

Town of Boxborough



Recreation Commission

Meeting 05/19/2015 Minutes

Meeting called to order at 7:08 p.m.

Present: Hilary Greven, Mitzi Garcia-Weil, Kevin Lehner, Claudine Lesk, Brian Picca, Kyla Sandock, Jamie Lavin, Kate McMillan

Acceptance of minutes from April 28th

Motion to accept; all in favor.

Summer Playground

Must spend \$500 by June 30th (before the end of the fiscal year) on supplies. The overall budget for this year is \$5200; increase of \$300 from last year.

Action- stop by Boxborough convenience to make arrangements to stop by every day to get bags of ice and keep a running tab to pay at end of Summer Playground.

Programming- we are supposed to get 3 quotes for every outside vendor; at least make the attempt. We can use the hose for things like a water slide and dunk tank. There used to be a water fountain there, but it is broken and costs \$5600 to fix. This was not asked for at the Town Meeting this year.

Orientation is June 10th at Town Hall starting at 6pm.

T-shirts- Kevin will finalize the numbers for each color and give to Claudine to order them. We need 5 dozen total.

Pod delivery will be June 26th Porta potty will be twice/week service.

Communication- Facebook page; great idea, but someone will need to manage this. We would need to get a release from parents to put up pictures where you can see a child's face. We could send children home with a release for parents to sign the first day of Playground. There should be at least 2 forms of communication for notifications, such as cancellations due to weather.

Payroll- Kate will email the spreadsheet to Mitzi. She will promote Brian and add Jamie. Mitzi will let Kate know the new pay scale.

Fifer's Day- Brian and Kyla will set up a station to promote Summer Playground. They can hire a few counselors to join them. Kevin will let the Minutemen know.

Scholarship Request for Summer Playground

2 children for all 4 weeks; paid a portion and asking for the balance (\$446). Motion to vote to approve all 4 weeks for both children and give Kevin the authority if other applications come in to decide whether or not to approve. All in favor.

Family Cap- motion to put a family cap of \$300 by request no matter how many kids or how many weeks. All in favor.

Fee waiver for Fitting Fitness In Boot Camp

Boot camp at Fifer's field June 2-June 23rd at 5:30am Monday and Wednesday. Does she have to pay a field fee or can she just pay a 10% commission? We cannot waive it, but can recommend to the BoS to approve it. Holly must complete an application for field fee reduction for 10% of her revenues. Motion to vote to support Fitting Fitness In support field fee request of 10% revenue. All in favor. Instruct her to follow Town protocol for requesting fee reduction; complete an application and state that the Rec Comm supported this measure.

Eagle Scout Project at Flerra

We cannot approve this; it has to go to Conservation Committee. Instead we could recommend that he construct something at Fifer's Field to prevent balls from falling down the hill into pricker bushes and poison ivy.

Flerra Playground

Still needs to be inspected by the Town building inspector.

Action- Kevin will follow-up with the building inspector to find out if he has inspected the playground yet. Susan has contacted Selina to see if we can use reserve funds to mulch the playground. Mitzi is getting quotes from several companies on the mulch.

Next Meeting: June 10th at 6pm (Summer Playground Orientation Meeting)

Meeting Adjourned- 9:26pm