

BOXBOROUGH HOUSING BOARD MINUTES
September 11, 2013

Housing Board Members Present: Al Murphy, Chairman; Diane Friedman; Ron Vogel; Joan Meyer
Others Present: Elizabeth Hughes, Town Planner; Colleen Whitcomb

I. Information Items

- A. The Metropolitan Area Planning Council is conducting a build-out analysis of Boxborough. A meeting will be held on Sept, 16 at 7:30 at Town Hall.
- B. A new phone system has been installed at Town Hall. A new phone directory was distributed.
- C. Al reviewed the status of the Stow Road Construction Development Committee's (SRCDC) search for a housing consultant. There was discussion about having Mass Housing Partnership (MHP) help with the project at no cost to the Town. Susan Connelly from MHP will run some numbers and get back to the SRCDC on September 25.
- D. The Gutierrez Corp. has asked the Board of Selectmen to submit an initial application for a grant from MassWorks to pay for water and waste treatment for their proposed 40B project off Cunningham Rd. The BOS agreed to support the application. This appears to indicate that Gutierrez is going forward with building the 40B complex.

II. Minutes

- A. Ron made a motion to approve the minutes of the July 10, 2013 meeting. Joan seconded the motion with all voting in favor.

III. New Business

- A. Regional Housing Services – the board reviewed the budget. Elizabeth Hughes said she thinks it would be a good idea to join the Regional Housing Services. The price is very reasonable and the board could have the Housing Production Plan updated. Al made a motion to authorize Al and Elizabeth to prepare a memo to the Affordable Housing Trust requesting \$9,625.00 for the purpose of joining the Regional Housing Services and to request that a meeting be held forthwith to consider the matter. Joan seconded the motion with all voting in favor.

IV. New Business

- A. Ron made a motion to release the Executive Session minutes from meetings in 2008 (11/12, 12/17), 2009 (3/18, 5/27, 6/10, 6/24) and 2010 (6/9, 9/15, 10/20, 11/10, 12/15). The meetings on 6/9/10 and 11/20/10 were joint meeting with the Affordable Housing Trust. A vote from the AHT will be needed prior to their release.

The meeting was adjourned at 8:45 p.m.
Respectfully submitted by Colleen Whitcomb

Approved: _____ Date: _____