



**BOARD OF SELECTMEN
Meeting Minutes
May 16, 2013**

Approved: June 3, 2013

PRESENT: Les Fox, Chair, Frank Powers, Clerk; Member; Vincent Amoroso, Member and Raid Suleiman, Member

ABSENT (for open session only): Robert Stemple, Member

ALSO PRESENT: John Fallon, Moderator; Maria Neyland, Boxborough School Committee Chair and Regional School Committee Co-chair; Selina Shaw, Town Administrator

The documents discussed herein have been included with the file copy of the agenda packet for the above-referenced date and are hereby incorporated by reference.

CALL TO ORDER

At 6:30 P.M., Chair Fox called the meeting to order in the Morse-Hilberg Room, Boxborough Town Hall.

OLD BUSINESS

Special Town Meeting – June 3

The Board reviewed the logistics for the holding of the STM. Chair Fox reported that earlier in the day, he had met at the school with the Moderator, SC Chair, Town Clerk, Fire Chief, Building Inspector and TA. Given the potential for a large number of attendees, who would not be able to be safely and fully accommodated at the Blanchard School, and the lack of in-house equipment and sufficient staffing to provide for communications to/from an overflow room, it was agreed that the TA would contact the Holiday Inn to explore the possibility of holding the STM there. The TA learned that the Holiday Inn would be available for the evening.

Member Powers moved that the June 3, 2013 Special Town Meeting be re-located to the Boxborough Holiday Inn, Parade Room because the potential number of town meeting voters may exceed the allowable occupancy of the Blanchard Memorial School gymnasium. Furthermore, he moved to authorize the Town Administrator to expend funds as necessary to:

- 1) provide notice to the residents by the mailing of postcards to all households with registered voters, and
- 2) secure the required audio visual equipment including set-up from the Holiday Inn's on-site AV vendor.

Motion was seconded by Member Amoroso and **approved 4 – 0.**

Discussion regarding steps that will be taken to notify residents of the location change - postcards will be sent to all households with registered voters, notices will be placed on the town's website and cable bulletin board, in The Beacon, around town, sent through school e-mail distro, and by reverse- 911 and Nixle.

Additional discussion on process for opening the meeting at Blanchard and moving to continue at the Holiday Inn. Chair Fox will greet town meeting attendees at the Holiday Inn while the Moderator, Town Clerk and possibly two other voters will take care of business at the school and move to relocate to the Holiday Inn.

EXECUTIVE SESSION

At 7:00 P.M., Member Powers moved to adjourn to executive session to discuss strategy with respect to negotiations with non-union personnel (Town Administrator) and to adjourn immediately upon completion. Seconded by Member Suleiman and **approved 4 – 0 by a roll call vote:** Fox, aye; Powers, aye; Suleiman, aye and Amoroso, aye.

Chair Fox stated that to conduct such session in an open meeting may have a detrimental effect on the bargaining position of the Board.

All parties other than the selectmen left the meeting room.



BOARD OF SELECTMEN
Meeting Agenda
May 16, 2013
Boxborough Town Hall
Morse-Hilberg Meeting Room

1. CALL TO ORDER, 6:30 PM

2. OLD BUSINESS

- a) Special Town Meeting – Discussion regarding logistics

3. EXECUTIVE SESSION

Move to adjourn to executive session to discuss strategy with respect to negotiations with non-union Personnel (Town Administrator) and to adjourn immediately upon completion

**ROLL CALL
VOTE:**

Chair shall state: “To conduct such session in an open meeting may have a detrimental effect on the bargaining position of the Board.”

4. ADJOURN