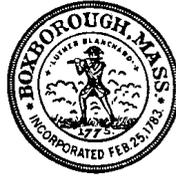


Town of Boxborough



Finance Committee

FinCom Meeting Minutes for: Tuesday May 6th 2014
Venue: Boxborough Town Hall

Attendees:

FinCom

1. Dilip Subramanyam
2. John Rosamond
3. Jeff Scott
4. Steve Ballard
5. Neal Hesler
6. Jim Ham

Absent: Eve Li,

Public Attendance: Vince Amoroso, Robert Semple

The meeting was called to order at 7.04pm by Dilip

Approval of Minutes: Approval of the minutes for the meetings of April 28th– proposed by Steve, seconded by Dilip- approved unanimously.

Annual Town Meeting Warrants: Vince Amoroso provided an update on discussions he had had on the Warrant articles relating to the new regional agreement for Minuteman Tech, and the potential move to withdraw from the District (ATM Articles 6 and 7). Vince noted that Wayland had voted at their Town meeting against the new agreement, while other towns had either voted for the new agreement or else passed over. There was a discussion about the relative merits of the different tactical options available to the town and which might be the best option for Boxborough in differing circumstances. Although there was no vote, there was general agreement within FinCom that we would retain the position on these two articles as articulated in the published warrant. There was a further abbreviated discussion on the CPA article (ATM article 8) for which Neal provided a refined analysis of previous approved spending that could have been funded under CPA. There was general agreement that these data should be made available to the Town at the ATM.

FinCom Presentation to ATM: The committee reviewed the revised set of slides that Dilip had produced for the FinCom presentation at Town meeting. Several further revisions were noted and agreed, and Dilip will circulate a further version as soon as possible. It was noted that the

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presentation has to be sent to the Town Administrator by May 8th, so Dilip asked for a quick response to the revised slide set.

Next Meeting: The next FinCom meeting will be on Monday May 12th at 6.30pm in the Blanchard School cafeteria

Motion to adjourn at 9.25pm – proposed by Jim, seconded by Neal - approved unanimously

Respectfully submitted,
John Rosamond, FinCom Secretary
April 30th 2014.

Reserve Fund Transfers:

Reserve Fund

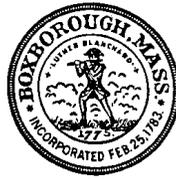
Item	Date	Cost	Left in Reserve	Reason
Initial reserve	7/01/13		\$185,000.00	Initial amount from article 5
Veterans reserve	7/08/13	\$2922	\$182,078.00	Veterans reserve
Engineering Services	10/21/13	\$11,500	\$170,578.00	Blanchard property survey.
Police Repair/Maint-Veh.	11/04/13	\$11,471	\$159,107.00	Police vehicle replacement.
Town Assessor	01/13/14	\$3089.84	\$156,017.16	Increased hours for workload
Accountant consultant	02/10/14	\$3547.50	\$152,469.66	Interim accountant for transition.
Town Assessor	04/14/14	\$700.00	\$151,769.66	Attendance at summer conference
Board of Selectmen	04/14/14	\$2,327.00	\$149,442.66	Consulting for engineering services
Historical Commission	04/14/14	\$6,000.00	\$143,442.66	Repairs to Museum chimney
Town Administrator	04/14/14	\$15,600.00	\$127,842.66	Updated computers and software
Public works	04/28/14	\$29,694.79	\$98,147.87	Snow and ice materials and repairs

FinCom addressed the submitted budgets and voted on the following accounts on the dates shown:

Budget

Dept No.	Dept. & Description	Amount	Date	Moved	Seconded	Vote
210	Police – Total other	\$143,420.00	2/10/14	Neal	John	5-0
221	Dispatch – Total Salaries	\$250,574.08	2/10/14	Neal	John	5-0
221	Dispatch – Total Other	\$36,020.00	2/10/14	Neal	John	5-0

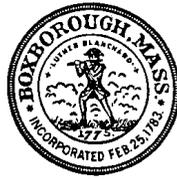
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422	Public Works – Total Other	\$229,440.00	2/10/14	Neal	John	5-0
423	Snow & Ice – Total Other	\$107,504.00	2/10/14	Neal	John	5-0
424	Street Lighting – Total Other	\$3,000.00	2/10/14	Neal	John	5-0
425	Hager Well – Total Other	\$22,400.00	2/10/14	Neal	John	5-0
431	Hazardous Waste – Total Other	\$10,000.00	2/10/14	Neal	John	5-0
491	Cemetery – Total Other	\$1000.00	2/10/14	Neal	John	5-0
599	Animal Inspector – Total Other	\$100.00	2/10/14	Neal	John	5-0
600	Animal Control Officer – Total Other	\$400.00	2/10/14	Neal	John	5-0
610	Library – Total Other	\$120,912.00	2/10/14	Neal	John	5-0
510	Landfill Monitoring – Total Other	\$3600.00	2/24/14	Jeff	Steve	5-0
511	Board of Health – Total Salaries	\$500.00	2/24/14	Jeff	Steve	5-0
511	Board of Health – Total Other	\$16990.00	2/24/14	Jeff	Steve	5-0
519	Environmental Services – Total Other	\$10900.00	2/24/14	Jeff	Steve	5-0
522	Nursing Services – Total Other	\$4900.00	2/24/14	Jeff	Steve	5-0
541	Council on Aging – Total Other	\$3200	2/24/14	Jeff	Steve	5-0
543	Veterans – Total Salaries	Tabled				
543	Veterans – Total Other	\$355	2/24/14	Jeff	Steve	5-0
599	Inspector of Animals – Total Salaries	Tabled				
599	Inspector of Animals – Total Other	\$100	2/24/14	Jeff	Steve	5-0
630	Recreation Commission – Total Salaries	Tabled	2/24/14			
630	Recreation Commission – Total Other	\$9400	2/24/14	Jeff	Steve	6-0
691	Historical Commission – Total Other	\$3174	2/24/14	Jeff	Steve	6-0
692	Public Celebrations Committee – Total Other	\$965	2/24/14	Jeff	Steve	6-0
693	Steele Farm – Total Other	\$1000	2/24/14	Jeff	Steve	6-0
699	A/B Cultural Council – Total Other	\$1500	2/24/14	Jeff	Steve	6-0
710	Maturing Debt Principal – Total Other	\$740,000	2/24/14	Jeff	Steve	6-0
751	Maturing Debt Interest – Total Other	\$162,897	2/24/14	Jeff	Steve	6-0
114	Moderator – Total Other	\$50	2/24/14	Jeff	Steve	6-0
119	Town Constable – Total Other	\$175	2/24/14	Jeff	Steve	6-0
122	Selectmen – Total Salaries	\$2000	2/24/14	Jeff	Steve	6-0
122	Selectmen – Total Other	\$2136	2/24/14	Jeff	Steve	6-0
123	Town Administrator – Total Other	\$2825	2/24/14	Jeff	Steve	6-0
131	Finance Committee – Total Other	\$455	2/24/14	Jeff	Steve	6-0
132	Reserve Fund	\$185,000	2/24/14	Jeff	Steve	6-0
152	Personnel Board – Total Other	\$260	2/24/14	Jeff	Steve	6-0

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171	Conservation Commission – Total Other	\$2150	2/24/14	Jeff	Steve	6-0
176	Zoning Board of Appeals – Total Other	\$335	2/24/14	Jeff	Steve	6-0
179	Agricultural Commission – Total Other	\$200	2/24/14	Jeff	Steve	6-0
210	Police - Salaries	\$1,009,694.76	3/10/14	Jim	Jeff	6-0
135	Accountant – Total Other	\$26,968	3/17/14	Neal	Jeff	7-0
141	Assessor – Total Other	\$9,388	3/17/14	Neal	Jeff	7-0
145	Treasurer – Total Other	\$8,350	3/17/14	Neal	Jeff	7-0
146	Tax Collector – Total Other	Tabled	3/17/14			
151	Legal – Total Other	\$53,500	3/17/14	Neal	Jeff	7-0
156	Technology – Total Other	\$27,994	3/17/14	Neal	Jeff	7-0
161	Town Clerk – Total Other	\$2,178	3/17/14	Neal	Jeff	7-0
162	Elect. & Regist. – Total Other	\$6,070	3/17/14	Neal	Jeff	7-0
175	Planning Board – Total Other	\$5,775	3/17/14	Neal	Jeff	7-0
192	Town Hall – Total Other	\$45,355	3/17/14	Neal	Jeff	7-0
199	Energy Committee – Total Other	\$1,000	3/17/14	Neal	Jeff	7-0
210	Police – Total Other	\$137,290	3/17/14	Jim	Jeff	7-0
220	Fire – Total Other	Tabled				
241	Building Inspector – Total Other	\$2,250	3/17/14	Neal	Jeff	7-0
292	Dog Officer – Total Other	\$1,625	3/17/14	Neal	Jeff	7-0
299	Field Driver - Salary	\$45	3/17/14	Dilip	Jeff	7-0
299	Field Driver – Total Other	\$50	3/17/14	Dilip	Jeff	7-0
310	Minuteman Vocational HS – Total Other	\$147,254	3/24/14	Neal	Jeff	5-0
830	County Retirement Assessment – Total Other	\$612,822	3/24/14	Neal	Jeff	5-0
912	Other Benefit Insurance – Total Other	\$60,279	3/24/14	Neal	Jeff	5-0
915	Employee Benefits – Total Other	\$583,303	3/24/14	Neal	Jeff	5-0
945	Liability Insurance – Total Other	\$78,640	3/24/14	Neal	Jeff	5-0
141	Assessor – Total Other	\$13,113	3/24/14	Neal	Jeff	6-0
145	Treasurer – Total Salaries	\$65,311	3/24/14	Neal	Jeff	6-0
146	Tax Collector – Total Other	\$20,118	3/24/14	Neal	Jeff	6-0
541	Council on Aging – Total Other	\$4,700	3/24/14	Neal	Jeff	6-0
429	Fuel – Total Other	\$97,250	3/24/14	Eve	Jeff	6-0
320	ABRS Assessment – Total Other	\$10,594,577	3/24/14	Jim	Jeff	6-0
220	Fire – Total Other	\$103,498	3/24/14	Dilip	Jeff	6-0
292	Dog Officer – Total Salaries	\$11,292	3/31/14	Jeff	Neal	5-0