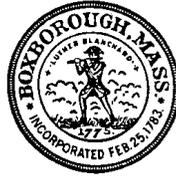


**Town of Boxborough**



**Finance Committee**

FinCom Meeting Minutes for: Monday May 12th 2014  
Venue: Cafeteria, Blanchard Elementary School, Boxborough

**Attendees:**

**FinCom**

1. Dilip Subramanyam
2. John Rosamond
3. Jeff Scott
4. Neal Hesler
5. Eve Li

**Absent:** Steve Ballard, Jim Ham

**Public Attendance:** Jennifer Barrett

The meeting was called to order at 6.30pm by Dilip

**Annual Town Meeting Warrants:** Dilip briefly reported on a meeting with the Board of Selectmen on the approach to Warrant articles 6 and 7 for the ATM. A discussion was held on a tactical approach that best suited Boxborough's needs in light of other town's voting on the equivalent articles, and the Finance committee agreed to support the approach being recommended by the Selectmen. There was a further brief discussion on Article 8 (CPA), with an agreement on the extra material we wished to present. Although there was some suggestion that members opinions had changed on Article 8, FinCom did not revote on this article.

**FinCom Presentation to ATM:** The committee considered the final version of the presentation for ATM and agreed on the key points that the committee wished to emphasize to the town.

**Next Meeting:** The next FinCom meeting will be at a time and location to be determined later

**Motion to adjourn** at 6.47pm – proposed by Jeff, seconded by Neal - approved unanimously

Respectfully submitted,  
John Rosamond, FinCom Secretary  
May 13th 2014.

**Town of Boxborough**



**Finance Committee**

**Reserve Fund Transfers:**

**Reserve Fund**

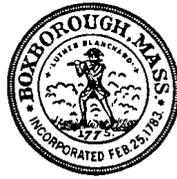
<b>Item</b>	<b>Date</b>	<b>Cost</b>	<b>Left in Reserve</b>	<b>Reason</b>
Initial reserve	7/01/13		\$185,000.00	Initial amount from article 5
Veterans reserve	7/08/13	\$2922	\$182,078.00	Veterans reserve
Engineering Services	10/21/13	\$11,500	\$170,578.00	Blanchard property survey.
Police Repair/Maint-Veh.	11/04/13	\$11,471	\$159,107.00	Police vehicle replacement.
Town Assessor	01/13/14	\$3089.84	\$156,017.16	Increased hours for workload
Accountant consultant	02/10/14	\$3547.50	\$152,469.66	Interim accountant for transition.
Town Assessor	04/14/14	\$700.00	\$151,769.66	Attendance at summer conference
Board of Selectmen	04/14/14	\$2,327.00	\$149,442.66	Consulting for engineering services
Historical Commission	04/14/14	\$6,000.00	\$143,442.66	Repairs to Museum chimney
Town Administrator	04/14/14	\$15,600.00	\$127,842.66	Updated computers and software
Public works	04/28/14	\$29,694.79	\$98,147.87	Snow and ice materials and repairs

FinCom addressed the submitted budgets and voted on the following accounts on the dates shown:

**Budget**

<b>Dept No.</b>	<b>Dept. &amp; Description</b>	<b>Amount</b>	<b>Date</b>	<b>Moved</b>	<b>Seconded</b>	<b>Vote</b>
210	Police – Total other	\$143,420.00	2/10/14	Neal	John	5-0
221	Dispatch – Total Salaries	\$250,574.08	2/10/14	Neal	John	5-0
221	Dispatch – Total Other	\$36,020.00	2/10/14	Neal	John	5-0
422	Public Works – Total Other	\$229,440.00	2/10/14	Neal	John	5-0
423	Snow & Ice – Total Other	\$107,504.00	2/10/14	Neal	John	5-0
424	Street Lighting – Total Other	\$3,000.00	2/10/14	Neal	John	5-0
425	Hager Well – Total Other	\$22,400.00	2/10/14	Neal	John	5-0
431	Hazardous Waste – Total Other	\$10,000.00	2/10/14	Neal	John	5-0
491	Cemetery – Total Other	\$1000.00	2/10/14	Neal	John	5-0
599	Animal Inspector – Total Other	\$100.00	2/10/14	Neal	John	5-0
600	Animal Control Officer – Total Other	\$400.00	2/10/14	Neal	John	5-0
610	Library – Total Other	\$120,912.00	2/10/14	Neal	John	5-0
510	Landfill Monitoring – Total Other	\$3600.00	2/24/14	Jeff	Steve	5-0
511	Board of Health – Total Salaries	\$500.00	2/24/14	Jeff	Steve	5-0

**Town of Boxborough**



**Finance Committee**

511	Bard of Health – Total Other	\$16990.00	2/24/14	Jeff	Steve	5-0
519	Environmental Services – Total Other	\$10900.00	2/24/14	Jeff	Steve	5-0
522	Nursing Services – Total Other	\$4900.00	2/24/14	Jeff	Steve	5-0
541	Council on Aging – Total Other	\$3200	2/24/14	Jeff	Steve	5-0
543	Veterans – Total Salaries	Tabled				
543	Veterans – Total Other	\$355	2/24/14	Jeff	Steve	5-0
599	Inspector of Animals – Total Salaries	Tabled				
599	Inspector of Animals – Total Other	\$100	2/24/14	Jeff	Steve	5-0
630	Recreation Commission – Total Salaries	Tabled	2/24/14			
630	Recreation Commission – Total Other	\$9400	2/24/14	Jeff	Steve	6-0
691	Historical Commission – Total Other	\$3174	2/24/14	Jeff	Steve	6-0
692	Public Celebrations Committee – Total Other	\$965	2/24/14	Jeff	Steve	6-0
693	Steele Farm – Total Other	\$1000	2/24/14	Jeff	Steve	6-0
699	A/B Cultural Council – Total Other	\$1500	2/24/14	Jeff	Steve	6-0
710	Maturing Debt Principal – Total Other	\$740,000	2/24/14	Jeff	Steve	6-0
751	Maturing Debt Interest – Total Other	\$162,897	2/24/14	Jeff	Steve	6-0
114	Moderator – Total Other	\$50	2/24/14	Jeff	Steve	6-0
119	Town Constable – Total Other	\$175	2/24/14	Jeff	Steve	6-0
122	Selectmen – Total Salaries	\$2000	2/24/14	Jeff	Steve	6-0
122	Selectmen – Total Other	\$2136	2/24/14	Jeff	Steve	6-0
123	Town Administrator – Total Other	\$2825	2/24/14	Jeff	Steve	6-0
131	Finance Committee – Total Other	\$455	2/24/14	Jeff	Steve	6-0
132	Reserve Fund	\$185,000	2/24/14	Jeff	Steve	6-0
152	Personnel Board – Total Other	\$260	2/24/14	Jeff	Steve	6-0
171	Conservation Commission – Total Other	\$2150	2/24/14	Jeff	Steve	6-0
176	Zoning Board of Appeals – Total Other	\$335	2/24/14	Jeff	Steve	6-0
179	Agricultural Commission – Total Other	\$200	2/24/14	Jeff	Steve	6-0
210	Police - Salaries	\$1,009,694.76	3/10/14	Jim	Jeff	6-0
135	Accountant – Total Other	\$26,968	3/17/14	Neal	Jeff	7-0
141	Assessor – Total Other	\$9,388	3/17/14	Neal	Jeff	7-0
145	Treasurer – Total Other	\$8,350	3/17/14	Neal	Jeff	7-0
146	Tax Collector – Total Other	Tabled	3/17/14			
151	Legal – Total Other	\$53,500	3/17/14	Neal	Jeff	7-0

