



TOWN OF BOXBOROUGH
Board of Council on Aging
Minutes of Meeting

Meeting Place: Morse Hilberg Room

Meeting Date: February 20, 2014

Meeting Called to Order: 3:00 pm

Time Adjourned: 4:00pm

In Attendance: Frank Powers, Liz West, Tina Bhatia, Lauraine Harding, Frank Sibley, Helen Berry, and Laura Arsenault, COA Coordinator

Prepared by: Helen Berry

- Read January meeting minutes and deferred minutes to March with corrections.
- Established data collection mechanism as ^{Spread Sheet}~~Survey Monkey~~. Liz and Frank will serve on the sub-committee to read, categorize, and eventually summarize data. Deadline for the collection of questionnaires is March 1, 2014.
- Reviewed responses and discussed trends of responses on questionnaires according to age.
- Coordinator's Updates –

Valentine's Day celebration was a hit. Tom saved the day by using the DPW equipment.

The teleprompter message for the Cross-town Connect system was shortened.

? → The XCOA is seeking more volunteers to serve on its committee. Its luncheons are held on every second Wednesday of the month sponsored by various organizations.

Town socialworker will service the community for 15 hour per-week.

- Miscellaneous Items:
Les Fox suggested a scrapbook for the COA events.



Liz, Frank, and Laura will investigate Photo Gallery for COA website.
Town and School committee meetings will be covered live.
A letter about the use of the Community Center was received and presented by
Liz.

The board invites seniors to attend the Town meeting to speak about the
Community Center.

- **Date of next Meeting:**
Thursday, March 13, 2014 at 3:00pm