

Town of Boxborough



Finance Committee

FinCom Meeting Minutes for: February 19, 2013

Venue: Town Hall – Morse Room

Attendees:

FinCom

1. Karim Raad
2. Susan Bak
3. Neal Hesler
4. Jim Ham
5. Jeff Scott
6. Dilip Subramanyam

Missing: None

Public Participation: Dennis Kuipers

Meeting was called to order at 7:05 PM by Karim

Feb 11 meeting minutes Jim moved /Jeff seconded – approved unanimously.

Question from Mr. Kuipers – wanted to know more about the status of the school regionalization effort. He was informed that the joint regionalization committee had reversed itself and voted to continue pursuing the objective. Mr. Kuipers indicated that he is not in favor of regionalization. There was some general discussion about the benefits of regionalization by Jim to educate Mr. Kuipers about the position of the FinCom and the regionalization committee.

Budget Discussions:

Police – Jim

Salaries up about 1.3% (\$12K). No COLA or clerical salary increases. Steps are included (\$6745). Includes time for lock up attendant. Includes restoration of OT that was cut last year.

Police Expenses – 2% above 2013 budget primarily for increased vehicle maintenance and internet expenses. Also includes a new vehicle since it appeared that the refurbishment exercise that was attempted in 2012 was not particularly successful.

Budget for 2014 is up about 3% over 2012 actuals.

The FinCom voted to defer a vote on the salary budget since it did not include all the numbers.

Expenses - \$140,799 – Jeff moved, Neal seconded – passed unanimously.

Dispatch (Jim):

Jim met with the department head and there are still questions – the FinCom voted to defer a vote on Dispatch.

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Fire (Dilip):

There were questions about the overall budget allocations in the expense category and also related to the \$3K increase in the equipment maintenance budget.

The FinCom requests that the Fire Chief meet with the committee at the next meeting on Feb 25. Dilip to schedule this with the chief.

Dispatch: Jim to meet with the department head prior to further discussion.

Public Works (Karim):

Salary Line - \$489,140 – includes 2% (COLA) for Schedule B. Question came up about exact percent increases – some were at 1.96% and one clerical was at 2.3% - there appears to be an error in the number of hours allocated to each individual. Karim to follow up with Mike and Tom.

Expense - \$227,040 – decreases in energy, increased equipment maintenance service by \$3K.

A vote was taken on the Public Works expense budget – moved by Jim, seconded by Neal – passed unanimously.

Street Lighting – Jim/Neal - \$3000 – passed unanimously

Hager Well maintenance - \$27,120 – Jim/Neal – approved unanimously

Fuel Expense - \$101,750 - \$3.75 for regular and \$4 for diesel.

Meeting was adjourned at 9:30 PM. Moved by Jim, seconded by Neal, approved unanimously.

Next meetings – FinCom – Tuesday, February 26 at 7:00 PM in town hall. No quorum on Monday.

BLF Meeting – March 12, 2013 at 7:00 PM at the Sargent Library.

Respectfully submitted by:

Dilip Subramanyam

FinCom Secretary

February 19, 2013

New email for FinCom – fincom@town.boxborough.ma.us. Please forward your email to Karim so he can add recipients.

Reserve Fund Transfers:

Reserve Fund

Item	Date	Cost	Left in Reserve	Reason
Initial reserve	9/10/12		\$185,000.00	Initial amount from article 5
Personnel Board – compensation study	1/26/13	\$9,000.00		Jim moved/Neal seconded – passed unanimously
Expansion of above compensation study to include union positions	1/26/13	\$3,000.00		Jim moved/Sue seconded – did not pass (4 Nay, 1 Yes)
DPW – Hazardous waste collection overage	1/26/13	\$4,882.00		Jim moved/Sue seconded – passed unanimously

