



**BOARD OF SELECTMEN  
Meeting Minutes  
December 30, 2015**

**Approved: January 11, 2016**

**PRESENT:** Vincent Amoroso, Chair; Robert Stemple, Clerk; Les Fox, Member and Jim Gorman, Member

**ABSENT:** Susan Bak, Member

**ALSO PRESENT:** Selina Shaw, Town Administrator

The documents discussed herein have been included with the file copy of the agenda packet for the above referenced date and are hereby incorporated by reference.

**CALL TO ORDER**

Chair Amoroso convened the meeting at 9:03 A.M. in the Town Administrator's office at the Boxborough Town Hall.

**OLD BUSINESS**

Special/Annual Town Meeting

The selectmen discussed the primary purpose of the special town meeting, which will be to consider an amended regional agreement with the Minuteman Regional Vocational School District as well as possible withdrawal from the District. Chair Amoroso, who also serves as the Town's representative on the Minuteman Regional School Committee led the discussion and began by moving to rescind the vote taken on December 21, 2015 with respect to the calling of the February special town meeting and to call a special town meeting, to be held on February 24, 2016 (snow date February 25, 2016) at 7 PM, at the Blanchard Memorial School. Selectman Stemple seconded the motion which was **approved 4 – 0**.

Susan Bak had reported to the Chair that the costs of the alternatives (Nashoba Valley and Assabet Valley) seem beneficial with lower per pupil costs than Minuteman. Vince noted that the new amendments provide for a more streamlined process for withdrawal by member towns, elimination of the five-student minimum charged to member towns for capital costs, and requiring out-of-district communities to help pay for their share of capital costs of a new building.

The Chair took the action to ask Minuteman's Business Manager, Kevin Mahoney, to provide further cost information (total and per pupil costs) for Boxborough, comparing the FY 16 assessment with options for FY 17 assessment under certain scenarios: 1) if proposed amendments and funding for a new school building are rejected; 2) if proposed amendments are adopted, but funding for a new school is rejected; 3) if proposed amendments and funding for new school building are both approved, and all declaring towns, except Boxborough, elect to leave the District; and 4) if proposed amendments are rejected and funding for a new school building is approved.

The Board discussed whether it would be necessary to include an article on the warrant to allow Wayland to withdraw from the District. The selectmen generally agreed that this was unnecessary and would be moot if a new amended agreement were approved by the member towns. Selectman Stemple pointed out that according to the terms of the existing agreement, Boxborough has one year to act on Wayland's request to withdraw; therefore if it turns out that action is indeed necessary, it could wait until May's ATM.

**ADJOURN**

The meeting was adjourned at 9:50 AM.



**BOARD OF SELECTMEN**  
**Meeting Agenda**  
**December 30, 2015**  
**Boxborough Town Hall**  
**Town Administrator's Office**

**1. CALL TO ORDER, 9:00 AM**

**2. OLD BUSINESS**

a) Special Town Meeting – February 24, 2016

i. *Move to rescind the vote taken on December 21, 2015 with respect to the calling of the February special town meeting*

**VOTE:**

ii. *Move to call a special town meeting, to be held on February 24, 2016 (snow date February 25, 2016) at 7 PM, at the Blanchard Memorial School*

**VOTE:**

**3. ADJOURN**

**Timeline for Special Town Meeting  
February 2016**

Call STM	Wednesday, 12/30	
Submit scope and intent of articles to TA	Wednesday, 1/6	
BoS closes warrant	Monday, 1/11	
Submit final language, as well as recommendations for warrant articles to TA	Thursday, 1/14	
Final votes (BoS/FinCom) on warrant articles	Tuesday, 1/19	
BoS signs warrant	Monday, 1/25	
Warrant to printer	Tuesday, 2/2	
Warrants prepared for mailing	Monday - Tuesday, 2/8 - 2/9	
Warrant to be posted by Constable and mailed to Town's residents (latest date)	Wednesday, 2/10	
Special Town Meeting	Wednesday, February 24	Back-up date Thursday, February 25

**NB: TA out of country 1/21 - 1/30. Will prepare warrant in advance of departure, for BoS signature at their meeting on 1/25. Upon return, TA will have opportunity for a final review before sending to the printer no later than 2/2.**