

Town of Boxborough



Recreation Commission

Meeting 12/08/2015 Minutes

Meeting called to order at 7:15 p.m

Present: Hilary Greven, Mitzi Garcia-Weil, Claudine Lesk, Megan Connor, Kevin Lehner

Accept Minutes from October and November Meetings

There is a motion to accept meeting minutes from October and November; all in favor. Going forward the minutes will include the action items in red and summarized at the end.

Winter Program

By Friday (Dec. 11th) the application and the announcement should be ready to go. It is currently with Cheryl for review.

Kevin will contact Brian Picca about being a director of the program.

Hilary will send an announcement to Beacon and Action Unlimited once it is finalized.

Winterfest

Claudine contacted True West Brewery and they are interested in participating. Kevin has inquired about obtaining a one day liquor license and getting on the BoS agenda. Kevin will continue to pursue this.

Mitzi has booked Dell Smart for music and has wood reserved for the bonfire.

Mitzi spoke to Cheryl about putting a banner over Rt. 111 advertising Winterfest. We need to complete a permit request for the Building Department to approve it. The cost of the banner would come out of our budget. The banner cannot be up more than 2 weeks and needs to be with DPW 1 week before we want it up. Mitzi will complete the banner application.

Tractor hayrides- we need to talk to Selina and see if we can do it and whether we need special permission. Mitzi will look into restrictions and Kevin will talk to Selina. Megan will contact Shelburne Farm and Hilary to contact Westward Orchard to ask if they would be interested.

Megan spoke with the manager at Eastern Mountain Sports in Acton, Les, who is very interested in offering snow shoe demos that day at Steele Farm. He would be willing to bring some for folks to try out for free and would even try for a snow shoe tour if there is snow.

The Acton Family Network (AFN) is ready to go with their booth for children and families. Megan is working with a neighbor who runs the Acton Open Door plays and she adult size

sesame street costumes from past plays, so the AFN will have someone dressed up there to have their picture taken with the children present.

Megan is working on finding an older Girl Scout troop to help with face painting. We could also ask a group at the high school (drama?) if they would be interested.

Megan's daughter's 1st grade Daisy Troop has agreed to help pass out hot chocolate again and sell their Girl Scout cookies.

Megan can reach out to Oscars, but was waiting to see if other restaurants, like True West brewery would be interested.

We should send out a press release about this and the winter program to Blanchard and the Beacon and Action Unlimited by the end of this month. EMS wants a copy of the press release as soon as possible to help advertise as well. Hilary will send Megan the press release and ask the Beacon and Action Unlimited to advertize.

CPC Meeting Recap

Last week's meeting was a presentation of each proposal and a public open forum.

Outdoor play space proposal:

We are concerned about cost, staffing during recess, how it will be utilized (classroom curriculum or only recess?) and community access. Kevin will email Adam the following statement, "The Rec Comm has decided to take no action on the CPC proposal for the Nature Outdoor Play space. As much as we may like the concept, we feel that there are many unanswered questions such as: community access; cost vs benefit; how it will be utilized within the school curriculum; and staffing as it relates to student access."

TJ O'Grady Skate Park:

The Planning Board does not want to support it as it is in another town. We responded to Fin Comm's specific questions prior to the meeting. There was some concern about only serving a small subset of the community.

Landscape Architect for Basketball and Tennis Courts:

No actual concerns.

Tomorrow night there should be a final vote on the projects that will go onto the Town Warrant.

Budget

We would like to add the following items to the budget:

- Money to buy wood chips for the playground at Flerra (25 cubic yards) \$45/yard plus \$180- delivery. We will ask for \$1500. We are accepting responsibility for it as no other committee owns this.
- Flerra playground repairs- \$800

Mitzi will be submitting the final budget to Fin Comm

Action Items:

1. Kevin will contact Brian Picca about running the Winter Program.

2. **Hilary** will send an announcement re: Winter Program to the Beacon and Action Unlimited once it is finalized.
3. **Kevin** will continue to pursue obtaining a one day liquor license and getting on the BoS agenda for Winterfest.
4. **Mitzi** will complete the Winterfest banner application.
5. Tractor hayrides at Winterfest:
 - a. **Mitzi** will look into restrictions at Steele Farm
 - b. **Kevin** will talk to Selina
 - c. **Megan** will contact Shelburne Farm
 - d. **Hilary** will contact Westward Orchard
6. **Hilary** will send Megan the Winterfest press release
7. **Hilary** will ask the Beacon and Action Unlimited to advertize Winterfest
8. **Mitzi** will be submitting the final budget to Fin Comm

Next Meeting: Jan12th at 7pm

Meeting Adjourned- 9:20 pm