit with a phone message, by Brad, after the Fair. One more attempt will be made and another name will be picked, if the winner does not come forward. Later, Diane read, aloud, the names of other entries, to encourage contact with folks who may be interested in learning more about the BERC. The familiar names were noted, so that connections could be made. Follow-ups will be done with a consistent message, potentially, with reading material regarding volunteerism and training.

Plans for training members with ICS 100 and NIMS 700 are in the works for this fall, either late Oct. or mid Nov. 2012, hopefully. It will be at the Boxborough Fire Station with Jason Malinowski. 72-Hour Go Kits are available for our newest members, as well.

Recap of Fifer's day, pointed out a slower than usual day, as only about 8 dogs came for Pet Pics. The Harvest Fair wasn't as busy, this year. This lead to a talk about outreach and the great Flyer, Diane made for the Fair.

Hopes to recruit new members is a goal. Swan suggested canvassing neighborhoods with the flyer and asked if it has been done. Another way to recruit new volunteers, Diane shared, would be to mimic a Volunteer Day, in town, similar to one a family member had in his town. Ginny & Swan both agreed all folks have different levels of commitment to share as volunteers. Person-to-person seems like the overall way to approach people's interests.

Cisco Emergency Preparedness Fair coverage details sorted out. BERC Volunteer member's schedule and what materials to bring mentioned.

Brad handed out an up-coming training schedule offered by the Region 4a Medical Reserve Corp (MRC). He added, they would like us to co-host a Field Triage Drill in the future. The Region would train us for this. Later in the meeting a question was brought up about Table Top Drills for a Shelter simulation. Brad shared his experience with this subject.

The other hand-outs included several pages of information on Infectious Bacteria, Mosquito and Tick born illnesses.

BERC Executive Committee Members identified; potential positions, and numbers looked at. This may be revisited as newer members finish the Core Training requirements, to sit on the committee.

Other Business: Flu Clinic logistics reviewed for October 22, 2012 at the Blanchard School on Mass Ave. Volunteers should arrive a half-hour before start time of 3:00 p.m. Clinic will run until 6:00 p.m.

The need to update the BERC Phone Tree is minor. Laura Arsenault, the Council On Aging (COA) contact, will update the Senior List for senior that would like our Volunteers to check them, if the Phone Tree is activated for this purpose.

Next Meetings: October 9, 2012 & November 13, 2012 Both, start at 7: 00 p.m. and are planned for the Town Hall yet could move to the Community Center.

Adjourned: 8:25 p.m.

ljc