

**BOXBOROUGH BOARD OF HEALTH MINUTES**  
**SEPTEMBER 11, 2013**  
**BOXBOROUGH TOWN HALL**

**Attendees:**

**Marie Cannon, Chair**  
**Pam Follet, Member**  
**Bryan Lynch, Member**  
**Swan Anderson, BERC Co-Chair**  
**Maureen Masciola, BERC Co-Chair**  
**Diane Ford**  
**Virginia Haskins**  
**Johan Sorvari**  
**Liz Markiewicz, President Acton-Boxborough United Way**  
**Phil Kicelemos**

Boxborough Emergency Reserve Corps (BERC) – Discuss reorganization and Plans for future

**Introduction of new committee members**

**Swan Anderson and Maureen Masciola co-chairs**

**Kathleen McLendon, Secretary**

**Diane Ford member, Lorraine Carvalho member *due to be sworn in***

**Active committee with participation from many Boxborough residents**

**ICS training to be discussed with Health Agent Jim Garreffo**

**Board of Health to meet with Town of Littleton's ERC in October BERC should attend meeting.**

**Jim Garreffo to speak with Chief White about a trailer for BERC.**

**BERC issues**

- 1. Storage problem @ Community Center (Senior Center) mildew problem. Storage at the back end of the Church. Needs a dehumidifier**
- 2. Key needed to building to access the materials for BERC.**
  - Phones**
  - Flashlights**
  - First aid kits**
  - Computer**

**Co-chairs asked Selectmen's office for keys to Town Hall**

- 3. Blanchard School has some BERC supplies**
- 4. BERC would like to get a trailer.**
- 5. Would like to consolidate with the Fire Department (MRC)**
- 6. Need Badges – Region 4A funding for badges and personal**
- 7. Issue for some that the committee has “co-chairs”**

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Elizabeth Markiewicz – President Acton-Boxborough United Way to discuss Boxborough residents Emergency grant request through the Acton-Boxborough United Way – **discussion about having Boxborough Well-Being Committee investigate the feasibility of contracting with the Acton Social Worker for a certain number of hours per week to provide services to Boxborough residents.**

**There have been a number of Boxborough residents applying for the SAGE grants (one-time grants to meet immediate needs) through Laura Ducharme the Acton Social Worker. Ms. Ducharme has provided approximately 30 hours to service to 15 Boxborough residents.**

Phil Kicelemos – To discuss the process before selling a property **Concern/discussion not a Board of Health matter. Suggested Mr. Kicelemos contact Elizabeth Hughes, Town Planner about property line concerns.**

1) CORRESPONDENCES:

- St. Germain Collins Rooftop Recycling Inc. Summary Reports – **noted**
- Carriage House Condominium – Notice of Noncompliance – **noted**
- Liberty House Condominium – Notice of Noncompliance – **noted**
- 629 Massachusetts Ave LLC Notice of Noncompliance – **noted**

2) Drinking Water Reports

- 155 Swanson Road – **noted**
- 159 Swanson Road – **noted**
- Blanchard School – **noted**
- Boxborough Municipal – **noted**
- Brook Village Condos – **noted**
- Cisco System Site 1 – **noted**
- Cisco System Site 2 – **noted**
- Codman Hill Condo – **noted**
- Holiday Inn – **noted**
- Mass Ave – **noted**
- Summerfields – **noted**

3) SDS / WWTF / Groundwater Discharge Report

- Applewood I – July 2013 – **noted**
- Applewood II – July 2013 – **noted**
- Applewood III – July 2013 – **noted**
- Blanchard School – July 2013 – **noted**
- Boxborough Meadows – June 2013 – **noted**
- Boxborough Meadows – July 2013 – **noted**

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- Brook Village Condo – July 2013 – **noted**
- Boxborough Host Hotel – July 2013 – **noted**
- Cisco Systems – July 2013 – **noted**
- Codman Hill – July 2013 – **noted**
- Harvard Ridge Condo - June 2013 – **noted**
- Harvard Ridge Condo - July 2013 – **noted**
- Tech Central 80-90 Central Street June 2013 – **noted**
- Tech Central 80-90 Central Street July 2013 – **noted**

4) Miscellaneous:

- West Nile Virus Press Release – *Posted Copies in Beacon, Town Website, Cable Channel and Town Hall- August 14, 2013* – **noted**
- Central Mass Mosquito Control – Mosquito Control Update – **noted**

5) FOR SIGNATURE:

- Board of Health Minutes - July 29, 2013 – **signed**
- Board of Health Minutes – August 16, 2013 – **signed**

### **Next Meetings**

October 16<sup>th</sup>, November 13<sup>th</sup>, December 11<sup>th</sup> 2013

*Approved*



Marie Cannon, Board of Health Chair

10-16-13

Date