

**Boxborough Leadership Forum Minutes
December 10, 2014 7PM
Boxborough Library**

Attendees:

Board of Selectman: Bob Stemple, Susan Bak

Finance Committee: Dilip Subramanyam

School Committee: Brigid Bieber, Maria Neyland

Library Board: Jen Campbell

MinuteMan Regional School Committee: Cheryl Mahoney

Other Attendees: Selina Shaw, Town Administrator; Maureen Strapko, Library Director

Call to Order

The meeting was called to order by Ms. Bieber at 7:05

Accept Minutes

A motion by Mr. Subramanyam and seconded by Ms. Neyland to accept the BLF minutes from the June and September meetings. Accepted unanimously.

Update on Minute Man

Ms. Mahoney gave an extensive update on the MM regional High School.

On November 23rd an open house was held and well attended.

For the first time a dinner was held for freshmen and their families.

A SC working group was created to reach out to the Baker transition team regarding Chapter 74, regional transportation and the Minute Man School in general.

An all-girl STEM program has been created with facility and industry partners. A lunch was held on November 20th to kick it off.

A review of the Commissioner's Chester recent e-memo dated November 14, 2014 was given.

Progress continues to be made on the Minute Man proposed MSBA project. The SC has approved a revised Educational Program Plan (as part of the MSBA process).

School Committee Update

Ms. Bieber reported that the ABRSC met, in a joint meeting with the Acton BOS and Acton FINCOM to discuss 5 years forecast for Acton, and she reviewed the Acton Fincom slides, which included a Draft of Estimated Five Year Budget Expense Drivers for the Regional School District. The group discussed whether there would be a Joint meeting of BOS, Fincom and SC from both towns. Ms. Bieber to report back to ABRSC with this request.

Ms. Bieber also noted the School Committee wanted to be sure that the community understood that it was unlikely the low Regional assessments that had been experienced by Boxborough would continue.

BOS Update

Ms. Shaw reported on Free Cash (\$1.9 Mill), Stabilization Fund (\$1.1 Mill) and the tax rate which was set at \$16.65, down from \$17.69.

Fincom

Mr. Subramanyam reported that Fincom is now as a full complement of members, Jim Hamm will be the SC liaison (I thought it was Amy Burke?). He indicated that department head meetings are underway.

Library Update

The Library board met with Fincom.

The Library is currently installing a new Firewall.

The Sargent Memorial Library was recognized in the Library Journal as a Star Library.

Master Plan Update

Members reported on the Master Plan Kick off public forum, which was extremely well attended. The information collected at this meeting is being compiled and will be used by the committee as they move forward with the Materplan plan.

Discussion of FY15 Budget Process and Schedule

Budget discussions have begun and draft budgets are due this coming Friday, Dec. 12.

Next BLF Meet

Set for January 28, 2015

Meeting was adjourned at 8:45 PM.