

TOWN OF BOXBOROUGH  
Conservation Commission  
Minutes February 21, 2018  
Boxborough Town Hall 29 Middle Road

Members Present: David Follett, Charlene Golden, Norm Hanover, David Koonce, Stephen Schmitt and Hoff Stuart

Member Absent: Dennis Reip (Chair)

David Koonce, acting as Chair, called the meeting to order at 7:34 PM.

7:30 Hearing Request for Determination of Applicability

Project location: 502 Massachusetts Ave. Assessor parcel 15-172-000 Fire Dept.

520 Massachusetts Ave. Assessor parcel 14-157-000 Police Dept.

Project description: repaving existing driveways and parking lots.

Ed Kukkla, Department of Public Works director, presented the DoA.

The existing parking area will be ground down 8" to 10" below the current surface. This material will be ground and mixed in with the new paving material. The new pavement should last eight to ten years. All the work will be done by an outside contractor, not the DPW.

Motion was made by David Follett, seconded by Norm, and unanimously voted to close the hearing.

Motion was made by David Follett, seconded by Norm, and voted unanimously to issue a negative Determination of Applicability with conditions.

8:00 Agricultural Commission Annual Flerra Community Garden Review

John Neyland, Chair of the Agricultural Commission, reported. Manise Hinds, Flerra Meadow Community Garden Manager was also present.

They propose to continue with the operational plan from last year. The garden is organic. There are limits on the types of mulch that can be used. The Agricultural Commission will forward a copy of their rules. They will continue the discussion at the next meeting at 7:30 PM.

Motion was made by Hoff, seconded by Steve, and voted unanimously to approve the minutes of February 8, 2017 as corrected.

The Commission reviewed the following correspondence:

The Town Accountant Monthly Reports and the Town Planner Application review for 984 & 996 Mass Ave. & 38 Sara's Way.

Chairman's Report

By email, Dennis reported Rita Grossman of the BCT informed him that the Office of Executive and Environmental Affairs has reviewed and approved the CR for Inches Woods for final signature by the Town (Commission and BOS). He will distribute copies by email and it will be reviewed at the next meeting March 7, 2018.

Dennis reported he has remaining questions on the process for Exec Session minutes for December 20, 2017, which he will try to resolve for action on March 7, 2018.

Dennis offered congratulations to Charlene for being awarded the Conservation Commissioner of the Year award from the Massachusetts Association of Conservation Commissions!

There was a brief discussion about nitrogen from septic systems at the proposed Town Center project. David Follett will draft a letter to the Board of Health.

Respectfully submitted, Norm Hanover.

N. Hanover                      March 22, 2018  
On behalf of the Conservation Commission                      Date