

ABCC Approved Minutes 2016/04/05

Acton Town Hall, Room 126, meeting opened at 7:38 p.m.

Attendees: Beth Davis, Dawn Wang, Linda Mayer, Ramika Shah, Sheila Hanrahan, Kristie Rampton, Sunanda Sahay, Anthea Bell (ambassador)

Absent: Nancy Evans, Palma Cicchetti

Sunanda moved to approve Minutes 2016/03/08. Kristie seconded. The vote was unanimous to approve.

No public comments.

### **Grantee Reception Preparation:**

General consensus is that it was a wonderful event! The feedback from attendees that it was nicely done, the food and decorations were lovely. Check-in, run by Beth's daughter and Christina Pathrose (one of our two new student ambassadors) went flawlessly. Additionally they distributed programs and the community input survey. The food was well displayed, delicious and the amount was perfect. There was good diversity amongst the performers. The children's Chinese Dance performance was excellent. Linda requested photos from the Reception be sent to her. Sunanda will be sending thank you notes to the performers.

Suggestions for improvements:

- Having a performer before the reception started worked well but the performer should not play in the check-in area.
- Having children performers worked well because the number of adults per child was limited.
- Should give a small individual snack to each performer.
- A performance should not be scheduled immediately prior to a speaker to reduce the amount of noise during the speech as the performers exit.
- Making food worked significantly better than seeking food donations.
- Need to implement a mechanism to limit the speaking time per grantee.

**Foreign film series:** Beth indicated that the film committee selected three films:

**The Lunchbox** from India

**After the Wedding** from Denmark

**Gloomy Sunday** from Hungary

On April 6 at 6:30, the committee will be screening short films at RJ Grey. Sunanda asked Anthea to hang fliers at the High School. Kristie asked about a plan for how fliers will be distributed, Beth will get the details and report back.

**Film festival banner:** Beth would like to purchase the banner from the company recommended by the Acton Recreation Dept. The quote is \$797 but the budget is \$700. This firm will be

printing a patch for the dates of future new film series. Dawn asked whether the banner could be used for other ABCC events, Beth doesn't feel it can or should be used for other ABCC events. The banner will be white with blue lettering, the blue letters will match the blue in the ABCC logo. The Acton Recreation Department will help Beth with the PDF for the banner. Sheila made a motion to approve an additional \$100 for the banner, Dawn seconded the motion. The vote was unanimous to approve. Kristie will update the ABCC web site with information on the Film Festival. Beth will find out if this company will send us an invoice.

**Treasurer Report:** Ramika stated that only one grant was paid to Celia Knight \$500.00 for the Solar project. The report was reviewed and Ramika explained the funds in each account. Town of Boxborough account balance is \$1625.00. Promised to be paid from this account include \$125 for the School House slates and 1/3 the cost of the film banner. The Acton unspent balance will roll over into next year, The Town of Acton account balance is \$4740.17. Promised to be paid from this account include \$600 to Action Recreation, \$500 to Window Seat and half the cost of the film banner. Next month's Treasurer Report will include promised funds.

**Boxborough Funds:** Boxborough Minutemen requested ABCC fund a band again at Fifers Day as they haven't selected an additional activity and the Boxboro Recreation Committee funds children's activities. Sheila will get the cost from Minutemen. She will also ask the Minuteman if they're interested in an artistic bench to commemorate the 50<sup>th</sup> Fifers Day. There was a discussion around funding an event at the Boxboro Harvest Festival. Anthea suggested participating in the annual WinterFest, Kristie recommended sponsoring a refreshment table. Boxborough Librarian requested funding of 2 sessions of Asian rock painting as a children's activity at the Library, each session costs \$150. The Library will be responsible for publicity and attendance will be limited. Sunanda made a motion to fund both events, Dawn felt it is an interactive event and has cultural elements. Kristie suggested funding one event, not two, as we want to gauge its popularity. Linda made a motion to fund the April Rock Painting session at the from Boxborough funds, motion seconded by Ramika. The vote was unanimous to approve.

**Acton Funds:** Sunanda discussed having a table at the West Acton Farmer's Market which is open from Memorial Day to late September. The committee will need to determine what would be displayed at the table and coordinate the manning of the table. Sunanda will respond to the Farmer's Market indicating that ABCC is interested in having a table in September. Dawn suggested sponsoring the planting of Asian trees as part of an Asian Pavilion in the Acton Arboretum. Dawn will get specific information and a sketch from a landscape architect that Linda could take to the Town of Acton for review.

**Logo:** Linda posted the new logo on the ABCC Facebook page.

Kristie is resigning as co-chair effective June 2016, she'll stay on the Committee until a replacement can be found. Kristie has offered to stay involved with assisting with the Reception in the future. Sunanda needs to prepare another person to be co-chair.

Meeting adorned at 9:08 p.m.