

Boxborough Conservation Commission
Meeting Minutes
Wednesday June 19, 2013 Town Hall

Members present: Charlene Golden, David Koonce, Dennis Reip (Chair), Hoff Stuart, and Rick Williamson, and David Follett at 7:44 pm. Dennis called the meeting to order at 7:35 PM.

Motion was made by Charlene, seconded by Dennis, and unanimously voted 5 – 0 to approve the minutes of June 5, 2013.

Motion was made by Rick, seconded by Dennis, and unanimously voted 5 – 0 to approve the Certificate of Compliance 113-502 Codman Hill Condominiums, 276-318 Codman Hill Road.

Motion was made by Dennis, seconded by Charlene, and unanimously voted 5 – 0 to approve the payment to MACC of \$564.00 from the Dues Expense Acct.

Dennis read the letter from Liz West expressing concerns at MMAF. Dennis prepared a draft response. It was revised to note that abutters were notified and several public hearings were held in which abutters could express their opinions. Motion was made by Dennis, seconded by David Follett, and unanimously voted 6 – 0 to approve the revised letter.

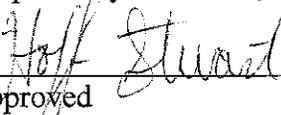
Charlene introduced a discussion on the budget. There is \$351.20 remaining. She will speak with the Town Accountant to confirm. Motion was made by David Koonce, seconded by Dennis and unanimously voted 6 – 0 to spend the money on walkway materials.

8:30 PM NOI hearing DEP 113-514 Location: 103 Guggins Lane Assessor's Map 11-5-296-0.0
Project Description: driveway, walk and deck improvements; patio, pool
Property Owner Present: Shangbin Liu Lead Reviewer: Rick Williamson
Documents Presented: Revised plan Also present: Owen Neville
Discussion: A site visit will take place on June 22, 2013 at 8:00 am.
Continuation Date: July 2, 2013 at 8:00 P.M.

The Commission reviewed correspondence then began a discussion and review of filing fees, including a comparison with local towns. The purpose of fees was discussed. The revenue pays for consultant's fees. There is a concern about fees for commercial agriculture and they will be investigated by David Koonce. The BoS can waive a local fee in special cases at applicant's request. Dennis suggested voiding fee for Certificate of Compliance to encourage filing at the completion of a project.

Motion was made by Hoff, seconded by David Koonce, and unanimously voted to adjourn at 9:30 PM.

Respectfully submitted, Hoff Stuart.


Approved

7 August 2013
Date