

## of Boxborough

### Council on Aging Meeting Minutes

**Meeting Date:** November 15<sup>th</sup>, 2012  
**Meeting Called to Order:** 2:30 PM by Barbara Wheeler  
**Time Adjourned:** 3:00 PM  
**In Attendance:** Barbara Wheeler, Dave Birt, Frank Sibley, Liz West, Tina Bhatia  
Frank Powers, BOS Liaison  
Laura Arsenault, COA Coordinator  
John Fallon, Friends of COA  
**Not Present:** Lauraine Harding, Sue Fredrickson  
**Prepared By:** Laura Arsenault

#### Minutes

- **Minutes from October 11, 2012 were approved.**
- **Discussed the Minuteman Assessment in FY14 Budget**
  - **Reviewed the Minuteman Senior Services Local Shares spreadsheet FY 14**
  - **The formula used to calculate the assessment was flawed and didn't make mathematical sense.**
- **Liz West made a motion to level fund Minuteman with the understanding that the obvious flaws in the mathematical formula must be addressed. Frank Sibley said he would address the issue with Joan Butler. Dave Birt seconded the motion and it passed unanimously.**
- **The FY 14 budget was reviewed with the addition of \$11,340.00 Community Center rental. Total budget for Council on Aging is \$58,371.00**
- **John Fallon announced that the Medicare for Baby Boomers would be held that evening at the library at 7:00 pm. updated on FCOA's activities planned for the upcoming months.**
- **The meeting adjourned promptly at 3:00 pm as people were arriving for the Senior Art Reception.**

**Next COA meeting will be held on Thursday, December 13, 2012 at 3:00 PM in the Grange Room at Town Hall**  
**Meeting documents:**

- **October 11, 2012 Meeting Minutes**
- **Minuteman Senior Services Local Shares spreadsheet**
- **COA FY14 Budget spreadsheet**