

Town of Boxborough



Recreation Commission

Meeting 04/05/2016 Minutes

Meeting called to order at 7:18 p.m

Present: Hilary Greven, Claudine Lesk, Megan Connor, Kevin Lehner, Kate McMillan

Accept minutes from March meeting  
Summer Playground  
Boot camp  
Town Meeting  
Tae Kwon Do  
At-Bats Summer Program

**Accept Minutes from March Meeting**

There is a motion to accept meeting minutes from March; all in favor.

**Summer Playground**

There are 11 confirmed returning counselors; waiting on 4 to respond.

We need to hire another director as Emily will not be coming back and unsure about Kyla. We do have a candidate for a director. **Megan, Claudine and Hilary will contact and interview this candidate in the next week or two.**

If Kyla is not returning we will promote 2 counselors lead counselors.

We have 12 applicants and minimum of 6 and maximum of 9 positions to fill based on the information we have today.

**We will let Kate know of the pay scale for this year.** Minimum wage has gone up to \$10/hr.

The mandatory orientation meeting will be June 8<sup>th</sup> at 6pm. If space is not available for the meeting then we'll have it June 7<sup>th</sup>. In email to hires we should ask for help with Fifer's Day.

**Kevin will get the Pod squared away for June 30<sup>th</sup>. Kevin will ask Cheryl to notify the hires (and applicants we're not hiring) and volunteers.**

**Hilary to ask Jennifer about opening an account at Market Basket.**

**We will invite the directors to our next meeting on May 17<sup>th</sup>.**

Motion to modify weekly rate for registration; all in favor.

We can have Town Counsel review a photography disclaimer to put into registration packet/form.

Meeting adjourned at 8:30pm.

Next Meeting: May 17<sup>th</sup> at 7pm

Action Items:

1. Megan, Claudine and Hilary will contact and interview this candidate in the next week or two.
2. We will let Kate know of the pay scale for this year.
3. Kevin will get the Pod squared away for June 30th.
4. Kevin will ask Cheryl to notify the hires (and applicants we're not hiring) and volunteers.
5. Hilary to ask Jennifer about opening an account at Market Basket.
6. We will invite the directors to our next meeting on May 17th.