

PERSONNEL BOARD
Meeting Minutes
April 28, 2014

Board Members Present: Anne Canfield, Chair, Susan Bak, Sheila Bauer, Pat Flanagan, Becky Neville

Also present: Selina Shaw, Town Administrator

The meeting was called to order at 7:00 am in the Town Administrator's office at Town Hall. The purpose of the meeting was to prepare the Personnel Board's presentation of Article 4 at the Special Town Meeting and Article 4 at the Annual Town Meeting regarding the proposed new Classification and Compensation Plan (changes to Schedules A and B.)

1. A motion was made by Becky and seconded by Susan to approve the minutes of the March 24, 2014 meeting. The motion was voted and passed unanimously.
2. Anne reported on her discussions with Abby Reip of the Recreation Commission regarding the Commission's request to hire an Assistant Summer Playground Director. The preferred candidate lacks a bachelor's degree, but does have the requisite experience. Anne advised Abby to go ahead with the hire.
3. Susan distributed a draft PowerPoint presentation in preparation for discussion of Article 4 (recommendation for retroactivity) at the Special Town Meeting. We reviewed and edited the presentation.
4. We reviewed Article 4 (amend FY2015 Personnel Classification and Compensation Plan) in preparation for presentation at the Annual Town Meeting.
5. The meeting adjourned at 8:00 am.

Submitted by Pat Flanagan