

Boxborough Conservation Commission
Meeting Minutes
Wednesday
May 7, 2014 Town Hall

Members present: Charlene Golden, Norm Hanover, David Koonce, Hoff Stuart, and David Follett at 8:30 pm.

Member absent: Dennis Reip.

Charlene called the meeting to order at 7:35 pm.

The following were present for a discussion of parcel rankings for the Open Space and Recreation Plan: Town Planners, Elizabeth Hughes and Adam Duchesneau; Planning Board members Nancy Fillmore and Owen Neville; Agricultural Commission members Bryon Clemence, John Neyland and Owen Neville. The consensus among those present was that it is good to keep the table with the individual boards' rankings of the parcels as well as the combined rankings. Elizabeth will check that this is acceptable for the OSRP. Adam, the new Town Planner, introduced himself.

Motion was made by Norm, seconded by Charlene, and unanimously voted 4 – 0 to approve the minutes of March 26, 2014.

David Burke of Sargent Road delivered a letter expressing his concern in response to a letter from the Commission to three abutters regarding the cutting of trees on the Half Moon Meadow Conservation Land. Dennis will contact Mr. Burke to discuss the matter.

Charlene informed the Commission that Dennis provided the copy of his letter to Mr. Bob Stanley pursuant to the April 16, 2014 meeting.

Motion was made by Charlene, seconded by Hoff, and unanimously voted to reimburse Norm \$13.93 for the purchase of trail marker fasteners.

Motion was made by Norm, seconded by Hoff, and unanimously voted to issue the Certificate of Compliance for 113-483 1233 Mass Ave, contingent on Charlene's inspecting for compliance.

David Follett arrived at 8:30 pm.

ANRAD hearing cont. DEP 113-518 Project Location: Adams Place
Assessor's Map 02-2-130-0.0 Property Owner: The Gutierrez Company
Applicant: Colbea Enterprises LLC (sale pending)
Lead Reviewer: CharleneGolden
Document presented: email from Laura Simkins of Sovereign Consulting Inc., consultant to applicant, advising that Colbea is withdrawing the ANRAD.
The hearing was closed.

Charlene read a letter from Keith Miller, Attorney for Michael and Marilyn Sweeney advising that he has filed a stipulation of dismissal of his clients' appeal of the Superseding Order of Conditions 113-515 Flagg Hill Road.

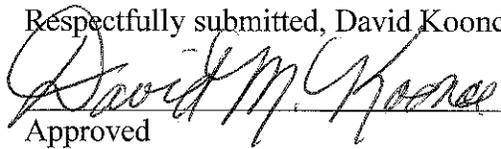
Charlene read an email from Town Planner Elizabeth Hughes to Jeeva advising him of the process to obtain the Certificate of Compliance for Boxborough Meadows 113-371.

The Commission discussed the status of 34 Mass Ave. The applicant wants a Certificate of Compliance, which is necessary to receive a Certificate of Occupancy. Lisa Cote was present representing the applicant. David Follett stated that the hay bales on the southwest side of the site need to be removed. Also, the temporary earthen dam at the retention basin needs to be removed. The banks of the basin need to be stabilized and hydroseeded. It appears that a detention basin has been constructed rather than the retention basin called for in the original decision plans. Bruce Ringwall of GPR recommended that the earthen dam not be removed pending the establishment of vegetation. He also explained that the two bioretention basins have been built according to the plans. David Follett recommended that the hay bales be removed and the banks of the basin hydroseeded for issuance of the Certificate of Compliance. Motion was made by Charlene, seconded by Norm, and unanimously voted to issue the Certificate of Compliance subject to David Follett's final approval and signature.

Charlene read a memo from Town Accountant Jennifer Barrett advising of the proper process for legally encumbering funds in annual appropriation accounts. Norm will speak with DPW and Liz Markiewicz (LanSCom) regarding encumbering the Commission's \$1,000.00 and the trail booklet account. David Follett suggested that the Commission consider the purchase of a Gravelly brush cutter.

Motion was made by David Follett, seconded by Hoff, and unanimously voted to adjourn at 9:46 pm.

Respectfully submitted, David Koonce.


Approved


Date