



BOXBOROUGH PLANNING BOARD
29 Middle Road, Boxborough, Massachusetts 01719
Phone: (978) 263-1116 x112 • Fax: (978) 264-3127
www.town.boxborough.ma.us

Nancy Fillmore, Chairman Julie Carroll, Clerk Owen Neville John Markiewicz James Faulkner

Meeting Minutes September 24, 2012

Members present:

Nancy Fillmore, Chair
Julie Carroll, Clerk
Owen Neville, Member
John Markiewicz, Member
Eduardo Pontoriero, Assoc. Member
Elizabeth Hughes, Town Planner

The Chair opened the meeting at 7:30 pm.

Build-out Analysis Discussion: MAPC presentation

The Board welcomed Tim Reardon, Manager of Planning Research with MAPC to the meeting to present MAPC's proposal for a build-out analysis. Mr. Reardon gave a brief overview of what MAPC does and a presentation of the build-out proposal.

The Board discussed with Mr. Reardon some of the constraints with the build-out analysis and the fact that Boxborough does not have any town water or sewer. Mr. Reardon stated he would speak with other planners in the office about how to factor this into the build-out analysis and revise the proposal.

The Board discussed the options for workshops and determined that two or three smaller workshops would be better than trying to host one large community-wide workshop. Mr. Reardon agreed and said that could easily be factored in the proposal within the current budget.

The Board thanked him for coming to the meeting and looked forward to working with him.

Phase II Route 111 Trail

The Board reviewed the draft proposal from the Town's consulting engineer for the next phase of the trail from the Library driveway to Liberty Square Road. The Town Planner commented that she had one question regarding Item #1 since she had already gathered all of the deeds and survey plans. The Board asked Ms. Hughes to get that item clarified, request that the proposal be proofread and to have the final proposal on the Board's agenda for October 15th.

Web-GIS Discussion

The Board postponed discussion on the web-GIS presentation until Mr. Faulkner was at the meeting to give his thoughts and opinions regarding the presentation September 17th.

Planning Board Liaison/Town Planner Updates

Mr. Neville said he attended a meeting of the Housing Board where they were trying to deal with the sale of an affordable condo at Harvard Ridge where the maximum resale price is more than the current market value.

Ms. Hughes updated the Board on the MassDOT survey crew that was doing work on Route 111 between the Library and the School. She was told by MassDOT they are getting ready to prepare plans for the replacement of the culverts and that the proposed design is to include a sidewalk.

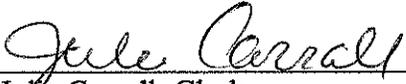
Ms. Hughes commented that the final letter regarding the Minuteman Village Comprehensive Permit application had been sent to MassHousing. There has been no response to date.

Planning Board Meeting Minutes

Ms. Fillmore moved to approve the meeting minutes of August 27, 2012 as written. The motion was seconded by Mr. Markiewicz with all voting in favor.

With no further business, the meeting was adjourned at 8:45 pm on a motion by Ms. Fillmore, seconded by Mr. Markiewicz with all voting in favor.

On Behalf of the Boxborough Planning Board



Julie Carroll, Clerk