

PERSONNEL BOARD
Meeting Minutes
October 2, 2013

Board Members Present: Anne Canfield, Chair, Susan Bak, Sheila Bauer, Pat Flanagan, Becky Neville

Also present: Selina Shaw, Town Administrator

The meeting was called to order at 6:50 am in the Town Administrator's office at Town Hall. The purpose of the meeting was to adjourn to executive session upon Sandy Stapczynski's arrival and to review her proposed new pay and internal classification plans.

1. A motion was made by Susan and seconded by Becky to approve the minutes of the September 19, 2013 meeting. The motion was voted and passed unanimously. A motion was made by Becky and seconded by Susan to approve the minutes of the September 19, 2013 executive session. The motion was voted and passed unanimously.
2. Selina reported that she will advertise again for the Town Accountant position.
3. A motion was made by Anne and seconded by Becky to adjourn to executive session to discuss and determine strategy in preparation for salary negotiations with non-union personnel and to adjourn immediately thereafter. The motion was approved unanimously by roll call vote: Anne "aye," Susan "aye," Sheila "aye," Pat "aye," Becky "aye." The meeting adjourned to executive session at 7:15 am.
4. The next meeting is scheduled for Thursday, October 10, at 6:45 am.

Submitted by Pat Flanagan