

MINUTES
Boxborough Housing Board
Thursday, December 11, 2014
7:30 PM

Morse-Hilberg Room, Town Hall, 29 Middle Road

Housing Board Members Present: Al Murphy, Chair, Diane Friedman, Michael Fetterman,
Ron Vogel

Others Present: Adam Duchesneau, Town Planner, Les Fox, BoS liaison

The meeting was called to order at 7:30 PM

I. Information Items

A. Current status of the RFP for Stow Road Development

The RFP continues to be edited. A telephone conference with John Giorgio of K&P took place. John indicated that our basic plan to recover some of the Town's equity investment through affordability enhancements was OK. John wanted to see the RFP before it was released.

B. Report on the Affordable Housing Trust meeting

Progress was made on understanding financial reports on the Affordable Housing Trust. We will continue investigate setting up a financial informational seminar for interested Town boards.

II. Minutes

A. Minutes from the 24 July 2014 BHB Meeting

The minutes from the July 24, 2014 Housing Board meeting were reviewed and unanimously approved.

B. Minutes from the 9 October 2014 BHB Meeting

The minutes from the October 9, 2014 Housing Board meeting were reviewed and unanimously approved.

III. Old Business

A. Review of the Draft of the Housing Production Plan (HPP)

The HPP was reviewed page by page. A number of deficiencies were identified, including a lack of an Executive Summary, unclear explanations of some figures, and a lack of a quantitative action plan. The problems will be addressed and discussed at the next BHB meeting. We also plan to update the Planning Board on the HPP at their January 12 meeting.

IV. New Business

A. Housing Board's Representative on Community Preservation Act (CPA) Committee.

Ron Vogel volunteered to be the Housing Board's representative on the CPA Committee.

Al Murphy moved that the Housing Board recommend for its CPA representative. Diane

Friedman seconded the motion, and the motion passed unanimously.

The meeting was adjourned at 9:45 pm.