



BOARD OF SELECTMEN
Meeting Minutes
May 22, 2014

Approved: June 2, 2014

PRESENT: Vincent Amoroso, Chair; Robert Stemple, Clerk; Susan Bak, Member; Les Fox, Member and Jim Gorman, Member

ALSO PRESENT: Selina Shaw, Town Administrator

The documents discussed herein have been included with the file copy of the agenda packet for the above-referenced date and are hereby incorporated by reference.

CALL TO ORDER

At 7:35 AM Chair Amoroso called the meeting to order in the Town Administrator's office.

NEW BUSINESS

Winter Rapid Recovery Road Program (WRRRP) Project Request and Chapter 90 Paving

DPW Director Tom Garmon will be submitting a WRRRP project request to Mass DoT for the skimming of portions of lower Depot, Hill, Joseph, Patch Hill and Robinson Roads and Schoolhouse Lane; repairing potholes throughout town and crack sealing various roads in town. The Board discussed the need to publicize the Chapter 90 paving schedule and explain to the residents why the work is not expected to take place until July. In addition to news releases in The Beacon, Action Unlimited and the website, and possibly a flyer to accompany the tax bills, TA will send email to the Reed Farm residents who had written to the Board about the poor condition of the road and will asked them to help spread the word through their subdivision. Chair Amoroso will ask DPW Director to attend June 2 BoS meeting to discuss the paving schedule. Selectman Gorman moved to certify that the work shall be performed in accordance with DoT rules & regulations. Seconded by Selectman Stemple. **Approved 3 – 0** (Selectmen Bak and Fox had not yet been sworn in).

OLD BUSINESS

Intermunicipal Agreement between the Town of Boxborough and the Acton-Boxborough Regional School Committee

Chair Amoroso spoke to the matter and reviewed the process that had ensued. Acton executed the IMA in March. The expectation was that the IMA's would be identical with the exception of specifics that were unique to each town (water and septic in Boxborough). The Chair continued by explaining the issues on which there had been a difference of opinion between the Region's and Town's attorneys: 1) the need for a separate vote for the transfer of the property (the Region's attorneys opined that such a vote was necessary), and 2) the Region's attorneys had inserted language that referred to a "shared" water system, which has regulatory implications. (The system is not deemed by DEP to be a "shared" one). These issues have now been resolved. After Selectmen Bak and Fox were sworn in at 8:25 AM, Selectman Stemple moved by reading into the record the "Record of Vote of the Town of Boxborough Board of Selectmen, May 22, 2014". The motion was seconded by Selectman Fox and **approved 5 – 0** and documents were duly executed.

CONCERNS OF THE BOARD

Whitcomb Trust Fund

Brief discussion regarding DPW Director's plan to use Whitcomb Trust Fund monies to repair Hill Road culvert. Selectman Fox moved to authorize the use of the Peter F. Whitcomb Fund for said purpose; seconded by Selectman Stemple. **Approved 5 – 0.**

Website

Brief discussion on page background. Although a formal vote was not taken, the majority of the Board favored a background like the one used on Bedford's website instead of the textured grey on Boxborough's site. TA will work with VTS to modify.

The BoS also discussed the desire to have a VTS representative attend a future BoS meeting to discuss functionality (or lack thereof) of a number of features.

Transfer Station

Chair will invite DPW Director Tom Garmon to discuss cost of operations and feasibility of potentially allowing for some number of Stow residents to use Boxborough's Transfer Station.

ADJOURN

At 9:15 AM, it was moved and seconded to adjourn.



BOARD OF SELECTMEN
Meeting Agenda
May 22, 2014
Boxborough Town Hall
Town Administrator's Office

1. CALL TO ORDER, 7:30 AM

2. OLD BUSINESS

- a) Intermunicipal Agreement between the Town of Boxborough and the Acton-Boxborough Regional School Committee – ratification and execution

3. NEW BUSINESS

- a) Winter Rapid Recovery Road Program (WRRRP) – Project Request – certification by Board of Selectmen that work shall be performed in accordance with DoT rules & regulations (skim portions of lower Depot, Hill, Joseph, Patch Hill and Robinson Roads and Schoolhouse Lane; patch potholes throughout town; crack seal various locations)

4. CONCERNS OF THE BOARD

5. ADJOURN

**RECORD OF VOTE
OF THE TOWN OF BOXBOROUGH BOARD OF SELECTMEN
May 22, 2014**

At a duly called public meeting of the Town of Boxborough Board of Selectmen (the "Board") on May 22, 2014, the Board voted as follows:

1. To approve that certain Intermunicipal Agreement (the "Agreement") between the Town of Boxborough (the "Town") and the Acton-Boxborough Regional School District (the "District"), with its Exhibits, substantially in the form presented to the Board at its May 22, 2014 meeting, with such final changes as may be approved by the Chair of the Board of Selectmen in his reasonable discretion, concerning the conveyance to the District of the Blanchard Elementary School property at 493 Massachusetts Avenue in the Town of Boxborough (the "Property"), together with certain easements in adjoining Town property and the reservation of certain easements in the Property, and the transfer and/or disposition of all personal and intangible property, revolving funds, grants and gifts, and debt obligations associated with the operation and use of said School, and other matters as set forth in the Agreement;
2. To authorize the Chairman of the Board of Selectmen to execute the Agreement on behalf of the Board of Selectmen;
3. To approve that certain Memorandum of Understanding (the "MOU") between the District and the Town substantially in the form presented to the Board at its May 22, 2014 meeting, with such final changes as may be approved by the Chair of the Board of Selectmen in his reasonable discretion concerning issues arising out of the decision to fully regionalize the public schools in the Town;
4. To authorize the Chair of the Board of Selectmen to execute the MOU on behalf of the Board of Selectmen;
5. Subject to any necessary approvals, to authorize the Chairman of the Board of Selectmen to take all actions on behalf of the Town that are reasonably necessary, in his judgment, to complete the conveyance of the Property in accordance with the Agreement and the applicable Town Meeting votes, including, without limitation, executing a bill of sale, assignments of contracts, closing forms, closing documents, and settlement statements.

TOWN OF BOXBOROUGH
BOARD OF SELECTMEN



Deval L. Patrick, Governor
Richard A. Davey, Secretary & CEO
Frank DePaola, Administrator



Notice to Proceed

received
5-19-2014

May 15, 2014

Town of Boxborough
29 Middle Road
Boxborough, MA 01719

Contract Number: 81975
Action Date: May 14, 2014
Action Item #: 92

Greetings Selina Shaw;

Enclosed is your signed copy of the contract award with the Massachusetts Department of Transportation (MassDOT) – Highway Division.

This contract is relative to the patching of potholes, cracking and other surface defects including paving, repair and or replacement of signage, guardrails, storm grates, or road striping or painting through the Winter Rapid Recovery Road Program (WRRRP).

The maximum obligation is in the amount of \$32,874.00 and the duration is from April 30, 2014 to September 30, 2014.

Cordially,

Tanya M. Barros
Director of Contracts & Records
TMB/Inc

Email: Maria Conti
Gary Warren
Linda Leighton
Tara Connole

Cc: Fiscal Management
Contracts & Records

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